

The Select Board met on Tuesday, December 07, 2021 beginning at 7:00pm in the Main Meeting Room of Town Hall. The following members were present:

Mark Gallivan, Chair
Benjamin Barrett, Vice Chair
Glenn Maffei, Clerk
Nancy Mackenzie
James O'Neil

Also participating
James Johnson, Town Administrator
Aoife Kelly, Executive Assistant

Appointments

Call to Order and Pledge of Allegiance

Chair Gallivan called the meeting to order at 7pm followed by the Pledge of Allegiance.

Vote request of Irish Grande LLC for a Common Victualler License to operate at 1185 Washington Street

Business owner Finbar Griffin was present. On motion of Board member Mackenzie, seconded by Board member O'Neil, voted to approve request of Irish Grande LLC for a Common Victualler License to operate at 1185 Washington Street. Motion Passed (5-0-0).

Fire Chief Quarterly Report

Fire Chief Bailey was present to provide the Department's quarterly report. The Chief updated the Board on the call volume to date and where the numbers stand in comparison to this time last year with a total of 4,035 calls to date. The Chief gave the Board an update on the ambulance account and informed the members he is keeping a close eye on the budget. The Chief provided the Board with an update on personnel matters; including a recent resignation, one long term injury and new recruits going to the academy over the next number of months. In terms of capital projects the Chief explained that the two new engines had been ordered with a lead time of approximately 550 days, turn out gear is in process and terminal cameras have been ordered. The Chief also updated the Board on the various grants that are in progress – Firefighter & Safety Equipment, AFG Grant and Safer Grant and the various training programs the Department has been working on – EMTS refresher course, med flight and harassment and discrimination training. The Department also recently conducted building familiarization training at the Walpole Mall and Hollingsworth & Vose. The Board asked about other resources that might be available to actively try to find applicants that have already completed academy training.

Open Forum – No one present.

Discussion and Vote to appoint Town of Walpole Police Chief

The Board discussed the lengthy extensive process that was conducted over the past few months and how happy they were with the work of the consultant and the search committee. After some discussion on the final two candidates that the Board interviewed last week, on motion of Board member O'Neil, seconded by Char Gallivan, voted to appoint Richard M. Kelleher as the Town of Walpole Police Chief subject to negotiations between Mr. Kelleher and the Town Administrator and Select Board Chair and ratification by the Select Board at their next meeting. Motion Passed (4-0-1). Board member Mackenzie abstained.

New Business

2022 Licenses for review and Vote of the Board. The Board's official signatures have been digitally scanned – licenses are as follows and listed in attached document:

On motion of Board member Mackenzie, seconded by Board member O'Neil, voted to renew the 2022 Weekday & Sunday Entertainment, Section 15 Off Premise All Alcohol and Wine & Malt Beverage, Farmers Winery Pouring Permit and Section 12 Club, All Alcohol, Wine & Malt Beverage with Common Victualler Licenses as listed in the document attached and have the Board's official signatures digitally scanned. Motion Passed (5-0-0).

Vote to award a Design Contract to Green Affiliates Inc. for Inventory and Asset Management Study of the Town's Bridge & Culverts in the amount of \$57,700

Town Engineer Carl Balduf was present. On motion of Board member Mackenzie, seconded by Board member O'Neil, voted to award a Design Contract to Green International Affiliates Inc. for Inventory and Asset Management Study of the Town's Bridge & Culverts in the amount of \$57,700 and authorize the Town Administrator to execute the documents necessary to complete the award. Motion Passed (5-0-0).

Vote to appoint Joseph Mahoney to the Town Forest Committee as an Associate Member

Joseph Mahoney was present. On motion of Board member Mackenzie, seconded by Board member O'Neil, voted to appoint Joseph Mahoney to the Town Forest Committee as an Associate Member. Motion Passed (5-0-0).

CONSENT AGENDA

On motion of Board member Mackenzie, seconded by Board member O'Neil, voted to accept with gratitude the following donations:

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| 1. Multiple Donors to Recreation Smiling Eyes Financial Assistance | \$16 |
| 2. Veteran Services Committee to COA Gifts – Veteran Appreciation Event | \$365 |
| 3. AFSCME Local 1957 to Veteran Services Gifts | \$500 |

Motion Passed (5-0-0).

On motion of Board member Mackenzie, seconded by Chair Gallivan, voted to accept with gratitude the following donation:

- | | |
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| 4. Friends of Saint Patrick to Recreation Smiling Eyes Financial Assistance | \$3,000 |
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Motion Passed (4-0-1). Board member O'Neil abstained.

Minutes

On motion of Board member Mackenzie, seconded by Board member O'Neil, voted to approve the Minutes of November 9, 16 and 23, 2021 as presented in our packet. Motion Passed (5-0-0).

Town Administrator's Update

FY 23 Budget

Most of the department have submitted their budgets into munis, just waiting on a few more. I met with school officials and they have also started to work on their various budgets with the principals and the school committee. I am hoping they will get something into us in early January. I am going to start to the budget balancing process in the near future. I expect I will have a working draft sometime in early January, possibly look to have a work session with the Board on January 11 or 18. The Charter requires me to present a balanced budget the first Monday of February but my game plan is to do it before then.

300th Anniversary committee

They met earlier this evening, they have started to kick around some ideas for events that are going to be scheduled. They are going to put out a citizen survey to solicit some input. They are talking about whether or not to incorporate versus just receiving money as gifts. They have a lot of things planned a parade, fireworks, and a gala. A lot more to come on this but it is good to see them making some progress.

Middle School Project

The Contract Amendments for the Design Team and OPM are just about finalized. I believe when the Board voted on this, you voted to authorize me to sign all contract documents; but they are significantly sized contracts. I would like to bring those back before the Board, review them with you, probably have Bryan in here also and just go over everything. I want to make sure everyone is comfortable with it and talk through it and talk about the progress that is being made on this.

On motion of Board member O'Neil, seconded by Board member Mackenzie voted to adjourn the meeting and the meeting was adjourned accordingly at 7:30pm. Motion Passed (5-0-0).