



## WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

David J. Wildnauer – Chairman

Helen A. Connor - Secretary

E. Hunt Bergen

Robert Damish

Helen B. Howard

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### Board of Trustees Meeting

March 17, 2015

Trustees Present: H. Bergen, H. Connor, R. Damish, H. Howard, D. Wildnauer

Library: S. Genovese

1. Next meeting dates set for 4-14, 5-19, 6-16
2. February '15 Trustee meeting minutes approved 5-0-0.
3. Director's Report: February '15 report reviewed and briefly discussed.
  - a. Overall circulation numbers for the month of Feb 2015 are up.
  - b. The leak in the entryway along the glass wall has stopped and was most likely due to frozen drainage pipes from the roof drains.
  - c. The new lights in the Children's Room YA Room and upstairs are working well and are a nice improvement. Examining possibility of adding additional lamps to the YA Room.
  - d. New displays being used for flyers and posters.
  - e. Accumulated funds were transferred into the Endowment fund.
4. Action Items
  - a. Two invoices: Boston Globe 1-year subscription renewal for \$545.48 and Scholastic children's books for \$462.15, for a total of \$1007.63 to be paid out of the Endowment fund. Approved 5-0-0.
5. Old Business:
  - a. Friends' are exploring upgrades to the projector system in the Community Room, a digital screen to promote programs, and a Walpole Reads program.
  - b. S. Genovese to add Friends' Constant Contact widget and Library calendar/ hours to Library website.
  - c. Strategic Plan update: reviewed preliminary long range planning timeline
6. New Business:
  - a. Library staff is working on a bulletin board policy, to be discussed at a future Trustee meeting.
  - b. The public printer on the first floor, which is heavily used, will need to be replaced soon. Quote from Whalley Computer Associates, Inc. (WCA) for two replacement printers. Approved 5-0-0, to be paid out of the Endowment fund and not to exceed \$1000.
  - c. Discussion regarding Library hours to coincide with when school is open.
  - d. S. Genovese brought up the idea of additional study rooms, to be discussed with the Friends as a possible major gift.
7. Meeting adjourned at 8:27pm.

Submitted by H. Connor, March 16, 2015