

# WALPOLE SCHOOL BUILDING COMMITTEE MEETING

March 20, 2020 6:00 P.M.

Via Zoom Teleconference

**SCHOOL BUILDING COMMITTEE:** The following individuals were present via Zoom teleconference:

NAME	DESIGNATION	PRESENT
Michael Friscia	MCPPO Certified Official	X
David Salvatore	Chief Executive Officer/Board of Selectmen Member	X
Jim Johnson	Town Administrator	✓
Susan Lawson	Finance Committee Member	✓
Nancy Gallivan	School Committee Member	✓
Mark Breen	School Committee Member	✓
Jennifer Geosits	School Committee Member	X
Bridget Gough	Superintendent of Schools	✓
Don Anderson	Building Maintenance Superintendent	✓
John Conroy	Permanent Building Committee Member	X
Jeffrey Fisher	Permanent Building Committee Member	X
John Fisher	Permanent Building Committee Member	✓
Edward Connor	Bird Middle School Principal	X
William Hahn	Assistant Superintendent of Schools	X
Boris Senic	Community Member	✓
Katia Santiago-Taylor	Community Member	X
Patrick Shield	Assistant Town Administrator	✓

<b>Compass Project Management Team:</b>		
Brian Jarvis	Project Director	✓
Antonio Pina	Project Manager	✓
<b>Tappé Architects</b>		
Chris Blessen	Principal in Charge	✓
Charlie Hay	Principal for Design Phase	✓

## **DOCUMENTS PROVIDED TO COMMITTEE:**

1. Agenda
2. Minutes of March 10, 2020 School Building Committee Meeting
3. Compass Project Management Presentation
4. Monthly Vendor Invoice Package and Budget Update

It was noted that a quorum was not present for this meeting, therefore no votes will be taken.

1. **CALL TO ORDER:** The School Building Committee meeting was called to order at 6:06 p.m. by Chairperson Mark Breen.
2. **Update and Overview from Compass Project Management:** Compass Project Management gave a project update and overview to the Committee.
3. **Introduction of Tappé Architects:** Mr. Chris Blessen and Mr. Charlie Hay of Tappé Architects introduced themselves and discussed their roles in this project. They showed examples of some of Tappé's buildings and projects completed. They further discussed plans for the Walpole project.
4. **Overview of Module 3 Feasibility Study and Objectives:** Tony Pina and Bryan Jarvis reviewed the project timeline, the process of the preliminary design program, the preferred schematic report and the schematic design report. They discussed when these reports will be submitted to the MSBA.
5. **Review of General Project Schedule and Major Milestones:** Tony Pina was pleased to announce no time was lost due to the pandemic and that to date all milestones have been met.

The importance of the community forums to be held was discussed. A timeframe for the forums was reviewed.

6. **Review of June 2020 Vendor Invoice Package and Project:** The Committee was provided with the June 2020 vendor invoices. Bryan Jarvis indicated all invoices are project to the School Building Committee for their review.
7. **Review of Meeting Schedule:** The Committee will be advised via email when the next meeting is scheduled.
8. **Approval of March 10,2020 Meeting Minutes:** No vote was taken due to lack of quorum present.

Meeting adjourned at 6:53 p.m. The Committee will be informed when the next School Building Committee Meeting will be scheduled. Informational updates will be provided to the Committee.

Respectfully submitted,

Michael Friscia, Clerk