



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES  
Deborah McElhinney – Chairperson  
Elizabeth Chase – Secretary  
Barry Oremland – Treasurer  
Marian Rosoff Encarnacion  
Jennifer Marciello

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### **Library Board of Trustees Meeting March 21, 2023**

The March 21, 2023, meeting of the Library Board of Trustees was held in person at the Walpole Public Library; meeting information and agenda were shared with the Town Clerk. Trustees Present: E. Chase, D. McElhinney, B. Oremland, M. Rosoff Encarnacion; Not present: J. Marciello. Also Present: Library Director S. Genovese, Assistant Director M. Riportella, Children's Program Coordinator N. Cataloni

1. The Board of Trustees Meeting was called to order at 7:02pm by D. McElhinney.
2. Minutes for February 21, 2023, were reviewed; minutes were approved by a vote of 4-0-0.
3. Reports:
  - Director's report
    - Earth Day Celebration on the April 19<sup>th</sup>
      - Call from the Troop Leader who wanted to know if while the Cubs were here if they could do a fundraiser and sell candy on the sidewalk outside the library
      - Program is 10:30-11:30 on Wednesday
      - Bridging the Years – collaboration with Teen Advisory Board, Teen Advisory Board, and the Council on Aging
      - Intergenerational programming they hope to run at least one event per quarter, first event will be Earth Day
      - COA has a gardening club that will be doing an earth day activity
      - Cub Scouts collecting bottles and help run the program
      - Vote to approve the sale of candy outside library approved 4-0-0
  - Friends of the Library Report
    - Have received donor funds; donor is interested in funding 3D printer and laptops
    - 3D printer will be used for coding and printing
    - Friends are also considering funding a laptop cart, which would be used under supervision; laptops would also be available for use by First Lego League
    - Numerous upcoming programs in March and April
  - Parent Advisory Board Report
    - Meeting 3/22 to discuss April craft bags for take home projects
    - Will also be discussing the prize baskets for Summer Reading and whether Parents Advisory Board will be participating in putting those together



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- Have had some requests to join the Board
- Spoke with Nikki regarding the wonderful work she's doing; as a result, the Parents' Advisory group has shifted towards stepping in when asked/as needed to support her work
- Endowment Trust Report
  - Board is still short one person
  - Once a person comes forward we'll invite them to the meeting and the Board would vote to invite them to join the Endowment Board
  - Donor has come forward and is working with Sal to make a donation to the Endowment

4. Action Items

- Long Range RFP
  - Has been reviewed by Purchasing
  - Once approved, Director has a list of consultants he'll forward the RFP to encourage submissions
  - Funding will come from State Aid
  - Approved by a vote of 4-0-0

5. Old Business

- Update on EV charging stations
  - Received word from the vendor who is assisting with funding from Eversource and the State
  - Received a site agreement which is now at Town Administration for approval
  - Once that has been approved then we can secure funding and begin scheduling and project management
  - Revolving fund has already been set up; funds collected will go into that revolving fund
- Library of Things
  - Have been discussing location for the collection
  - Have been getting lists from other libraries of their materials to develop ideas for the collection

6. New Business

- Coding
  - Will be using state aid to cover this offering
  - Coding was one of top requests for programs when the Children's Librarian started
  - Children will be supervised when using the technology/equipment
- Changes in Library Calendar for 2024
  - Union negotiations just concluded; ratified contract is going to Selectmen and town meeting



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- One negotiation does affect the calendar: the Library will be closed Friday after Thanksgiving
- Juneteenth is also now officially in the contract as a holiday
- Number of Saturdays open will also change. The Library will be open the minimum Saturdays required to meet the MBLC regulations: 38 consecutive Saturdays; In the past the library aligned more with the school year

Adjourned at 8:03pm by a vote of 4-0-0.

Next meetings of the Library Trustees: Next proposed meeting dates 4/18, 5/16, 6/27. These meetings will be held in person at the library.

Submitted by E. Chase