



**Walpole Recreation Committee
Meeting Held on May 2, 2018
Blackburn Hall - 7:00 p.m.
30 Stone Street - Walpole, MA 02081**

Recreation Committee Present:

- *Regular Members* - Richard McCarthy, Joe Grant, Anneliese Fair
- *Associate Members* - Lorraine Dundon, Jeff Hutnick

Staff Present:

- *Recreation Director* - Brendan Croak
- *Assistant Recreation Director* - Arielle Carney

Call to Order:

Chairman McCarthy called the meeting to order at 8:00 p.m.

Committee Reorganization:

Chairman McCarthy made a motion to postpone the voting for committee reorganization until the June 2018 meeting with voting to take place officially at the June 2018 meeting as long as a quorum is present of 3 or more. Anneliese Fair seconded the motion.

Favorable 2-1-0

Director's Report:

- A. Previous Month(s) at the Recreation Department
 - Director Croak updated the board on Spring programming status.
 - Director Croak gave spring revenue comparison of 2017 vs. 2018
 - Various factors as to why revenue numbers differ
 - Program session calendar was implemented last fall, which has not fully completed its annual cycle. This adjusts the windows of when

registration for programs occurred, when summer registration opened, and timing of brochures and marketing.

B. Ongoing/upcoming Recreation Programs and Activities

- Director Croak highlighted Saturday T-Ball
 - New vendor for t-shirts this year, which lowered expenses
 - Registration numbers are similar to 2017, but with a 10% increase in revenue.
 - Price was increased \$5 to compensate for overhead expenses.
 - Small adjustment was made to convert many programs to be grade-based for first grade and up vs. all age-based registration time slots.
- CIT Program
 - 24 applicants - all of them to join us this summer trying to evenly keep them assigned to weeks.

C. Walpole Day Prep Update

- 126 Vendor Spaces Filled - last year 128
- \$10,250 in sponsor revenue
 - up \$2150 from last year was at \$8,100
- Parade kicks off at 11:00 a.m.; festivities continue through 3:00 p.m.
- 28 groups participating in the parade
- Working with Parks, building, police, fire to make sure all the day of details are secured and tied up - meet on Friday to go over our prep list one last time
- We have Ed Jackowski of School of Rock coordinating our entertainment stage again this year.
- Inflatable kidz zone
- Two new roaming puppets
- Two stilt-walkers
- Interactive bubble show
- Vendors really are a huge portion of the energy
 - Southridge Farm has mini-horse, Golden Opportunities for Independence has dogs, Impact Martial Arts is doing ninja star throwing, one vendor has a balloon artist, there are craft stations, fitness competitions, etc.

D. Recreation Department "Summer Preview"

- Director Croak presented the Committee with the official Summer 2018 Preview Guide that arrived in mailboxes about two weeks ago
- Committee was told that Summer Academy 2018 will be moved to Boyden Elementary for this year, due to maintenance occurring at alternative school sites in town.
- Director Croak gave an update on our pool status for 2018
 - An overhaul of the format of public swimming lessons will take place this year.
 - In previous years, swimming lessons have always been divided up based on skill-level. Those skill levels didn't clearly articulate what parents should register for.

- This year, the changes will be strictly a sign-up for a timeslot - with two different options available.
 - No change in fee or structure for seasonal and daily pool tags.
 - Additional session of evening time slots for private lessons - 5:00 p.m. and 6:00 p.m. to accommodate working families.
 - Additional daytime private lessons during the first and last week of the summer at Center Pool have been added.
 - Pool Party package flyer will be created for potential renters that need additional information.
- E. Recreation Summer Staffing
 - 56 returning staff members
 - 68 applications were submitted by April 1st deadline
 - 36 were offered summer positions.
 - Roughly 12-15 applicants were not interviewed, due to not meeting the age requirements of our posted positions.
 - The Department did not hire 14 or 15 year olds to fill the Jr. Counselor Role because of the implementation of our CIT Program.
 - CIT Participants who successfully complete the program will be eligible to be hired as a Junior Counselor in summer of 2019.
- F. Building Improvements
 - Blackburn Hall Art Room floor was replaced
 - Jarvis Farm Flag Pole Replacement
 - Former Director Patrick Shield had started the process of Flag Pole replacement prior to his departure.
 - Director Croak has followed up with that process and has received a quote for the final installation which is scheduled to be done before the start of the Walpole Woods program.

New Business

- None

Old Business

- A. Recreation Committee Rules & Regulations
 - Chairman McCarthy made a motion to approve. Joe Grant seconding the motion.

Favorable 3-0-0

Public Comment:

- Private citizen - Tim Cimeno

- Stated that he heard about discussion of replacing turf field at Walpole High School, but not resurfacing the track at the same time.
- Originally on a committee that oversaw the fundraising of the original construction of the track.
- Wanted it on the record that it is his opinion that a turf field cannot be replaced/installed without destroying the existing track.
 - Suggests not allowing the field to be put in at the high school without the replacement of the track as well.

Minutes:

A. Approval of 04/04/18 Meeting Minutes

- On a motion by Chairman McCarthy, second by Anneliese Fair, the Committee voted to approve the meeting minutes from the April 4 Meeting.

Favorable 3-0-0

Adjournment:

The meeting adjourned at 8:30 p.m.