



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

Robert Damish – Chairman

E. Hunt Bergen - Secretary

Lois Czachorowski, Debbie McElhinney, Sheila Harbst

Board of Trustees Meeting

October 10, 2017

Trustees Present: R. Damish, H. Bergen, L. Czachorowski, D. McElhinney, S. Harbst

Library: S. Genovese

Guest: D. Wildnauer

1. September 12 meeting minutes approved 5-0-0.
2. Director's Report:
 - a. Old reference material being weeded out to make room for more tables in study area.
 - b. Metrics for several library categories (patron visits, circulation, others) show decline during the previous month. Sal will continue to monitor and investigate if this is an anomaly or a trend.
3. Endowment Trust: Trustees still investigating alternative investment opportunities and met with current trust advisor on Oct. 10 to discuss.
4. Old Business:
 - a. Solar panels: Sal has met with Eversource and is continuing to research feasibility of adding additional panels to library roof.
 - b. Guest inquired about status of passport service and Sal responded that the program has been placed on hold.
5. New Business:
 - a. 2018 library calendar was approved 5-0-0.
 - b. Endowment invoices totalled \$978.20 and approved 5-0-0.
 - c. Sal reported that server and thin client pc/monitors are 2 operating systems behind current system (Windows 2016) and will get quotes from vendors on state contract list and other vendors for potential software and hardware upgrades.
 - d. Sal discussed library custodian's intent to move to another town site and this has resulted in a request to review several library policies. Sal will begin discussions with groups who use the library regarding food, clean up after meetings, etc.
 - e. Sal mentioned MLBC trustee training meeting on Nov. 18 for anyone interested.
6. Meeting adjourned at 8:45pm. Next 3 meetings scheduled for Nov. 21, Dec. 19 and Jan. 16.

Submitted by H. Bergen, October 13, 2017.