



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

Deborah McElhinney – Chairperson

Lois Czachorowski – Secretary

Barry Oremland – Treasurer

Marion Rosoff Encarnacion,

Jennifer Marciello

Board of Trustees Meeting

Held in the Pinnacle Room of the Walpole Public Library

November 16, 2021

Trustees Present: L. Czachorowski (arrived at 7:22PM), D. McElhinney, B. Oremland, M. Rosoff Encarnacion. Absent: J. Marciello

Also Present: Library Director S. Genovese, Assistant Library Director M. Riportella

1. The Board of Trustees Meeting was called to order at 7:14 PM by D. McElhinney.
2. Minutes for October 19, 2021 meeting were reviewed and approved by vote of 4-0-0.
3. Reports:
 - Library Director:
 - Interviews for two open library clerk positions will be held in late November/early December.
 - The library's HVAC system has been repaired. A condensate leak in the Liebert unit of the Walpole Room is under repair.
 - Development of the new library web site is ongoing. Sal will be meeting with the developer next week.
 - A community member has suggested establishment of a world language collection. Sal and Molly will meet with the community member and report back to the Board.
 - The library recorded 8,219 visitors in October. 111 meetings were held in the library. The Community room was used 35 times; the Pinnacle Room 42 times; the Children's Program Room 16 times; the Walpole Room 8 times; 10 meetings were held outdoors; 1 meeting was held via Zoom. The Adult Department held 7 programs with a total of 61 attendees. The Children's Department held 23 programs with 705 participants. The Young Adult Department held 8 programs with a total attendance of 168 participants. Study Rooms were used 247 times. 373 sessions were logged on the Public Internet workstations.
 - Direct circulation of materials in October was 11,289. This represented an increase of 36.9 percent over the circulation of 8,243 in October 2020. (Note: direct circulation in October 2019 was 14,926.) The library home-delivered materials to 8 households in September.

- Patrons downloaded or streamed 4,039 items from Hoopla, Overdrive, and Kanopy in September. This represented 26.35 percent of the library's total circulation figure of 15,328 items. `
- Friends of the Library:
 - The Friends has offered a number of hybrid events (both zoom and in-person), is working to refine the technology. The library has offered to carry the Friends' web page on the new Walpole Library website.
- Walpole Library Parent Advisory Board:
 - The Parent Advisory Board sponsored several well attended events: TAB party, a Halloween Costume Swap, Anime Club, and a No-Book Book Club.
- Endowment Trust:
 - No meetings have been held; accounts are holding steady. Sal will check in with a Trustee whose position is up for renewal in December.
- 4. Old Business:
 - Library fines for overdue books resumed on the first of November. Note: Through OCLN, all books without a hold will be automatically renewed. Patrons will receive an email notifying them of the renewal.
 - Toys in the Children's room will be gradually reintroduced for play. Wipes will be available for use by patrons. The Walpole Board of Health approves of this action.
- 5. New Business:
 - The library will soon be initiating engagement in Beanstack, a program of reading challenges, designed to engage patrons of all ages and interests. This is expected to stimulate programming year round, but particularly during the summer months. Set up and annual fees will be paid through state-aid monies. Look for a start-up of this program in Dec '21/Jan '22.
 - The proposed FY2023 budget was introduced. Reinstatement of a currently unfunded permanent part time position is the source of the greatest change over the previous year's budget, subject to negotiation.
 - Signs for high occupancy parking places are in a state of disrepair. Subject to repeated damage during snow removal, serving little purpose in energy conservation, occupying a potential site of EV charging stations, the signs may be removed.
- 6. Meeting was adjourned at 8:15 PM by vote of 4-0-0.

Next meetings of the Library Trustees: 12/21 and 1/18/2022

Submitted by L. Czachorowski,
December 1, 2021