



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

Robert Damish – Chairman

E. Hunt Bergen - Secretary

Helen A. Connor, David J. Wildnauer, Lois Czachorowski

Board of Trustees Meeting

October 18, 2016

Trustees Present: H. Bergen, H. Connor, R. Damish, L. Czachorowski, D. Wildnauer

Library: S. Genovese

1. September 20 meeting minutes approved 5-0-0.
2. Director's Report:
 - a. Staff meeting held Oct. 18 and subject of abolishing fines for overdue items was raised. Discussion was held and Sal to investigate further. "Food for Fines" program scheduled for December where fines will be waived in lieu of food donations made to Walpole Food Pantry.
 - b. New page has been hired to work part time and support staff.
 - c. Open Meeting Law was discussed and Library and all town boards are being asked to increase their compliance. Sal to review what this means and update Trustees at next meeting.
 - d. A/V controller has been installed in the Community Room.
 - e. Installation of permanent railings for front steps is underway.
 - f. Friends of Library to meet Oct. 24. Press release to be written to promote new a/v equipment in Community Room.
3. Four invoices totalling \$4,514 were approved 5-0-0.
4. Action Items:
 - a. Endowment Trust invoices approved 5-0-0.
 - b. 2017 Library calendar approved 5-0-0.
5. Strategic Planning update: revised draft was discussed and Sal will present final plan at next meeting.
6. New business:
 - a. Trustees reviewed possible study carel options which would provide additional study and work spaces in Reference area. Sal to collect more info and present at next meeting.
 - b. Lois noted the 5th anniversary of the opening of the new library will be in February and suggested this important event be recognized. Trustees to discuss possible ways to do this at next meeting.
7. Meeting adjourned at 8:12pm and next meeting on November 29 at 7:00pm.

Submitted by H. Bergen, October 26, 2016