



**Master Plan Implementation Committee
Tuesday, January 10, 2012 at 6:30p.m
Room 116, Town Hall**

Minutes

Attending Members: Ed Forsberg (Chairman), Mike Amaral, Roger Turner, Al Goetz, Dick Nottebart, Mike Berry, Dick Power and Mary Kent.

Staff Present: Stephanie Mercandetti, Maura Therrien

Guests: Denise Maleiko

1. The meeting was called to order at 6:30pm by Mr. Forsberg.
2. Approval of Minutes:

A motion was made by Mr. Forsberg and seconded by Mr. Nottebart to accept the minutes of the December 13, 2011 meeting as written. VOTED 6-0-2

Six (6) In Favor – Mr. Forsberg, Mr. Amaral, Mr. Goetz, Mr. Nottebart, Mr. Turner and Ms. Kent

Two (2) Abstentions – Mr. Berry and Mr. Power

3. Ongoing Business:
 - a. Spring Brook Trail/Park Project (DN):

This project is part of our Downtown Revitalization. It is a goal listed for the BOS under economic development in their Goals and Objectives. Mr. Nottebart reported after having a site visit of the area and in communication with Town Engineer Margaret Walker that the ground is still too soft due to the unseasonable weather we have had this winter. So the borings have not been done as of yet. Mr. Nottebart has also had contact with NUASCE Advisor Professor Dulaski regarding the displacement issue. It is a MA Department of Environmental Protection (MADEP) requirement. Mr. Sands will be able to attend a meeting with us in February. The regular next meeting of the MPIC is scheduled for Tuesday, February 14th. Mr. Nottebart will see if that date will work or as a backup, perhaps February 21st. In February, we will discuss the placement of footings and bridge specifications. We should be ready to go once the plans are sent to MADEP. Bids will go out after the borings and DEP signoff. Ray Bishop of Gator Bridge will send the specs to Jim Johnson.

- b. 2012 Work Plan: This item was held over until the next agenda.

4. Correspondence:

a. Town Annual Report:

Ms. Mercandetti reported that submissions for the 2011 Annual Report are due on Friday, January 13th. Ms. Kent graciously offered to draft a report and work with Ms. Mercandetti to meet the deadline.

5. Any Other Business:

a. Municipal Facilities RFP Committee Update (DP)

Mr. Power reported that the Request for Proposals (RFP) was completed. The Committee had reviewed a draft and provided some revisions to tighten the RFP. It will be published in the newspaper and placed in the Commonwealth Goods & Services Bulletin. It will be out to bid for 30 days.

b. MPIC 2012 Meeting Schedule:

Ms. Mercandetti provided a year-long schedule of all the meetings for advance planning. All meetings will be held in Room 116.

c. BOS Goals

Mr. Forsberg reviewed the 2012 Goals and Objectives of the Board of Selectmen and selected the following to be incorporated into the MPIC's workplan. They were:

- Goal #1: Objectives 1, 2 and 6
- Goal#2: Objectives 1, 2, 5, 6 and 7
- Goal #3: Objectives 1 and 2
- Goal #4: Objective 5
- Goal #5: Objective 3

6. Next Meeting: Second Tuesday of the month – February 14, 2012. Mr. Nottebart is will check with Mr. Greg Sands of NUASCE to attend the next meeting.

7. Adjournment: A motion was made by Mr. Power and seconded by Mr. Amaral to adjourn the meeting at 8:10pm. VOTED UNANIMOUSLY