

**Master Plan Implementation Committee
Tuesday, May 8, 2012 at 6:30p.m
Community Room, Walpole Public Library**

Minutes

Attending Members: Ed Forsberg (Chairman), Dick Power (Vice Chairman), Mike Amaral, Al Goetz, Mary Kent, Roger Turner, Dick Nottebart, Bruce Norwell, and Dominick Ianno. Staff Present: Stephanie Mercandetti and Maura Therrien. Guests: Denise Maleiko and Sue Ferioli.

1. The meeting was called to order at 6:35pm by Mr. Forsberg.
2. Approval of Minutes:

Mr. Nottebart had some minor corrections to the April 10th meeting minutes. Following a brief discussion, a motion was made by Mr. Power and seconded by Mr. Nottebart to accept the minutes of the April 10, 2012 meeting as amended. VOTED 5-0-4

Five (5) In Favor – Mr. Power, Mr. Goetz, Mr. Ianno, Mr. Nottebart, and Mr. Norwell

Four (4) Abstentions – Mr. Turner, Mr. Forsberg, Mr. Amaral and Ms. Kent

3. Ongoing Business:
 - a. Spring Brook Trail/Park Project (Mr. Nottebart):

Mr. Nottebart stated that he had discussions with Conservation Agent Landis Hershey and Conservation Commission Chairman Jack Wiley raising the issue of the bridge and 100-year flood plain following conversations with Greg Sands of NUASCE. Mr. Sands sent a letter to the Conservation Commission regarding special condition #17 under the Order of Conditions issued in December 2011 suggesting that the flood plain storage be addressed after the bridge has been constructed. The Conservation Commission will review the issue at their upcoming meeting. Mr. Nottebart will distribute to members the Order of Conditions and the letter that Mr. Sands sent to the Commission.

Mr. Nottebart also reported on the cost estimates for the benches (\$899 per bench; cost increases to \$1,000 for a bench with a plaque) and lighting (\$2,713 plus freight a piece) that he received from the Department of Public Works. Mr. Power noted that the cost for the lights is almost twice as much as what the Chamber purchased for the Town Common project (\$1,500 per light). He will inquire with the Chamber's Board of Directors about sponsoring a program for purchasing the benches and lights. The Committee estimated five to six lights and four to six 6-foot benches would be needed for the park area. It was also mentioned that project signage will be in place in time for Walpole Day.

- b. Municipal Facilities RFP Committee Update (Mr. Power):

Mr. Power stated that eight bids had been received in response to the Request for Proposals (RFP). The responses came from architectural and engineering firms from Massachusetts and Rhode Island. They met with two firms and following a committee

debriefing, they selected a firm for Town Administrator Michael Boynton and Assistant Town Administrator Jim Johnson to meet with and negotiate a price. The contract is expected to be signed at the next meeting of the Board of Selectmen. The study will take six months in duration though the majority of the work could feasibly be completed in four to four and a half months. Much of the work will hopefully be done in time for the Fall Annual Town Meeting so that there could be a report or presentation made. Some members of the RFP Committee such as the representatives from the MPIC, Permanent Building Committee, School Department and Finance Committee have been asked to stay on to manage the effort.

4. Correspondence: None

5. Any Other Business:

a. Update on affordable housing activities (Mr. Norwell/Ms. Mercandetti):

Mr. Norwell reported on the work of the Walpole Housing Partnership. The Partnership is looking to expand their membership, as they are a small committee at the moment, and have started to do outreach to some groups in town. The Partnership's current activities include examining the possibility of some town-owned parcels for Habitat for Humanity and initiating the process to update the 2007 Housing Production Plan.

b. Update on open space and recreation plan (Mr. Goetz/ Ms. Mercandetti)

Mr. Goetz discussed the status of the draft Open Space and Recreation Plan. He mentioned that the draft plan is being reviewed by various boards and entities and they are working through any comments received.

c. Update on economic development activities (Ms. Mercandetti):

Due to the Library set to close at 8:00pm, Ms. Mercandetti suggested that we table this agenda item to the next meeting.

d. Discussion with Matt Fearnley regarding possible video:

As Mr. Fearnley was not able to attend, this item will be moved to a future meeting to be determined.

6. Next Meeting: Second Tuesday of the month – June 12, 2012, returning to Room 116 in Town Hall.

7. Adjournment: A motion was made by Mr. Forsberg and Mr. Nottebart to adjourn the meeting at 8:00pm. VOTED UNANIMOUSLY