



## WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

David J. Wildnauer – Chairman

Helen A. Connor - Secretary

E. Hunt Bergen

Robert Damish

Helen B. Howard

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Trustees Present: H. Bergen, H. Connor, R. Damish, H. Howard, D. Wildnauer

Library: S. Genovese

Friends of the Library: Philip Czachorowski

1. Next meeting dates set for Jun 16, Sept 15 and Oct 20.
2. April 14 Trustee meeting minutes approved 5-0-0.
3. Director's Report:
  - a. Invoices totaling \$3,486.56 for S&P Capital Outlook, Creative Library Sales children's books, Cengage large print books, Recorded Books on CD, Value Line investment survey, and EDC Educational Services children's books. Approved 5-0-0.
  - b. Shrubs were trimmed by Parks Department. Sal to contact Norwood Evening Garden Club regarding summer weeding.
  - c. Facilities will come in next month to clean the carpets.
  - d. Memorial Day power outage resulted in issues with the server, but all is being addressed.
  - e. Staff weeding through Library reference collection to explore option for additional study cubicles in that space.
  - f. Library would add two additional Saturdays in FY '17, with the additional cost being covered by the budget.
4. Old Business:
  - a. Philip Czachorowski from the Friends attended the meeting to discuss a media proposal for the installation of new screen projector in the Community Room, that would support both movies and presentations. The proposal is dependent on the Trustees assessing current lighting and sound system issues that need to be addressed first. Friends approved 5-0-0 to support the Friends proposal.
  - b. Hunt Bergen to work with Sal and Staff over the summer on the Strategic Planning project.
  - c. Second charge station to be purchased out of endowment funds for \$585, approved 5-0-0.
5. New Business:
  - a. Request to purchase additional tables for the Pinnacle Room. Cost of \$2,040 to be paid out of State Aid, approved 5-0-0.
  - b. Renewal of annual Apex Green Roof maintenance agreement, approved 5-0-0 for \$1700 to be paid out of State Aid.
  - c. Walpole Woman's Club holding an appraisal event at the Library for the butterfly garden at Adams Farm, approved 5-0-0.
  - d. Question raised regarding copyright issues related to Walpole Cable videotaping speakers. Sal to address the issue. Suggestion made to

explore a policy whereby Walpole Cable must be invited by the organizing group to tape and a release must be signed by the artist giving permission to tape.

- e. Friends of the Library meeting update: the Friends have approved additional funds to include additional programming.
  - f. Discussion regarding a possible 5 year celebration for the Library.
6. Meeting adjourned at 8:20pm

Submitted by H. Connor, May 26, 2015.