



**Master Plan Implementation Committee
Tuesday, November 8, 2011 at 6:30p.m
Room 116, Town Hall**

Minutes

Attending Members: Ed Forsberg (Chairman), Al Goetz, Dominick Ianno, Dick Nottebart, Roger Turner, Bruce Norwell, John Desmond and Mary Kent.

Staff Present: Stephanie Mercandetti

Guests: Sue Ferioli, Denise Maleiko, Greg Sands of NUASCE, and Ray Bishop of Gator Bridge

1. The meeting was called to order at 6:30pm by Mr. Forsberg.
2. Approval of Minutes:

A motion was made by Mr. Nottebart and seconded by Mr. Goetz to accept the minutes of the October 11, 2011 meeting as written. VOTED 7-0-0

Seven (7) In Favor – Mr. Forsberg, Mr. Goetz, Mr. Ianno, Mr. Nottebart, Mr. Turner, Mr. Norwell and Mr. Desmond

(Ms. Kent arrived after this vote was taken)

3. Ongoing/Old Business, and Implementation Activities:

- a. Spring Brook Trail/Park Project (DN):

Mr. Nottebart introduced Mr. Sands to review the Notice of Intent filing with the Conservation Commission. The public hearing is tomorrow evening, December 9th at 7:00pm in Room 112 at Town Hall. Mr. Sands provided an overview of the design and variety and placement of the landscape and ornamental features. The plan includes a trail, a 55-foot pedestrian footbridge, seating, lighting, signage and landscaping.

Mr. Goetz suggested that you put as much detail on the plan as possible. It is ok if something is not built right away but you still need to have it on the plan. Otherwise if you intend to build something that is not on the plan, you will need to return to the Conservation Commission for approval. Mr. Turner added that the 100ft floodplain and the locations of the cannons should also be inserted in the plan.

Mr. Nottebart commented that he thought the students did a great job and members agreed. He mentioned that while the drawing is not stamped, the existing conditions survey itself was stamped by Mr. Joe McNichols, a Professional Land Surveyor and head of the Norfolk County Engineering Department.

Ms. Maleiko and Ms. Ferioli, neighbors living in the condominium complex, stated while they appreciate the screening, they did not want the area to be completely blocked with trees from their abutting property. For visibility, safety and security reasons, they would like a buffer of which they will be able to see through, for example, a fence.

Mr. Nottebart also introduced Mr. Bishop of Gator Bridge, who happened to be in the area on business. In full disclosure, Mr. Nottebart has spoken with Mr. Bishop prior when he was doing research on pedestrian bridges. Mr. Sands and Mr. Bishop have also had several discussions in terms of the design and clearance of the bridge. Mr. Bishop said that there are examples of bridge specifications available through his company's website.

Mr. Forsberg suggested scheduling a meeting with the Board of Selectmen to give them an update on the plan. He asked Ms. Mercandetti to inquire about possible dates.

4. Correspondence:

- a. Appointment of MPIC representative to the Municipal Facilities Study RFP Committee (EF)

Mr. Forsberg received correspondence from the Board of Selectmen requesting a representative from the MPIC to sit on a committee which will be charged with putting together the Request for Proposals (RFP) for the municipal facilities study. As members are aware, the funding for this study was approved at the Fall Annual Town Meeting.

A motion was made by Mr. Forsberg and seconded by Mr. Nottebart to have Mr. Power be the MPIC representative on the Municipal Facilities Study RFP Committee with Mr. Forsberg to serve as an alternate representative. VOTED UNANIMOUSLY

6. Any Other Business: None.

7. Next Meeting: Second Tuesday of the month – December 13, 2011

8. Adjournment: A motion was made by Mr. Ianno and seconded by Mr. Nottebart to adjourn the meeting at 8:37pm. VOTED UNANIMOUSLY