



## WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

Robert Damish — Chairman

E. Hunt Bergen - Secretary

Lois Czachorowski, Debbie McElhinney, Sheila Harbst

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### Board of Trustees Meeting

March 20, 2018

Trustees Present: R. Damish, H. Bergen, L. Czachorowski, S. Harbst

Library: S. Genovese

Absent: D. McElhinney,

1. February 20 meeting minutes approved 4-0-0.
2. Director's Report:
  - a. New doors for rear lobby have been ordered but no installation date scheduled yet.
  - b. Kanopy (downloadable documentaries, films and courses) will be available starting in April; MeeScan (self-checkout program) will start in July.
  - c. If Library extended hours (56 to 59 hrs) aren't budgeted and approved by Town, Library will lose 12.5% (or \$3.4k) in state aid yearly. MBLC requires library to increase by 3 hrs/wk once town population reaches 25k (which Walpole will in July, 2019 according to MBLC) and increased hours must be in effect by June, 2021.
3. Friends of Library report:
  - a. "Art in the Park" contest underway with submission deadline extended from March 31 to April 14.
4. Endowment Trust:
  - a. Invoices for \$6,092.40 for misc. subscriptions and memberships approved 4-0-0.
5. Old Business:
  - a. None to report.
6. New Business:
  - a. Art hanging policy approved 4-0-0.
  - b. Meeting Room policy reviewed by Trustees and Sal to review with staff. Will be voted on during April meeting.
  - c. Sal discussed snow cancellation policy which informs library closing to staff and patrons via message on library phone number (508.660.7340).
  - d. Sal discussed drug, violence and active shooter policy which staff knows what to do. Sal to invite police officer to future staff meeting to discuss.
  - e. Candidate(s) for open trustee position for June election still need to be identified.
7. Meeting adjourned at 8:10pm. Next 2 meetings scheduled for April 10 and May 15.

Submitted by H. Bergen, April 4, 2018.