



WALPOLE PUBLIC LIBRARY BOARD OF TRUSTEES

Deborah McElhinney – Chairperson

Lois Czachorowski – Secretary

Barry Oremland – Treasurer

Sheila Harbst, Jennifer Marciello

Board of Trustees Meeting

October 20, 2020

The October meeting of the Library Board of Trustees was held with members participating remotely via Zoom.

Trustees Present: L. Czachorowski, S. Harbst, J. Marciello, D. McElhinney, B. Oremland

Library Director Present: S. Genovese

1. Board of Trustees Meeting was called to order at 7:00 PM by D. McElhinney.
2. Minutes for September 15, 2020 meeting were reviewed and approved by roll call vote of 5-0-0.
3. Reports:
 - Library Director:
 - A new Library Assistant Director has been hired, will start work on Monday, November 9th. See New Business for details.
 - As of September 8th, the Library has been open during its regularly scheduled 59 hours/week.
 - The Community Room is available for small meetings (10-12 people) of Town Committees. The School Committee held one such meeting during September. The Community Room is also being used for one on one testing conducted by Special Ed teachers.
 - The Virtual Book Club hosted 11 participants at their September meeting.
 - Children's outdoor story time has been very popular and will be continued, weather permitting, during the month of November.
 - Study rooms were reserved by 76 patrons during September.
 - Four internet work stations are currently available to the public. 151 sessions were held during September.
 - Direct circulation of library materials during September totaled 7,033. This included in-person, curbside pick-up, and delivery. The library delivered to 35 households. 450 patrons chose curbside pick-up.
 - During September, patrons downloaded or streamed 4,759 items from among Hoopla, Kanopy, Overdrive, and RBDigital.
 - Friends of the Library
 - Parent's Advisory Board reported that 10 families participated in the October Halloween Costume shopping event.
 - Parents offered to help with promotion of Children's programs.

- Endowment Committee:
 - No report submitted or meetings scheduled.
4. Old Business:
- The 2021 Library Calendar, drawn up by Sal and reviewed by the library staff, was approved by the Trustees with a vote of 5-0-0.
 - Updates on Library Re-opening
 - The Library hours of business were increased on September 8th, to 9:30 AM- 9:00 PM Mondays through Fridays, and 10:00 AM- 3:00 PM on Saturdays. Longer hours has not resulted in a significant increase in the number of patrons entering the building.
 - As of October 19, the library system of pre-registration for entrance was discontinued. Maximum occupancy is limited to 30 patrons.
 - Use of study rooms is limited to single individuals and will continue to require pre-registration. Study rooms use is brisk.
 - Curbside pick-up and home delivery services are continuing. Book pickup may be relocated from garden to entrance hallway during cold weather.
5. New Business:
- Staffing changes
 - The position of Library Assistant Director has been filled. Mary Elizabeth Riportelli (Molly) will be starting work on November 9th. We welcome her to Walpole and look forward to her contributions including those in programming, collection development and use of social media.
 - One library clerk will be retiring as of the end of November.
6. Meeting was adjourned at 8:00 PM by roll call vote of 5-0-0.
7. Next scheduled meetings are: November 17, December 15, 2020, and January 19, 2021.

Submitted by L. Czachorowski, October 23, 2020