



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

Robert Damish — Chairman

E. Hunt Bergen - Secretary

David J. Wildnauer, Lois Czachorowski

Board of Trustees Meeting May 16, 2017

Trustees Present: R. Damish, H. Bergen, D. Wildnauer
Library: S. Genovese
Guests: D. McElhinney

1. April 25 meeting minutes approved 3-0-0.
2. Director's Report:
 - a. Budget approved at May Town Meeting for \$823,303.00 with no discussion. Represents a \$19k increase and approx. 2%.
 - b. Library staff reviewing current and possible new museum passes for costs and value.
 - c. Sal attended Friends of Library meeting and it was discussed that better and more frequent communication was needed concerning the many Friends' programs. Staff needs to be kept informed of themes and dates so they can properly respond to patron questions.
 - d. Endowment Trustees: change in account managers on Janney Montgomery Scott brokerage firm and Trustees are assessing impact of changes.
 - e. Library received a bequeath to the Endowment Trust from estate of Robert Borshay, a frequent patron. Library will print book plates and affix them to selected books which Mr. Borshay read.
3. Invoices approved 3-0-0 for \$3,536.00 for new and renewed software programs, books, misc. items.
4. Old Business:
 - a. No progress made on researching additional information or user experience on duo Pod study carrels.
 - b. Passport Acceptance Center: Sal discussed with staff and at Town Manager's meeting. Will need further discussion but plan is, if implemented, passport applications will be handled by appointment only.
 - c. Staff recommended the library get a Notary Public and Sal will review further.
 - d. Lincoln Center programs: Programs are 1x only events typically 1-1.5 hrs long and no charge to library. Sal to investigate publicity and details of performances and hopefully will be promoted in Rec Dept's weekly emails, Friends of Library newsletter and other vehicles.
6. New Business:
 - a. Hoopla application is designed for libraries and offers access to movies, music and other entertainment. Would be available only to Walpole library cardholders and is planned to launch in July 2017. Trustees approved 3-0-0 for Sal to investigate further and authorized a \$3k deposit to start.
 - b. Trustee orientation by MBLC is scheduled in Mansfield on June 5. Sal to conduct in-house orientation over the summer.

- c. Strategic Plan tracking plan in place and Sal will commence in Sept.
- d. Solar panel proposal: \$175k from “green incentive” fund refund can be used. Sal to invite vendors to review building and solar needs. Will report on findings at Sept meeting.

7. Misc. Items

- a. David Wildnauer’s last meeting as a Trustee was tonight and the Board thanked David for his work and contributions over the past 2 terms (6 years).
- b. Library received 2nd and final “state aid to public libraries” payment for \$13,925 and will have received a total of \$27,400 during FY17.

8. Meeting adjourned at 8:30pm.

Submitted by H. Bergen, May 21, 2017