



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

Deborah McElhinney – Chairperson

Lois Czachorowski – Secretary

Barry Oremland – Treasurer

Robert Damish, Sheila Harbst

Board of Trustees Meeting

May 21, 2019

Trustees Present: L. Czachorowski, R. Damish, S. Harbst, D. McElhinney, B. Oremland

Library Director Present: S. Genovese

1. Board of Trustees Meeting was called to order at 7:01 PM by D. McElhinney.
2. Minutes for April 16, 2019 meeting were reviewed and approved by a 5-0-0 vote.
3. Reports:
 - a. Library Director:
 - The Library FY2020 Budget having been passed at the May 2019 Town Meeting, plans for September expansion of library hours of operation are now being made.
 - Throughout this past winter and rainy spring, a number of roof leaks have occurred. The source of leaks will be investigated/repared and damaged ceiling tiles replaced. Extra custodial work required to address leaks and other cosmetic projects around the library will be paid from the State Aid fund.
 - Quotes for installation of additional electrical outlets have been obtained. Work will be paid from State Aid funds.
 - New library clerk will begin work on May 28.
 - Facebook updates have been effective in informing the public of library events.
 - Library programming during April included 15 Children's programs with combined attendance of 230 and 10 Adult's programs with attendance of 290. Four of the programs were sponsored by the Library Friends.
 - Room use at the library, during the month of April included 112 Community Group meetings and 298 study rooms reserved. 12,858 visitors made use of the library.
 - Sal Genovese has scheduled personal vacation time for two weeks, beginning on May 26.
 - b. Friends of the Library:
 - Library Children's Summer Programming will be funded by the Library Friends.
 - c. Endowment Committee: no new report.
4. Action Item: Endowment Fund Invoices for a total of \$9,354.85 were approved by a vote of 5-0-0. These invoices included:

Mango	\$3,192.00	Language Database
WTCox	\$4,056.35	Periodicals
John Root	\$200.00	Organic Gardening for Everyone- 5/29
Bob Begin	\$200.00	USS Indianapolis- 6/19
Beth Goldman	\$600.00	Golda's Balcony- 7/10

5. Old Business:

- a. Update on Children's Room programs and activities
 - A full schedule of summer programs was reviewed, including weekly special events plus pajama storytimes, family films, Lego play, and Yoga for Children with Kristin Mulligan.
 - Library Friend's Parent Advisory Board is researching wall games.
 - AWE Learning Company Early Literacy Stations have arrived and are in use.
- b. Automatic Renewals have experienced lingering problems, expected to be solved within the week.

6. New Business:

- Automatic Door Opener for new interior doors has been requested by a community group, Action Together, at an estimated cost of \$2-3,000. Further information and actual quotes will be obtained for next Trustee's meeting.
- Features of a telescope, a new addition to our "Library of Things" collection, were demonstrated.
- The library public WiFi is working at 100% capacity. The current server is running Windows 2008 and, by year's end, will no longer be supported. Quotes for replacing and upgrading the public internet server are being solicited, the cost to include new thin clients. Equipment cost of equipment alone is expected to be over \$15,000. Funding for this upgrade will come from Endowment Funds and State Aid.
- Recognizing a possible library role in responding to an increasing need for English language instruction in Walpole, Sal will speak with School Superintendent Dr. Bridget Gough as well as the Literacy Department of the Norwood Library.

7. Adjournment: Meeting was adjourned at 8:55 PM.

Next meetings scheduled in 2019: June 25, September 17. Trustees will make a decision in June on July/August meetings.

Submitted by L. Czachorowski, June 6, 2019