

General Government

Board of Selectmen

(c/o Town Hall 660-7277, 660-7276)
fax 660-7303

Mark Gallivan, Chairman (2014) Michael Berry, Vice Chairman (2016), Nancy Mackenzie, Clerk (2015), Christopher Timson, (2015), and Clifton Snuffer (2016) Cindy Berube, Executive Assistant, and Nancy Genesky, Principal Clerk

The Board welcomed back Michael Berry and prior Selectmen Clifton Snuffer for another term. Shortly after the election the Board met to reorganize and Mark Gallivan was elected Chairman, Michael Berry was elected Vice Chairman, and Nancy Mackenzie was elected Clerk.

The Board of Selectmen is the licensing authority for Restaurants, Package Stores, Amusements, Class I, II and III licenses and others. Following is the list of current licenses issued by this Board.

	<u>Number Issued</u>		<u>Number Issued</u>
All Alcoholic Restaurant	22	Class I, New Cars	3
All Alcoholic Pkg Store	5	Class II, Used Cars	15
Wine & Malt Restaurant	5	Class III, Parts & Salvage	4
Wine & Malt Pkg Store	5	Junk Collector	4
Common Victualler's Restaurant	60	Junk Dealers	12
All Alcoholic-Club	4	Lodging House	3
Entertainment	23	Parking Lot	6
Club Licenses	4	Motel	1

In May 2013 the Board of Selectmen voted to approve the Municipal Facilities Master Planning Study, prepared by CDR Maguire, Inc. The study will provide the Town with a plan for moving forward in the development of municipal facilities. CDR Maguire reviewed and asses the condition of more than twenty municipally owned buildings and the current and future needs of the Town departments. The Board was pleased with the gathering of information from the departments and presenting new ideas which will assist the town in moving on to the next phase.

The renewal process for the Cable License with Comcast began in January 2011, at which time the Selectmen held an ascertainment hearing and invited the public to participate. The purpose of the hearing was to discuss the future cable-related community needs and interest of the Town of Walpole. In August 2013, after two years of negotiations the Board renewed the Cable Television License for a ten year period with Comcast of MA/NH.

The Board has been negotiating with Walpole Community Television (WCTV), which is currently the PEG Access Corporation, to enter into a contract with the Town. It is the Selectmen's goal to see more community programming including youth sports, musical events, school events and various interests of Walpole residents. The operations and staff salaries of WCTV are paid for by cable television subscribers in Walpole. As the access corporation would not agree to enter into a contract, the Selectmen presented a plan to move forward with changes to the community access structure. The Board has formed a Committee and hope residents with backgrounds in broadcasting, networking, production and much more would consider serving on the Task Force to review public access needs and make recommendations for the future of an Access Corporation.

The town mourns the loss of Catherine E. Winston who served as Selectwomen from 2003 to 2009. She passed away at home on November 22, 2013. Catherine was always interested in town affairs and helped those in need. She will be sorely missed.

This Board is responsible for appointing various Boards and Committees in town including; Adams Farm, Board of Health, Cable TV Advisory, Conservation, Council on Aging, Cultural Council, Economic Development, EDIC, Education Fund, Emergency Management, Historical, Housing Partnership, Insurance Advisory, Information Systems, Master Plan Implementation, Permanent Building, Pond Management, Registrars of Voters, Recreation, Special Police, Taxation Aid, Tri-County School Committee member, Trust Fund, Town Forest, Veteran's Services, Trails and Zoning Board of Appeals.

The Board of Selectmen wishes to thank the many citizens who volunteer their time to serve on the various Boards, Committees, and Commissions that are vital to the function of our local government. The Board will continue to solicit citizens to become involved and to volunteer their time and skills to the Town. Current openings for these Boards can be found at www.walpole-ma.gov. We thank all employees for their dedication and professional service to the residents of Walpole.

The Selectmen will continue to focus their energies on meeting the challenges of the fiscal impacts facing the Town in the budget. The Selectmen wish to continue to provide Walpole residents with the necessary services they have been receiving and which they deserve. The task of balancing the budget is sometimes difficult and the Board continues to review ways to lessen the impact on the citizens of Walpole.

The Board would like to thank all of you for the opportunity to serve the Town and will continue to focus on all issues brought before us and welcome your input.

Town Administrator

Given how quickly 2013 seemed to come and go, the old adage “don’t blink or you will have missed it” seems most appropriate here. Twelve months have passed since our last report, yet despite the “speed” with which they passed, Walpole Town operations were once again most active and successful in 2013. We welcomed new managers, attacked many long standing challenges, and set building blocks in place that will serve the Community well going forward.

Perhaps the most significant occurrence in 2013 was the merging of two major issues: the release of the Maguire Municipal Facilities Report, and the clean-up and reuse plans of the South Street Superfund properties. In early 2013, the Maguire report identified a so-called master plan on the replacement and/or renovation of several municipal buildings. The report recommended that the Town approach the situation in three phases, with the first phase consisting of new facilities for the Police Station, Senior Center and Fire Station, along with renovations at the DPW facility and at Town Hall. As this report is prepared, we are actively developing a financing plan for this phase. However, the process took a very positive turn in July of 2013 following a visit to Town from Congressman Lynch at the request of residents concerned with clean-up plans on South Street. The efforts of the Congressman, combined with the cooperation of the EPA, has allowed the Town the time needed to prepare a re-use plan that will not only provide a clean site but also one that will house the future Police Station and Senior Center. I want to commend and thank the Walpole EDIC for their leadership on this project, and certainly extend thanks to Congressman Lynch, his staff and our residents who made this positive scenario possible. It is expected that this topic will take center stage as we move into and through 2014.

2013 was also very active on many other fronts. In July we completed contract negotiations with Comcast on a new ten-year agreement. In addition, the Board of Selectmen voted to establish a new citizens’ Cable Television Task Force to examine options to enhance our PEG service delivery in Walpole. As concerns over operations at WCTV reached a pinnacle in 2013, it has become clear that an independent review on the topic is most appropriate. Also as part of the Comcast deal, Walpole will be moving away from the former I-Net system in Town in favor of the more advanced fiber network in place. This is hoped to improve functionality and quality over the long haul. 2013 also saw several projects reach completion, including the new Boyden School Playground. This project was a fantastic partnership with the Boyden PAC who performed a great deal of fundraising and project development & assembly efforts. Town DPW crews assisted with construction work along the way. In addition, the sale of the former Library on Common Street was completed; a new DPW radio communication system was implemented; a PILOT agreement was reached with Borego Solar for their Industrial Road project; and the Town moved forward with the enforcement of the Abandoned Building regulations in seeing hazardous facilities either made safe or removed.

Several other projects and initiatives were commenced in 2013, including design for major repairs to Turner Pond Dam, security cameras in Town & School buildings, a new telephone system for Town facilities, and efforts to bring Deerfield Drive, Hartshorn Road and Norton Avenue in as Town streets. In late fall, we unveiled a plan to not only further enhance neighborhood streets, but one that will also replace Downtown sidewalks and street surfaces in two phases over two years. We hope to advance this plan as early as Spring of 2014.

The Finances of the Town continue a very solid run, with undesignated fund balances exceeding \$7 million dollars. This is a very positive trend and demonstrates to our Auditors and bond rating agencies that the Town is serious about prudent and responsible budgeting and spending. Further, 2013 also saw the introduction of a budgeting plan whereby our commitment to addressing our OPEB obligations is front and center. It is expected that this funding plan will be enhanced each year.

Walpole welcomed three new Department Heads in 2013: COA Director Courtney Riley, IT Director Michael Donovan, and Finance Director Marilyn Thompson came aboard and immediately hit the ground running. We welcome each of these folks and look forward to their contributions for years to come.

Finally, I once again want to thank all of the outstanding Department Heads and staff of the Town, and also the many citizen volunteers who make our Boards & Committees work so well. In particular, I thank our Board of Selectmen for their leadership and direction, and for the support they provide to our daily operations. And most certainly thanks and appreciation are extended to my staff, Jim Johnson, Cindy Berube, Sue Abate, Val Donohue, and Nancy Genesky for their dedicated service day in and day out. I continue to feel honored to serve as Town Administrator in Walpole and to work with such a great team. As we begin the Year 2014, I am encouraged and excited about the very positive things that lie ahead for the Town of Walpole. Thank you to one and all!

Town Clerk

(508- 660- 7296)

Ron Fucile, Town Clerk – Patricia A. MacConnell, Assistant Town Clerk- Darlene Leonard, Customer Service Representative, Mary Timilty, ACO and TC Customer Service Representative

The Town Clerk's is a focal point where citizens seek information and assistance on all aspects of town government. The Clerk supported by staff has 5 major functions Chief Election Officer, Recording Officer, Registrar of Vital Records and Statistics, Public Records Officer and Licensing Officer.

The following Vital Records were recorded this year;

Births - 256 Marriages - 96 Deaths - 210

Elections	Special State Election Primary (Senator in Congress)	April 30
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	Spring Annual Town Election	June 1
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	Special State Election (Senator in Congress)	June 25
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	Special State Election Primary (State Rep. Pct 5 only)	Dec. 10
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Note: Special State Election held on January 7, 2014

Town Meeting	Annual Spring Town Meeting	May 6
	Fall Town Meeting	Oct. 21

Board of Registrars

Linda Garr, (D) Chair, Sara Olson (R), Thomas Bowen (R), Ronald Fucile, (D)

The Board is composed of 2 members of each of the major parties. They provided certification of nomination papers, registration of new voters and if required conduct recount elections.



The Commonwealth of Massachusetts Town of Walpole

SPECIAL STATE PRIMARY, APRIL 30, 2013

In pursuance with the foregoing warrant, the inhabitants of the Town of Walpole qualified to vote in elections, met in the various voting precincts on **Tuesday, April 30, 2013.**

The following Election Officers met at the Old Post Road School, 99 Old Post Road and were sworn by the Warden of each precinct to the faithful performance of their duty:

Precinct 1 – The meeting was presided over by Warden Jane Fuller duly qualified for the office. She was assisted by the following duly qualified Election Officers; Mary Hagen, Lawrence Sundberg, Ruth Sundberg, William Kivi, Phyllis Kivi, Dawn Nee, Arlene Turco, Shirley Thoms, and David Lasalvia.

Precinct 2 – The meeting was presided over by Warden James A. Manninen duly qualified for the office. He was assisted by the following duly qualified Election Officers; Edward K. Kiessling, Jeffrey Mattson, Joan Dalton, Jean Barbarick, Ruth Chamberlain, Cynthia Wegerdt, Janet Calusdian and Elinor Kelliher.

The following Election Officers met at The Walpole Public Library, 143 School Street and were sworn by Election Supervisor Janice Young to the faithful performance of their duty:

Precinct 3 – The meeting was presided over by Warden Martha E. Fowle duly qualified for the office. She was assisted by the following duly qualified Election Officers; Caroline Taber Kiessling, Margaret Jean Stahl, Anthony A. Cerbo, Nancy H. Barry, Marilyn L. Boulais, Mary Jane Coffey, Ann Cuomo, Joanne Damish, Joyce E. DeGerolamo, Jane McMackin, Phyllis Nixon, Anthony Ranaldi, Deborah Ranaldi, Joan Sullivan, Donna Summers and Sally White.

Precinct 4 – The meeting was presided over by Warden James E. Cerbo duly qualified for the office. He was assisted by the following duly qualified Election Officers; James A. Cappelletti, Alice B. Reeley, Audrey E. Nunes, Harry A. Nunes, Michelle Cox, Gail Van Hoesen, Joanne Damish, Edward P. Damish, Jane M. Connolly, Patricia R. Yonker and Arlene R. Cherella.

Precinct 5 – The meeting was presided over by Warden Maureen C. Lamperti duly qualified for the office. She was assisted by the following duly qualified Election Officers; Natalie J. Lee, Josette Burke, Nancy A. Hurd, Jackie Compagnone, Sue Richmond, Anita Restaino, Anna Cunningham & Jean Masterson.

The following Election Officers met at Fisher School, 65 Gould Street and were sworn in by Election Supervisor Susan A. Cosman, to the faithful performance of their duty.

Precinct 6 – The meeting was presided over by Warden Gerard R Lane, duly qualified for the office. He was assisted by the following duly qualified Election Officers; Clare Abril, Paul R. Busheme, Linda L. Busheme, Denise Abbott, Simone Winslow, Eleanor Weissant, Walter Russell, Marian Billingham, Agnes Carey, Lorraine Ducat, John Curley, Bill Ryan and Stephen Gunning.

Precinct 7 – The meeting was presided over by Warden John Sheppard duly qualified for the office. He was assisted by the following duly qualified Election Officers; Mary Ellen Cobb, Alan Haynes, Delores Efthim, Joan Haynes Patricia Foley, Marie MacDonald and Warren Cobb.

Precinct 8 – The meeting was presided over by Warden Charles Daly, duly qualified for the office. He was assisted by the following duly qualified Election Officers; Mary Ann Boragine, Helen Howard, Mary Rockwood, Joanne MacKenzie, Margaret Doak, Joseph Betro, Armando Palmieri and Jill Morley.

Results were determined in accordance with the provisions of law, declaration thereof was made in open town meeting at the Town Clerk's Office and were as follows:

<u>STATE ELECTION</u>	<u>TOTAL VOTES CAST</u>
Precinct 1	376
Precinct 2	469
Precinct 3	565
Precinct 4	501
Precinct 5	414
Precinct 6	483
Precinct 7	506
Precinct 8	<u>445</u>
TOTAL	3,759

Ronald A. Fucile, Town Clerk
A True Copy Attest



The Commonwealth of Massachusetts

Town of Walpole

Special State Primary, April 30, 2013

Registered Voters 16,946
Number Voting 3,759

Democratic Ballot

Precincts	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Pct. 5	Pct. 6	Pct. 7	Pct. 8	Totals
Senator in Congress -Vote for one									
Stephen F. Lynch	162	227	293	269	220	248	250	181	1850
Edward J. Markey	85	98	132	113	63	101	97	88	777
Write-ins	0	1	1	0	0	0	1	1	4
Blanks	0	0	0	0	0	1	0	1	2
Total	247	326	426	382	283	350	348	271	2633

Republican Ballot

Precincts	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Pct. 5	Pct. 6	Pct. 7	Pct. 8	Totals
Senator in Congress -Vote for one									
Gabriel E. Gomez	63	71	74	55	42	42	61	74	482
Michael J. Sullivan	39	49	42	33	31	43	53	51	341
Daniel B. Winslow	26	22	23	28	58	46	44	49	296
Write-ins	1	1	0	3	0	2	0	0	7
Blanks	0	0	0	0	0	0	0	0	0
Total	129	143	139	119	131	133	158	174	1126

**ANNUAL SPRING TOWN MEETING
TOWN OF WALPOLE
COMMONWEALTH OF MASSACHUSETTS**

Norfolk, ss.

To any constable in the Town of Walpole

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Walpole, qualified to vote in elections in town affairs, to meet in the Auditorium of the **Walpole High School** in said Walpole on the

**FIRST MONDAY IN MAY, IT BEING THE
SIXTH DAY OF SAID MONTH, 2013**

at 7:30 p.m. then and there to see if the Town will vote to amend the By-laws and Zoning By-laws to said Town and act on the on the following articles:

Moderator Jon Rockwood called the meeting to order at 7:45 p.m. in the Auditorium of Walpole High School. All rules and regulations of an Annual Town Meeting were fulfilled and a quorum was present.

Town Counsel was represented by Joyce Frank of Kopelman & Paige, P.C.

The National Anthem was sung/played by: Walpole High Chorus

In attendance: the Walpole Fire & Police Color Guards

The Assembly pledged allegiance to the flag.

Town Clerk, Ronald A. Fucile attested to the proper return of the Warrant in accordance with the bylaws of the Town of Walpole, Chapter 219, Town Meetings, Article 1. The Selectmen gave notice of the call of the Spring Annual Town Meeting by posting true attested copies of the Warrant calling the same in two (2) public posting places in each of the eight (8) precincts on March 11, 2013.

It was Moved and Seconded:

To waive the reading of the Warrant.

Motion Was: So Voted

It was Moved and Seconded:

That all Motions of the Finance Committee be the Main Motions.

Motion Was: So Voted

ARTICLE 2. On Motion by the Finance Committee; It was Moved and Seconded:

That the Town approve the amendments to the Personnel By-Laws as recommended by the Personnel Board.

ARTICLE 18 - OVERTIME AND COMPENSATORY TIME:

Section "C." is amended as follows:

- C. Compensatory Time may be granted to all employees listed in Section A except those listed as **Grade 33* 4** or higher on the Professional Salary Schedule according to the following conditions:

Section "1. DEFINITIONS" is amended as follows:

1. DEFINITIONS

Compensatory time – employees who in a given work week actually work (excluding Vacation, sick, personal or compensatory time taken) a number of hours which exceed The employee's weekly authorized hours may request, subject to the provisions of this Article, that such excess hours worked be converted to Compensatory Time. Employees shall be granted one (1) hour of compensatory time for each hour worked in excess of the regular work week until the employee has actually worked forty (40) hours in the work week. Approved Compensatory Time shall accrue at a rate of time and one-half for all hours actually worked in excess of forty (40) hours in a scheduled work week. Employees in **Grades P26 – P32 P-5 – P-12** who regularly attend scheduled board or commission meetings shall add 2.5 hours to their regular workweek hours for compensatory hour calculations only.

ARTICLE 34 - QUINN BILL:

This section is amended in its entirety:

~~The Town will only be responsible for its fifty percent of the Quinn Bill program and will not pay the State's fifty percent until it is received.~~

The Town will treat the non-union sworn personnel in parity to the union contract for purpose of MGL 41, section 108 L.

Majority Vote Required: Motion Was: So Voted

ARTICLE 3. On Motion by the Finance Committee; It was Moved and Seconded:

That Town approves the new salary schedule as recommended by the Personnel Board as found on file in the office of the Town Clerk.

TOWN OF WALPOLE															
Proposed Professional Salary Schedule - FY 2014															
PROFESSIONAL COMPENSATION & CLASSIFICATION PLAN														Effective	7/1/2013
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
P-1 Town Administrator															
	113,465	115,734	118,049	120,410	122,818	125,274	127,780	130,335	132,942	135,601	138,313	141,079	143,901	146,779	149,714
P-2 DPW Director - Fire Chief - Police Chief															
	92,620	94,472	96,362	98,289	100,255	102,260	104,305	106,391	108,519	110,690	112,903	115,161	117,465	119,814	122,210
P-3 Asst Town Administrator - Finance Director															
	85,759	87,474	89,223	91,008	92,828	94,684	96,578	98,510	100,480	102,489	104,539	106,630	108,763	110,938	113,157
P-4 Deputy Fire Chief - Deputy Police Chief															
	79,405	80,993	82,613	84,265	85,950	87,669	89,423	91,211	93,036	94,896	96,794	98,730	100,705	102,719	104,773
P-5 Accountant - Appraiser - Building Inspector/Commissioner -Engineer - Health Director - IT Director - Library Director- Highway & Parks - Supt of Sewer & Water Police Lieutenant - Supt of Buildings -Supt of															
	73,537	75,008	76,508	78,038	79,599	81,191	82,814	84,471	86,160	87,883	89,641	91,434	93,263	95,128	97,030
P-6															
	68,085	69,447	70,836	72,252	73,697	75,171	76,675	78,208	79,772	81,368	82,995	84,655	86,348	88,075	89,837
P-7 Assistant Engineer - Asst. Supt of Highway & Parks - Asst. Supt of Sewer & Water - Community & Economic Development Director - Recreation Director - Supt of Vehicle Maintenance - Town Clerk - Town Planner															
	63,041	64,302	65,588	66,900	68,238	69,602	70,995	72,414	73,863	75,340	76,847	78,384	79,951	81,550	83,181
P-8 Adult Service Librarian/Assistant Director - Conservation Agent - Council on Aging Director - Deputy Health Agent - Human Resource Administrator - Purchasing Agent															
	58,370	59,537	60,728	61,942	63,181	64,445	65,734	67,048	68,389	69,757	71,152	72,575	74,027	75,507	77,017
P-9 Assistant Treasurer/Collector - Executive Assistant															
	54,089	55,170	56,274	57,399	58,547	59,718	60,913	62,131	63,373	64,641	65,934	67,252	68,597	69,969	71,369
P-10 Assistant. Accountant - Children's Librarian - PC Support Tech - Reference Services Librarian - Tech Services Librarian															
	50,044	51,045	52,066	53,107	54,170	55,253	56,358	57,485	58,635	59,808	61,004	62,224	63,468	64,738	66,032
P-11 Administrative Assistant - Animal Control Officer - Engineer Inspector - Plan Review/Central Permit Admin - Recreation Coordinator - Veteran's Agent															
	43,530	44,400	45,288	46,194	47,118	48,060	49,021	50,002	51,002	52,022	53,062	54,123	55,206	56,310	57,436
P-12 Engineering Aide															
	39,728	40,523	41,333	42,160	43,003	43,863	44,740	45,635	46,548	47,479	48,428	49,397	50,385	51,392	52,420

TOWN OF WALPOLE

Proposed Hourly and Administrative/Professional Schedule - FY 2014

HOURLY SALARY SCHEDULE															Effective 7/1/2013
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
H-1 Deputy Building Inspector															
	25.38	25.89	26.40	26.93	27.47	28.02	28.58	29.15	29.73	30.33	30.94	31.55	32.18	32.83	33.49
H-2 Local Inspectors															
	23.29	23.75	24.23	24.71	25.21	25.71	26.22	26.75	27.28	27.83	28.39	28.95	29.53	30.12	30.73
H-3 Administrative Board Secretary - Asst. Children's Librarian - Outreach Worker															
	21.35	21.78	22.21	22.66	23.11	23.57	24.04	24.52	25.01	25.51	26.02	26.54	27.08	27.62	28.17
H-4 Board Secretary - Dispatcher - Principal Clerk															
	19.79	20.18	20.59	21.00	21.42	21.85	22.28	22.73	23.18	23.65	24.12	24.60	25.10	25.60	26.11
H-5 Senior Clerk - Van Driver															
	16.95	17.29	17.64	17.99	18.35	18.72	19.09	19.47	19.86	20.26	20.66	21.08	21.50	21.93	22.37
H-6 Senior Library Page															
	12.48	12.73	12.99	13.25	13.51	13.78	14.06	14.34	14.63	14.92	15.22	15.52	15.83	16.15	16.47
H-7 Seasonal Laborer - Seasonal Landscape Staff															
	11.56	11.79	12.02	12.26	12.51	12.76	13.01	13.27	13.54	13.81	14.09	14.37	14.66	14.95	15.25
H-8 Library Page - Office Assistant															
			9.56	9.75	9.94	10.14	10.35	10.55	10.76	10.98	11.20	11.42	11.65	11.88	12.12
ADMINISTRATIVE/PROFESSIONAL SALARY SCHEDULE															
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
A-1 Local Emergency Management Administrator															
	7,504	7,654	7,807	7,963	8,123	8,285	8,451	8,620	8,792	8,968	9,148	9,330	9,517	9,707	9,902
A-2 Hearing Officer - Stipend \$40.77 per month															

<u>Proposed Election, Fire, Safety & Stipend Hourly Schedule - FY 2014</u>			
Town of Walpole		Effective	7/1/2013
GRADE	POSITION	Hourly rate	
ELECTION		Min	Max
E-1	Election Officer		9.18
E-2	Election Deputy Warden, Clerks, Deputy Clerks		11.32
E-3	Election Registrar, Election Warden		13.58
FIRE		Min	Max
F-1	Call Firefighter - Private	15.86	19.37
F-2	Call Firefighter - Lieutenant	17.52	21.39
SAFETY		Min	Max
S-1	School Traffic Officer		15.98
S-2	Police Matron	13.07	15.46
	Interpreter	"	"
S-3	Special Police (town paid)		22.41
S-4	Special Police (non-town paid)		44.82
STIPEND-(Inspection)		Min	Max
I-1	Supt. Insect/Pest Control (stipend)		400/yr
I-2	Tree Warden (stipend)		700/yr
I-3	Animal Inspector (stipend)	3850/yr	5,000/yr
I-4	Deputy Tree Warden (stipend)		500/yr

<u>Proposed Recreational Salary Schedule - FY 2014</u>			
Town of Walpole		Effective	7/1/2013
GRADE	POSITION	Hourly Rate	
RECREATION		Min	Max
R-1	Aquatics Director	13.80	18.25
	Day Camp Director	"	"
	Teen Center Director	"	"
R-2	Assistant Aquatics Director	12.50	16.10
R-3	Head Guard	12.00	15.45
R-4	Program Specialist	11.25	14.48
	Water Safety Instructor	"	"
R-5	Program Supervisor	9.50	12.24
	(For day camp, tennis, floor hockey and girls softball)	"	"
R-6	Lifeguards	9.00	11.59
R-7	Program Instructors	8.50	10.95
	(Adult and children's programs, umpires, referees)	"	"
R-8	Gate Attendants	8.00	9.66
	Program Aides	"	"
R-9	Specialized Instructors	10.00 - 50.00 per hour 5.00 - 60.00 per participant	

Majority Vote Required: Motion Was: So Voted

ARTICLE 4: To see if the Town will vote to raise and appropriate and/or transfer a sum or sums of money to defray cost to any changes, if any, to the Personnel By-laws. (Petition of the Personnel Board)

ARTICLE 4: On Motion by the Finance Committee; It was Moved and Seconded:

That the Town take No Action.

Majority Vote Required: Motion Was: So Voted: No Action

ARTICLE 5: On Motion by the Finance Committee; It was Moved and Seconded:

That the Town appropriate the sum of \$117,358 to the following Fiscal Year 2013 accounts as shown:

Elections & Registrars Personnel Services	\$16,284
Elections & Registrars Expenses	\$12,074
Police Department Personnel Services	\$48,000
Police Department Expenses	\$6,000
Fire Department Personnel Services	\$35,000

And to meet this appropriation the amount of \$117,358 is transferred from the following accounts:

Employee Fringe Benefits	\$117,358
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Majority Vote Required: Motion Was: So Voted

ARTICLE 6: On Motion by the Finance Committee; It was Moved and Seconded:

That the Town fix the salary & compensation for elected officials of the Town as provided for by General Laws, Chapter 41, Section 108, for their services for the fiscal year commencing July 1, 2013 and that the Town vote to appropriate the following sums for the operation of municipal and school departmental and incidental expenses of the Town for Fiscal Year 2014 (July 1, 2013 to June 30, 2014) and that the sum of \$74,146,070 be raised from the following sources:

Taxation	\$72,336,534
Ambulance Fund	\$650,000
Overlay Surplus	\$50,000
Sale of Cemetery Lots	\$3,000
Health Insurance Trust Fund	50,000
Water Enterprise Fund	\$730,150
Sewer Enterprise Fund	\$324,624
Septic Loan Assistance Program	\$1,762
Total	\$74,146,070

ARTICLE 6: On Substitute Motion by Joseph C. Moraski, Seconded by Thomas Driscoll:

That the Board of Health Budget be changed to:

Total Personnel Services	\$219,344
Total Expenses	<u>\$78,567</u>
Total Board of Health	\$297,911

Majority Vote Required: Substitute Motion Did Not Pass

ARTICLE 6: After all questions on held budgets were answered and the holds were released; As the Main Motion of the Finance Committee:

Majority Vote Required: Motion Was: So Voted

WALPOLE 2013 SPRING ANNUAL TOWN MEETING - FY' 2014 BUDGET RECOMMENDATIONS							
BUDGET		LINE ITEM	FY'2011	FY' 2012	FY'2013	FY'2014	FY'2014 FinCom
		DESCRIPTION	EXPENDED	EXPENDED	BUDGET	Dept.Request	RECOMMEND
01113 Charter Review Committee							
		TOTAL PERSONNEL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		TOTAL EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL CHARTER REVIEW COMM.:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01114 Town Moderator							
		TOTAL EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL TOWN MODERATOR:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01119	By-Law Review Committee						
		TOTAL PERSONNEL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		TOTAL EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL BY-LAW REVIEW COMM.:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01122 Selectmen							
		TOTAL PERSONNEL SERVICES	\$67,887.99	\$55,967.86	\$59,075.00	\$61,356.00	\$61,356.00
		TOTAL EXPENSES	\$11,334.85	\$11,835.46	\$13,981.00	\$14,307.00	\$14,192.00
	TOTAL SELECTMEN:		\$79,222.84	\$67,803.32	\$73,056.00	\$75,663.00	\$75,548.00
01123 Administration							
		TOTAL PERSONNEL SERVICES	\$415,512.66	\$382,499.63	\$398,525.00	\$410,888.00	\$410,888.00
		TOTAL EXPENSES	\$16,607.78	\$15,338.68	\$20,139.00	\$19,899.00	\$19,799.00
	TOTAL ADMINISTRATION:		\$432,120.44	\$397,838.31	\$418,664.00	\$430,787.00	\$430,687.00
01131 Finance Committee							
		TOTAL PERSONNEL SERVICES	\$10,226.51	\$6,810.62	\$10,670.00	\$9,647.00	\$9,647.00
		TOTAL EXPENSES	\$10,455.80	\$13,490.28	\$11,918.00	\$12,218.00	\$12,018.00
	TOTAL FINANCE COMMITTEE:		\$20,682.31	\$20,300.90	\$22,588.00	\$21,865.00	\$21,665.00
01132 Reserve Fund							
		TOTAL EXPENSES	\$0.00	\$128,966.00	\$171,377.00	\$175,000.00	\$189,650.00
	TOTAL RESERVE FUND:		\$0.00	\$128,966.00	\$171,377.00	\$175,000.00	\$189,650.00
01135 Town Accountant							
		TOTAL PERSONNEL SERVICES	\$175,336.08	\$181,740.85	\$186,614.00	\$178,737.00	\$179,632.00
		TOTAL EXPENSES	\$3,402.98	\$3,271.57	\$3,715.00	\$4,065.00	\$4,065.00
	TOTAL TOWN ACCOUNTANT:		\$178,739.06	\$185,012.42	\$190,329.00	\$182,802.00	\$183,697.00

WALPOLE 2013 SPRING ANNUAL TOWN MEETING - FY' 2014 BUDGET RECOMMENDATIONS							
BUDGET		LINE ITEM	FY'2011	FY' 2012	FY'2013	FY'2014	FY'2014 FinCom
01138 Municipal Office Expenses							
		TOTAL EXPENSES	\$58,482.54	\$44,623.67	\$54,800.00	\$57,000.00	\$56,600.00
		TOTAL MUNICIPAL OFFICE EXPENSES:	\$58,482.54	\$44,623.67	\$54,800.00	\$57,000.00	\$56,600.00
01141 Board Of Assessors							
		TOTAL PERSONNEL SERVICES	\$213,019.15	\$218,236.02	\$238,483.00	\$245,626.00	\$245,626.00
		TOTAL EXPENSES	\$47,443.18	\$43,761.52	\$41,950.00	\$42,300.00	\$42,050.00
		TOTAL ASSESSORS:	\$260,462.33	\$261,997.54	\$280,433.00	\$287,926.00	\$287,676.00
01145 Treasurer/Collector							
		TOTAL PERSONNEL SERVICES	\$311,793.39	\$323,893.70	\$352,911.00	\$364,902.00	\$364,605.00
		TOTAL EXPENSES	\$88,976.48	\$88,818.17	\$100,150.00	\$101,151.00	\$100,300.00
		TOTAL TREASURER/COLLECTOR:	\$400,769.87	\$412,711.87	\$453,061.00	\$466,053.00	\$464,905.00
01151 Legal Services							
		TOTAL EXPENSES	\$182,972.95	\$149,296.93	\$167,000.00	\$172,000.00	\$167,000.00
		TOTAL LEGAL SERVICES:	\$182,972.95	\$149,296.93	\$167,000.00	\$172,000.00	\$167,000.00
01152 Personnel Board							
		TOTAL PERSONNEL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		TOTAL EXPENSES	\$1,470.66	\$932.39	\$2,950.00	\$2,950.00	\$2,950.00
		TOTAL PERSONNEL BOARD:	\$1,470.66	\$932.39	\$2,950.00	\$2,950.00	\$2,950.00
01155 Information Systems							
		TOTAL PERSONNEL SERVICES	\$143,846.00	\$138,656.00	\$142,489.00	\$151,692.00	\$143,809.00
		TOTAL EXPENSES	\$91,862.61	\$98,686.91	\$109,525.00	\$118,175.00	\$122,020.00
		TOTAL INFORMATION SYSTEMS:	\$235,708.61	\$237,342.91	\$252,014.00	\$269,867.00	\$265,829.00
01161 Town Clerk							
		TOTAL PERSONNEL SERVICES	\$121,660.35	\$127,076.95	\$129,934.00	\$133,008.00	\$133,008.00
		TOTAL EXPENSES	\$5,726.22	\$10,014.51	\$10,100.00	\$6,275.00	\$6,275.00
		TOTAL TOWN CLERK:	\$127,386.57	\$137,091.46	\$140,034.00	\$139,283.00	\$139,283.00
01163 Elections & Registrars							
		TOTAL PERSONNEL SERVICES	\$61,660.25	\$55,950.89	\$65,338.00	\$52,787.00	\$52,787.00
		TOTAL EXPENSES	\$26,346.69	\$26,977.09	\$30,720.00	\$27,420.00	\$27,420.00
		TOTAL ELECTIONS & REGISTRARS:	\$88,006.94	\$82,927.98	\$96,058.00	\$80,207.00	\$80,207.00
01171 Conserv							
		TOTAL PERSONNEL SERVICES	\$79,722.58	\$84,329.20	\$87,801.00	\$89,604.00	\$91,381.00
		TOTAL EXPENSES	\$2,967.74	\$4,148.50	\$3,950.00	\$6,080.00	\$5,070.00
		TOTAL CONSERVATION COMMISSION:	\$82,690.32	\$88,477.70	\$91,751.00	\$95,684.00	\$96,451.00

01175 Planning Board							
		TOTAL PERSONNEL SERVICES	\$120,115.70	\$64,384.72	\$49,570.00	\$50,534.00	\$50,534.00
		TOTAL EXPENSES	\$3,700.00	\$3,581.05	\$19,570.00	\$19,570.00	\$19,370.00
		TOTAL PLANNING BOARD:	\$123,815.70	\$67,965.77	\$69,140.00	\$70,104.00	\$69,904.00
01176 Zoning Board Of Appeals							
		TOTAL PERSONNEL SERVICES	\$33,181.62	\$34,260.60	\$34,842.00	\$35,600.00	\$35,600.00
		TOTAL EXPENSES	\$2,088.10	\$1,618.93	\$2,450.00	\$2,750.00	\$2,450.00
		TOTAL ZONING BOARD OF APPEALS:	\$35,269.72	\$35,879.53	\$37,292.00	\$38,350.00	\$38,050.00
01179 Ponds Management Committee:							
		TOTAL EXPENSES	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00
		TOTAL PONDS MANAGEMENT COMM.:	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00
01182 Community & Economic Development							
		TOTAL PERSONNEL SERVICES	\$70,205.00	\$73,755.18	\$76,732.00	\$80,182.00	\$80,182.00
		TOTAL EXPENSES	\$685.23	\$879.20	\$1,050.00	\$1,050.00	\$1,050.00
		TOTAL COMMUNITY & ECONOMIC DEVELOPMENT:	\$70,890.23	\$74,634.38	\$77,782.00	\$81,232.00	\$81,232.00
01189 Permanent Building Committee							
		TOTAL PERSONNEL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		TOTAL EXPENSES	\$17.60	\$24.67	\$200.00	\$200.00	\$200.00
		TOTAL PERM. BLDG. COMMITTEE:	\$17.60	\$24.67	\$200.00	\$200.00	\$200.00
01192 - DPW: Building Maintenance							
		TOTAL PERSONNEL SERVICES	\$518,534.00	\$534,266.22	\$678,909.00	\$708,364.00	\$706,964.00
		TOTAL EXPENSES	\$1,062,354.18	\$1,295,225.38	\$1,213,525.00	\$1,255,625.00	\$1,245,375.00
		TOTAL BUILDING MAINT.:	\$1,580,888.18	\$1,829,491.60	\$1,892,434.00	\$1,963,989.00	\$1,952,339.00
01195 Town Report & Annual Audit							
		TOTAL EXPENSES	\$40,605.00	\$47,517.87	\$58,500.00	\$43,500.00	\$43,500.00
		TOTAL TOWN REPORT & AUDIT:	\$40,605.00	\$47,517.87	\$58,500.00	\$43,500.00	\$43,500.00
01199 Trust Fund Commission							
		TOTAL PERSONNEL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		TOTAL EXPENSES	\$17.60	\$73.00	\$175.00	\$175.00	\$175.00
		TOTAL TRUST FUND COMM.:	\$17.60	\$73.00	\$175.00	\$175.00	\$175.00
TOTAL GENERAL GOVERNMENT:			\$4,000,219.47	\$4,270,910.22	\$4,551,638.00	\$4,656,637.00	\$4,649,548.00

01210 Police Department							
		TOTAL PERSONNEL SERVICES	\$3,655,217.38	\$3,654,003.60	\$3,853,716.00	\$3,963,188.00	\$3,958,107.00
		TOTAL EXPENSES:	\$394,115.78	\$440,449.04	\$451,600.00	\$465,558.00	\$459,593.00
		TOTAL POLICE DEPARTMENT:	\$4,049,333.16	\$4,094,452.64	\$4,305,316.00	\$4,428,746.00	\$4,417,700.00
01220 Fire Department							
		TOTAL PERSONNEL SERVICES	\$2,844,499.27	\$2,921,226.72	\$2,997,333.00	\$3,045,922.00	\$3,044,923.00
		TOTAL EXPENSES:	\$250,837.06	\$248,070.38	\$255,100.00	\$281,650.00	\$280,800.00
		TOTAL FIRE DEPARTMENT:	\$3,095,336.33	\$3,169,297.10	\$3,252,433.00	\$3,327,572.00	\$3,325,723.00
01241 Inspectional Services							
		TOTAL PERSONNEL SERVICES	\$258,823.59	\$275,868.63	\$315,572.00	\$321,997.00	\$311,490.00
		TOTAL EXPENSES	\$18,739.98	\$16,238.03	\$21,800.00	\$30,130.00	\$28,280.00
		TOTAL INSPECTIONAL SVCS.:	\$277,563.57	\$292,106.66	\$337,372.00	\$352,127.00	\$339,770.00
01244 Weights & Measures							
		TOTAL PERSONNEL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		TOTAL EXPENSES	\$4,500.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
		TOTAL WEIGHTS & MEASURES:	\$4,500.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
01291 Emergency Management							
		TOTAL PERSONNEL SERVICES	\$8,881.00	\$9,330.00	\$9,707.00	\$9,902.00	\$9,902.00
		TOTAL EXPENSES	\$10,502.10	\$20,609.89	\$18,200.00	\$22,900.00	\$22,900.00
		TOTAL EMERGENCY MGMT.:	\$19,383.10	\$29,939.89	\$27,907.00	\$32,802.00	\$32,802.00
01292 Animal Control							
		TOTAL PERSONNEL SERVICES	\$56,664.49	\$53,334.00	\$54,390.00	\$56,166.00	\$56,166.00
		TOTAL EXPENSES	\$10,168.23	\$6,146.57	\$10,425.00	\$9,000.00	\$9,000.00
		TOTAL ANIMAL CONTROL:	\$66,832.72	\$59,480.57	\$64,815.00	\$65,166.00	\$65,166.00
TOTAL PUBLIC SAFETY			\$7,512,948.88	\$7,650,276.86	\$7,992,843.00	\$8,211,413.00	\$8,186,161.00
01300 Walpole Public Schools							
		TOTAL PERSONNEL & EXPENSES	\$32,272,903.83	\$33,471,105.65	\$36,558,445.00	\$37,819,947.00	\$37,576,000.00
		TOTAL WALPOLE PUBLIC SCHOOLS:	\$32,272,903.83	\$33,471,105.65	\$36,558,445.00	\$37,819,947.00	\$37,576,000.00
01301 Tri-County Vocational							
		TOTAL EXPENSES	\$868,578.00	\$788,144.00	\$799,373.00	\$825,000.00	\$825,000.00
		TOTAL TRI-COUNTY VOC. TECH:	\$868,578.00	\$788,144.00	\$799,373.00	\$825,000.00	\$825,000.00

01302 Norfolk County Agricultural H.S.							
		TOTAL EXPENSES	\$30,000.00	\$24,000.00	\$40,000.00	\$30,000.00	\$30,000.00
	TOTAL NORFOLK COUNTY AGGIE:		\$30,000.00	\$24,000.00	\$40,000.00	\$30,000.00	\$30,000.00
TOTAL PUBLIC EDUCATION:			\$33,171,481.83	\$34,283,249.65	\$37,397,818.00	\$38,674,947.00	\$38,431,000.00
01411 DPW: Engineering							
		TOTAL PERSONNEL SERVICES	\$219,562.55	\$222,773.39	\$235,022.00	\$240,667.00	\$240,667.00
		TOTAL EXPENSES	\$41,291.41	\$40,148.06	\$54,811.00	\$68,876.00	\$57,235.00
	TOTAL ENGINEERING:		\$260,853.96	\$262,921.45	\$289,833.00	\$309,543.00	\$297,902.00
01421 DPW: Administration							
		TOTAL PERSONNEL SERVICES	\$222,277.70	\$239,222.19	\$245,185.00	\$251,210.00	\$251,210.00
		TOTAL EXPENSES	\$6,273.57	\$8,608.65	\$9,250.00	\$12,400.00	\$11,400.00
	TOTAL DPW ADMINISTRATION:		\$228,551.27	\$247,830.84	\$254,435.00	\$263,610.00	\$262,610.00
01422 DPW: Highway Division							
		TOTAL PERSONNEL SERVICES	\$505,648.18	\$534,489.89	\$579,151.00	\$588,193.00	\$588,193.00
		TOTAL EXPENSES	\$194,614.07	\$193,440.32	\$208,700.00	\$219,425.00	\$216,700.00
	TOTAL HIGHWAY DIVISION:		\$700,262.25	\$727,930.21	\$787,851.00	\$807,618.00	\$804,893.00
01423 DPW: Snow & Ice Removal							
		TOTAL PERSONNEL SERVICES	\$160,498.32	\$47,034.03	\$150,000.00	\$150,000.00	\$175,000.00
		TOTAL EXPENSES	\$927,693.27	\$210,190.23	\$569,250.00	\$587,420.00	\$594,900.00
	TOTAL SNOW & ICE REMOVAL:		\$1,088,191.59	\$257,224.26	\$719,250.00	\$737,420.00	\$769,900.00
01424 DPW: Street Lighting							
		TOTAL EXPENSES	\$317,141.35	\$394,748.38	\$357,200.00	\$363,350.00	\$363,200.00
	TOTAL STREET LIGHTING:		\$317,141.35	\$394,748.38	\$357,200.00	\$363,350.00	\$363,200.00
01433 Solid Waste & Recycling							
		TOTAL EXPENSES	\$1,455,973.43	\$1,539,530.39	\$1,586,974.00	\$1,611,873.00	\$1,611,873.00
	TOTAL SOLID WASTE:		\$1,455,973.43	\$1,539,530.39	\$1,586,974.00	\$1,611,873.00	\$1,611,873.00
01439 DPW: Landfill Maintenance							
		TOTAL EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL LANDFILL MAINTENANCE:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

01491 DPW: Cemetery							
		TOTAL PERSONNEL SERVICES	\$116,565.52	\$132,967.79	\$135,902.00	\$138,379.00	\$138,379.00
		TOTAL EXPENSES	\$16,142.06	\$17,463.73	\$19,150.00	\$20,700.00	\$20,150.00
		TOTAL CEMETERY DIVISION:	\$132,707.58	\$150,431.52	\$155,052.00	\$159,079.00	\$158,529.00
01499 DPW: Vehicle Maintenance							
		TOTAL PERSONNEL SERVICES	\$236,207.27	\$244,778.82	\$255,772.00	\$260,818.00	\$260,818.00
		TOTAL EXPENSES	\$74,732.23	\$79,583.42	\$84,650.00	\$89,550.00	\$88,350.00
		TOTAL VEHICLE MAINT. DIVISION:	\$310,939.50	\$324,362.24	\$340,422.00	\$350,368.00	\$349,168.00
TOTAL PUBLIC WORKS:			\$4,494,620.93	\$3,904,979.29	\$4,491,017.00	\$4,602,861.00	\$4,618,075.00
01510 Board of Health							
		TOTAL PERSONNEL SERVICES	\$201,422.00	\$207,689.65	\$211,787.00	\$242,111.00	\$242,111.00
		TOTAL EXPENSES	\$54,634.37	\$55,041.67	\$58,160.00	\$55,955.00	\$55,800.00
		TOTAL BOARD OF HEALTH:	\$256,056.37	\$262,731.32	\$269,947.00	\$298,066.00	\$297,911.00
01541 Council On Aging							
		TOTAL PERSONNEL SERVICES	\$145,666.30	\$151,572.89	\$155,842.00	\$158,943.00	\$148,015.00
		TOTAL EXPENSES	\$4,622.04	\$7,448.64	\$7,300.00	\$8,950.00	\$23,551.00
		TOTAL COUNCIL ON AGING:	\$150,288.34	\$159,021.53	\$163,142.00	\$167,893.00	\$171,566.00
01543 Veterans Services							
		TOTAL PERSONNEL SERVICES	\$36,455.38	\$42,477.21	\$44,190.00	\$45,816.00	\$45,975.00
		TOTAL EXPENSES	\$48,647.86	\$53,359.47	\$51,960.00	\$57,660.00	\$57,060.00
		TOTAL VETERANS SERVICES:	\$85,103.24	\$95,836.68	\$96,150.00	\$103,476.00	\$103,035.00
TOTAL HEALTH & HUMAN SERVICES			\$491,447.95	\$517,589.53	\$529,239.00	\$569,435.00	\$572,512.00
01610 Walpole Public Library							
		TOTAL PERSONNEL SERVICES	\$553,752.44	\$572,950.96	\$589,928.00	\$603,982.00	\$604,093.00
		TOTAL EXPENSES	\$130,742.80	\$137,723.28	\$145,965.00	\$188,888.00	\$188,888.00
		TOTAL LIBRARY DEPARTMENT:	\$684,495.24	\$710,674.24	\$735,893.00	\$792,870.00	\$792,981.00
01630 Recreation							
		TOTAL PERSONNEL SERVICES	\$110,654.44	\$177,327.55	\$179,360.00	\$182,449.00	\$185,011.00
		TOTAL EXPENSES:	\$28,190.20	\$34,803.10	\$36,100.00	\$46,790.00	\$44,755.00
		TOTAL RECREATION:	\$138,844.64	\$212,130.65	\$215,460.00	\$229,239.00	\$229,766.00
01650 DPW: Parks Division							
		TOTAL PERSONNEL SERVICES	\$290,307.48	\$311,091.23	\$387,586.00	\$397,523.00	\$397,523.00
		TOTAL EXPENSES	\$120,350.87	\$164,468.42	\$140,880.00	\$153,935.00	\$146,480.00
		TOTAL PARKS DIVISION:	\$410,658.35	\$475,559.65	\$528,466.00	\$551,458.00	\$544,003.00

01691 Historical Commission							
		TOTAL PERSONNEL SERVICES	\$300.00	\$225.00	\$300.00	\$300.00	\$300.00
		TOTAL EXPENSES	\$120.54	\$24.60	\$315.00	\$315.00	\$315.00
		TOTAL HISTORICAL COMM.:	\$420.54	\$249.60	\$615.00	\$615.00	\$615.00
01692 Town Celebrations							
		TOTAL PERSONNEL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		TOTAL EXPENSES	\$1,050.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
		TOTAL TOWN CELEBRATIONS:	\$1,050.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
01699 Trail Committee							
		TOTAL EXPENSES	\$100.00	\$150.00	\$150.00	\$500.00	\$500.00
		TOTAL TRAIL COMMITTEE:	\$100.00	\$150.00	\$150.00	\$500.00	\$500.00
TOTAL CULTURE & RECREATION:			\$1,235,568.77	\$1,400,264.14	\$1,482,084.00	\$1,576,182.00	\$1,569,365.00
01710 Retirement Of Debt							
		TOTAL EXPENSES	\$2,815,839.03	\$2,682,027.83	\$3,183,883.00	\$3,107,503.00	\$3,107,503.00
		TOTAL RETIREMENT OF DEBT:	\$2,815,839.03	\$2,682,027.83	\$3,183,883.00	\$3,107,503.00	\$3,107,503.00
TOTAL DEBT & INTEREST			\$2,815,839.03	\$2,682,027.83	\$3,183,883.00	\$3,107,503.00	\$3,107,503.00
01911 Employee Retirement Assessment							
		TOTAL EXPENSES	\$2,916,020.00	\$2,851,200.42	\$2,981,339.00	\$3,130,406.00	\$3,106,054.00
		TOTAL EMPLOYEE RETIREMENT:	\$2,916,020.00	\$2,851,200.42	\$2,981,339.00	\$3,130,406.00	\$3,106,054.00
01913 Unemployment Compensation							
		TOTAL EXPENSES	\$237,192.51	\$137,804.86	\$250,000.00	\$250,000.00	\$250,000.00
		TOTAL UNEMPLOYMENT COMPENSATION:	\$237,192.51	\$137,804.86	\$250,000.00	\$250,000.00	\$250,000.00
01914 Employee Fringe Benefits							
		TOTAL PERSONNEL SERVICES	\$26,370.81	\$27,703.56	\$28,823.00	\$28,823.00	\$30,494.00
		TOTAL EXPENSES	\$8,009,446.05	\$8,342,742.85	\$8,707,763.00	\$9,081,672.00	\$8,868,358.00
		TOTAL EMPLOYEE BENEFITS:	\$8,035,816.86	\$8,370,446.41	\$8,736,586.00	\$9,110,495.00	\$8,898,852.00
01945 Casualty Insurance							
		TOTAL EXPENSES	\$492,201.20	\$548,785.45	\$615,000.00	\$757,000.00	\$757,000.00
		TOTAL CASUALTY INSURANCE:	\$492,201.20	\$548,785.45	\$615,000.00	\$757,000.00	\$757,000.00
TOTAL ASSESSMENTS & FRINGE BENEFITS			\$11,681,230.57	\$11,908,237.14	\$12,582,925.00	\$13,247,901.00	\$13,011,906.00
TOTAL OVERALL BUDGET:			\$65,403,357.43	\$66,617,534.66	\$72,211,447.00	\$74,646,879.00	\$74,146,070.00

It was Moved and Seconded:

To Move ARTICLE 7 to follow ARTICLE 14.

Majority Vote Required: Motion Was: So Voted

Motion to take ARTICLE 34 Out of Order: Motion: Did Not Pass

ARTICLE 8: On Motion by the Finance Committee; It was Moved and Seconded:

That the following sums be expended under the direction of the Department of Public Works for the purpose of operating the Sewer Department in Fiscal Year 2014:

Personnel Services:	\$226,682.00
Expenses	\$3,537,615.00
Dept Service	\$288,071.00
Capital Outlay	\$32,750.00

And that the \$4,085,118.00 be raised as follows:

User Fees:	\$3,781,979.00
Retained Earnings	\$32,750.00
Miscellaneous Receipts	\$270,389.00

Majority Vote Required: Motion Was: So Voted

ARTICLE 9: To see if the Town will vote to raise and appropriate, and/or transfer such sum or sums of money as may be required for payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Walpole, or to take any action relative thereto. (Petition of the Board of Selectmen)

ARTICLE 9: On Motion by the Finance Committee; It was Moved and Seconded:

That the Town takes No Action.

Majority Vote Required: Motion Was: So Voted: No Action

ARTICLE 10: On Motion by the Finance Committee; It was Moved and Seconded:

That the Town vote to transfer the sum of \$195,000 from Employee Fringe Benefits Expenses to the FY 2013 Snow and Ice Budget as follows:

Personnel Services:	\$35,000
Expenses	\$163,000.00

Majority Vote Required: Motion Was: So Voted

ARTICLE 11: To see if the Town will vote to raise and appropriate or transfer a sum or sums of money from available funds for the purpose of supplementing the stabilization fund as authorized by Chapter 40, Section 5B

of the Massachusetts General Laws as amended, or take any action relative thereto. (Petition of the Board of Selectmen)

ARTICLE 11: On Motion by the Finance Committee; It was Moved and Seconded:

That the Town takes No Action.

Majority Vote Required: Motion Was: So Voted: No Action

**Spring Annual Town Meeting of May 6, 2013
Town of Walpole
Commonwealth of Massachusetts
Notice of Adjournment**

Date: May 6, 2013

It was Moved by: Susanne Murphy, Seconded by: Philip DuBois,

That this meeting be adjourned until Wednesday, May 8, 2013 at 7:30 pm in the Auditorium of Walpole High School.

Motion Was: So Voted

Moderator Jon W. Rockwood so declared at 10:35 p.m. on May 6, 2013.

**Ronald A. Fucile, Town Clerk
A True Copy Attest**

**Spring Annual Town Meeting of May 6, 2013
Town of Walpole
Commonwealth of Massachusetts**

Date: May 8, 2013

Pursuant to the foregoing adjournment of May 6, 2013, **the Spring Annual Town Meeting**

was called to order by Moderator Jon Rockwood at 7:35 p.m.

All rules and regulations concerning the call of an adjourned Annual Town Meeting were fulfilled and a quorum was present.

The assembly pledged allegiance to the flag.

Town Counsel: Joyce Frank of Kopelman & Paige

**Ronald A. Fucile, Town Clerk
A True Copy Attest**

ARTICLE 12: On Motion by the Finance Committee; It was Moved and Seconded:

That the Town vote to appropriate \$225,000 from FY'2014 taxation to the Other Post Employment Benefits Liability Trust Fund (OPEB) as authorized by Chapter 32B, Section 20 of the Massachusetts General Laws.

Majority Vote Required: Motion Was: So Voted

ARTICLE 13 #1: On Motion by the Finance Committee; It was Moved and Seconded:

That the Town appropriate 184,500 from Free Cash to implement a Capital Improvement Program to protect, improve, and or modify the physical infrastructure, including but not limited to municipal buildings, facilities, parking lots, fields and other properties.

Majority Vote Required: Motion Was: So Voted

ARTICLE 13 #2: On Motion by the Finance Committee; It was Moved and Seconded:

That the Town authorize the Treasurer with the approval of the Board of Selectmen to borrow \$3,756,000 Under G.L.ch.44, sec.7 or any other enabling authority to implement a Capital Improvement Program to protect, improve, and or modify the physical infrastructure, including but not limited to municipal buildings, facilities, parking lots, fields and other properties; and that the Board of Selectmen is authorized to take any other action necessary to carry out these projects.

Motion to Divide the Question \$250,000 for Tower

2/3rds Vote Required to Divide the Question

Motion: Did Not Pass

Substitute Motion by John O'Leary, Seconded by P. Gregg Teixeira and William Hamilton:

To reduce borrowing from \$3,756,000 by \$250,000 to \$3,506,000.

Majority Vote Required to Make the Main Motion:

Motion Was: So Voted

As the Main Motion: 2/3rds Voted Required:

Motion Was: So Voted 2/3rds: Moderator So Declared

ARTICLE 14, #1: On Motion of the Finance Committee; It was Moved and Seconded:

That the Town appropriate \$842,696 for the purchase of capital equipment including but not limited to vehicles, machinery, and computer/network systems for the various departments of the Town of Walpole; that to meet this appropriation, \$748,696 shall be transferred from Free Cash, \$42,000 shall be transferred from Ambulance Funds, \$20,000 shall be transferred from Overlay Surplus, \$2,191 from FATM 2012 Article 8 funds, \$17,165 from SATM 2012 Article 14 funds, \$6,810 from SATM 2011 Article 12 funds, \$5,164 from FATM 2010 Article 8 funds, and \$670 from SATM 2008 Article 13 funds.

Motion to Divide Security Cameras from the Question:

2/3rds Vote Required: Motion Did Not Pass

ARTICLE 14, #1: As the Main Motion of the Finance Committee:

Majority Vote Required: Motion Was: So Voted

A Resolution Regarding Security Cameras in Walpole

Presented by John Robinson, Jr.:

It shall be resolved that security cameras for Town Government and the School Department, as described in the 2013 Walpole Spring Annual Town Meeting warrant, shall not be placed in service or operated until such time as Municipal and School Department-specific Rules and Operational Procedures are established. Such documents shall define, but are not limited to, proper and improper use, infrastructure security, limits on length of time that video may be stored or archived, and authorized users and viewers.

Resolution Was: So Voted

ARTICLE 14, #2: On Motion of the Finance Committee; It was Moved and Seconded:

That the Town authorize the Treasurer with the approval of the Board of Selectmen to borrow \$445,000 under G.L. ch.44, sec.7 or any other enabling authority for the purpose of purchasing a fire engine; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project.

2/3rds Vote Required:

Motion Was: So Voted 2/3rds: Moderator So Declared

ARTICLE 7: On Motion by the Finance Committee; It was Moved and Seconded:

That the following sums be expended under the direction of the Department of Public Works for the purpose of operating the Water Department in Fiscal Year 2014:

Personnel Services:	\$913,365.00
Expenses:	\$1,481,880.00
Debt Service:	\$1,611,565.00
Capital Outlay:	\$253,255.00

And that the \$4,260,065.00 be raised as follows:

User Fees:	\$3,539,859.00
Retained Earnings	\$253,255.00
Misc. Receipts & MWPAT	\$466,951.00

Majority Vote Required: Motion Was: So Voted

Request to take ARTICLE 34 out of order as the petitioner is present tonight with his Counsel by Alice Susan Lawson

Motion Was: So Voted

ARTICLE 34: To see if Town will vote to petition the General Court to authorize the Board of Selectmen to grant one (1) additional Wine and Malt Package Store License in the East Walpole Center Parking Relief Overlay District and two (2) additional All Alcoholic Common Victualler's licenses, one (1) of which is to be reserved for East Walpole and/or Route One areas and one (1) for any area in town, or take any action in relation thereto. (Petition of Board of Selectmen)

On Motion by Alice Susan Lawson, Pct. 2, Seconded by Clifton K. Snuffer, Jr., Pct.6

To Substitute Article 34 with Article 34 as amended:

To see if the Town will vote to petition the General Court to authorize the Board of Selectmen to grant one (1) additional Wine and Malt Package Store License in the East Walpole Center Parking Relief Overlay District.

Motion to Make the Substitute Motion the Main Motion:

Majority Vote Required

Motion: Did Not Pass

ARTICLE 34: As the Main Motion of the Finance Committee for No Action:

Motion Was: So Voted: No Action

ARTICLE 15: On Motion by the Finance Committee; It was Moved and Seconded:

That the town appropriate \$160,000 to resurface, repair and/or reconstruct certain streets and sidewalks, to make drainage improvements in certain Town roads, and to rebuild certain manholes and catch basins in the Town and that to meet this appropriation, \$160,000 shall be transferred from Free Cash; and that the Board of Selectmen is authorized to take any other action necessary to carry out these projects.

Majority Vote Required: Motion Was: So Voted

ARTICLE 16: On Motion of the Finance Committee; It was Moved and Seconded:

That \$200,000 is appropriated for improvements to various streets within the Town, consisting of construction, reconstruction or resurfacing of public ways or widening thereof, including land damages and the cost of concrete, macadam or other payment or road material of similar lasting character and sidewalks constructed

or reconstructed in connection with such improvements; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$200,000 under G.L.ch.44, sec.7 or any other enabling authority; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project.

2/3 Vote Required: Motion Was: So Voted Unanimous

ARTICLE 17: To see if the Town will vote to raise and appropriate, borrow a sum or sums of money as may be required for the lease of equipment for the various departments of the Town of Walpole, or to take any action relative thereto. (Petition or the Board of Selectmen)

ARTICLE 17: On Motion by the Finance Committee; It was Moved and Seconded:

That the Town takes No Action.

Majority Vote Required

Motion Was: So Voted: No Action

ARTICLE 18: On Motion of the Finance Committee; It was Moved and Seconded:

That the Town transfer the sum of \$12,900 from free cash as the Town's matching share of the 2013 Federal Assistance to Firefighters Grant.

Majority Vote Required: Motion Was: So Voted

ARTICLE 19: On Motion of the Finance Committee; It was Moved and Seconded:

That the Town authorize the use of the revolving funds as shown in Article 19 pursuant to G.L. ch.44, sec.53 ½ for the fiscal year beginning July 1, 2013 to be credited with receipts from revenue sources shown therein, to be expended under the authority and direction of the agencies or officials shown therein for the stated purposes therein, not to exceed the spending limits as set forth in Article 19.

Fund	Revenue Source	Authority to Spend Funds	Use of Fund	Spending Limit	Restrictions and/or Comments
Council on Aging Programs	User Fees	Council on Aging	COA Programs and Services	\$100,000	None
Library Services	Receipts from copiers, the computer center, lost materials and instructional classes	Library Trustees	Support of copiers, computer center services and instructional classes	\$35,000	None
Senior Citizen Health Services	Medicare reimbursement of flu and pneumococcal vaccines	Council On Aging	Senior Citizen Health Related Expenses	\$20,000	None
Compost Bins	Sale of Bins	Board of Health	Purchase of Compost Bins	\$10,000	None
Recreation	Receipts from recreational programs	Recreation Committee	Recreational Programs & Services, including salaries & expenses	\$448,000	None
Fire Alarm Maintenance	Fire Alarm Master Box Charges	Fire Department	Maintenance of Town Fire Alarm System, including salaries & expenses	\$20,000	None
Engineering Services & Inspections	Inspection Fees	Planning Board	Inspections Of roadways, drains, utilities & related construction of site plans, subdivisions & roads including salaries & expenses	\$100,000	None
Turco Field Maintenance & Turf Replacement	User Fees & Gifts	Parks Department	Turf replacement and Field maintenance, repairs, equipment and supplies including salaries & expenses	\$508,584	None
Turner Pond Fund	Fees, donations, sale of goods	Pond Management Com & Conservation Com	Upkeep, repairs, maintenance & utilities and services for Turner Pond & Turner Pond Lodge	\$45, 000	None

Majority Vote Required: Motion Was: So Voted

ARTICLE 20: On Motion of the Finance Committee; It was Moved and Seconded:

That the Town vote in accordance with the provisions of Chapter 126 of the Acts of 1988, amending Section 4 of Chapter 73 of the Acts of 1986; for those qualified under Chapter 59, Section 5; additional real estate tax exemption of 50% of exemptions for which said taxpayer qualify under the provisions as set forth therein for FY'2014.

Majority Vote Required: Motion Was: So Voted

ARTICLE 21: To see if the Town will appropriate a sum of money, by borrowing or otherwise, to pay costs of designing, a new Senior Center, including the payment of project management and all other costs incidental and related thereto, or take any other action relative thereto. (Petition of the Board of Selectmen)

Article 21. - Withdrawn

ARTICLE 22: To see if the Town will appropriate a sum of money, by borrowing or otherwise, to pay costs of designing a new police station, including the payment of project management and all other costs incidental and related thereto, or take any other action relative thereto. (Petition of the Board of Selectmen)

Article 22. - Withdrawn

ARTICLE 23: On Motion of the Finance Committee; It was Moved and Seconded:

That the Town authorize the Board of Selectmen to acquire, by gift, purchase, grant or otherwise, a parcel of land from the Commonwealth of Massachusetts, which parcel is shown on Assessors Map 55 as Parcel 99 and contains approximately 64.5 acres, for active and passive recreation purposes, and to seek such approval from and enter into such agreements with the Commonwealth as are necessary for such acquisition, which may include petitioning the General Court to authorize and direct the Division of Capital Asset Management, and/or other appropriate agency of the Commonwealth, to convey said land to the Town, and if so required to approve

such disposition under Article 97 of the Amendments of the Massachusetts Constitution; and further to transfer from Free Cash a sum of \$51,600 for the foregoing acquisition and costs related thereto; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project.

2/3rds Vote Required: Motion Was: So Voted 2/3rds: Moderator So Declared

Article 25: On Motion of the Finance Committee: It was Moved and Seconded:

That the Town accept as a public way a portion of the roadway known as Gristmill Lane from STA 7+20 +/- to STA 15.+05.86+/- as heretofore laid out by the Board of Selectmen and shown on a plan entitled "Street Acceptance Plan Gristmill Lane, Sta 7+20 to Sta 15+05.86 End.," prepared by GLM Consulting Engineers, dated December 12, 2012, on file with the Town Clerk, and to authorize the Board of Selectmen to acquire, on behalf of the Town, by gift, purchase, and/or eminent domain, a permanent easement to use this portion of Gristmill Lane for all purposes for which public ways are used in the Town of Walpole, and any and all permanent drainage, utility, access and/or other easements related thereto and water, sewer, and/or drainage pipes, lines and other facilities associated therewith; and to appropriate a sum of \$379 from Free Cash for recording documents at the Registry of Deeds.

2/3rds Vote Required: Motion Was: So Voted Unanimous

ARTICLE 26: On Motion of the Finance Committee; It was Moved and Seconded:

That the Town accept as a public way the roadway known as Red Gate Road from STA 0+26+/- to STA 2+70+/-, as heretofore laid out by the Board of Selectmen and shown on a plan entitled "Acceptance Plan Red Gate Road, Sta 0+26 to Sta 2+70, Walpole, Mass" prepared by GLM Engineering Associates, dated December 10, 2012, on file with the Town Clerk, and to authorize the Board of Selectmen to acquire, on behalf of the Town, by gift, purchase, and/or eminent domain, a permanent easement to use this portion of Red Gate Road for all purposes for which public ways are used in the Town of Walpole, and any and all permanent drainage, utility, access and/or other easements related thereto and water, sewer, and/or drainage pipes, lines and other facilities associated therewith; and to appropriate a sum of \$379 from Free Cash for recording documents at the Registry of Deeds.

2/3rds Vote Required: Motion Was: So Voted Unanimous

ARTICLE 27: On Motion of the Finance Committee; It was Moved and Seconded:

That the Town accept as a public way a portion of the roadway known as Daylily Lane from STA 0+26+/- to STA 2+60+/-, as heretofore laid out by the Board of Selectmen and shown on a plan entitled "Acceptance Plan of Daylily Lane, Sta 0+26 to Sta 2+60," Walpole, Mass", prepared by GLM Engineering Consultants, dated December 10, 2012, on file with the Town Clerk, and to authorize the Board of Selectmen to acquire, on behalf of the Town, by gift, purchase, and/or eminent domain, a permanent easement to use this portion of Daylily Lane for all purposes for which public ways are used in the Town of Walpole, and any and all permanent drainage, utility, access and/or other easements related thereto and water, sewer, and/or drainage pipes, lines and other facilities associated therewith; appropriate a sum of \$379 from Free Cash for recording documents at the Registry of

Deeds.

2/3rds Vote Required: Motion Was: So Voted Unanimous

**Spring Annual Town Meeting of May 6, 2013
Town of Walpole
Commonwealth of Massachusetts
Notice of Adjournment**

Date: May 8, 2013

It was Moved by: Cliff Snuffer, Jr., Seconded by: Dave Sullivan:

That this meeting be adjourned until Monday, May 13, 2013 at 7:30 pm in the Auditorium of Walpole High School.

Motion Was: So Voted

Moderator Jon W. Rockwood so declared at 11:20 p.m. on May 8, 2013.

**Ronald A. Fucile, Town Clerk
A True Copy Attest**

**Spring Annual Town Meeting of May 6, 2013
Town of Walpole
Commonwealth of Massachusetts**

Date: May 13, 2013

Pursuant to the foregoing adjournment of May 8, 2013, **the Spring Annual Town Meeting was called to order by Moderator Jon Rockwood at 7:40 p.m.**

All rules and regulations concerning the call of an adjourned Annual Town Meeting were fulfilled and a quorum was present.

The assembly pledged allegiance to the flag.

Town Counsel: Elizabeth Lane of Kopelman & Paige, P.C.

A Resolution:

Resolved that we the Town Meeting Representatives confirm our commitment to the protection of our environment by providing written support of Massachusetts House Bill 732. HB 732 is "An Act Establishing a Department of Environmental Protection Appeals Board" sponsored by Representative Louis Kafka and co-sponsored by Senator James Timilty, Representative Paul McMurtrie and Representative John Rogers.

And it is requested that a letter of support be addressed to:

**The Honorable Marc R. Pacheco, Chair
The Honorable Anne M. Gobi, Chair
Joint Committee on Environment, Natural Resources and Agriculture
State House Room 473F
Boston, Massachusetts 02133**

And submitted to:

**Mr. Mark Hogan
Office of Chairman Louis L. Kafka
Room 185, State House
Boston, Massachusetts 02133**

Resolution Was: So Voted

**At the request of the Veteran's Services Committee: A Moment of Silence for First Lieutenant
Andrew J. Bacevich, Jr.**

A Moment of Silence for US Army First Lieutenant Andrew J. Bacevich, Jr. of Walpole, who died on this very day in 2007, of wounds suffered from an enemy IED attack in Iraq. His service and ultimate sacrifice reflect great credit upon himself, our country, and the Town of Walpole.

**Ronald A. Fucile, Town Clerk
A True Copy Attest**

ARTICLE 24: On Motion of the Finance Committee; It was Moved and Seconded:

That the Town accept as a public way the roadway known as Walpole Park South as heretofore laid out by the Board of Selectmen and shown on Plan No. 11287N filed with the Norfolk County Registry District of the Land Court, and on file with the Town Clerk, and to authorize the Board of Selectmen to acquire, on behalf of the Town, by gift, purchase, and/or eminent domain, a permanent easement to use Walpole Park South for all purposes for which public ways are used in the Town of Walpole, and any and all permanent drainage, utility, access and/or other easements related thereto and water, sewer, and/or drainage pipes, lines and other facilities associated therewith; and to appropriate a sum of \$304 from Free Cash for recording documents at the Registry of Deeds.

2/3rds Required

On Substitute Motion by Patrick Fasanello, Seconded by John Spillane:

That the pump station, force main and emergency power supply not be accepted by the Town.

On Motion to Table by Joseph Moraski, Seconded by Ronald Ardine.

2/3rds Vote Required: Motion Was: So Voted (Referred Back to Board of Selectmen)

ARTICLE 28: On Motion of the Finance Committee; It was Moved and Seconded:

That the Town accept as a public way the roadway known as Old Town Road as heretofore laid out by the Board of Selectmen and shown on a plan entitled "Pine Brook Estates A Definitive Subdivision Plan of Land in Walpole, MA.," prepared by R.F. Merrikin Associates Consulting Engineers, dated August 22, 1995, revised through July 17, 1996, recorded with the Norfolk County Registry of Deeds in Plan Book 447, Page 227, and on file with the Town Clerk, and to authorize the Board of Selectmen to acquire, on behalf of the Town, by gift, purchase, and/or eminent domain, a permanent easement to use Old Town Road for all purposes for which public ways are used in the Town of Walpole, and any and all permanent drainage, utility, access and/or other easements related thereto and water, sewer, and/or drainage pipes, lines and other facilities associated therewith.

Majority Vote Required: Motion Was: So Voted

ARTICLE 29: On Motion of the Finance Committee; It was Moved and Seconded:

That the Town accept as a public way the roadway known as Starlight Drive, as heretofore laid out by the Board of Selectmen and shown on a plan entitled "Pine Brook Estates A Definitive Subdivision Plan of Land in Walpole, MA.," prepared by R.F. Merrikin Associates Consulting Engineers, dated August 22, 1995, revised through July 17, 1996, recorded with the Norfolk County Registry of Deeds in Plan Book 447, Page 227, and on file with the Town Clerk, and to authorize the Board of Selectmen to acquire, on behalf of the Town, by gift, purchase, and/or eminent domain, a permanent easement to use Starlight Drive for all purposes for which public ways are used in the Town of Walpole, and any and all permanent drainage, utility, access and/or other easements related thereto and water, sewer, and/or drainage pipes, lines and other facilities associated therewith.

Majority Vote Required: Motion Was: So Voted

ARTICLE 30: On Motion of the Finance Committee; It was Moved and Seconded:

That the Town vote and appropriate the sum of \$158,445.71 for the purpose of completing all construction and related work, including but not limited to repairs to roadways, drainage systems, sidewalks, and associated legal delineations including layout and recording fees assessed by the Norfolk County Registry, on Old Town Road and Starlight Drive, and to meet this appropriation the sum of \$158,445.71 is transferred from the following accounts in the amounts stated:

\$133,445.71 from the Pinebrook Bond Default Account
\$25,000.00 from the Pinebrook Gift Account

and to authorize the Board of Selectmen in their capacity as Road Commissioners to take any action necessary in this matter.

Majority Vote Required: Motion Was: So Voted

ARTICLE 31: On Motion of the Finance

Committee; It was Moved and Seconded:

That the Town accept as a public way the roadway known as North Street Circle, as heretofore laid out by the Board of Selectmen and shown on a plan entitled "Plan of Land in Massachusetts," dated July 21, 1954, prepared by Kenneth E. McIntyre Walpole, Mass., Reg. Civil Engineer & Reg. Land Surveyor, recorded with the Norfolk Registry of Deeds in Plan Book 192, Page 1512, and on file with the Town Clerk, and to authorize the Board of Selectmen to acquire, on behalf of the Town, by gift, purchase, and/or eminent domain, a permanent easement to use North Street Circle for all purposes for which public ways are used in the Town of Walpole, permanent drainage, access and/or other easements related thereto, and water, sewer, and/or drainage pipes, lines and other facilities associated therewith.

Majority Vote Required: Motion Was: So Voted

ARTICLE 32: On Motion of the Finance Committee; It was Moved and Seconded:

That the Town amend the Town's Zoning Bylaw by adding a new Section 16, **TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS**, that would provide as follows, and further to amend the Table of Contents to add Section 16 "Temporary Moratorium on Medical Marijuana Treatment Centers:"

PURPOSE

By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120 days of the law's effective date. Currently under the Zoning Bylaw, a Medical Marijuana Treatment Center is not an expressly permitted use in the Town and any regulations promulgated by the State Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including Medical Marijuana Treatment Centers, and the growing and cultivating of marijuana. The regulation of medical marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Medical Marijuana Treatment Centers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of medical marijuana treatment centers and other uses related to the regulation of medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers and the establishment of any growing and cultivating use and/or location(s) so as to allow the Town sufficient time

to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

2. DEFINITION

"Medical Marijuana Treatment Center" shall mean a "not-for-profit-entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers."

"Growing And Cultivating" shall mean the act of planting, growing, cultivating and any other practice including packaging, shipping, or distributing marijuana or any marijuana related product, in or upon any location, zone, structure, or property in the Town of Walpole.

3. TEMPORARY MORATORIUM

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center and/or growing and cultivating marijuana. The moratorium shall be in effect through June 30, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations Regarding Medical Marijuana Treatment Facilities and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers, growing and cultivating locations, and related uses.

4. SEVERABILITY

The provisions of this bylaw are severable. If any provision, paragraph, sentence, or clause of this by-law or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.

2/3 Vote Required: So Voted 2/3rds: Moderator So Declared

ARTICLE 33: On Motion of the Finance Committee; It was Moved and Seconded:

That the Town amend the Code of the Town of Walpole, Section III Regulatory By-Laws, by creating a new Chapter 386 entitled Marijuana – Public Use, the text of which is as follows:

§ 386-1. Restrictions on Marijuana Public Use & Consumption:

No person shall smoke, vaporize, ingest or otherwise consume marijuana, medical marijuana or delta-9-tetrahydrocannabinol (THC), while in or upon any public way or any way to which the public has a right of access, street, sidewalk, footway, passageway, stairs, bridge, park, playground, recreation area, boat landing, public building, schoolhouse, school grounds, cemetery, parking lot, or any area owned by or under the control of the Town of Walpole, or any place to which members of the public have access as invitees or licensees, or private land, building, structure or place without the consent of the owner or person in control thereof.

§ 386-2. Violations & Penalties

This by-law may be enforced through any lawful means in law or in equity including, but not limited to, enforcement by criminal indictment or complaint by the Walpole Board of Selectmen, or their duly authorized agents, or any police officer. The fine for violation of this by-law shall be three hundred dollars (\$300) for each offense. In addition, this by-law may be enforced by noncriminal disposition pursuant to G.L.c.40, § 21D, by the Board of Selectmen or their duly authorized agents, or any police officer. The fine for violation of this by-law shall be one hundred (\$100) dollars for the first offense, two hundred (\$200) dollars for the second offense, and three hundred (\$300) dollars for any third or subsequent offense. Any penalty imposed under this by-law shall be in addition to any civil penalty imposed under G.L.c.94C, § 32L.”

And by adding to Chapter 295 Enforcement; Noncriminal Disposition, § 295-4 Fines for noncriminal disposition, the following:

“Bylaw – Code Chapter

Fine

Enforcing

Person(s)

Chapter 386, Marijuana – Public Use	\$100.00 1 st Offense	Board of Selectmen,
\$200.00 2 nd Offense		their authorized agents,
\$300.00 3 rd and		and Police Officers
Subsequent offenses.		

Majority Vote Required: Motion Was: So Voted

ARTICLE 35: On Motion of the Finance Committee; It was Moved and Seconded:

That the Town amend the Town's Zoning Map as to a 1.59-acre parcel of land that is located on Main Street and known as 564 Main Street and shown on the Town's Assessing Maps as Parcel 18-219 and designated on the current Zoning Map with the rear of the subject parcel lying in the PSRC District and with the front of the parcel lying in the GR District (a designation that is incorrect as to the rear of the parcel as the rear of the parcel correctly lies in the RB District, but, due to a scrivener's error that occurred in 1994, when the zoning designations for adjoining parcels were amended, the rear portion of the parcel was incorrectly shown on subsequent zoning maps as PSRC) so that Parcel 18-219 shall henceforth be designated as wholly within the Business District Zoning, so as to bring the entire parcel into conformity with the recommendations of the Town's 1999 Economic Development Plan the Town's 2004 Master Plan, both of which contemplate and recommend a business use for the parcel.

2/3 Vote Required: Motion Was: So Voted Unanimous

ARTICLE 36: On Motion of the Finance Committee; It was Moved and Seconded:

That the Town authorize the Board of Selectmen to acquire on behalf of the Town by gift, purchase or otherwise permanent and/or temporary rights and easements, for public way purposes, including, without limitation, for traffic control purposes in, on, and under the parcels of land now or formerly owned by the Commonwealth of Massachusetts and shown on a plan entitled "EASEMENT PLAN (concept) HIGH PLAIN STREET (ROUTE 27) WALPOLE, MA," dated 11/30/12, and on a plan entitled "WALPOLE ROUTE 27 (HIGH PLAIN STREET) AT WALMART SITE DRIVE PRELIMINARY RIGHT OF WAY PROPERTY PLAN SHEET 1 OF 1", Scale 1"= 40', which plans are on file with the Town Clerk.

Majority Vote Required: Motion Was: So Voted

ARTICLE 37: Motion of the Finance Committee; It was Moved and Seconded:

That the Town accept as a public way the altered layout of a portion of High Plain Street, as shown on a plan entitled "ALTERED LAYOUT PLAN (CONCEPT) HIGH PLAIN STREET (ROUTE 27) WALPOLE, MA," dated 11/30/12 (which plan is on file with the Town Clerk) and to include within the altered layout of said portion of High Plain Street the parcel of land shown on a plan entitled "EASEMENT PLAN (concept) HIGH PLAIN STREET (ROUTE 27) WALPOLE, MA," dated 11/30/12, encompassing a Permanent Easement containing 3827 SF+ and as shown on a plan entitled "WALPOLE ROUTE 27 (HIGH PLAIN STREET) AT WALMART SITE DRIVE PRELIMINARY RIGHT OF WAY PROPERTY PLAN SHEET 1 OF 1", Scale 1"=40' (which plan is on file with the Town Clerk), and further to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, for public way purposes, perpetual and/or temporary easements

in said land and any related drainage, access, or utility easements, all as shown on said plans.

Majority Vote Required: Motion Was: So Voted

ARTICLE 38: of the Finance Committee; It was Moved and Seconded:

That the Town authorize the Board of Selectmen to acquire on behalf of the Town by gift, purchase or otherwise a perpetual right and easement, for traffic control purposes in, on, and under the parcel of land now or formerly owned by Wal-Mart Real Estate Business Trust, as shown on a plan entitled "WALPOLE ROUTE 27 (HIGH PLAIN STREET) AT WALMART SITE DRIVE PRELIMINARY RIGHT OF WAY PROPERTY PLAN SHEET 1 OF 1", Scale 1" = 40', which plan is on file with the Town Clerk.

Majority Vote Required: Motion Was: So Voted

Spring Annual Town Meeting, May 6, 2013

Town of Walpole

Commonwealth of Massachusetts

Notice of Dissolution

May 13, 2013

There being no further business to come before this Spring Annual Town Meeting:

It was Moved by Ron Ardine, Seconded by Cliff Snuffer, Jr.

That this meeting be dissolved.

Motion Was: So Voted

Moderator Jon Rockwood So Declared at 8:40 p.m.

**Ronald A. Fucile, Town Clerk
A True Copy Attest**

**The Commonwealth of Massachusetts
Town of Walpole**



TOWN ANNUAL ELECTION, JUNE 1, 2013

In pursuance with the foregoing warrant, the inhabitants of the Town of Walpole qualified to vote in elections, met in the various voting precincts on **Saturday, June 1, 2013.**

The following Election Officers met at the Old Post Road School, 99 Old Post Road and were sworn by the Warden of each precinct to the faithful performance of their duty:

Precinct 1 – The meeting was presided over by Warden Jane Fuller duly qualified for the office. She was assisted by the following duly qualified Election Officers; Mary Hagen, Lawrence Sundberg, Ruth Sundberg, Phyllis Kivi, William Kivi, David Lasalvia, Arlene Turco and Shirley Thoms.

Precinct 2 – The meeting was presided over by Warden James A. Manninen duly qualified for the office. He was assisted by the following duly qualified Election Officers; Edward K. Kiessling, Jeffrey Mattson, Joan Dalton, Jean Barbarick, Ruth Chamberlain, Cynthia Wegerdt and Elinor Kelliher.

The following Election Officers met at Walpole High School, 275 Common Street and were sworn by Election Supervisor Janice Young to the faithful performance of their duty:

Precinct 3 – The meeting was presided over by Warden Martha E. Fowle duly qualified for the office. She was assisted by the following duly qualified Election Officers; Caroline Taber Kiessling, Margaret Jean Stahl, Anthony A. Cerbo, Nancy H. Barry, Mary Jane Coffey, Ann M. Cuomo, Joanne Damish, Joyce E. DeGerolamo, Olga Hurley, Jane McMackin, Phyllis Nixon, Anthony Ranaldi, Deborah Ranaldi, Joan Sullivan and Sally White.

Precinct 4 – The meeting was presided over by Warden James E. Cerbo duly qualified for the office. He was assisted by the following duly qualified Election Officers; Alice B. Reeley, Audrey E. Nunes, Cyndi L. Hoag, Joanne Damish, Edward P. Damish, Harry A. Nunes, Gail Van Hoesen, Patricia R. Yonker and David W. McCabe.

Precinct 5 – The meeting was presided over by Warden Maureen C. Lamperti, duly qualified for the office. She was assisted by the following duly qualified Election Officers; Catherine Turco Abate, Natalie J. Lee, Josette Burke, Lisa Luciano, Jackie Compagnone, Susan Richmond, Joy Holmes, Anita Restaino, Anna Cunningham and Jeanette A. Penza.

The following Election Officers met at Fisher School, 65 Gould Street and were sworn in by Election Supervisor Susan A. Cosman, to the faithful performance of their duty.

Precinct 6 – The meeting was presided over by Warden Gerard R Lane, duly qualified for the office. He was assisted by the following duly qualified Election Officers; Clare Abril, Paul R. Busheme, Linda L. Busheme, Audrey Sheerin, Denise Abbott, Mary Ann Weber, John Curley, Bridget Sheppard, Tony Abril, Agnes Carey and Betty Gates.

Precinct 7 – The meeting was presided over by Warden John Sheppard duly qualified for the office. He was assisted by the following duly qualified Election Officers; Alan Haynes, Delores Efthim, Shannon Sheppard, Joan Haynes, Jim Reardon, Pat Reardon, and Marie MacDonald

Precinct 8 – The meeting was presided over by Warden Charles Daly, duly qualified for the office. He was assisted by the following duly qualified Election Officers; MaryAnn Boragine, Mary Rockwood Brady, Dorothy Smith, Joanne MacKenzie, Margaret Doak , Armando Palmieri, Joseph Betro, John Vozzella and Jill Morley

Results were determined in accordance with the provisions of law, declaration thereof was made in open town meeting at the Town Clerk's Office and were as follows:

<u>TOWN ANNUAL ELECTION</u>	<u>TOTAL VOTES CAST</u>
Precinct 1	182
Precinct 2	226
Precinct 3	265
Precinct 4	257
Precinct 5	223
Precinct 6	246
Precinct 7	255
Precinct 8	<u>221</u>
TOTAL	1,875

**Ronald A. Fucile, Town Clerk
A True Copy Attest**



Commonwealth of Massachusetts
Town of Walpole
Town Annual Election, June 1, 2013

Registered Voters 16,981
Number Voting 1,875
% 11.0%

MODERATOR	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Total
For one year - Vote for 1									
JON W. ROCKWOOD	124	162	195	208	143	174	180	167	1353
Write-in	3	3	3	3	1	3	2	2	31
Blanks	55	61	67	46	79	69	73	52	502
Total	182	226	265	257	223	246	255	221	1875
SELECTMAN	Pct.1	Pct.2	Pct.2	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Total
For three years - Vote for 2									
MICHAEL C. BERRY	115	140	163	184	115	136	157	137	1147
WILLIAM T. HAMILTON	59	96	112	87	95	99	82	90	720
CLIFTON K. SNUFFER, JR.	111	131	153	156	157	160	160	136	1164
Write-in	1	2	5	2	0	3	2	2	17
Blanks	78	83	97	85	79	94	109	77	702
Total	364	452	530	514	446	492	510	442	3750
ASSESSOR	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Total
For three years -Vote for 1									
JOHN M. O'CONNOR	114	142	180	179	130	155	154	141	1195
Write-in	0	0	1	1	1	0	0	0	3
Blanks	68	84	84	77	92	91	101	80	677
Total	182	226	265	257	223	246	255	221	1875
SEWER & WATER	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Total
For three years - Vote for 1									
THOMAS J. BROWN	54	77	107	104	80	94	84	76	676
JOHN M. SPILLANE	87	90	116	114	107	112	119	86	831
Write-in	0	2	2	2	1	0	0	1	8
Blanks	41	57	40	37	35	40	52	58	360
Total	182	226	265	257	223	246	255	221	1875
SCHOOL COMMITTEE	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Total
For three years - Vote for 3									
MARK J. BREEN	113	135	154	143	102	115	116	111	989
NANCY B. GALLIVAN	103	143	159	150	117	123	160	151	1106
MICHAEL J. RYAN	105	124	168	139	120	126	144	143	1069
JOHN C. SHEEHAN	77	88	132	125	107	145	118	88	880
Write-in	0	1	0	0	3	4	4	2	14
Blanks	148	187	182	214	220	225	223	168	1567
Total	546	678	795	771	669	738	765	663	5625
LIBRARY TRUSTEE	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Total
For three years - Vote for 1									
HELEN B. HOWARD	9	10	28	34	25	38	53	34	231
Write-in	13	19	16	15	10	16	11	12	112
Blanks	160	197	221	208	188	192	191	175	1532
Total	182	226	265	257	223	246	255	221	1875

Annual Town Election Results contd.

Planning Board

For three years - Vote for 2

RICHARD P. MAZZOCCA	100	127	162	174	142	148	130	130	1113
RICHARD A. NOTTEBART	106	122	162	170	122	139	142	127	1090
Write-in	0	2	0	0	0	2	1	0	5
Blanks	158	201	206	170	182	203	257	185	1562
Total	364	452	530	514	446	492	530	442	3770
HOUSING AUTHORITY	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Total

for 5 years - Vote for 1

JOSEPH F. DOYLE, JR.	112	132	174	169	131	157	150	130	1155
Write-in	0	4	1	2	2	0	0	2	11
Blanks	70	90	90	86	90	89	105	89	709
Total	182	226	265	257	223	246	255	221	1875

The Commonwealth of Massachusetts Town of Walpole

SPECIAL STATE ELECTION, JUNE 25, 2013.

In pursuance with the foregoing warrant, the inhabitants of the Town of Walpole qualified to vote in elections, met in the various voting precincts on **Tuesday, June 25, 2013.**

The following Election Officers met at the Old Post Road School, 99 Old Post Road and were sworn by the Warden of each precinct to the faithful performance of their duty:

Precinct 1 – The meeting was presided over by Warden Jane Fuller duly qualified for the office. She was assisted by the following duly qualified Election Officers; Mary Hagen, Lawrence Sundberg, Ruth Sundberg, Phyllis Kivi, William Kivi, David Lasalvia, Arlene Turco and Shirley Thoms.

Precinct 2 – The meeting was presided over by Warden James A. Manninen duly qualified for the office. He was assisted by the following duly qualified Election Officers; Edward K. Kiessling, Jeffrey Mattson, Jean Barbarick, Cynthia Wegerdt, Ruth Chamberlain, Joan Dalton, Janet Calusdian, Carol A. Betro and Elinor Kelliher.

The following Election Officers met at Walpole High School, 275 Common Street and were sworn by Election Supervisor Janice Young to the faithful performance of their duty:

Precinct 3 – The meeting was presided over by Warden Martha E. Fowle duly qualified for the office. She was assisted by the following duly qualified Election Officers; Caroline Taber Kiessling, Margaret Jean Stahl, Anthony A. Cerbo, Nancy H. Barry, Mary Jane Coffey, Ann M. Cuomo, Joanne Damish, Joyce E. DeGerolamo, Olga Hurley, Jane McMackin, Phyllis Nixon, Anthony Ranaldi, Deborah Ranaldi, Linda Sheehan, Joan Sullivan and Sally White.

Precinct 4 – The meeting was presided over by Warden James E. Cerbo duly qualified for the office. He was assisted by the following duly qualified Election Officers; James A. Cappelletti, Alice B. Reeley, Audrey E. Nunes, Harry A. Nunes, David W. McCabe, Joanne Damish, Edward P. Damish, Pat Cappelletti, Gail Van Hoesen, Michelle Cox, Arlene R. Cherella and Patricia R. Yonker.

Precinct 5 – The meeting was presided over by Warden Catherine Turco Abate duly qualified for the office. She was assisted by the following duly qualified Election Officers; Jean Masterson, Natalie J. Lee, Josette Burke, Jackie Compagnone, Nancy A. Hurd, Anna Cunningham, Anita Restaino Caroline Frankel, Jessica King and Jeanette A. Penza.

The following Election Officers met at Fisher School, 65 Gould Street and were sworn in by Election Supervisor Susan A. Cosman, to the faithful performance of their duty.

Precinct 6 – The meeting was presided over by Warden Gerard R Lane, duly qualified for the office. He was assisted by the following duly qualified Election Officers; Clare Abril, Paul R. Busheme, Linda L. Busheme, Audrey Sheerin, Denise Abbott, Mary Ann Weber, Simone Winslow, Marian Billingham, Bill Ryan, John Curley and Agnes Carey.

Precinct 7 – The meeting was presided over by Warden John Sheppard duly qualified for the office. He was assisted by the following duly qualified Election Officers; Mary Ellen Cobb, Alan Haynes, Delores Efthim, Patricia Foley, Joan Haynes, Jim Reardon, Pat Reardon, Marie MacDonald, Shannon Sheppard and Bridget Sheppard.

Precinct 8 – The meeting was presided over by Warden Charles Daly, duly qualified for the office. He was assisted by the following duly qualified Election Officers; Helen B. Howard, Mary R. Brady, Joanne MacKenzie, Dorothy Smith, Armando Palmieri, John Vozzella, Joseph Betro, Jill Morley, and Robert Brady.

Results were determined in accordance with the provisions of law, declaration thereof was made in open town meeting at the Town Clerk's Office and were as follows:

<u>SPECIAL STATE ELECTION</u>	<u>TOTAL VOTES CAST</u>
Precinct 1	551
Precinct 2	699
Precinct 3	711
Precinct 4	601
Precinct 5	525
Precinct 6	670
Precinct 7	718
Precinct 8	<u>744</u>
TOTAL	5,219

**Ronald A. Fucile, Town Clerk
A True Copy Attes**



The Commonwealth of Massachusetts
Town of Walpole
Special State Election, Tuesday, June 25, 2013

Registered Voters 16,966
Number Voting 5,219
Percentage 30.8%

Precincts	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Pct. 5	Pct. 6	Pct. 7	Pct. 8	Total
Senator in Congress									
Edward J. Markey	225	294	300	266	184	250	255	264	2038
Gabriel E. Gomez	325	397	407	332	335	412	460	472	3140
Richard A. Heos	0	3	3	2	3	2	0	4	17
Write Ins	1	5	1	1	3	5	3	3	22
Blanks	0	0	0	0	0	1	0	1	2
Totals	551	699	711	601	525	670	718	744	5,219

**FALL TOWN MEETING, OCTOBER 21, 2013
TOWN OF WALPOLE
COMMONWEALTH OF MASSACHUSETTS**

Prior to the Call to Order of the Fall Annual Town Meeting, the Representatives Town Meeting Members of **Precinct 5** met in the Walpole High School for the purpose of filling a vacancy in their membership in accordance with Section 2-7 Vacancies of the Town of Walpole Charter.

The following action was taken: **Kenneth D. Southwood, 4 Neponset Street, #7** was elected by a majority of the RTM of **Precinct 5** and was sworn to duty to fill the vacancy created by the resignation of Deborah C. Burke.

Prior to the Call to Order of the Fall Annual Town Meeting, the Representatives Town Meeting Members of **Precinct 7** met in the Walpole High School for the purpose of breaking a tie in their Membership from the tally of votes for the June 6, 2013 Town Annual Town Election in accordance with Section 2-6 (C) of the Town of Walpole Charter.

The following action was taken: **David Clark of 14 Fern Drive** was elected by a majority of RTM of Precinct 7 and was sworn to duty.

**FALL TOWN MEETING, OCTOBER 21, 2013
TOWN OF WALPOLE
COMMONWEALTH OF MASSACHUSETTS**

Norfolk, ss.

To any constable in the Town of Walpole
Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Walpole, qualified to vote in elections in town affairs, to meet in the Auditorium of the Walpole High School in said Walpole on

**THE THIRD MONDAY IN OCTOBER, IT BEING THE
TWENTY-FIRST DAY OF SAID MONTH, 2013**

at 7:30 p.m. then and there to see if the Town will vote to amend the By-laws and Zoning By-laws to said Town and act on the following articles:

The Moderator, Jon Rockwood, called the meeting to order at 7:45 p.m. in the Auditorium of the Walpole High School. All rules and regulations concerning the call of the Fall Annual Town Meeting were fulfilled and a quorum was present.

Town Counsel was represented by: Ilana M. Quirk of Kopelman & Paige, P.C.

Dignitaries present: Congressman Stephen Lynch, Patrick Shield, Aide to Senator James Timilty and Jean Hogan, Aide to Representative John Rogers

The National Anthem was played by: The Walpole High String Quartet

The Assembly pledged allegiance to the flag.

The Town Clerk, Ronald A. Fucile, attested to the proper return of the Warrant, in accordance with the bylaws of the Town of Walpole, Chapter 219, Town Meetings, Article 1. The Selectmen gave notice of the call of the Fall Annual Town Meeting by posting true attested copies of the Warrant calling the same in two (2) public posting places in each of the eight (8) precincts on September 11, 2013.

It was Moved and Seconded:

To waive the reading of the Warrant.

Motion Was: So Voted

It was Moved and Seconded:

That all Motions of the Finance Committee be the Main Motions.

Motion Was: So Voted

Tellers: William J. Buckley, Pct.7, Ronald P. Ardine, Pct. 2, Mark E. Trudell, Pct. 4, Josette M. Burke, Pct. 4, Paul E. Hoegler, Pct. 7 and Daniel F. Bruce, Pct.6.

Runners: Walter S. Rose

Miscellaneous: Resolutions for Joanne and Kevin Muti, Non-binding resolution to Update the Bottle Bill and a Resolution by Samuel Obar for the inclusion of detailed descriptions of all line items of the fiscal year budget beginning with FY2015.

A Resolution

Resolved: That we the Representative Town Meeting Members inscribe upon the record of the Fall Annual Town Meeting of October 21, 2013:

Our recognition and sincere appreciation of the contributions rendered by Joanne Muti; As Selectmen from 1996 to 2001; and further as a member of the Board of Health from 1991 until 1994; and further as a member of the Finance Committee from 2006 to 2010; and further as a Member of the Zoning-rewrite Use Table Committee in 2008; and further as Representative Town Meeting Member from Precinct 1 from 1990 to 1993; and from Precinct 5 from 2003 until Her coming departure from Walpole.

And our recognition and sincere appreciation of the contributions rendered by Kevin Muti; as Sewer and Water Commissioner from 1998 to 2000, and again from 2006 to 2013; and further As Representative Town Meeting member from Precinct 1 from 1993 to 1998, from Precinct 4 from 1999-2001, and from Precinct 5 from 2003 until his coming departure from Walpole.

And further: that Town Meeting bestows its well wishes for good health and success to both of them in their new home outside of Walpole.

Resolution presented by John Vaillancourt , Precinct 5

Resolution Was: So Voted

A Resolution

It shall be resolved that, beginning with the FY 2015 budget cycle and continuing every budget Year thereafter; prior to the start of Spring Town Meeting, the Town Administrator will include in his regular annual posting of his proposed town budget on the town website, detailed descriptions and justifications of each line item, as they appear in the actual budget that is made available to the public in printed form at various town offices.

This will be done before Spring Town Meeting, so that the public may review all line items and understand the justification behind each one from the convenience of a computer.

Resolution presented by Samuel D. Obar, Precinct 4

Motion Was: Defeated on Voice Vote: Moderator So Declared

RESOLUTION IN SUPPORT OF UPDATING THE MASSACHUSETTS BOTTLE BILL

Whereas the Massachusetts Bottle Bill, enacted in 1982, has allowed Walpole residents to enjoy a cleaner environment by creating an incentive of users of certain beverage containers to recycle those used containers;
and,

Whereas, states with deposit laws have higher residential recycling rates of beverage containers than those of non-deposit states; and,

Whereas decrease of litter in states with Bottle Bills averages 79-85%; and,

Whereas, through the Massachusetts Bottle Bill, we recycle over 80% of deposit containers, but only 22% on non-deposit containers; and,

Whereas the Governor of the Commonwealth, and members of the Massachusetts Senate and House of Representatives have recognized that the original bottle bill does not take into account those beverages such as bottled water, sports drinks, and teas; and,

Whereas the addition of bottled water, sports drinks, teas, and other 'new age' beverages to the Bottle Bill will decrease the total volume of municipal solid waste that is needed to be collected, thus saving disposal fees and landfill space.

Be It Resolved

That we, the Walpole Town Meeting Representatives, commemorate the 30th anniversary of the implementation of the Massachusetts Bottle Bill.

Furthermore, Be it Resolved That: the Walpole Town Meeting Representatives be placed on record as being in support of the Massachusetts Beverage Container Deposit Law and encourages its strengthening through expanding the list as recommended by the Governor in his proposed budget and currently being considered by the House and Senate Joint Committee on Telecommunications , Utilities and Energy.

Furthermore, Be It Resolved That: the Walpole Town Meeting Representatives go on record in supporting programs that encourage residents and visitors to return or recycle all beverage containers and other recyclable materials to fully utilize the currently available recycling programs.

Be It Further Resolved That: the Walpole Town Meeting Representatives instruct our state representatives and state senator to support and vote in favor of updating the Massachusetts Beverage Container Deposit Law.

Resolution presented by Sally Rose, Precinct 5

On Standing Vote: 119 Voting: Motion Was: So Voted: Yes: 67, No: 52

ARTICLE 1: To hear and act on the report of any committee or to choose any committee the Town may think proper and transact any other business that may legally come before the Town. (Petition of the Board of Selectmen)

ARTICLE 2: That the Town amend the Fiscal Year 2014 Budget adopted under Article Six of the Spring Annual Town Meeting on May 6, 2013, and appropriate the sums shown below totaling the increase of \$460,019 as follows:

	Increase	
01145-521900	Treasurer/Collector-Expenses	\$10,000.00
01151-521908	Legal Services-Expenses	\$20,000.00
01161-522700	Town Clerk - Expenses	\$6,000.00
01210-510301	Police Department - Salaries	\$40,287.00
01210-521901	Police Department - Expenses	\$4,400.00
01300-511110	Walpole Public Schools	\$237,613.00
01610-512000	Walpole Library - Salaries	\$7,448.00
01710-576201	Debt Service	\$100,000.00
1132	Reserve Fund	\$34,271.00
	Totals	\$460,019.00

Motion to Vote on all budgets that were not held:

Majority Vote Required: Motion Was: So Voted

The following budgets were held:

01145-521900 Treasurer/Collector-Expenses \$ 10,000.00 held by John Valliancourt (5)

01210-510301 Police Department Salaries \$ 40,287.00 by Mark Sullivan (6)

01210-521901 Police Department – Expenses \$ 4,400.00 by Ann M. Ragosta (Pct.3)

01300-511110 Walpole Public Schools \$237,613.00 by Samuel Obar (4)

On Substitute Motion by Samuel Obar, Pct. 4, Seconded by Kenneth Guyette, Pct. 6:

That 01300-511110 in the amount of \$237,613 be reduced to \$0.00.

Majority Vote Required: On Voice Vote: Motion Was Defeated: Moderator So Declared

01610-512000 Walpole Library Salaries \$ 7,448.00 by R. Cunniff (5) & S. Obar (4)

01710-576201 Debt Services \$100,000.00 by Christopher.Donovan (4)

After discussion and all holds were released:

Remaining Budgets were: So Voted

Motion by Moderator Jon Rockwood to take Article 11 out of order.

Majority Vote Required: So Voted

ARTICLE 11: On Motion by the Finance Committee, It was Moved and Seconded:

That the Town transfer from Free Cash the sum of \$360,000 for the purpose of providing for design, engineering, construction and inspection services for the Turner Pond Dam Repair Project, and to authorize the Board of Selectmen to apply for and accept grant and/or loan funds from the Commonwealth.

Majority Vote Required: Motion Was: So Voted Unanimous

ARTICLE 3: On Motion by the Finance Committee, It was Moved and Seconded:

That the Town transfer from Free Cash, the sum of \$275,390 representing funds received from Medicaid reimbursements to the FY'2014 Walpole Public Schools Budget.

Majority Vote Required: Motion Was: So Voted

ARTICLE 4: On Motion by the Finance Committee, It was Moved and Seconded:

That the Town transfer from Free Cash the sum of \$36,140 to the FY'2014 School Budget representing amounts paid into the General Fund for student parking.

Majority Vote Required: Motion Was: So Voted

ARTICLE 5: To see if the Town will vote to raise and appropriate, and/or transfer such sum or sums of money as may be required for payment of unpaid bills of previous years, incurred by the departments, boards, and officers of the Town of Walpole, or to take any action relative thereto. (Petition of the Board of Selectmen)

ARTICLE 5: On Motion by the Finance Committee, It was Moved and Seconded:

That the Town take No Action.

Majority Vote Required: Motion Was: So Voted – No Action

ARTICLE 6: To see if the Town will vote to raise and appropriate, borrow and/or transfer a sum or sums of money as may be required for the purchase of capital equipment, including but not limited to vehicles, machinery, and computer/network systems, for the various departments of the Town of Walpole or take any action in relation thereto. (Petition of the Board of Selectmen)

ARTICLE 6: On Motion by the Finance Committee, It was Moved and Seconded:

That the Town take No Action.

Majority Vote Required: Motion Was: So Voted – No Action

ARTICLE 7: On Motion by the Finance Committee, It was Moved and Seconded:

That the Town transfer the sum of \$764,576 from Chapter 90 receipts to resurface, repair and/or reconstruct certain streets and/or sidewalks, to make drainage improvements in certain Town roads, and to rebuild certain manholes and catch basins.

Substitute Motion by Joseph C. Moraski, Pct.8, Seconded by Damon Rainie, Pct. 2:

That the Town vote to transfer \$764,576 from Chapter 90 funds to resurface, repair and/or reconstruct the entire lengths of streets identified in the Pavement Management Program excluding any streets in the downtown or part of the downtown project and/or their sidewalks and to make drainage improvements to these town roads, and to rebuild their manholes and catch basins or to take any action in relation thereto.

On Standing Vote: 104 RTM Voting, 51 needed for passage

The Substitute Motion Was:Defeated: Yes: 50, No: 54

ARTICLE 7:As the Main Motion of the Finance Committee

Majority Vote Required: Motion Was: So Voted

ARTICLE 8: To see if the Town will vote to raise and appropriate, borrow and/or transfer a sum or sums of money to implement a Capital Improvement Program, to protect, improve, and/or modify the physical infrastructure, including but not limited to municipal buildings, facilities, parking lots, fields and other properties, of the Town of Walpole, or to take any action in relation thereto. (Petition of the Board of Selectmen)

ARTICLE 8: On Motion by the Finance Committee, It was Moved and Seconded:

That the Town take No Action.

Majority Vote Required: Motion Was:

So Voted – No Action

ARTICLE 9: On Motion by the Finance Committee, It was Moved and Seconded:

That the Town transfer the sum of \$250,000 from Free Cash to the Stabilization Fund.

2/3rds Vote Required: So Voted Unanimous

ARTICLE 10: On Motion by the Finance Committee, It was Moved and Seconded:

That the transfer the sum of \$250,000 from Free Cash to the Other Post Employment Benefits Liability Trust Fund (OPEB)

Majority Vote Required: Motion Was: So Voted

ARTICLE 12: On Motion by the Finance Committee, It was Moved and Seconded:

That the Town appropriate, and authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$ 251,099, for the purpose of improvements to Memorial Park consisting of 24.10 acres, more or less, as shown on Assessor's Map 33, Lot 39; that said land continues to be dedicated to park and recreation purposes under the provisions of Massachusetts General Laws, Chapter 45, Section 14; and the Board of Selectmen be authorized to file on behalf of the Town any and all applications deemed necessary for grants and /or reimbursements from the Commonwealth of Massachusetts deemed necessary under the Urban Self-Help Act (301 CMR 5.00) and/or any others in any way connected with the scope of this Article, and the Board of Selectmen be authorized to enter into all agreements and execute any and all instruments as may be necessary on behalf of Town to affect said project.

2/3rds Vote Required: Motion Was: So Voted: Moderator So Declared

ARTICLE 13: On Motion by the Finance Committee, It was Moved and Seconded:

That the Town Meeting approve Article 13 as printed in the 2013 Fall Annual Town Meeting warrant and that the article shall take effect on July 1, 2014, to allow all town agencies, boards and committees to complete the necessary preparations.

To see if the Town will vote to amend the Zoning Bylaw for the purpose of regulating the locations of medical marijuana facilities by adding a new use to SECTION 5-B.

SCHEDULE OF USE REGULATIONS, Table 5-B.1. Use Table, 4. BUSINESS so that it reads as follows:

	RA	RB	GR	R	PSRC	B	CBD	HB	LM	IND	PARKING CODE
ee. Any Medical Marijuana Treatment Center defined in Section 14 of the Bylaw and under the provisions of Chapter 369 of the Acts of 2012 and 105 CMR 725.000, provided that such use is no less than five hundred (500) feet from a parcel containing a school, religious institution, residence, licensed registered daycare facility, playground, park, recreation center, youth center or any established facility in which children commonly congregate.	X	X	X	X	X	X	X	X	X	SPZ	6

And to further amend the Zoning Bylaw by making the following addition and changes to
SECTION 14: DEFINITIONS:

Add the following new definition:

MEDICAL MARIJUANA TREATMENT CENTER– A not-for-profit entity registered under 105 CMR 725.100, to be known as a registered marijuana dispensary (RMD), that acquires, cultivates, possesses, processes (including development of related products such as edible marijuana-infused products, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of marijuana.

And amend the definitions of AGRICULTURE, FLORICULTURE, AND HORTICULTURE, VITICULTURE AND SILVACULTURE and MEDICAL OR DENTAL LABORATORIES by adding the following sentence to each (**added text in bold italics and underlined**):

AGRICULTURE, FLORICULTURE, AND HORTICULTURE, VITICULTURE AND SILVACULTURE – A use which has as its principal purpose the raising of agricultural products for commercial or home use, but not including the raising of livestock or farm animals on parcels of less than five (5) acres, and not including the sale of products, unless raised on the premises or as otherwise allowed under G.L.c.40A, §3. **Agriculture shall not include any uses or activities associated with a Medical Marijuana Treatment Center as defined elsewhere in this section.**

MEDICAL OR DENTAL LABORATORIES – A building or group of buildings used for the offices and facilities accessory to the practice of licensed medical practitioners, (including physicians, dentists, optometrists, ophthalmologists, and persons engaged in all fields related generally to medicine, but not including veterinarians) and including such common facilities as an outpatient clinic or emergency treatment rooms, but not including inpatient facilities. **Medical Laboratories shall not include any uses or activities associated with a Medical Marijuana Treatment Center as defined elsewhere in this section.**

2/3rds Vote Required: Motion Was: So Voted Unanimous

ARTICLE 14: On Motion by the Finance Committee, It was Moved and Seconded:

That the Town amend the official Code of the Town of Walpole by adding a new Section 468 entitled “Social Host Responsibility”, the text of which is as follows:

Section 468-1: Purpose

It is the purpose of this bylaw to protect the public interest, welfare, health and safety within the Town of Walpole by prohibiting the service to and consumption of alcoholic beverages and drugs by persons under the age of twenty-one (21) at

private premises located within the Town. The Walpole Coalition for Alcohol and Drug Awareness finds that the occurrence of social gatherings at private premises where alcoholic beverages or drugs are served to or consumed by persons under the age of twenty-one (21) is harmful to such person themselves and a threat to public welfare, health and safety. The Walpole Coalition for Alcohol and Drug Awareness finds further that persons under the age of twenty-one (21) often

obtain alcoholic beverages or drugs at such gatherings and that persons who rent, own, or otherwise control the premises at which such service and/or consumption is occurring will be more likely to ensure that alcoholic beverages and drugs are neither served to nor consumed by persons under the age of twenty-one (21) at these gatherings when there are potential penalties for violations.

Section 468-2: Definitions:

For purposes of this section, the following terms shall be defined as follows:

"Alcoholic beverage" means any liquor, wine, beer, spirits, cider or other liquid or solid, patented or not, composed of or containing alcohol or spirits, whether or not brewed, fermented or distilled, and capable of being consumed by a person.

"Control" means the authority and ability to regulate, direct, or dominate. "Drug" means any substances recognized as drugs in the official United States Pharmacopeia of the United States or official National Formulary or any supplement to any of them; or any substances intended for use in the diagnosis, cure, mitigation, treatment, or prevention of disease in man or animals; or any substances, other than food, intended to affect the structure, or any function of the body of man and animals.

"Open House Party" means a social gathering at a residence or other private property with minors present.

"Person" means a human being, and where appropriate, a public or private corporation, an unincorporated association or a partnership.

"Premises" means a home, yard, apartment, condominium, hotel or motel room, or other dwelling unit, or a hall or meeting room, whether occupied as a dwelling, party, or other social function, and whether owned, leased, rented, or used with or without compensation. The term "Premises" shall also include private functions held at public facilities within the Town of Walpole.

Section 468-3: Prohibited Activity:

Any Person who owns, rents or otherwise Controls any Premises shall be responsible when an Open House Party takes place at said Premises where that person knows, or has reason to know that, any Alcoholic Beverage or Drug is being unlawfully possessed, served to or consumed by Persons under the age of twenty-one (21) at these gatherings at said Premises.

Section 468-4: Exemptions:

The provisions of this section shall not apply to:

- 1) The possession or consumption of a Drug for which the individual has a current, valid prescription or as otherwise permitted by any other applicable law.
- 2) The consumption of Alcoholic Beverages which occurs exclusively by a Person under the age of twenty-one (21) in the immediate presence of and so directed or authorized by his/her parent/grandparent or legal guardian.
- 3) The practice of legally recognized religious observances.

Section 468-5: Penalties & Enforcement:

Failure to comply with subsection 468-3 herein shall constitute a violation of this bylaw punishable by a fine or warning as outlined below. Fines may be assessed at the discretion of the enforcing officer by criminal complaint or by noncriminal disposition in accordance with Chapter 295 of the Town Code.

1) Penalties:

- a) A first violation of this bylaw shall be punishable by a warning

which shall be issued by the Walpole Police Department.

b) A second violation of this bylaw at the same premises or by the same person, within a twelve (12) month period shall be punishable by a fine of \$150 plus an administrative recoupment of Police expenses dealing with this violation not exceeding \$1,000.

c) A third or subsequent violation of this bylaw at the same premises or by the same person, within a twelve (12) month period shall be punishable by a fine of \$300 plus an administrative recoupment of Police expenses dealing with this violation not exceeding \$1,000.

2) Enforcement:

a) The enforcement of this bylaw shall be delegated to the Chief of Police and/or his designee(s), which for the purposes of this section shall mean any sworn police officer of the Walpole Police Department.

Section 468-6: Calculation of Time For Penalties

The fine schedule prescribed at subsection (e) is based upon a "rolling schedule" meaning that in calculating the fine payable, the Town of Walpole shall count backward starting from the date of the most recent violation of this by law to determine how many previous violations of said by law have taken place at the Premises or been committed by the same person during the statutory twelve (12) month period. A warning given pursuant to this by law shall remain in effect for the Premises until a full twelve (12) month period has elapsed during which there has been no response to the premises.

Section 468-7: Appeals

Any Person upon whom is imposed a fine/penalty pursuant to this bylaw shall have the right to appeal the imposition of such fine/penalty in a non-criminal proceeding by making a written request within 21 days to the Clerk Magistrate in Wrentham District Court. Assessments of recoupment costs, if any, shall be by criminal complaint in the Wrentham District Court.

Section 468-8: Severability/Consistency With Other Laws:

If any part or provision of this section shall be deemed to be inconsistent with any federal or state statute, law, rule, or regulation, then such statute, rule or regulation shall prevail.

If any part or provision of this section or the applicability thereof to any person or circumstance be adjudged invalid by a court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision of or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this section, or the application thereof to other persons or circumstances.

Majority Vote Required: Motion Was: So Voted

ARTICLE 15: On Motion by the Finance Committee, It was Moved and Seconded:

That the Town accept as a public way the roadway layout known as "Walpole Park South" as heretofore laid out by the Board of Selectmen and shown as a 55-foot wide way labeled as "Walpole Park South" on Plan No. 11287N, Sheet 2 of 2 as filed with the Norfolk County Registry District of the Land Court on December 2, 1986 in Registration Book 621, Page 159 and on file with the Town Clerk, and to authorize the Board of

Selectmen to acquire, by gift, purchase, and/or eminent domain the necessary easement interests to use the Walpole Park South roadway layout for all purposes for which public ways are used in the Town of Walpole, together with any and all permanent drainage, access and utility and other easements related thereto, except that the sewer infrastructure known as the Walpole Park South Sewer Pump Station and all associated sewer piping and infrastructure and other appurtenances associated with the pump station shall be excluded from this acceptance and dealt with separately, and, furthermore, shall transfer from Free Cash the sum of \$304 for recording documents at the Registry of Deeds.

Majority Vote Required

ARTICLE 15:On Standing Vote:(needed for passage – 41), 81 Voting:

Motion Was: So Voted: Yes: 59, No: 22.

ARTICLE 16: To see if the Town will vote to authorize the Board of Selectmen to acquire, on behalf of the Town, by gift, purchase or eminent domain, all necessary easements to own and control the Walpole Park South Sewer Pump Station and all associated land, sewer piping and sewer infrastructure other appurtenances associated thereto, including sewer pipes, lines and all other facilities associated therewith, as approximately shown on Plan No. 11287N, Sheet 2 of 2 as filed with the Norfolk County Registry District of the Land Court on December 2, 1986 in Registration Book 621, Page 159, and on such terms and conditions as the Board of Selectmen shall deem appropriate and necessary and to take any other action relative thereto. (Petition of the Board of Selectmen)

That the Town Meeting indefinitely postpone action on Article 16.

ARTICLE 17: To see if the Town will vote to grant Donnell W. Murphy, Trustee of Walpole Park Realty Trust, his successors and assigns the perpetual rights and easements to construct, inspect, repair, remove, replace, operate and forever maintain the forced main with any manholes, pipes, conduits and other appurtenances and to do all other acts incidental to the foregoing, including the right to pass along and over the land for the aforesaid purposes, in, through and under the land area within Pine Street as shown on the plan entitled “PINE STREET SEWER EASEMENT PLAN OF LAND IN WALPOLE, MA,” dated August 22, 2013, prepared by Paul J. Desimone, PLS, to be filed at the Norfolk Registry of Deeds with said easement, (and as particularly described in Exhibit A hereto) and to take any other action relative thereto. (Petition of the Board of Selectmen)

That the Town Meeting indefinitely postpone action on Article 17.

ARTICLE 18: On Motion by the Finance Committee, It was Moved and Seconded:

That the Town, pursuant to the provisions of M.G.L.c.59, s. 38H to authorize the Board of Selectmen and Board of Assessors to enter into a payment in lieu of tax agreement (PILOT) with the lessee/operator of the solar photovoltaic energy generating facility to be developed at 33 Industrial Road and shown on Assessor's Map 46 Parcel 47 upon such terms and conditions as the Board of Selectmen, and Board of Assessors shall deem to be in the best interest of the Town.

Majority Vote Required: Motion Was: So Voted

**TOWN OF WALPOLE
THE COMMONWEALTH OF MASSACHUSETTS
FALL ANNUAL TOWN MEETING, OCTOBER 21, 2013
DISSOLUTION NOTICE**

October 21, 2013

There being no further business to come before this Fall Annual Town Meeting:

It Was Moved by Clifton K. Snuffer, Jr., Pct. 2, Seconded by James E. O'Neil, Pct. 8:

That this meeting be dissolved.

Motion Was: So Voted

Moderator Jon W. Rockwood so declared at 12:15 a.m.

**Ronald A. Fucile, Town Clerk
A True Copy Attest**

**The Commonwealth of Massachusetts
Town of Walpole**

Special State Primary, December 10, 2013

In pursuance with the foregoing warrant, the inhabitants of the Town of Walpole qualified to vote in elections,
met in Precinct 5 on **Tuesday, December 10, 2013.**

**The following Election Officers met at Blackburn Hall, 30 Stone Street and were sworn by the Warden
Maureen C. Lamperti, Precinct 5 to the faithful performance of their duty:**

Precinct 5 – The meeting was presided over by Warden Maureen C. Lamperti duly qualified for the office. She
was assisted by the following duly qualified Election Officers; Natalie J. Lee, Jean Masterson, Jackie
Compagnone, Lisa Luciano, Anita Restaino and Anna Cunningham.

Results were determined in accordance with the provisions of law, declaration thereof was made in open town
meeting at the Town Clerk's Office and were as follows:

STATE PRIMARY ELECTION

TOTAL VOTES CAST

Precinct 5		51
TOTAL VOTE	—	51

**Ronald A. Fucile, Town Clerk
A True Copy Attest**

**THE COMMONWEALTH OF MASSACHUSETTS
SPECIAL STATE PRIMARY – NINTH NORFOLK DISTRICT
WALPOLE, MASSACHUSETTS
DECEMBER 10, 2013**

**REGISTERED VOTERS IN PRECINCT 5 – 1,845
BALLOTS CAST – 51**

REPRESENTATIVE IN GENERAL COURT – DEMOCRATIC BALLOT

EDWARD J. McCORMICK, III	23
BLANKS	0
WRITE-IN VOTES	3
TOTAL	26

REPRESENTATIVE IN GENERAL COURT – REPUBLICAN BALLOT

SHAWN C. DOOLEY	23
BLANKS	0
WRITE-IN VOTES	<u>2</u>
TOTAL	25

Town Moderator

Jon W. Rockwood
15 Pelican Drive, Walpole, MA 02081
Phone: (508) 668-4073 Email: jonrockwood@comcast.net

The Town Moderator, elected annually, presides over the Representative Town Meeting, which meets in May and October, as well as other Special Town Meetings, which may be called for various reasons. For 40 years, Walpole has had a Representative Town Meeting, which consists of 150 duly-elected members, representing the Town's eight precincts.

The duties of the Moderator are to preside over and regulate the Town Meeting, decide all questions of order, publicly declare the vote and administer the oath of office for any town office or committee during the Town Meeting itself. The Moderator also appoints individuals to serve on the Finance Committee, Capital Budget Committee and Personnel Board. The 27 people who serve on these three important committees devote an enormous amount of service to the town of Walpole, for which we should all be grateful.

In February 2013, we mourned the loss of Ralph Knobel, a wonderful man with an incredible dedication to the improvement of the Town of Walpole. Among many other committees, Ralph was a member of the Finance Committee for 17 years, and a Town Meeting Member for 28 years. A person of great honor and integrity, Ralph is sorely missed by all those blessed to have known him.

The dedicated people of Walpole involved in bringing Town Meeting to successful fruition are too numerous to mention individually. However, my deep appreciation goes to the Board of Selectmen, the Town Administrator, Assistant Town Administrator and their staff, the Town Clerk and his staff, all town departments, all town boards and committees, the Superintendent of School's staff, the League of Women Voters, Walpole High School National Honor Society, Walpole music director Michael Falker, Walpole Cable Television, Walpole High School custodial staff and the Walpole Police Department for their unique contributions in making Town Meeting the meaningful and productive event that it is.

Anyone interested in obtaining additional information or in serving on any of the committees named above should contact Moderator Jon Rockwood, or you can visit the Moderator's blog at www.walpoletownmeeting.blogspot.com

Personnel Board

Co-Chair – Mary Campbell (2015) and Phil Hinds (2016)
Al DeNapoli (2016) - William Ryan (2015)– John Sheppard (2014)
Personnel: Valorie Donohue, Human Resource Administrator &
James Johnson, Assistant Town Administrator

The Personnel Board is a five-member board appointed by the Town Moderator. The duties of the Board includes administering the Personnel By-laws, non-union salary schedule, job descriptions, overseeing performance evaluations, assist management, when necessary, in union negotiations.

Earlier in the year, Brian Davis stepped down from the Board due to professional commitments. Brian was a member for twelve years in which he served as Chairperson for the last ten years. The Board lost a very dedicated and knowledgeable member. We were very sorry to see him go and wish him well.

Employee Recognition Program:

Town of Walpole's Employee Recognition Program has now completed its ninth year. Each month, department heads, employees, residents can submit their recommendations for those employees who they feel are deserving of being nominated the Employee of the Month. A three-person committee reviews the nominations and selects the individual. The 2013 Employee of the Month are listed as follows:

Jan	Vince Hobson, IT Support
Feb	Carol Fellini, Acting COA Director
March	Jodi Cuneo, Town Accountant
April	Michael Donovan, IT Director
May	Mary Timilty, Senior Clerk
June	Jonathan Cogan, Veteran's Director
July	Darlene Leonard, CSR, Town Clerk
Aug	Donna Denehy, DPW Admin Asst.
Sept	Mary Feldman, BOH Staff Asst.
Oct	Cindy Berube, BOS Exec Asst.
Nov	Courtney Riley, COA Director
Dec	Chris MacKenzie, Police Lt.

Employment:

Total number of municipal employees for calendar year 2013 includes:

Full time	-	175
Part time	-	83
Temp – Election/Recreation		217

The following changes occurred in Town Personnel for the same calendar year:

	<u>Full time</u>	<u>Part time</u>	<u>Seasonal</u>	<u>Election</u>
New Hires	13	6	106	9
Rehires			113	
Promotions	2	2		
Resignations	5	2	11	
Retirements	3	1		
Transfers	1			

Retirement:

The Board wishes the following four employees a very happy and healthy retirement after a combined total of 106.3 years of employment with the Town of Walpole:

Bob Bothwell, Bldg Maint Craftsman	- 30 yrs
Donald Doucette, Wtr System Tech	- 15.4 yrs
Bob Heavey, Gas/Plumbing Inspector	- 46 yrs
Walter Lin	- 14.9 yrs

HUMAN RESOURCES DEPARTMENT

Town Hall, Room 123
vdonohue@walpole-ma.gov
508-660-7294

Valorie Donohue, Human Resource Administrator

The Human Resources Department functions under the general guidance of Town Administration with daily operations overseen by the Human Resource Administrator. The department maintains the personnel files, accrued time for all town employees and administers health, dental, life insurance, worker's compensation and unemployment benefits for all town and school employees and retirees; completes and submits reports required by law and participate in the interviewing and new hire recommendations of town employees to Town Administration.

Health Insurance:

Open enrollment is held each year for HMO plans during the month of May for July 1st coverage and for senior supplements during the month of November for January 1st coverage. As of December 31, 2013 the current participation in all medical plans includes 941 active employees and retirees (active Town employees – 167, town retirees – 124, active school employees – 346, school retirees – 304)

	<u>Individual</u>	<u>Family</u>
Harvard Pilgrim Legacy	4	2
Blue Legacy	4	4
Tufts Legacy	1	3
HP Rate Saver	125	247
Blue Options	18	29

Tufts Navigator	52	93
Fallon Rate Saver	18	8
HP PPO	5	
Senior Supplements	328	
Delta Dental	182	388
Life	478	

Contribution Rates:

The insurance program has now completed its tenth year in its change of insurance premium contributions; Town pays 80% of the medical insurance premiums for employees hired prior to January 1, 2003; 70% for employees hired after January 1, 2003; 50% for retirees on senior supplements. The breakdown of contribution rates is as follows:

80%	-	346 employees
70%	-	256 employees
50%	-	333 retirees

Unemployment:

For the calendar year of 2013, total claims paid out for both Town and School unemployment benefits have been \$118,015.

(Town - \$8,795 School - \$109,220)

Worker's Compensation:

For the calendar year of 2013, there have been 29 work-related injuries.

(Town employees – 15 School employees – 14)

The Personnel Department continues to welcome any relevant questions from employees, retirees and the public

Economic Development Commission

Chairman: Paul Millette (2014); Vice Chairman: Michael McGrath (2015); Members: Ken Fettig (2017), John Hasenjaeger (2014), Donnell Murphy (2016), Beth Pelick (2014), Larry Pitman (2014), Richard Shields (2014) and Christopher Walker (2015); Associate Members: John Keefe (2014) and Paul Lunn (2014), Mike Slemmer (2014). Community & Economic Development Director: Stephanie Mercandetti.

The Economic Development Commission (EDC) works to enhance the commercial and industrial tax base of the town through maintaining existing businesses, encouraging business expansions, supporting efforts to attract new businesses and exploring opportunities for new business development. The EDC meets regularly on the second Tuesday of each month at 5pm. All meetings are open to the public with an open forum segment. They are usually held in Room 112 of Town Hall. The EDC works with the Town's Community & Economic Development Director, who is responsible for providing professional, technical, marketing and administrative work in the areas of community and economic development, and grant administration.

Town of Walpole Tax Revenues:

FY14		FY12	
Residential	\$48,963,454	Residential	\$43,626,817
Commercial	\$4,676,565	Commercial	\$4,076,866
Industrial	\$3,421,613	Industrial	\$2,976,045
Personal	\$2,535,422	Personal	\$1,922,651
FY13		FY11	
Residential	\$47,464,369	Residential	\$42,042,359
Commercial	\$4,522,416	Commercial	\$3,998,276
Industrial	\$3,300,095	Industrial	\$2,916,439
Personal	\$2,359,702	Personal	\$1,901,424

In 2013, the following activities and achievements occurred:

- Best Practices in Retailing Program: Offered to small storefront businesses using the expertise and services of a Retail Consultant, and underwritten by a grant from the Massachusetts Downtown Initiative. As series of meetings and sessions were held to better prepare our local businesses for better business advantages in the form of store and restaurant design, business identity and positioning, visual merchandising, use of social media and other industry best practices. The participation levels in these events were quite successful and we look forward to continuing the Program in 2014.
- NSTAR Main Streets Energy Efficiency Pilot Program: NSTAR teamed up with the Walpole Economic Development Office and the Walpole Chamber of Commerce to provide free common energy efficiency upgrades. The Program provided a free energy audit and included upgrades such as lighting, occupancy sensors, programmable thermostats and water saving devices. The program had great participation from the businesses.
- The EDC started discussions around a Branding campaign for the Town of Walpole. The campaign is designed to establish a common brand that Walpole can use that best articulates the values, principles and advantages of living and doing business in Walpole.
- Superfund Site: The town is in the process of finalizing an agreement with the Responsible Parties and the EPA on the proposed redevelopment of the Superfund site. The proposed redevelopment reflects a free-standing Police Station and free-standing Senior Center on the east side of the South Street. Development on the west side of the street would be limited to a water treatment building and ancillary parking to support the buildings on the east side. The EDIC engaged the services of Fuss & O'Neil to provide a site analysis in which they provided a layout of the proposed facilities with parking. Fuss & O'Neil is currently working with the Town on the language that will go into final agreement and a covenant not to sue.
- Large-scale Ground-mounted Solar Photovoltaic Project: In May, Borrego Solar received Site Plan Approval from the Planning Board to construct a 2.98mwh large-scale ground-mounted solar photovoltaic installation at the end of Industrial Road in the Route 1A Industrial Park. The Town negotiated a Payment In Lieu of Taxes for Real Property and Personal Property, otherwise known as a PILOT Agreement, with Walpole Solar 2, LLC and NOVIIS, LLC (the property owner). The Board of Selectmen and Board of Assessors approved the agreement once favorable action was granted by Town Meeting at the 2013 Fall Annual Town Meeting.

- The 7th Annual Business Forum was held in November at the Walpole Country Club. It was well attended once again by business and government leaders. This year's forum included two area professionals representing the Healthcare Industry and a Boston based research firm. The panelists spoke about upcoming changes to Health Care insurance coverage based on the Patient Protection and Affordable Care Act (PPACA) and the potential effects on business.

At the forum, the Town also recognized the following businesses:

T.R. Miller Co. for Business Achievement; Dedham Savings for Contribution/Service and Conrad's Restaurant for Business Newcomer.

- Working with downtown property owners: The commission is working and meeting with the local downtown property owners and businesses in trying to establish a direction for the beginning stages of a revitalization/redevelopment plan that would advance the center of town in to becoming a more economically viable area.
- Developed benchmarking criteria used to compare Walpole against other communities. EDC member Paul Lunn has taken the lead on this project which commenced the compilation of data from various sources. This project will continue in 2014.
- New businesses this year include Boston-Daikin Applied, The Crease Sports Bar & Grille, Natural Luxe Spa & Nail Salon, Red Cherry Frozen Yogurt and the Russian School of Mathematics. A farm-to-table restaurant, Farmer In the Dell, is expected to open in the downtown right after the new year. Recent developments under construction include a new 20,000 square foot retail center known as Walpole Place; the redevelopment of the former Clocktower Property will be the site of the "new" Bird Café; and interior renovations and exterior façade improvements are underway at Becketts.
- Worked with existing and prospective businesses to navigate local zoning and permitting processes, and in assisting them in accessing resources such as financing, workforce training, and site availability. Held meetings with prospective buyers of properties to discuss options pertaining to mixed use, commercial uses and zoning and permitting.
- Continued to work with developers, commercial brokers and property owners to promote and market vacant land and buildings.

Information Technology Department

Walpole has continued to grow its technology base during 2013. The town's website utilization has increased over last year since going live with a new decentralized website. We have made it easier for residents to find the information they need to conduct business with the town. An official Twitter account has been established @TownofWalpole and we have seen a solid response with 325 followers. This has broadened our reach and made easier to communicate with residents not only about emergencies but the posting of key governance records, in turn increasing transparency. Walpole has received 115,585 visits and served 367,018 pages since April 2013.

The IT department has introduced an additional automated inventory system to actively track all assets including mobile devices. With this improved reporting of our assets, IT has more tools at its disposal to efficiently plan for upgrades, therefore stretching every taxpayer's investment in IT even further. We continue to phase out our aging systems and hold a 99.7% uptime with an average PC age of 3 years. Over the course of the last year IT has made key improvements to our networks to increase reliability and speeds. With the introduction of a new network core, LAN switching and a centralized WiFi system, we have seen a cumulative speed increase of 600% while improving public internet access within our buildings. Improving our network

has also given Walpole the ability take advantage of emerging technologies in telecom. We will be moving onto a cloud based phone system with DSCI in all public buildings. This eliminates our need to maintain legacy phone switching equipment and provides a yearly savings to Walpole with increased reliability.

Internal software systems continued to be analyzed for efficiencies. Our general ledger system MUNIS is scheduled for a system wide upgrade to version 10.3. We will be adding automated purchase orders to the MUNIS suite and we are exploring enhanced payroll options to reduce associated costs. The assessing office has completed its upgrade to a new Vision server and replaced its aging desktops during the process. Online GIS services have been provided to residents by MassGIS and added to our website at no cost. Security has also been bolstered with the introduction of a new centrally managed AV system.

Further improvements over the course of 2014 will include the phase out remaining Windows XP devices, the introduction of a citizen's reporting tool/mobile app and improved PEG programming. IT will also continue to explore cloud based technologies to improve upon conducting business with the Town of Walpole where applicable.

Permanent Building Committee

Jack Conroy (Chairman), Philip Wild, Leo McCormack, Cameron Daley, David Wildnauer, Bernie Goba, and Hunt Bergin.

The Permanent Building Committee oversees the design and construction and renovations of public buildings as required by Walpole by-laws, Article XVIII.

In the Summer of 2009 the committee was charged by the Board of Selectmen with overseeing the design and construction of the new library building project. Library opened in February of 2012. Throughout 2012 the committee continued to work with project manager Design Technique, Inc. of Newburyport, the architect firm Lerner, Ladd + Bartels of Pawtucket, RI and General Contractor TLT Construction out of Wakefield to close out the remaining items left on the Final Punch list. The project was completed on time and came in under budget. The Committee continued to work on punch list, closeout items during 2013 for the Walpole Public Library

The Permanent Building Committee decided to meet on an as needed basis once the grand opening was held. Any questions concerning the construction of the New Library should be directed to Assistant Town Administrator Jim Johnson.

Historical Commission

The Walpole Historical Commission (WHC), established by the Board of Selectmen in 1970 under the General Laws of the Commonwealth of Massachusetts, Chapter 40, Section 8D, is the official advocate for the preservation, protection and development of the Town of Walpole's historical and archaeological assets. These assets include the actual history of the town and the actions of its inhabitants.

The Commission meetings are held as frequently as necessary but not less than six times annually. Meeting times and dates may vary, but generally take place on the 3rd Thursday of the month. They will be posted 48 hours in advanced on the bulletin board at the Town Hall, as well as on the Walpole Historical Commission web page. The meetings are open to the public. Most of the meetings in 2013 have been held at the new Walpole Room at the Walpole Public Library. At times the meetings may be held elsewhere.

In 2013, the commission had 7 regular meetings which took place on 17 January, 25 April, 16 May, 20 June, 19 September, 17 October and 21 November.

One special meeting was held to review a demolition request of a property older than 100 years old, as forwarded to us by Building Commissioner Jack Mee, located at 564 Main Street.

All our meetings were well attended, resulting in quorums.

As of this writing, Mr. Mark Almeda is to be sworn-in as an associate member of the Commission. Mr. Almeda, a local architect, member of the Walpole Historical Society and former town committee member, brings professional experience dealing with architectural historic preservation to the Commission.

The Chairman is also a member of the Walpole Master Plan Implementation Committee, and has participated in a majority of the MPIC meetings which took place in 2013.

Progress: Civil War Sesquicentennial

The Commission is currently collaborating with members of the Walpole & Norfolk Historical Societies on publishing a booklet honoring Walpole men who served in the United States Army & Navy during the War of the Rebellion 1861-1865. Much progress has been made on the research for this book over the past year.

Mr. Charles Hardy & his colleagues at the Walpole Historical Commission and Ms. Barbara Bartholemew of the Norfolk Historical Commission have amassed a significant amount of data on these men, culled from local publications and records as well as pension and service records received from the National Archives in Washington, DC.

The Historical Commission Chairman made a new connection with descendants of 1st Lt. James W. Bacon of Walpole, Mass., who first served in the Massachusetts 23rd Regiment, Company K, with several other Walpole men. That regiment took part in the victorious battles against enemy Rebel forces at Roanoke Island and Newbern, North Carolina.



After the liberation of those places by United States forces, thousands of former slaves entered Union lines looking for protection. The Union Army began to form military units designated “U.S. Colored Troops” led by white officers, many from Massachusetts including Lt. Bacon, who entered into the 36th Regiment, U.S. Colored Troops.

Regimental histories show that the regiment was one of the first to enter Richmond, Virginia, the Rebel capital, after the signing of the surrender at Appomattox by defeated General Lee. Lt. Bacon was threatened by the Rebel government with death if captured while leading African-American troops. Lt. James W. Bacon of Walpole, Mass. is listed on the African-American Civil War Memorial in Washington, DC.

This type of collaboration fulfills the sections of our Town Master Plan regarding the enhancement of public awareness of our local history, especially during this on-going Civil War sesquicentennial. The Commission will also be considering collaborative efforts with the local school systems during the coming year.

Dr. Silas E. Stone Room, Walpole Public Library

The Commission was involved with the re-naming of the Silas E. Stone Room at the Walpole Public Library. A memorial plaque dedicated to Dr. Stone was made and presented to Library Board members and is currently hanging in the room. This re-naming process took a room that was named after a building and successfully brought to life the history of the man that building was named for, all the while honoring a local Civil War veteran. Again actions such as this are fully in keeping with that of the Walpole Master Plan’s section on enhancing awareness of local history.



IN MEMORIAM
DOCTOR SILAS EMLYN STONE
B. AUGUST 10, 1838, D. JANUARY 29, 1887

Union Station, Walpole – National Register of Historic Places Application

The Commission also spent time working on exploring the possibilities of having the Blackburn Hall & the Union Station (MBTA station) in Walpole nominated for listing on the National Register of Historic Places.

The National Register of Historic Places is the official list of the Nation’s historic places worthy of preservation. Authorized by the National Historic Preservation Act of 1966, the National Park Service’s National Register of Historic Places is part of a national program to coordinate and support public and private efforts to identify, evaluate and protect America’s historic and archeological resources. Local administration of this program is via the Massachusetts Historical Commission.



After consulting with a professional historical preservationist, we have learned that Blackburn Hall may be more problematic to list on the National Register due to its inclusion in the Municipal Campus of the town center. Union Station, on the other hand, is a much better candidate.

A request was made for a proposal to be presented to the Commission outlining how application for National Register of Historic Places status for Union Station would take place, and how much it would cost.

That proposal was received in mid-fall of 2013. The MBTA was approached regarding funding the costs of this application, but was unable to make the commitment due to the very large inventory of buildings, subway stations and structures under its control which are also eligible for national register status. The MBTA did, however, do extensive maintenance of Union Station this summer, spending significant funds for roof replacement, soffit & trim repair, full paint & new electrical fixtures. This alone expressed the MBTA's commitment to preserving their properties. The Commission chairman was consulted during this process.

Andrew Brennan, Director of Environmental Affairs for the MBTA, assured the Historical Commission Chairman in a late November 2013 e-mail that the MBTA is very enthusiastic about National Register Listing for Union Station Walpole, saying that it is a *"beautiful historic resource and one that we are very proud of and eager to protect.."* and *"We would be eager to work with local partners such as your organization to see if any other type of funding could be available to file a NR application. At this point, however, we do not have a funding source for this work."*

A local financial institution (Rockland Federal Credit Union) was approached and asked for financial help by the Chairman and its Board of Directors has most graciously agreed to fully fund the process.

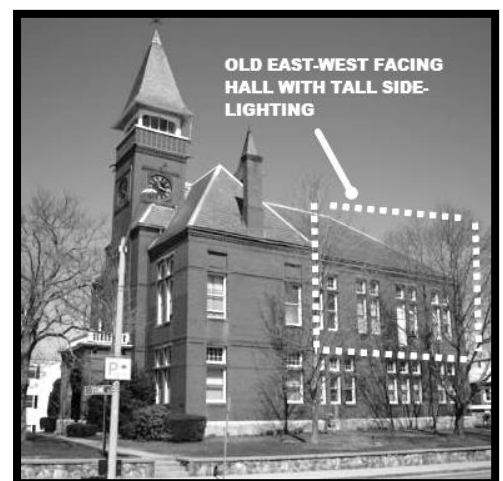
Union Station, Walpole, constructed in 1883 and one of the oldest wooden train stations in continuous use in the Nation, is a prime candidate for this listing, and would join Walpole's other historic structures listed on the National Register: The Old Town Hall (1881), and the Deacon Willard Lewis House (1825).

A listing on the National Register of Historic Places does not place any undue burdens on property owners, and in fact, makes these properties eligible for various types of grants for preservation. According to a town-wide survey of historic properties in Walpole made in 2008, there are numerous other candidate properties in Walpole that could be considered for National Register status. Please contact the Commission if you are interested in finding out if your property meets criteria for listing on the National Register.

Old Town Hall, Walpole Center

The Historical Commission is still the local advocate for our Old Town Hall, currently in use as the Walpole Police Station. This building, constructed in 1881 and a true expression of the Post-Civil War prosperity in the town of Walpole still houses the town's Civil War Memorial.

Since long-range plans are being made for a new Police Station, the town must also keep in mind the future use and preservation of this municipal property, also listed on the National Parks Service's National Register.



Most locals are unaware of the fact that the Old Town Hall once had a full-sized function hall, complete with a small stage and a balcony for spectators. To get a sense of what that hall was like, one needs only to view the “attic” in the Old Town Hall and then go inside the Blackburn Hall, which is similarly oriented. The views out the windows on the North & South sides of both buildings are nearly identical due to the proximity & orientation of each building to the other.



Pictured is an interior shot of what is now considered an “attic” but was originally the top-half of a 28 foot high room with exposed functional wooden trusses. Many years ago the town divided this large room into an upper and lower level to create offices and attic storage space. The image of the upper level shows the tops of the tall side windows (near floor level) shown in the outside view.

Both the Old Town Hall and Blackburn Hall are oriented East-West (like most churches) and their tall side windows provided ample daylight for activities.

It is expected that when the building is empty, the town will consider restoring this old hall, home of Walpole’s only Civil War Memorial, to its original magnificence. It could once again be a place of public meeting for any town-related event. The Walpole Historical Commission anticipates close involvement with this process.

Final Comments

If we could only share more of the intimate details of what some of us involved with local history have learned: not just about local architectural history, but about real down-to-earth American History just from investigating the people of this town, wouldn’t that be a grand thing for everyone? It’s not all about buildings, bridges, houses or cemeteries: The Walpole Historical Commission also sees all of its assets, those that are tangible and intangible, as one beautiful thing that requires promotion and preservation.

Walpole does indeed have an utterly fantastic connection to the people that helped form the wonderful peaceful American life we live today. We urge all locals to embrace our local history: it’s All-American to the core.

Public Safety

Walpole Police Department

972 Main Street
Walpole, Massachusetts 02081
phone: 508.668.1212
fax: 508.668.0531
email: police@walpolepd.com
web: www.walpolepd.com

Annual Report [2013]

WALPOLE POLICE DEPARTMENT

[AT-A-GLANCE]

Chief of Police:	Richard B. Stillman		
Executive Officer:	John F. Carmichael Jr.		
Sworn Officers:	39 (not including unsworn academy officers)		
Dispatchers:	6 (full-time)		
Civilian Assistants:	1 (full-time), 3 (part-time)		
School Crossing Guards:	7 (part-time)		
Marked Patrol Vehicles:	8	ATV:	1
Unmarked Patrol Vehicles:	8	Bicycles:	6
Motorcycles:	2	Speed Trailer:	1
Sign Boards:	2		

2012		2013	
Budget:	\$4.25 million (FY13)	Budget:	\$4.46 million (FY14)
Incidents:	18,141	Incidents:	21,361
Arrests/PCs:	434	Arrests/PCs:	426
Citations:	4,179	Citations:	3,245
Accidents:	421	Accidents:	390

A MESSAGE FROM CHIEF RICHARD B. STILLMAN

January 1, 2014

Walpole Community,

As Chief of Police of the Town of Walpole, I take great pride in our Police Department's effectiveness in working with our community. The members of the Walpole Police Department are committed to providing the best possible policing services to our residents and recognize that successful policing cannot be done without the support of the community. On behalf of the Walpole Police Department, I offer my admiration to our government leaders, residents, and business partners for their continuous support and understanding of our critical work and responsibilities.

We work with community issues every day in an attempt to improve the quality of life. We have held meetings called "Coffee with Cops", programs to assist the elderly, Rape Aggression Defense classes, crime prevention meetings, TRIAD, Adopt-a-School, stranger-danger classes, and this year we added the Senior Citizen's Police Academy, all in an effort to better serve our community. We work with the Coalition for Drug and Alcohol Awareness in an attempt to reduce the difficult problems associated with underage drinking and drug abuse.

There were over 8,000 calls for service and over 13,000 police initiated calls, 426 arrests, 390 motor vehicle accidents, 427 court cases, over 3,200 citations issued and 182 cases assigned to detectives in 2013 to mention a few. We are very pleased to report our overall crime rate (IBR/UCR Offences per 1,000 inhabitants) has dropped 12% in 2013, the second consecutive declining year.

Our current facility continues to hamper our effectiveness and hopefully there will continue to be movement towards determining the best fit for the department, the residents and neighbors at a new site.

It is my pleasure to present the 2013 Annual Report of the Walpole Police Department. It is my intent that this report will provide the community with insight into the Department's successes in meeting the needs of the community and how it will continue to provide quality services in the forthcoming year.

Respectfully,

Richard B. Stillman

Richard B. Stillman
Chief of Police

Administration

Chief Richard Stillman

Deputy Chief John Carmichael

Lieutenant Fred Leland

Lieutenant Chris Mackenzie

Sergeants	Detectives
Sergeant Marty McDonagh	Detective William Bausch
Sergeant Steven Giampa	Detective Timothy Songin (SRO)
Sergeant Dave Smolinsky	Detective William Madden (Court)
Sergeant Joe Zanghetti	Detective Tim Sullivan
Sergeant (Detective) James O'Connell	Detective Richard Kelleher
Sergeant John White	Detective Robert Kilroy
Sergeant Brian Becker	

Patrol	
Officer James Dolan	Officer Paul Lagoa
Officer Steve Foley	Officer Luke Parlon
Officer Steve Eaton	Officer Ian Tolland
Officer John Wilmot	Officer Patrick Moriarty
Officer Scott Koenig	Officer Robert Doherty
Officer Robert Simmons	Officer Kyle Griffin
Officer Jaclyn Hazeldine	Officer Michael Benner
Officer Heather Van Ness	Officer Andrew Kiewlicz
Officer John Thayer	Officer Matthew Crown
Officer James Moses	Officer Thomas Hart
Officer Al Manganello	Officer Taylor Bethoney

Dispatchers	Administrative Assistants & Principal Clerks
Dispatcher Anita Bothwell	Judy Ryan-Decker
Dispatcher Jeff Abate	Warren Goodwin (part-time)
Dispatcher Cindy Jackman	Susan Manty (part-time)
Dispatcher Carly Moriarty	Barbara Rossi (part-time)

Dispatcher Jenna Barnett

The year 2013 was another busy year for the Walpole Police Department. In the era of modern record keeping, we have never had more than 20,000 incidents logged in a year. This year, we had over 21,000 police incidents recorded, not including administrative entries used for record keeping. This is an increase of over 3,000 incidents.

In the modern era of law enforcement, officers have become more community focused, more proactive and more outgoing. In turn, the community becomes more comfortable with police officers, making them more likely to call and ask for help from us for service calls, as opposed to only calling during criminal matters. This is the basis, the heart, of community policing. To work closely with the community so that citizens become comfortable with the department, and they are not hesitant to call us *before* something happens, rather than calling after something has happened.



It is for reasons like this that we would see a trend in our numbers as we see in this report. Yes, we had 3,000 more incidents this year. However, the numbers for criminal activity in Walpole are basically the same as last year, if not trending slightly down. For example, Part I Criminal Offenses are all down from last year, with the single exception of Assaults. Crimes Against Property are down, while Crimes Against Persons are virtually unchanged from last year.

While many of the criminal offenses are slightly down this year, we still saw a rise in overall activity. This is due in large part to proactive policing, for example nighttime security checks of businesses in town, proactive traffic enforcement posts, and community interactions like “Walk & Talks”, which are all up this year.

It is also due in large part to an increase in service based calls. Calls to have us check out a suspicious person or vehicle, calls for us to do a “Well Being Check” on a neighbor or relative, all up this year. Or simple calls for us to help, which may not be criminal matters, but they are calls to help the community, like calls reporting stranded motorists, calls for funeral escorts, 911 calls, or general “Officer Wanted” calls where officers are simply called in to speak with citizens to help with a problem they are having. All of these types of calls are up this year.



The community based focus of the Walpole Police Department has never been more evident than this year. This report is filled with community activities that our officers get involved with. Pictured at the top is Chief Stillman and Deputy Chief Carmichael meeting with a local recipient of a donation from “Cops for Kids with Cancer”. Organized by Chairman Robert Faherty, the Chiefs were happy to meet little Phil Lippolis and his family, and help support this charity, and his battle with cancer.

At the bottom, Officer John Thayer helps students from Boyden Elementary School plant a “Garden of Hope”. Organized by Mrs. Galvin’s 3rd grade class in remembrance of the attacks of 9/11, three (3) officers helped the students plant the garden, and afterward answered questions and posed for photos.

These are the types of activities that help the department build closer ties to the community. It is those ties that create a stronger working relationship between us and the citizens of Walpole, and it is the foundation of community policing. So, with that, please review this annual report, and see for yourself all of the programs and activities offered to the citizens of Walpole in 2013.

There was one (1) departure in 2013. **Dispatcher Tom Perciaccante** accepted a position with the Millis Police Department which offered him an opportunity to further his career goals of becoming a police officer. Tom worked as the evening shift dispatcher. He was a consummate professional and took great pride in learning as much as he could about dispatching and police work. Tom was an outstanding dispatcher, he was well-liked by all the officers, and we were sorry to see him go, but it was a great opportunity for him and we wish him luck.



Officer Tom Hart and **Officer Taylor Bethoney** graduated from the MBTA Police Academy midway through the year. They are pictured to the left, preparing to be sworn in by Town Clerk Ron Fucile. These Walpole natives were a much needed addition to our Patrol Division. They completed their 26 week academy in 2013, and then successfully completed a 12-week Field Training Program. They are both now fully sworn members of the Walpole Police Department, and have been assigned to the midnight shift where their youth and enthusiasm have been infectious.

We also welcomed some new additions to the Dispatch Division. With Dispatcher Perciaccante's departure, we had a full-time dispatcher opening. **Dispatcher Jenna Barnett**, who was already working for us part-time, was promoted to full-time at the beginning of the year. Dispatcher Barnett was doing a great job for us part-time, and we were happy to hear she was interested in making the leap to full-time. She is a valuable addition to the department.

This created a part-time opening in dispatch, however the department has been trying to expand its Dispatch Division for several years. Our call volume continues to rise every year, and law enforcement continues to ask dispatchers to do more, and more. There are now more *required* certifications for dispatchers than ever before, especially with the recently enacted Emergency Medical Dispatch Law. With all of the training and certifications needed, it makes filling a part-time position very difficult, and not very cost effective. Therefore, we were pleased to be able to turn that part-time opening into a full-time position, and we hired **Dispatcher Brittany Rinn**. Dispatcher Rinn went through extensive training at the end of the year, and has just recently started working her dispatch shift. She has shown a great ability to quickly learn her responsibilities, and she shows great promise.

There were also several promotions this year. **Sergeant Chris Mackenzie** was promoted to the rank of Lieutenant. Lt. Mackenzie takes over as the Patrol Commander for the department, and is responsible for the administration and supervision of all the day-to-day operations of the Patrol Division. This is a significant responsibility, and Lt. Mackenzie has already made a positive impact on the direction of the department, and furthering the department mission.

Officer Brian Becker (pictured to the right during the night of promotions with his proud wife and kids), was promoted to the rank of Sergeant. Sergeant Becker was put in charge as the swing-shift, and is the supervisor for the midnight shift for two (2) days, and the day shift for two (2) days. Sergeant Becker's enthusiastic attitude and his willingness to help his fellow officers has made him a great addition to the supervisory staff.



Officer Rob Kilroy was promoted to the Detective Division on a permanent basis. Detective Kilroy serves as a computer crime expert for the department, and works as part of a regional taskforce on computer crime, the MetroLEC-Computer Crime Unit. Computers, cell phones, the internet and all kinds of high-technology equipment are now involved in even the simplest crime.

Having a resident computer expert in the field that can assist in these matters is an incredibly valuable asset to the department. In addition, Detective Kilroy recently completed a month long detective academy run by the Boston Police Department. This intensive program covered all aspects of criminal investigative procedure, and Detective Kilroy passed with flying colors.

Summary: The Walpole Police Department has undergone a massive transformation over the last two (2) years. Between a rash of retirements and a tough economy, we have been struggling with our manpower numbers for the past few years. All the turnover means there are a lot of new faces in Walpole, and right now more than one-quarter of our officers have been hired in the last 2 years. While we are still two (2) officers short of our staffing levels from the 90's, and nine (9) officers away from our ideal manpower goal, we are moving in the right direction.

GRANT PROGRAMS

[2013]

E911 Grant

We have been receiving the E911 Grant from the State for several years now in order to update our communications center with the latest technology. This trend continued in 2013 and we received \$55,273 for equipment and \$26,900 for training.

The equipment grant allowed us to make some building security improvements to the dispatch center. Last year we got bulletproof glass, and this year we finished that project by purchasing a speaker system so the dispatchers can speak with citizens in the lobby. We also finished payment on radio equipment, and purchased some new electronics, for example telephone consoles and computer monitors.

Last year, a new law was enacted requiring all dispatchers that answer 9-1-1 to be fully trained in Emergency Medical Dispatch (EMD). This is a fantastic benefit for the Town of Walpole, increasing the abilities and skills of our dispatchers; however, the training process is lengthy and costly. Once again a large portion of our training grant went toward getting, and maintaining, the EMD certifications for employees (both dispatchers and officers). All of our 9-1-1 call-takers are now required to maintain continuing education credits on a yearly basis to keep their certification, so the grant from State 9-1-1 goes toward paying for training classes.

Wal-Mart Local Community Contribution

The Walpole Police Department received a grant for \$1,000 from Wal-Mart this year to put toward educational and health programs for the community. This generous donation was put toward funding for the Rape Aggression Defense Program (R.A.D.), which for the past nine (9) years has educated and instructed the women of Walpole on basic safety and self-defense techniques. You can read more about the R.A.D. Program later in the report. This generous grant was used to purchase new protective equipment for students that is used during hands-on self-defense exercises during the training.

Bulletproof Vest Program

The United States Department of Justice awarded us with a grant to pay half the costs of replacing any expired bulletproof vests, or to equip new officers. This year, we needed three (3) vests, meaning the grant totaled \$1,192.50. Our old vests will be saved and eventually donated to a company that turns them in to ballistic vests for dogs fighting in combat.

Governor's Highway Safety Bureau

We continued our roadway safety initiatives this year with several grants from the Governor's Highway Safety Bureau, who awarded us with nearly \$8,000 in order to fund increased patrols. The Underage Alcohol Enforcement grant (\$4,968) and the Traffic Enforcement Grant (\$3,000) allowed us to conduct increased patrols specifically targeting problem areas. Using this money, the Walpole Police Department was able to participate in many State-wide safety campaigns including "Drive Sober, Or Get Pulled Over" and "Click-It-Or-Ticket" patrols.

SPECIAL ASSIGNMENTS

[2013]

This is the information that doesn't show up in the logs, and is not included in the stats. When Officer Hazeldine spends her night around a campfire with the kids at Longview Farm, building ties to the school, it isn't logged. When Officer Van Ness gives a young student a ride to school in a police car, as part of a charity event, it doesn't show up in the stats. When Detective Kilroy goes to an apartment complex to speak to seniors about crime prevention it doesn't show on any graph. The following are the special assignments that members of the Walpole Police Department do for the community *in addition* to their normal duties as

patrol officers. The Walpole Police Department is proud to offer, and fund these services, and the officers participating should be commended for their dedication and hard work.

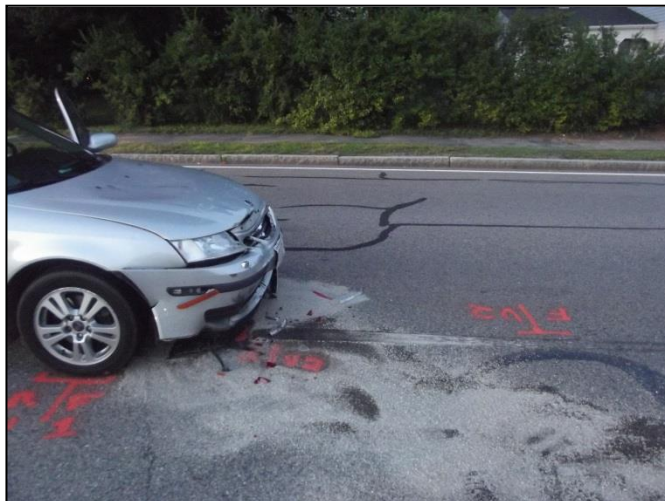
Accident Reconstruction and Investigation

Officer Steve Foley

Overview: Accident Reconstruction is the process of applying the laws of physics, mathematics, and good old fashioned police work to an accident scene to better determine what actually occurred. Highly trained investigators use a variety of special tools and equipment to try to determine what was happening at the time of a crash. Due to the time-consuming nature of these investigations, only those collisions involving death, serious personal injury or collisions warranting serious criminal charges are reconstructed.

2013: **Officer Steve Foley** has attended numerous training classes for accident reconstruction and has achieved full accreditation as an Accident Reconstructionist. Officer Foley has been certified as an expert witness, and we are fortunate to have him apply his training and experience to crash scenes in Walpole. The “Recon” team continued their outstanding work this year investigating seven (7) serious accident scenes, many of which can take months to investigate.

Pictured to the right is an example of Officer Foley’s work. As you can see he marks, measures and meticulously records the location of this vehicle that was involved in a crash.



Adopt-A-School Program

Officer Kyle Griffin

Officer Paul Lagoa

Sergeant Dave Smolinsky

Officer Jackie Hazeldine

Officer Al Manganello

Officer John Thayer

Officer Andrew Kiewlicz

Officer Luke Parlon

Officer Ian Tolland

Overview: The Adopt-A-School Program began several years ago with officer’s volunteering to “adopt” one of Walpole’s schools and work toward building a strong working relationship with them. Officers visit the schools, speak at school events and work closely to build bonds with both student and staff. “School Mentors”, as they are often called, participate in a variety of programs with the schools. Sometimes they coordinate safety drills or talk about safety, other times they will help out with school events, and get to know the kids.

2013: This year, School Mentors continued a program that began several years ago by assisting schools with “lock-down drills”. These drills are a means of practicing preparedness in the event of an intruder into the school. Akin to a fire drill, the lock-down drills are performed at a walk-through pace in order to promote learning, without causing panic and confusion.

School Mentors also made room for fun this year as they attended many school functions to get to know the kids in a relaxed setting. School Mentor **Officer Andrew Kiewlicz** (pictured) attended the Johnson Middle School Field Day and he brought along a radar gun to clock the throwing speeds of students as part of a fun day. School Mentors around town attend events like this each year to create bonds with the kids and schools alike.



Medical Officer (AED, CPR and First Aid Program)

Officer Jackie Hazeldine

Overview: The Medical Officer is the administrator for the AEDs, or Automatic External Defibrillators. AEDs are portable electronic devices used during cardiac emergencies, and the Walpole Police Department has an AED inside every car in the fleet.

The Medical Officer is responsible for monitoring the condition of this equipment. Due to the prompt availability of defibrillators, the Town of Walpole has been awarded the title of “Heart Safe Community”. The Medical Officer is also responsible for CPR training classes, and managing the First Aid Kits stored in each police cruiser.

2013: **Officer Jackie Hazeldine** took over this position in 2013 after the program founder, Officer Bob Simmons, retired. Officer Hazeldine brought some fresh ideas to the program, and this year she was able to obtain funding for Combat Tourniquets for every First Aid Kit. Officer Hazeldine researched, obtained funding, bought and trained the entire department on these life-saving devices that are used to stop massive blood loss during traumatic events.

Bike Patrol Unit

*Lieutenant Chris Mackenzie [OIC]
Officer Bob Doherty
Detective Rob Kilroy
Detective Tim Sullivan*

*Sergeant Brian Becker
Officer Steve Eaton
Officer Paul Lagoa
Officer John Thayer*

*Officer Michael Benner
Officer Jackie Hazeldine
Officer Luke Parlon
Officer Ian Tolland*

Overview: Since 1998, the Bike Patrol has escorted celebrations, parades and road races all over Walpole. From the St. Patrick’s Day Parade, to the fireworks, to the Santa Parade, these specially trained and outfitted officers patrol on bicycles to ensure safe and successful events all around Walpole. The size and maneuverability of the bicycles makes them the perfect tool for crowded events, where the use of a police car would be impossible. More maneuverable than a car, and faster than an officer on foot, this unit has been helping keep events safe for more than a decade.

2013: In 2012, the Bike Patrol had just finished up an unprecedented fundraising effort to raise money to buy new bikes and uniforms. With the start of 2013, the Bike Patrol received its new uniforms and equipment, and were excited to start using the new gear. We were able to uniform the entire Bike Patrol, and buy six (6) new bikes all due to the generosity of local businesses and residents who donated to the cause. With our new equipment, the Bike Patrol was eager to start its 15th year of protecting local events, parades and celebrations. The Bike Patrol attended all of the yearly events, and now that they had usable equipment, they expanded their efforts and were able to take the bikes out to new areas, like patrolling Bird Park.

Child Safety Seat Technician

Sergeant Dave Smolinsky

Overview: The goal of this unit is to help parents of Walpole install their child safety seats properly. If anyone has ever tried to install a car seat, you know what a nightmare it can be trying to decipher the 50 page instruction manual. Then, even if you can manage to install the car seat, you are worried you did it wrong. That is where this unit comes in. Members of this unit are certified by the Governor’s Highway Safety Bureau as Certified Child Safety Seat Technicians, and they can help you install your car seats, or they can double check your work to put your mind at ease. Child Safety Seat Technicians are available by appointment to any Walpole resident or parents seeking assistance.

2013: Certified Technician **Sergeant Dave Smolinsky** has literally installed hundreds of car seats for Walpole residents who are expecting a child, or for parents who simply want to make sure their seat is installed correctly. Sgt. Smolinsky helped more than two dozen families install their car seats this year.

Crime Prevention

Officer Andrew Kiewlicz

Detective Rob Kilroy

Overview: The Crime Prevention Unit is comprised of several officers who have received specialized training on how to instruct the public on a variety of crime prevention techniques. This unit is available to speak to community groups and business owners about a variety of topics. In the past, they have gone to day care centers and talked to the kids about “stranger danger”. They have attended meetings at the Senior Center and spoke about fraud that targets the elderly. These officers provide a valuable service to the citizens of Walpole and help us build closer ties to the community.

2013: This year, the Crime Prevention Unit welcomed a new member. **Officer Andrew Kiewlicz** became certified in Crime Prevention, and joined the team this year. Together with **Detective Rob Kilroy** the Crime Prevention Unit spoke with a variety of local community groups, offering safety tips and crime prevention ideas for parents, children, seniors and business owners alike. Among their many endeavors, they conducted a physical security assessment and reviewed the safety plans of a Walpole daycare center. They also held a crime prevention seminar with the area’s senior citizens regarding technology security, and provided information on how seniors can protect themselves from the latest online scams.

Crossing Guards

Lieutenant Chris Mackenzie [OIC]

Overview: The Town of Walpole employs seven (7) part-time crossing guards to help school children cross the streets at some of the high traffic areas in town. The Crossing Guards provide a valuable service to the town, and come under the supervision of the Traffic Safety Officer.

2013: **Lieutenant Chris Mackenzie** took over the responsibilities of organizing the School Crossing Guards as part of his duties as Patrol Commander. We unfortunately had some Crossing Guards leave us, **Guard Ester Jennings** and **Guard Charles McLaughlin** had to say goodbye this year. Both of them held their posts for many years, and were beloved by the children they protected every day. We wish them all the best.

We were fortunate to be able to find several outstanding replacements to fill the vacancies, and they worked out very well this year. All crossing guards completed another successful school year, and Chief Stillman would like to thank each of them for their cooperation and dedication.

Domestic Affairs Officer

Sergeant Dave Smolinsky

Overview: The Domestic Affairs Officer is tasked with ensuring restraining orders are received, served, returned to court and recorded in our records in a timely manner. This work can often be difficult, as many different orders, from all over the State (and even the Country) can come in to the station, and require immediate attention. It is the responsibility of the Domestic Affairs Officer to make sure our officers have the most up-to-date information available in our records system. In addition, the Domestic Affairs Officer receives increased training on the topic of domestic violence, and is a valuable resource for members of the Walpole Police Department and the community.

2013: This year, the Walpole Police Department had 340 incidents involving domestic violence and the handling of court orders related to domestic violence. It can be a difficult task to keep track of so many orders, and **Sergeant Dave Smolinsky** completed another year of outstanding work.

Local Emergency Planning Committee and Critical Incident Management

Lieutenant Fred Leland [OIC]

Officer Jim Moses

Overview: The Walpole Local Emergency Planning Committee consists of town and school officials including Fire and Police personnel. The committee meets about every month to coordinate the integral roles each department will be responsible for when responding to an emergency. The Committee has a comprehensive emergency management plan for the Town, and members have been trained in Incident Command and Disaster Training. In addition to the local committee, the Walpole Police Department has its own resident authority in the field of Critical Incident Management, and his focus is to stay abreast of current trends in critical incidents, and organize training for Walpole's officers.

2013: This year, **Lieutenant Fred Leland** and **Officer Jim Moses** continued to represent the Walpole Police Department as members of the Local Emergency Planning Committee. They offer their expertise on critical incident response, and completed another successful year.

Lt. Leland also serves as the department's resident authority on Critical Incident Management, and is the liaison to numerous agencies and organizations. In 2013, Lt. Leland was able to secure funding to continue the departments training in School Violence Response. Over a two (2) week period, Walpole Police Officers conducted a variety of life-like training scenarios simulating "Active Shooter" incidents. We conducted in-depth training inside the schools, using life-like scenarios and simunition



weapons. Simunitions are similar to paintball guns; however, unlike paintball, officers train using their actual model firearm. The rounds fire a low velocity paint cartridge.

Led by Lieutenant Leland and the Walpole Police Firearms Instructors, officers engaged a variety simulated active shooter incidents, where officers had to enter a school and respond to an armed subject inside. At the end of the scenario the officers discussed the tactics used, and how they could be improved. Pictured is a live scenario of the actual training. It depicts three (3) roll-players, acting as innocent students, being controlled and searched by three (3) officers who have entered the school. This type of training is invaluable, and we hope to continue with it every year.

Firearm Instructors and Armorers

Sergeant Brian Becker
Officer Al Manganello

Officer Scott Koenig
Officer Jim Moses

Officer Paul Lagoa
Officer John Wilmot

Overview: The Walpole Police Department Firearms Instructors are responsible for organizing and implementing firearms training classes for the entire department. This unit is specially trained and certified as firearms instructors, and they give close, personal instruction to every member of the police department to ensure they are comfortable and proficient with all of the firearms used by the department. The Walpole Police Department Armorers are responsible for the purchasing, maintenance and repairs of all munitions used by the department, and are required by state standards to oversee a strict maintenance program.

2013: This year, **Officer Paul Lagoa** became a firearms instructor, and he joins **Sergeant Brian Becker**, **Officer Al Manganello** and **Officer Jim Moses** as our instructor team. Together they coordinated and taught our firearms classes throughout the year, and once again, all officers passed their qualifications due to the devoted work of these officers. In addition, armorers **Officer Scott Koenig** and **Officer John Wilmot** continued their superb work keeping all of the Walpole Police Department's munitions clean, safe and operational. These officers maintain a strict and meticulous maintenance program year round.

Firearms Licensing

Clerk of Firearms Records Susan Manty

Administrative Assistant Judy Ryan-Decker

Overview: The Chief of Police is the final firearms licensing authority for the Town of Walpole, and as such, his goal is to responsibly, and carefully apply the law to any application for a firearms license. This means all applications for new and renewed licenses come through the Walpole Police Department for review. This is a vital task, one that the Walpole Police Department takes very seriously. Every applicant is carefully screened, interviewed, photographed and fingerprinted as thoroughly as the law permits. Each license can take up to three (3) months to process, and there are regularly 50 licenses in process at any one time, making this a time-consuming process.

2013: This year, **Administrative Assistant Judy Ryan-Decker** and the **Clerk of Firearms Records Susan Manty** assisted the Chief with this process, and for the second year in a row, we were inundated with requests for licenses. There were a total of 354 applications for firearms licenses this year, up 22% from last year. Over the last two (2) years, applications for firearms licensing have risen 65%. Despite the increase in applicants, and no matter how much it may increase in the future, the Walpole Police Department will continue to use great care in processing these requests.

Field Training Officer Program

Sergeant Steve Giampa [OIC]
Detective Rob Kilroy

Officer Jackie Hazeldine
Officer Jim Moses

Officer Andrew Kiewlicz
Officer John Thayer

Overview: The primary responsibility of the Field Training Officer (FTO) Program is to complete the training process of new officers so they are ready to work patrol. New officers attend the full police academy for six (6) months and upon graduation they are put into the FTO program where they ride along, side-by-side, with specially trained veteran officers. The recruit officers are gradually integrated into patrol work by first simply observing how veteran officers handle situations. Then slowly their role is increased until they are handling the calls by themselves, and it is the FTO doing the observing.

2013: After completely revamping the FTO Program in 2012, it was put to good use in 2013. Three (3) recruit officers went through the program this year. The intense program runs the new officers through training with three (3) different trainers, on two (2) different shifts over a twelve (12) week program. Also this year, **Officer Andrew Kiewlicz** joined the ranks of the FTO Program after going through the week-long certification process and will now serve as an FTO on the evening shift.

Honor Guard

*Sergeant Brian Becker [OIC]
Officer Steve Eaton*

*Officer Michael Benner
Officer Steve Foley*

*Officer James Dolan
Detective Rich Kelleher*

Overview: The Honor Guard is comprised of specially trained and uniformed officers and their goal is to proudly represent the Town of Walpole during ceremonial events and services for fallen officers and members of the armed services. Outfitted with special dress uniforms, flags, and ceremonial rifles, these officers are a fixture at local events.

2013: The Honor Guard continued to represent the Town of Walpole with pride by attending countless events and continued the tradition of being a fixture at annual parades and ceremonies around town. Pictured to the right, members of the honor guard pose with the Chief and Deputy Chief after the Veterans Day ceremonies held on the town common.

In 2013, the Honor Guard started to go through a rebuilding process. Spots open up on the Honor Guard when there are promotions and retirements; however, the uniforms can be expensive. We try to fill the openings with qualified candidates, but they have to be the right size to fit the uniform, because we

don't have money to buy new ones. This doesn't always work out. So along with some new faces on the Honor Guard in 2013, we also started trying to raise some money for new uniforms. The fundraising project just started toward the end of the year, so hopefully during the coming year we can get the Honor Guard back up and running with properly uniformed officers.



Intoxilizer Technician

Officer Steve Foley

Overview: The Intoxilizer Technician, in conjunction with the State Police Office of Alcohol Testing, is assigned to maintain the department's Intoxilizer equipment (the breathalyzer). This equipment is used to determine the sobriety of a person by measuring the alcohol content of the person's breath. The Intoxilizer Technician is responsible for the maintenance of the unit, the organization of its records, and coordinating training of fellow officers.

2013: In 2013, the Walpole Police Department began to use its new breathalyzer received from the Office of Alcohol Testing last year. The technologically advanced system has a variety of improvements that make the testing easier and more efficient. **Officer Steve Foley** continues to ensure that the machine is working properly, and is properly calibrated and maintained.

Metropolitan Law Enforcement Council (MetroLEC)

Officer Eaton [Crisis Negotiator]

Detective Kilroy [Computer Crimes]

Officer Koenig [Mobile Ops]

Officer Lagoa [SWAT]

Officer Manganello [Mobile Ops]

Det. Sgt. O'Connell [Investigations]

Officer Parlon [Regional Response Team]

Detective Sullivan [Crisis Negotiator]

Overview: Walpole is a member of the Metropolitan Law Enforcement Council (MetroLEC), a group of 40+ law enforcement agencies in the Metro-West area of Massachusetts. The police agencies in MetroLEC are able to share resources in order to fund special task forces for a variety of services that smaller departments could not afford to fund alone. For example, the Walpole Police Department does not have the funding or manpower to have its own SWAT Team. However, by being a part of MetroLEC the Town of Walpole is able to have access to these specialized units by combining resources with other MetroLEC communities. So now, Walpole can have a SWAT Team available for emergencies at a moment's notice by partnering with other MetroLEC communities. Walpole contributes eight (8) officers to various task forces in MetroLEC.

2013: In 2013, **Chief Richard Stillman** continued to act as a prominent member of MetroLEC, supporting various divisions with highly trained members of the Walpole Police Department, and responding to various events like the Boston Marathon bombing.

Officer Paul Lagoa is a member of SWAT and he, along with **Officer Steve Eaton** and **Officer Luke Parlon**, are members of the MetroLEC search and rescue team (RRT). Members of these teams specialize in responding to critical incidents with specialized training and equipment such as high-risk warrants, barricaded subjects and civil unrest. This MetroLEC unit was called out for 37 critical incidents in 2013, including responding to the scene of the Boston Marathon bombing.



Pictured to the left, members of MetroLEC-SWAT patrol the streets of Boston in the days following the bombing, on MetroLEC's armored vehicle, known as The Bearcat. Chief Stillman, along with various members of the Walpole Police Department spent several days and nights in Boston supporting the search efforts.

Crime Unit. Based out of the computer forensics lab housed at the Norwood Police Station, Detective Kilroy investigates and forensically examines computers and cell phones for evidence. He continues to assist Walpole officers with countless search warrants for the examination of digital evidence. The CCU handled 129 cases from 25 different towns in 2013 ranging from attempted murder cases, sexual assaults and child pornography cases.

Officer Scott Koenig and **Officer Al Manganello** are both members of the Mobile Operations Unit (MOP), and are trained in specialized motorcycle crowd control and vehicle escorts. The MOP Unit handled 15 special escorts in 2013, including attending such events as the Red Sox parade and the Boston Marathon bombing.

Detective Tim Sullivan and **Officer Steve Eaton** are both trained and certified crisis negotiators. They are trained in the de-escalation of dangerous incidents, and they frequently respond to critical incidents along with the SWAT team to try to bring peaceful resolutions to dangerous situations.

Detective Sergeant Jim O'Connell is a member of the MetroLEC-Investigative Services Unit (ISU), and specializes in child abduction. Det.Sgt. O'Connell has received special training as a member of the Child Abduction Response Team (CART) on the rapid response to a report of a missing child. The ISU acts as support staff for a variety of different units within MetroLEC, and provides countless services such as surveillance and intelligence gathering during SWAT deployments and RRT searches.

In 2013, the CART Team, in cooperation with multiple MetroLEC units, conducted a mock child abduction in Norwood. Roll players, acting as suspects, victims and witnesses, played out a full-scale kidnapping scenario. MetroLEC members responded to the scene to shut down roads, conduct interviews and search the area for the suspect who had "abducted" a girl. Pictured to the right is MetroLEC-SWAT taking down the suspect of the "kidnapping", after a full day of searching.

It is live, full-scale drills in child abduction response, like this one, that helped make MetroLEC a fully certified Child Abduction Response Team. MetroLEC was recently notified by the Department of Justice that it is one of only 19 agencies in the United States to achieve full certification in this field. The Walpole Police Department is fortunate to have the expertise of this agency at its disposal in a moment's notice.



Motorcycle Unit

Officer Scott Koenig

Officer Al Manganello



Overview: The Motorcycle Unit is charged with monitoring traffic, and enforcing the various traffic laws in an attempt to keep our roadways safe. They are issued a motorcycle and hand-held laser radar units, which offer them the freedom and maneuverability to observe traffic from a variety of locations. Their mission is to provide the highest level of safety for the residents of Walpole, by proactively enforcing motor vehicle laws, often positioning themselves at problem areas where accidents occur.

2013: Motorcycle **Officer Scott Koenig** and **Officer Al Manganello** continued their outstanding traffic enforcement (pictured). As citizens report problem areas to the police department, these officers respond and analyze the situation to determine if it is a situation that simply requires enforcement, or perhaps something more permanent like new traffic signs.

They also helped to serve as escort vehicles during more than 112 funerals, parades and special events

this year. Lastly, we were able to replace one of our aging motorcycles this year with a new Harley Davidson after receiving funding from this year's capital budget. The new MC-2 was purchased this year, and replaces an older model that was costing us more to keep repairing than it would to buy a new one.

NORPAC Taskforce

Overview: The Walpole Police Department has committed two detectives to deal primarily with drug problems facing the Town of Walpole. Since illicit drug organizations are so transient, these detectives work within a task force designed to infiltrate, disrupt and dismantle criminal organizations in the Norfolk County area.

Walpole Police Department Detectives are affiliated with the Norfolk County Police Anti-Crime Task Force, known as NORPAC. The task force was originally established to facilitate a multi-agency approach to drug enforcement. Its mission was expanded to encompass organized crime, violent crime, and fugitive apprehension; however, task force detectives spend the vast majority of their time conducting drug investigations.

The task force detectives consist of officers from 15 Norfolk County towns and work in a multi-jurisdictional approach under the umbrella of a mutual aid agreement. They work on a daily basis with other agencies including state, federal and the Boston Police Department.

2013: This year, the NORPAC taskforce had numerous successful cases in Walpole. In January, Detectives arrested two Norwood brothers for allegedly selling heroin. In February, and then again in April, two (2) more suspects were arrested for selling heroin in Walpole.

Along with several other drug cases in Walpole, NORPAC also assisted in the apprehension of a suspect in the armed robbery case at the Dunkin Donuts on High Plain Street. NORPAC detectives assisted in a variety of ways, including surveillance which eventually led to an arrest. Pictured to the right is surveillance footage from the robbery in Walpole.

While these are just some of the cases NORPAC conducted this year in Walpole, they also have cases all over Norfolk County. We are very fortunate to have the expertise of this task force available to Walpole, and the training and experience our detectives get from these cases is invaluable.



Patrol Union

Sergeant McDonagh [President]

Sergeant Smolinsky [VP]

Detective Kilroy [Treasurer]

Officer Eaton [Secretary]

Overview: The Walpole Police Department's Patrol Officer's Union has long been a supportive organization for the Town of Walpole, and is frequently involved in a variety of charitable endeavors throughout the year.

2013: In 2013, the union held charitable holiday dinners for the Senior Center, where officers take over waitressing duties for the day and deliver a hot holiday meal to seniors. In addition, there was another extremely successful year of the "Santa Cop" drive, where toys are donated, wrapped and delivered to needy families. This year, because of so many generous donations, we were able to have officers deliver toys from Santa to eight (8) different Walpole families.

Finally, in cooperation with the Massachusetts Chiefs of Police, and local businesses, we raised over \$1,200 for the Jimmy Fund. **Officer Michael Benner** worked with several different businesses around town, and put out canisters to collect donations for kids who are fighting a courageous battle.

Radio Management

Officer Jim Moses [OIC]

Emergency Manager Roger Turner

Overview: The Radio Management Unit is responsible for the communication infrastructure for the Walpole Police Department. This includes our main radio transmission sites, as well as equipment at the police station, in the police cruisers and the portable radios carried by every member of the department.

2013: This year, we continued with improvements to our radio infrastructure, and continued to work on the weaknesses uncovered during the 2011 storm, Hurricane Irene. We made progress with improvements at our main radio site, however, we fell short of obtaining the funding needed to install a new radio tower. While we still have a lot to do to keep up with the ever changing radio technology, we made great strides in 2013, and **Officer Jim Moses** has worked tirelessly to give us the best communications possible.

Rape Aggression Defense (R.A.D.)

Officer Jackie Hazeldine [OIC]

Officer Paul Lagoa

Lieutenant Chris Mackenzie

Officer Luke Parlon

Officer John Thayer

Officer Ian Tolland

Overview: The Rape Aggression Defense (RAD) Training is a popular self-defense program, geared toward women. It is designed to empower, instill confidence and give women a sense of freedom. The RAD Unit is comprised of officers that are all specially trained to teach these classes which are held several times a year in cooperation with the Walpole Recreation Department. Students learn in a classroom setting, and then are put through practical, hands-on training with the instructors wearing special protective suits.

2013: This year, **Officer Jackie Hazeldine** applied for, and was awarded a generous grant from Wal-Mart to purchase more equipment to make the classes even better. With that money, she was able to purchase new student equipment to replace the original equipment that was in terrible condition. This equipment is worn by students during practical exercises against officers dressed in protective suits. Pictured are RAD Instructors **Officer Lagoa, Officer Thayer and Officer Parlon** (left to right) in their suits. Two (2) classes were held again this year, and dozens of students went through this popular program.

There has been such success with this program that Officer Hazeldine and Officer Thayer are working to expand it. They attended training this year for "RAD Kids". A similar class to RAD, but geared more toward kids and learning to recognize, avoid, resist and



if necessary escape violence. With this training, the RAD Instructors hope to expand the program and include “RAD Kids” classes in the near future.

Traffic Safety

Lieutenant Fred Leland

Lieutenant Chris Mackenzie

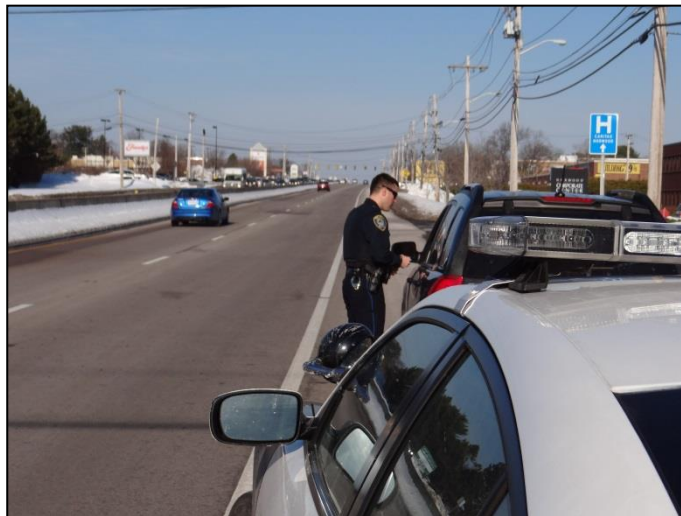
Overview: The Traffic Safety Officer represents the Walpole Police Department during many important town functions. The Traffic Safety Officer reviews various roadway construction projects and offers an opinion on traffic safety. In addition, this officer is instrumental during the planning phase of projects to ensure that traffic safety is being considered. Not only does the Traffic Safety Officer work on new projects, but is also responsible for coordinating traffic studies in problem areas, and determines if improvements may be needed to increase traffic safety.

2013: **Lieutenant Fred Leland** and **Lieutenant Chris Mackenzie** work together as representatives of the department for traffic safety purposes.

Lt. Leland represents the department’s interests during the planning phases of a project. He coordinates his efforts with Town Hall, and offers comments from a traffic safety perspective on plans for construction.

Lt. Mackenzie assigns members of the patrol division to address active traffic safety issues, for example, people parking on sidewalks. Together they work to make our roadways as safe as possible.

In addition, this year we received several grants to improve traffic safety. We received grants for concentrated enforcement efforts on pedestrian safety at crosswalks, drunk driving and seatbelt safety, which you can read more about in the “grants” section.



Elder Affairs (TRIAD)

Detective Rob Kilroy

Lieutenant Chris Mackenzie

Detective Tim Sullivan

Overview: The Walpole Police Department Elder Affairs Officers participate in the TRIAD Program. TRIAD is a result of the collaboration between the Council on Aging, the Police Department, Fire Department and the Norfolk County Sheriff’s Office. These agencies coordinate to promote a better quality of life among our senior citizens by offering crime prevention and awareness talks. Every year, these officers meet with a variety of senior organizations to discuss such topics as fraud and internet scams that target the elderly population. It is a great service designed to help the senior population, while simultaneously building ties to the community.

2013: The Elder Affairs Officers of the Walpole Police Department continued their work in 2013. They continued to be involved in the TRIAD Program, and additionally attended community meetings, and safety talks about the dangers faced by seniors. Also, in cooperation with the Council on Aging, the Walpole Police Department held a Citizen’s Police Academy this year that was entirely focused on senior citizens. You can read more about that program later on in this report.

Vehicle Maintenance

Sergeant John White



Overview: The Vehicle Maintenance Officer is responsible for purchasing, replacing and maintaining the Walpole Police Department’s fleet of vehicles. Police cruisers are not your average vehicle, they are driven non-stop, around the clock, all year long and are such an integral part of 21st century law enforcement that we cannot afford for them to be out of service for any period of time. This requires a meticulous maintenance program that the Vehicle Maintenance Officer must adhere too. In addition, the Vehicle Maintenance Officer is responsible for all of the equipment inside the cruisers, and must keep abreast of the latest technologies for officer safety such as lighting and prisoner restraint.

2013: **Sergeant John White** continues to maintain the Walpole Police Department fleet of vehicles. For many years police departments have tried to use SUVs but it has never worked. SUVs were too slow, had poor handling, were bad on gas, and just did not make a viable police car. Maybe departments could get 1 or 2 SUVs for bad weather (like our Explorer pictured in the snow, top), but that was it.

In 2013, two (2) things happened to change our patrol fleet. First, it snowed a lot, leaving our Dodge Chargers spinning their tires in the parking lot. Second, Ford released a new type of cross-over SUV that was fast, low, maneuverable and had the same gas mileage as the Dodge Police Chargers.

So this year we bought two (2) Ford Police Interceptor SUVs (pictured, right), and they have been well received. All-wheel drive, with room inside, but not so big that you can't take a corner at speed. They are getting good reviews from department's in the area, and you probably have noticed a lot of them around. Sergeant White will be keeping an eye on how these new vehicles perform, and we will see what the future holds for the Walpole Police Fleet.

Warrant Apprehension Team

Officer Jackie Hazeldine [OIC]

Officer Luke Parlon

Sergeant John White

Overview: The Warrant Apprehension Team is responsible for tracking all of the arrest warrants assigned to Walpole by the Criminal Justice Information System. These warrants can go back decades, and are assigned to Walpole because the suspect either lived in Walpole, or was arrested in Walpole at some point. These officers use a variety of techniques to locate suspects, and keep department personnel updated about wanted suspects who are living and working in Walpole. In addition, they provide officers with information regarding any safety concerns these fugitives may present.

2013: The Walpole Police Department is currently assigned more than 1,134 warrants. Having over one-thousand warrants may seem like a lot, but it was much, much higher before this team was created in 2006, and they continue to clear warrants routinely. Managed by **Officer Jackie Hazeldine**, the Walpole Police arrested 56 wanted suspects in 2013, many of whom were tracked down due to the hard work of the Warrant Apprehension Team.

Website and Social Media

Detective Rob Kilroy

Dispatcher Carly Moriarty

Sergeant Joe Zanghetti

Overview: The Walpole Police Department website (www.walpolepd.com) is maintained in-house by the Walpole Police Department. The website has a number of uses including disseminating information useful for the public such as fraud alerts and reports of recent activity. In addition, the website is a great way to bring the police department into the 21st century, and has links to digital copies of a variety of forms needed by the public, such as accident forms.

2013: In 2012, the entire WalpolePD.com website was rebuilt from scratch and included new features such as weekly press logs, and arrest logs. The redesign has been very successful, and we receive thousands of visitors every week. The press logs have been very popular. At first only about 100 people a week would read the logs, but as word spread the popularity of the logs has grown, and we now get about 300 people a week reading the arrest logs.

Our photo section is also very popular, but the most popular page on the entire website has been our "Forms" page where citizens can download forms like the "Firearms Application". This is positive news for everyone involved, as the intent of the "Forms" page was to make life easier for both citizens and our administrative staff alike, and it appears to be working well.

However, sometimes it can be difficult to find time to do a full story for the website. We do not have a dedicated "Information Officer" that could generate website content on a daily basis, which can be a full-time job, and there are not many here that are familiar with website development. However, we still wanted to be able to get critical information out to the public, and wanted to find a quick and efficient way to do it. So in 2013, we created our very first social media page on Facebook. **Detective Rob Kilroy** and **Dispatcher Carly Moriarty** work together to keep the page updated, and put critical information such as scam alerts and road closures on the page. The site has done very well with over 600 "Likes" in the half-year it has been up.

SPECIAL EVENTS

[2013]



Parades, Races and Celebrations

The Walpole Police Department helps dozens of special events each year with a variety of services including traffic safety, crowd control, and special services such as the Honor Guard (pictured). From assisting with charity walks, to manning the route of a road race; from concerts and fairs to parades and sporting events, hundreds of officers are assigned to these events each year to ensure the public's safety.

We receive requests year-round for help with charitable road races, or to help with traffic for a motorcycle run. There are countless requests each year. With our commitment to safety and community relations, many of these positions are funded by the police department, and we are proud to help during these events.

The larger events held in town require the creation of event plans drawn up and passed out to officers, who execute such duties as closing roads and detouring traffic. Event plans are constantly evolving, and are evaluated during each event to ensure their effectiveness. All of 2013 events were successful, with only minor changes to the event plans. The biggest event of the year, the July 3rd celebration, was successful once again. With only minor incidents to report, the event went off without a hitch.

Municipal Police Training Council: Life-Saver Award

The Statewide Advisory Committee for First Responders recently recognized several First Responders at their annual conference. The inception of this annual awards program is to recognize an officer who while on or off duty, went above and beyond their law enforcement duties in rendering care to a citizen in need of medical attention. This recognition exemplifies officers who have been able to demonstrate that their First Responder training was beneficial in saving a life. Each of the recipients received a certificate plaque and a commendation bar to be worn on their uniform acknowledging their accomplishments.

Five (5) Walpole Police Officers were honored at this event for their life-saving actions in the field. **Officer Michael Benner, Officer Luke Parlon, Officer Al Manganello, Officer Jim Moses, and Officer Ian Tolland** were each honored for their actions during incidents in Walpole, where their quick response saved a life.

Officers Manganello, Moses and Tolland were given their award for saving the life of fellow Walpole Officer Robert Simmons, when he suffered a heart attack while working. Due to the quick thinking and actions of these men, Officer Simmons survived and looks forward to enjoying his retirement. Officers Benner and Parlon received their award for saving the life of a Walpole resident during a tragic incident last year.



At the ceremony, officers had a description of their incident read to the audience before they were awarded with a plaque, and **Deputy Chief John Carmichael** pinned the officers with their commendation bar. Pictured is the Deputy (left) pinning Officers Tolland, Benner and Parlon (pictured from left to right). We are very proud of all of these officers for their heroic actions in the field.

STATION REPAIRS

[2013]

We continued to move forward with minor building repairs to our 133 year old police station in 2013. This year, we revamped our entire computer network, complete with new computers, printers and software. This work was made possible by a \$63,000 capital budget award, and was sorely needed. This complex project took the better part of 2013, and once finished gave our officers more advanced tools to work with, including internet access.

At the start of 2013, the most recent building committee finished its study of the building needs for the Town of Walpole. Once again, the police station was listed as one of the top needs, and at the beginning of the year we were eagerly waiting to see how the town planned to move forward. Attempts were made to find us space on Washington Street, but that didn't work. Now we look toward a possible South Street project, which appears to be a promising possibility.

Coalition for Alcohol and Drug Awareness

Chief Stillman and Deputy Chief Carmichael both represent the Walpole Police Department as part of Walpole's Coalition for Alcohol and Drug Awareness. This group meets monthly in order to share resources and ideas on how to reduce the alcohol and substance abuse among Walpole's youth.

This year, members of the department participated in an alcohol compliance sting at local establishments to catch and prevent underage drinking. The sting was successful, and the town as a whole showed a great improvement in its commitment to preventing underage drinking.

In addition, the Coalition organized, and hosted many events where Walpole Police Officers and kids got together to play games, socialize and talk about the dangers of alcohol and drug abuse (pictured).

It gives us a great opportunity to interact with the kids and build ties to the community.

Also in 2013, and stemming from the department's involvement with this Coalition, **Officer John Thayer** was chosen to visit Walpole Schools and speak to students about alcohol awareness and gateway drugs. Describing these classes as similar to the DARE Program, Officer Thayer arranged dozens of classes where he educated literally hundreds of students and worked to change the views about the dangers of alcohol and drugs.



Drug Take-Back Program

The Walpole Police received a grant in 2011 to purchase a "Med-Return" box. This specially designed container was put in the lobby of the police station, and offers a place for residents to safely discard their old prescription medications. The disposal of prescription medications is often a conundrum for citizens. They do not need the pills anymore; but they are afraid to throw them in the trash, they are afraid to flush them down the toilet, and they are afraid to keep them for fear they may end up in the hands of the wrong person.

This program has been wildly successful. In our first year, we collected and destroyed 70 pounds of pills that were dropped off by Walpole residents. When you think of the size of a pill, that's a lot. We thought that was a great start to this program, and it was.

Well in 2013, we destroyed **330 POUNDS** of pills that were turned in by Walpole residents. This program has been a huge success, and to be able to get that many prescription drugs out of people's bathrooms, and away from the idle hands of kids is a great accomplishment. All of the medications are securely stored here at the Walpole Police Station, and then escorted by officers to a secure incineration facility approved by both the DEA and EPA. Once at the facility, they are safely destroyed in the presence of officers. This has been a great program which we are very proud of, and hope it has continued success in the future.

Workplace Violence Workshop

Lieutenant Fred Leland is the Walpole Police Department's authority on officer safety and critical incident response. He offers his expertise to the community of Walpole in a variety of ways, like being involved in the Local Emergency Planning Committee. Lt. Leland can also bring his expertise to a classroom setting, where he can work with businesses and organizations to develop emergency plans.

This year, Carolyn Remick, the Facility Security Officer Lead from Rolls-Royce Marine North America requested assistance from the Walpole Police Department in developing their personnel in workplace violence awareness. The Walpole Police Department was proud to partner with Rolls Royce and worked together developing and



presenting a program of instruction to executive staff members of Rolls Royce in December.

Lt. Leland provided a program of instruction on the topic of “Workplace Violence”, and helped create a prevention policy. The class also covered the development of an emergency plan, and led Rolls Royce employees through exercises to improve decision making and help resolve conflict. This is a positive story for everyone involved. Pictured is Lt. Leland during the classroom instruction.

Citizen Police Academy

The Walpole Police Department, in cooperation with the Council on Aging, held its first Senior Citizens Police Academy in 2013.

The purpose and mission of this academy was to provide the senior citizens of Walpole an understanding and insight into the many aspects of the police profession. Academy participants received a comprehensive look into the Walpole Police Department, its officers and its dispatchers and how they work to protect and serve the community.

The academy was a ten week course, and was taught entirely by the Walpole Police Department staff, from Chief Stillman teaching one week, to patrolmen, detectives and dispatchers teaching other weeks. The topics ranged from Computer Crimes, Drugs Awareness, and Accident Reconstruction. Pictured to the right is Accident Reconstruction Specialist Officer Steve Foley teaching his class on Crash Investigations.

The academy has been great for both the participants and the instructors, and we hope to be able to continue this initiative in the future.



Station Tours

Tours of the police station have continued, with a variety of youth groups, like the Boy/Girl Scouts, requesting a chance to see the inside of the station. While this decrepit station isn't much to look at, it gives officers an opportunity to interact with the kids and teach them a few safety tips, like how to use 9-1-1. The children are given honorary Walpole Police badges at the start of the tour, and are brought throughout the station while asking questions and being taught some safety tips.

Coffee With A Cop

This year, we continued with the community program known as “Coffee With A Cop”. One of the big issues police must continually deal with is communication. We all know the contacts police have with the public are most often in emergency situations, some of which can be adversarial or emotional. Let's face it, those situations are not always the best time for open communication and often lead to misunderstandings. Remember the old adage, “Speak when you are angry and you'll make the best speech you'll ever regret.” This happens at times despite our best efforts. So how do we create opportunities where the community and the police can communicate openly in a comfortable atmosphere? We believe one of the ways is to just sit down together over a cup of coffee, just like you would with a friend.

The Walpole Police Department created “Coffee With A Cop”. The police department sets up a local meeting over some coffee and refreshments, and citizens get the opportunity to come in and chat with officers about whatever they want, and the coffee is on us. It has been a great program that continued this year, and it gives us a chance to reach out to the community.

Ride-To-School

The Ride-To-School Program continued this year. We receive many requests from organizers of charitable events asking if there is a way we can contribute to their cause. The department is able to donate a ride-to-school for raffle, and the winners get a first class ride to a Walpole school in a police cruiser. This program gives us yet another opportunity to interact with kids and the public, while simultaneously helping out a local charitable causes. The winner, and one (1) friend are escorted to school in a Walpole Police cruiser, complete with the fanfare of lights and sirens.

Cop's Corner

The Cop's Corner articles continued this year. Sergeant John White, and others, write weekly articles that the Walpole Times prints in a special section called Cop's Corner. These articles can range from informative to light-hearted, and are another way for the Walpole Police Department to interact with the citizens of Walpole.

Emergency 9-1-1

The Walpole Police Department Dispatchers handle all 9-1-1 calls for the Town of Walpole, and in 2013 the dispatchers handled 6,070 calls, both incoming and outgoing, which is a 5% increase from last year. March and May were the busiest months this year, however calls are pretty even across the board when you look at it by month. The busiest day by far was January 31st, which beat out even July 3rd for the most calls due to a snow storm that wreaked havoc with downed trees and power lines.

We also continued this year with the Emergency Medical Dispatch Program. This is the program where 9-1-1 dispatchers are trained to give emergency medical instructions over the phone. While this type of dispatching has been done for many years with such situations as choking calls, where Heimlich instructions would be given, it has been expanded to include all medical calls. The program also requires 9-1-1 call takers to maintain strict certification standards, attend yearly continuing education training classes, and go through quarterly Quality Control Assessments. All of our dispatchers have performed very well this year, under sometimes difficult situations, and we are very fortunate to have such a professional and experienced crew.

Charitable Endeavors

Officers of the Walpole Police Department are always volunteering for a variety of charities or fundraisers. Sometimes they are organized through the Patrolman's Union, other times through the department itself, however all of these officers should be commended for their commitment to the community. These are just a few examples of the charitable work done by your Walpole Police Officers.

Officer John Thayer volunteered for a Jimmy Fund event in Dedham, where he brought a police cruiser and gave rides to kids battling cancer. Officer Thayer has done this for several years now, and he is great with the kids, and they love being able to ride around in the cars.

Officer Jackie Hazeldine held a fundraiser for "RAD Kids" at Walpole Day this year. She organized a "Dunk-A-Cop" stand, where kids had a chance to throw at a target and sink one of Walpole's finest into the tank. Several officers volunteered that day, and pictured is Lt. Mackenzie taunting his opponent who is attempting to sink him. It didn't end well for him.

Officer Mike Benner helped raise money for the Jimmy Fund with help from local businesses. He distributed fundraising canisters around town, and was able to raise over \$1,200 for the cause.

Dispatcher Carly Moriarty (pictured next to our superbly wrapped donation box) led another "Santa Cop" toy drive where dozens of presents were donated, and then wrapped and delivered by members of the Walpole Police Department to eight (8) needy families.



Give-Back Night with the Honor Guard

Chili's Restaurant on Route 1 arranged to hold a "Give Back" fund raising event as a tribute to the Walpole Police Honor Guard. For an entire day, Chili's donated 10% of proceeds to the Honor Guard. Diners only needed to submit a flyer at the end of their meal to participate. The Honor Guard was on scene to greet diners. Pictured are **Sergeant Brian Becker**, the Officer-In-Charge of the Honor Guard, and **Officer Mike Benner** with State Senator Jim Timilty, who was kind enough to come out and show his support.

This was a great event for everyone involved. Our officers had the opportunity to interact with the community, and the citizens had the chance to give back to the department at no cost to them. All the while the restaurant received some great publicity, and hopefully benefited from a packed house.

REVENUE

[2013]

2012		2013	
Court Fines	\$22,047	Court Fines	\$11,160
Prosecution Costs	\$4,259	Prosecution Costs	\$10,893
Civil Fines (citations)	\$49,185	Civil Fines (citations)	\$45,138
Parking Fines	\$6,145	Parking Fines	\$5,305
False Alarm Billing	\$2,265	False Alarm Billing	\$2,875
Service Charge from Police Details	\$36,283	Service Charge from Police Details	\$48,279
Firearms Licensing (fees)	\$5,825	Firearms Licensing (fees)	\$6,725
Insurance Reports (fees)	\$4,741	Insurance Reports (fees)	\$4,349
Total	\$130,750	Total	\$134,722

ADMINISTRATIVE SUMMARY

[2013]

Chief Richard Stillman has served the community as a member of the Walpole Police Department since 1977, and as Chief since 2002. His firm commitment to Community Policing is instilled Department wide, with all personnel understanding the importance of community partnerships and implementing this commitment to the community on a daily basis. Chief Stillman has a Bachelor's Degree from Northeastern University, a Master's Degree from Boston University and is a graduate of the FBI's National Academy in Quantico, VA.

Deputy Chief John Carmichael assists the Chief of Police in the day-to-day operations of the Department as well as is in charge of the hiring and promotion process. The Deputy Chief was promoted in late 2010 and has done an exceptional job with all areas of the department. Deputy Chief Carmichael conducts periodic performance evaluations and planning sessions for personnel. He is also responsible for reviewing and evaluating all aspects of our operation to determine where we need improvement. He is the Commander of the Detective Division and NORPAC Task Force Supervisor. For NORPAC, he is responsible for reviewing and approving affidavits, search warrants and operations plans for their execution, as well as oversight of effecting search warrants and take downs. Deputy Carmichael holds a Bachelor and Master's Degree and is a graduate of the FBI's National Academy in Quantico, VA.

Lieutenant Fred Leland is the Administrative Commander and is in charge of equipment, facilities, training, special events, records and critical incident management. Lieutenant Leland manages all equipment purchases, repairs and uniform issues. He is responsible for all facility issues, including the cell block, booking room and dispatch area. Lt. Leland is also the training officer, charged with scheduling training sessions and ensuring that specific training needs are met. He specializes in critical incident response, incident command, and deadly force training. Lieutenant Fred Leland is a graduate of the FBI's National Academy in Quantico, VA.

Lieutenant Chris Mackenzie is the Patrol Commander and in charge of the patrol division, dispatch division, scheduling, traffic safety, special units and community policing. He is responsible for all day-to-day operations of the patrol and dispatch divisions, including scheduling. He also oversees a variety of special units and programs, including the Honor Guard, Bike Patrol,

Detective Sergeant Jim O'Connell [OIC]
Detective Rob Kilroy

Detective Billy Bausch
Detective Bill Madden
Detective Tim Sullivan

Detective Rich Kelleher
Detective Tim Songin

RAD Program and a variety of traffic safety programs. Lt. Mackenzie holds a Bachelor Degree, and oversees many of the critical functions of the department.

Administrative Assistant Judy Ryan-Decker is responsible for overseeing a multitude of administrative duties vital to the daily operation of the police department. She is responsible for all finances related to payroll, including billing, invoicing and overtime. She is also responsible for personnel issues, records, purchasing and many other administrative needs required by officers, detectives and the administration alike.

Clerk of Police Records Warren Goodwin retired as a patrol officer in 2011 but he stayed on as a part-time clerk to continue his work as a keeper of records for our Police Records Management System. Warren's knowledge of our computer system is irreplaceable. He is in charge of overseeing all of our records, including ensuring data integrity, and data reporting to agencies like the FBI.

Clerk of Firearms Records Susan Manty joined the department in 2010 and has been a tremendous asset. Susan's duties include managing the firearm licensing application process. Each license application takes approximately 3 months, and there are about 50 licenses in process at any one time. With applications, backgrounds, criminal checks, fingerprints and numerous other steps required by law, this is an enormous job.

Clerk of Public Records Barbara Rossi joined the department in June 2011 and has also become a great asset. Barbara oversees all public records requests made to the department. We receive over 1,000 requests a year, each of which must be painstakingly reviewed to ensure compliance with Public Records Law. These requests include insurance companies asking for copies of accident reports, and citizens, lawyers and news organizations looking for police reports.

2013 Overview: Number of new cases assigned 2013: 182
 Number of new cases for 2012: 186

Overview: The Detective Division Commander is Deputy Chief Carmichael; however the unit is managed and supervised by Detective Sergeant James O'Connell. The Detective Division follows-up on all major crimes, domestic violence, sexual crimes, narcotics, white collar crimes, and computer related crimes. The division also conducts background investigations for potential Town employees. The unit consists of 7 highly trained and motivated officers, each of whom specialize in specific areas of investigation.

Background: In 2013, the Walpole Police Department continued to experience several personnel changes. With the department approaching full strength, we were able to fill a detective position that has been vacant since 2004. Officer Rob Kilroy had been working with the unit on a temporary basis, and was elevated to a full time Detective in March. Detective Kilroy is a recognized expert in the field of computer crime investigations and has proven to be a tremendous asset to both the unit and the department.

The case load for the unit remained consistent with the number of new cases assigned reaching 182; falling just four short of 2012. In March we conducted a complete audit of the evidence and property in control of the department. During that time we were able to purge unusable and unclaimed items that had been in the evidence room for several decades.

Also in March, Detective Bausch was selected by the Drug Enforcement Administration as a Drug Task Force Officer and continues to serve in that roll. For many years the DEA has been using their state and local partners to increase the effectiveness of drug enforcement efforts. This also allows our department to receive an equitable share of forfeited drug proceeds. Detective

Sullivan continues to conduct drug investigations in the local area. Tim is committed to infiltrating and disrupting drug activity in our community. Although his primary function is drug activity, Detective Sullivan is also a talented general duty investigator. During the year he worked tirelessly on several long term investigations including an armed robbery at a local shop in which an arrest was recently made.

During the year we signed a new Memorandum of Understanding with the School department with regard to the functions of the School Recourse Officer, Detective Songin. Also included in the memorandum is the continued use of the School Mentors. As part of the new agreement, Detective Sergeant O'Connell will supply the Superintendent of Schools with a list of cases assigned to Detective Songin as well as daily activity of both he and the mentors.

Detective Tim Songin received an Exceptional Service Award at the annual School Resource Officers of Massachusetts conference. Detective Songin was selected for this award by his fellow School Resource Officers. He also continues to serve as the departments Juvenile Officer and acts as the Supervisor of Attendance for the schools.

Detective Sergeant O'Connell, along with several other members of the department who are assigned to the Metropolitan Law Enforcement Council responded to the Marathon Bombings in April.

Detective Kilroy and Detective Sergeant O'Connell, taught sections of the Citizens Police Academy which was held in November and December. Detective Kilroy and Sergeant Zanghetti presented on computer crimes and the latest financial scams, while Detective Sergeant O'Connell made a presentation on missing persons.

Detective Kelleher continues to serve the unit as a sexual assault and child abuse investigator. In addition to those duties, Detective Kelleher conducted several background investigations on our new hires throughout the year. Do to his efforts in helping us to identify the best possible candidates; we have had tremendous success with our newest officers. Detective Kelleher also handles general duty investigations such as larceny, assaults, robberies and breaking and entering. During the year, Detective Kelleher was assigned several high profile and difficult investigations which showcased not only his detective skills, but the department as a whole.

Detective Madden continues to serve as the Court Prosecutor. He is responsible for court case management for all adult court cases in Wrentham District Court, Norfolk Superior Court, and Grand Jury. This duty consists of filling all necessary court documents including criminal complaints, arrest and warrants. In 2013, Detective Madden handled 385 court arraignments for the department.

Initiatives:

- Over the past year, we continued to implement improvements to ensure the Detective Unit becomes more efficient and can better serve the community. In October, while Detective Kilroy was at a month long training, Officer's Jim Moses and Jackie Hazeldine were temporally assigned to the Detective Unit in his absence. In 2014 we would like to continue to supplement the unit with Patrol Officers as staffing levels permit. This initiative gives patrol officers a better understanding of how the Detective unit operates, and affords them the opportunity to see beyond their daily routine of patrol work. Having patrol officers temporarily work with us, also allows the Detectives to identify candidates for future openings.
- In 2014 we will strive to further improve our case clearance rate. We also plan to have a unit wide meeting to share ideas of how the unit can continue to improve its effectiveness.
- Detective Sullivan plans to attend a DEA sponsored Clandestine Laboratory State and Local Certification Training. Methamphetamine (or Crystal Meth as it is referred to on the street) has come to the New England area. This training will assist Detective Sullivan in the investigation of Clandestine Labs should we discover one in our area.
- We will continue to move toward bringing the unit operations up to Certification and Accreditation standards.
- During 2014 we will be focusing on several cold cases with hopes that new forensic and scientific technology may assist us to bring these cases to a successful conclusion. The first of those cases we plan to re-examine is a 1996 homicide.

Detective Unit Training:

Detective Kilroy attended, the Boston Police Department Detective Formative Training, Boston Police Academy, National Cyber Crime Conference, Massachusetts Attorney General (Boston) and International Training Conference and Expo, High Technology Crime Investigation Association (Las Vegas).

Detective Sullivan attended a Field Drug Testing Class as well as monthly METRO-LEC trainings where he serves as a Crises Negotiator and Critical Incident Stress Management certification class. This training was sponsored by the Boston Police Peer Support Unit and allows Detective Sullivan to assist his peers during and after responding to critical incidents.

Detective Sergeant O'Connell attended a Legal Update, Train the trainer class and will be instructing in the area of Legal Update during this year's department In-Service Training Program.

Detective Songin attended several trainings on dealing with school violence.

STATISTICS

[2013]

**Please note: If you look at these numbers closely, you will notice some of the breakdowns *do not* equal the totals. This is *not* in error. Some categories are not shown here, but the totals are accurate. For example, you will note the number of civil citations, and the number of warnings does not equal the total number of tickets written. This is because there are tickets written that are neither a citation or a warning, like a ticket issued as the result of an arrest.

Part I Offenses	2012	2013	+/-
Murder	0	0	0
Rape	2	0	-2
Robbery	1	3	+2
Assault	24	35	+11
Burglary	45	39	-6
Larceny	368	313	-55
Stolen MV	12	7	-5
Totals	452	397	-55

Activity [general]	2012	2013	+/-
Alarms	848	815	-33
Alcohol Related Activity:	68	60	-8
<i>Overdose</i>	0	0	0
<i>OUI Alc.</i>	48	22	-26
Arrests/PCs	434	426	-8
Drug Related Activity:	54	42	-12
<i>Overdose</i>	8	12	+4
<i>OUI Drug</i>	4	7	+3
Incidents:	18,141	21,361	+3,220
<i>Calls for Service</i>	7,850	8,146	+296
<i>Police Initiated</i>	10,291	13,215	+2,924

Citations Issued:	4,179	3,245	-934
<i>Civil</i>	599	450	-149
<i>Warning</i>	3,281	2,581	-700
Parking Tickets Issued	220	142	-78
Disturbance Calls	200	199	-1
Domestic Violence Calls	73	79	+6
Stolen Vehicle Recovered	8	5	-3
Protective Custody	48	43	-5
Vandalism	129	118	-11

STATISTICS

[FOCUS – CAR ACCIDENTS]

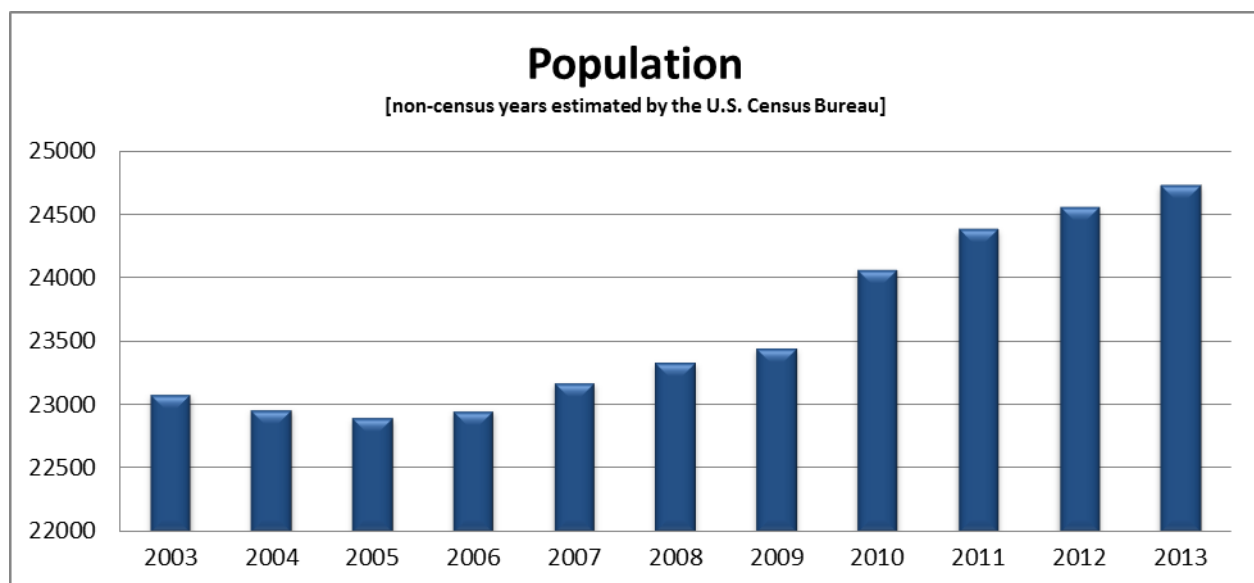
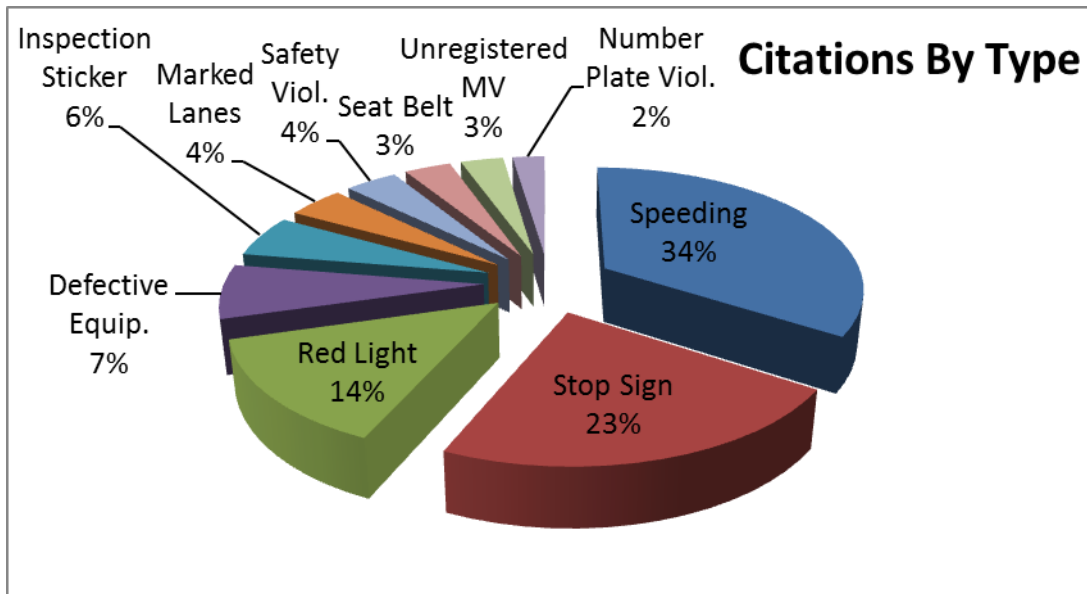
Analysis: Here is a breakdown of the motor vehicle accidents this year. Accidents were down this year, pretty much across the board, and while the drops were marginal, any decrease is a positive sign. For the second year in a row, the intersection of Washington St. and Short St/Polly Ln. was the most dangerous intersection in town, followed again by Route 1 @ Route 27. Also for the second year in a row, the 3pm hour proved to be the time of day in which the most accidents occur.

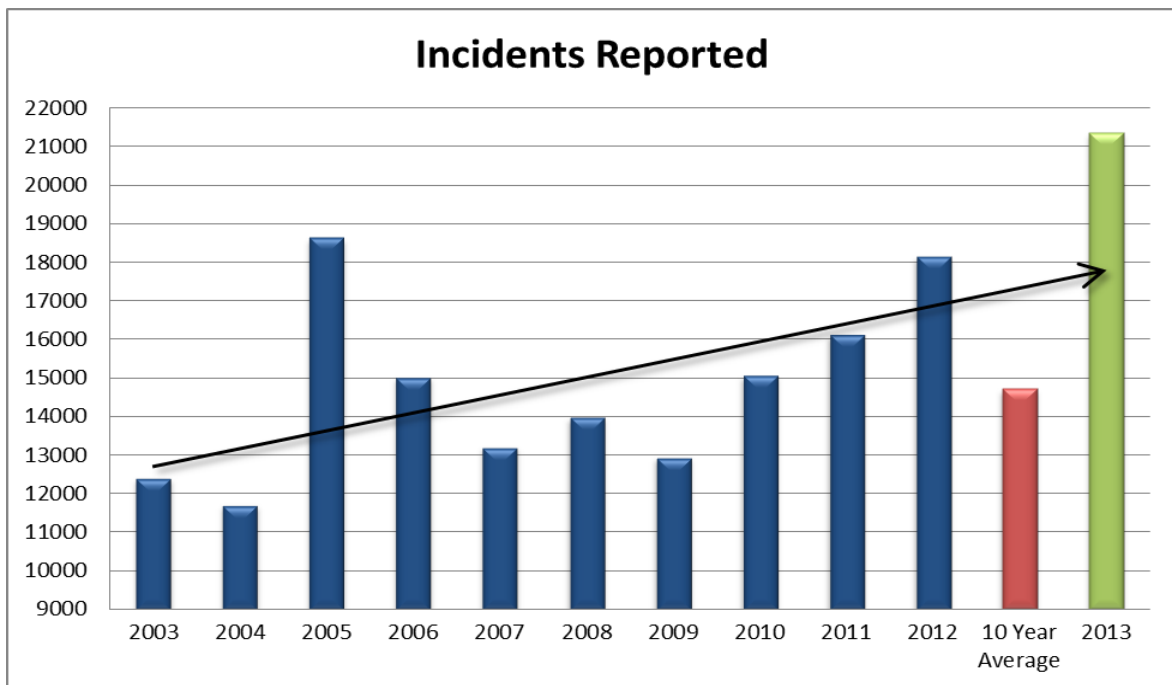
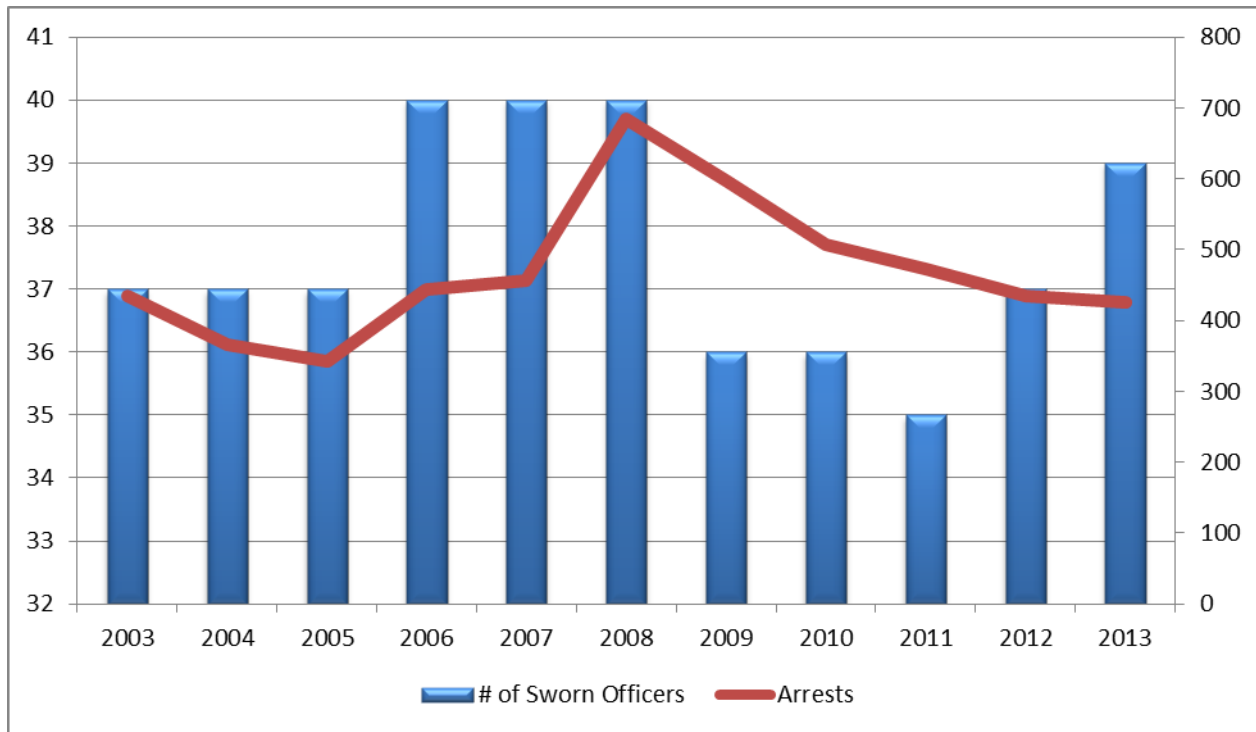
Accidents [by type]	2012	2013	+/-
Fatal	0	1	+1
Injury	74	61	-13
No Injury	318	302	-16
OUI	19	18	-1
Pedestrian	10	8	-2
Total	421	390	-31

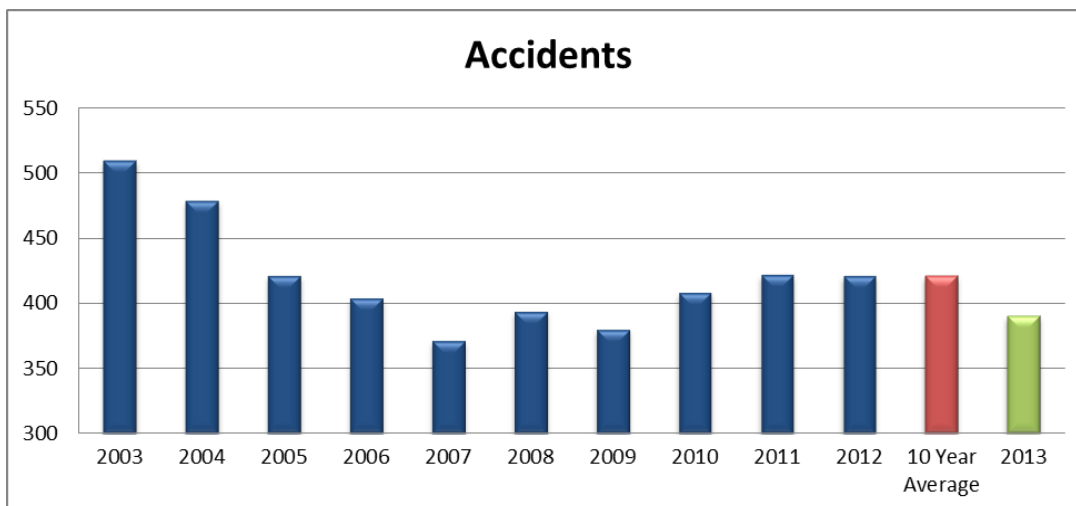
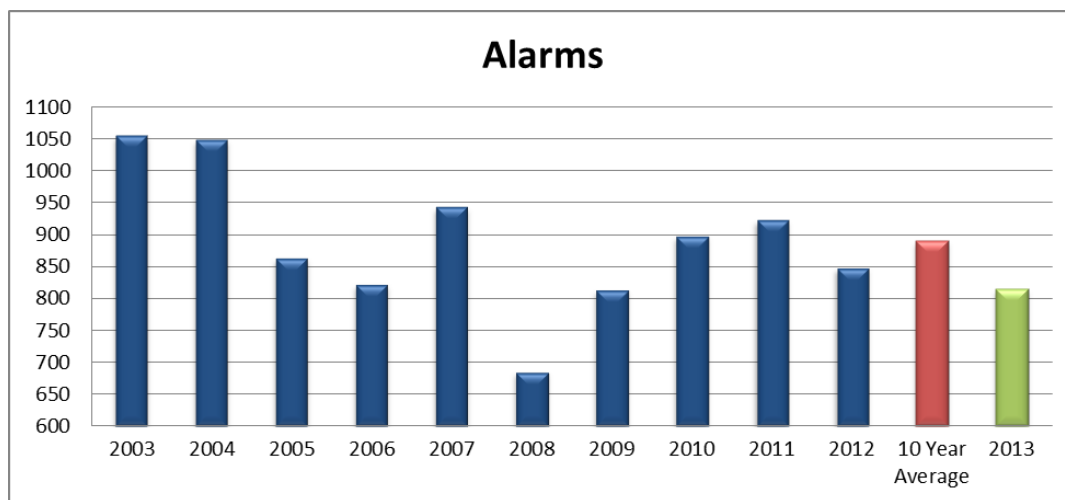
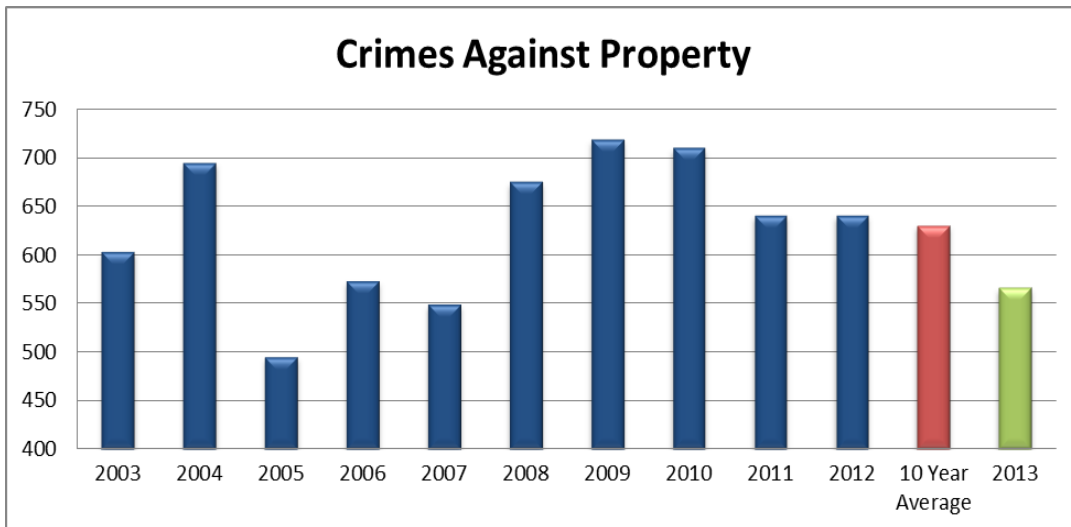
Accidents [by intersection]	No. of Accidents
Washington @ Polly/Short	13
Route 1 @ Route 27	9
Main @ Bullard/Willet	9
Route 1 @ Pine	5
Main @ Norfolk	5
Route 1 @ Coney	4

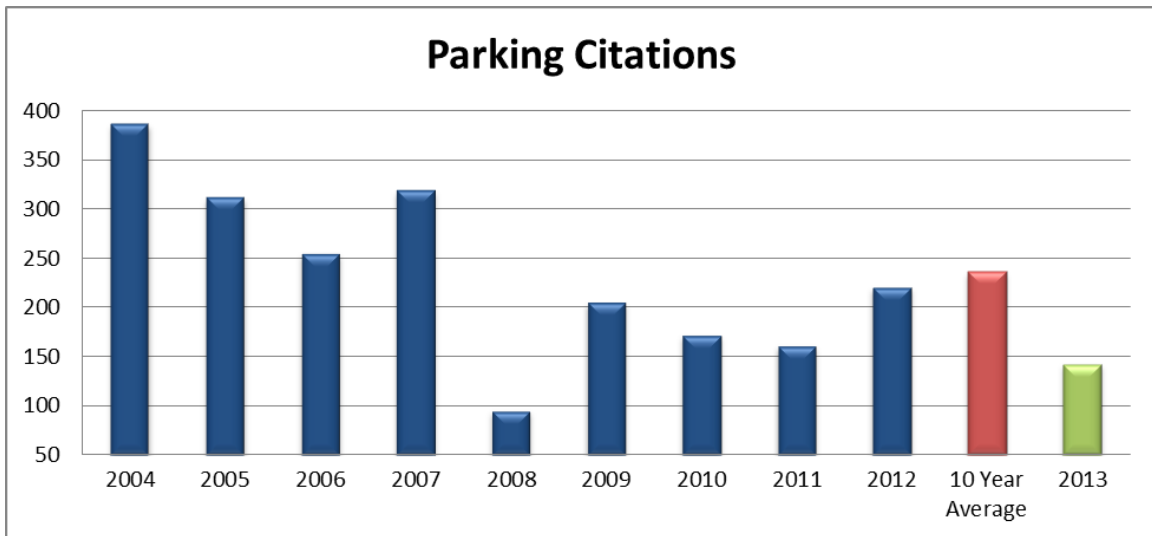
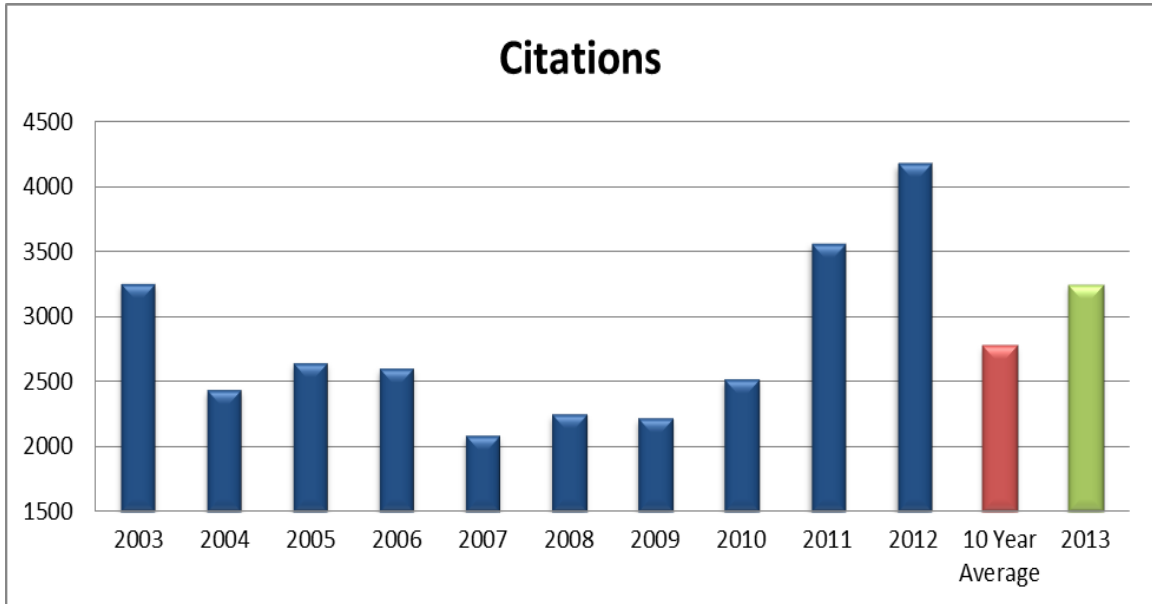
Accidents [by time]	Time of Day
3 PM	38
7 AM	34
5 PM	32
8 AM	28
12 PM	28
4 PM	27

Analysis: Here are the top 10 citations written this year, sorted by the type of violation. Not much change this year. The top 3 most common violations on the roadways of Walpole stayed the same. Speeding, stop sign violations and red light violations were far and away the most common citations written.









Walpole Fire Department

Emergency Services

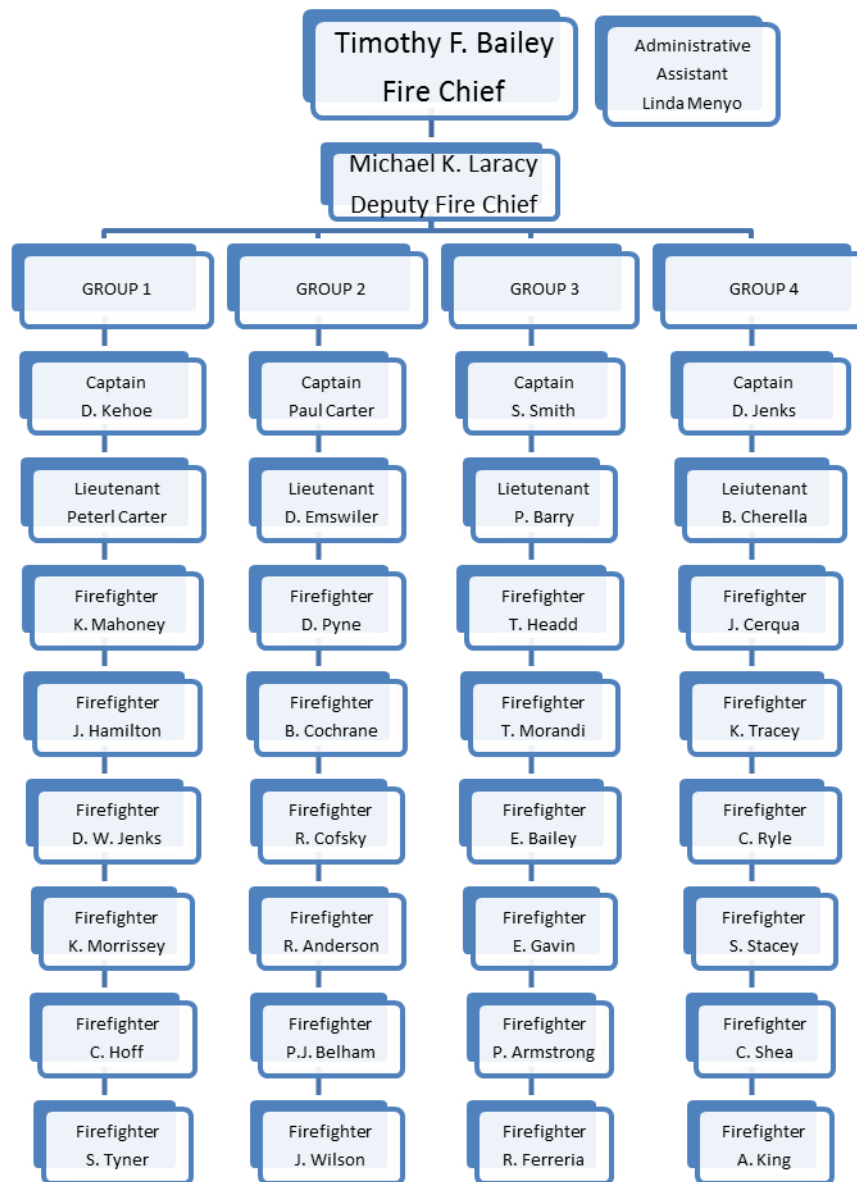
508.668.0260

www.walpolefire.com



2013 Annual Report

Listed below are the officers, firefighters and staff of the Walpole Fire Department. They are a diverse, well trained and dedicated workforce who work tirelessly protecting the lives and property of the residents of the Town of Walpole



Call Firefighters

Lt. J. Lightbody A. Abate R. Mattson

Mission Statement

The mission of the Walpole Fire Department is to protect life and property from the threat of fires, medical emergencies, natural and manmade disasters. In order to fulfill this mission we provide planning, prevention, education, incident control and mitigation.

Personnel Changes

RetirementFF. Walter Lind retired in March after 20 years of service.

ResignationFF/EMTP Frank Jewell resigned in July after 9 months of service to take a position with the Newton Fire Department. FF/EMTP Matthew Treannie resigned in August after 2 1/2 years to take a position with the Foxboro Fire Department.

New Hires

Eric Bailey

Colin Ryle

David W. Jenks

Graduations

In August, FF/EMTP Ryan Anderson graduated from the recruit training program at the Massachusetts Firefighting Academy.

The total number of emergency and inspectional services requested for 2012 was 5199 and they are listed below.

1 Fire

100 Fire, Other	1
111 Building fire	30
113 Cooking fire, confined to container	24
114 Chimney or flue fire, confined to chimney or flue	4
116 Fuel burner/boiler malfunction, fire confined	4
118 Trash or rubbish fire, contained	1
131 Passenger vehicle fire	4
132 Road freight or transport vehicle fire	2
136 Self-propelled motor home or recreational vehicle	1
138 Off-road vehicle or heavy equipment fire	1
140 Natural vegetation fire, Other	6
142 Brush or brush-and-grass mixture fire	6
143 Grass fire	1
150 Outside rubbish fire, Other	1

151 Outside rubbish, trash or waste fire	1
160 Special outside fire, Other	2
162 Outside equipment fire	5
94	
2 Overpressure Rupture, Explosion, Overheat(no fire)	
200 Overpressure rupture, explosion, overhear other	1
240 Explosion (no fire), Other	1
251 Excessive heat, scorch burns with no ignition	1
3 Rescue & Emergency Medical Service Incident	
300 Rescue, EMS incident, other	2
311 Medical assist, assist EMS crew	5
320 Emergency medical service, other	4
321 EMS call, excluding vehicle accident with injury	1751
322 Motor vehicle accident with injuries	148
323 Motor vehicle/pedestrian accident (MV Ped)	6
324 Motor Vehicle Accident with no injuries	40
331 Lock-in (if lock out , use 511)	1
342 Search for person in water	1
353 Removal of victim(s) from stalled elevator	5
356 High-angle rescue	1
381 Rescue or EMS standby	1
1,965	
4 Hazardous Condition (No Fire)	
400 Hazardous condition, Other	8
410 Combustible/flammable gas/liquid condition, other	1
411 Gasoline or other flammable liquid spill	13
412 Gas leak (natural gas or LPG)	39
413 Oil or other combustible liquid spill	7
420 Toxic condition, Other	1
422 Chemical spill or leak	1
423 Refrigeration leak	1
424 Carbon monoxide incident	22

440 Electrical wiring/equipment problem, Other	9
441 Heat from short circuit (wiring), defective/worn	2
442 Overheated motor	1
444 Power line down	11
445 Arcing, shorted electrical equipment	23
463 Vehicle accident, general cleanup	7
146	
5 Service Call	
500 Service Call, other	3
510 Person in distress, Other	3
511 Lock-out	35
520 Water problem, Other	6
522 Water or steam leak	3
531 Smoke or odor removal	9
550 Public service assistance, Other	11
551 Assist police or other governmental agency	5
554 Assist invalid	39
555 Defective elevator, no occupants	1
561 Unauthorized burning	13
571 Cover assignment, standby, moveup	32
160	
6 Good Intent Call	
600 Good intent call, Other	39
611 Dispatched & cancelled en route	91
622 No Incident found on arrival at dispatch address	21
631 Authorized controlled burning	2
650 Steam, Other gas mistaken for smoke, Other	4
651 Smoke scare, odor of smoke	10
652 Steam, vapor, fog or dust thought to be smoke	3
653 Smoke from barbecue, tar kettle	1
171	
7 False Alarm & False Call	
710 Malicious, mischievous false call, Other	3

714 Central station, malicious false alarm	1
721 Bomb scare - no bomb	1
730 System malfunction, Other	33
731 Sprinkler activation due to malfunction	10
733 Smoke detector activation due to malfunction	99
734 Heat detector activation due to malfunction	2
735 Alarm system sounded due to malfunction	27
736 CO detector activation due to malfunction	38
740 Unintentional transmission of alarm, Other	12
741 Sprinkler activation, no fire - unintentional	5
742 Extinguishing system activation	2
743 Smoke detector activation, no fire - unintentional	58
744 Detector activation, no fire - unintentional	7
745 Alarm system activation, no fire - unintentional	19
746 Carbon monoxide detector activation, no CO	23

340

8 Severe Weather & Natural Disaster

813 Wind storm, tornado/hurricane assessment	2
814 Lightning strike (no fire)	5

7

9 Special Incident

900 Special type of incident, Other	2
911 Citizen complaint	2

4

Total Incident Count: 2890

Total Incidents: 2890

Inspections: 2225

Total Calls for Service: 5115

Fire Prevention

Respectively Submitted By

Deputy Fire Chief Michael K. Laracy, Sr.

The goal of the Fire Prevention Division is to support the Department's Mission Statement: "The mission of the Walpole Fire Department is to protect life and property from the threat of fires, medical emergencies,

natural and manmade disasters. In order to fulfill this mission we provide planning, prevention, education, incident control and mitigation". The Fire Prevention Division continually strives to achieve this goal through code compliance, enforcement and community education.

The fire prevention duties are conducted by the Deputy Fire Chief, Captains and Lieutenants throughout the year. As a group we have the responsibility of overseeing and enforcing Massachusetts General Laws-Chapter 148, the Commonwealth of Massachusetts Board of Fire Prevention Regulations 527 CMR Fire Code's, State Building Code and also standards and guidelines set forth by the National Fire Protection Association.

Over the course of the year, fire department personnel conducted inspections of residential, commercial, and industrial occupancies. Some of those inspections include: smoke detectors, carbon monoxide alarms, oil burners, propane gas storage, fuel tank removals and installations, tank trucks, commercial fire alarm and sprinkler inspections and state mandated quarterly inspections. In 2013 the fire department saw a 4.5% decrease in fire prevention activities from 2012, compared to a significant increase we documented from 2011 to 2012. As required by state law, the fire department conducted fire drills and inspections of all public schools in Walpole. We also conducted fire drills and inspections at the Blessed Sacrament School; League School; the Home for Little Wanderers School; and Norfolk County Agricultural School.

Every year fire prevention works with a number of architects, engineers and contractors on projects throughout the town. In 2013 fire prevention was responsible for the plan review and/or inspection of new fire protection systems in the following new construction projects: Norfolk County Agricultural Schools Mechanical, Animal Science, and Equestrian Center; Walpole Place; the League Schools new Residential Education Living Center; Tilton Court, a new 16 unit Townhouse project; roof top Solar Panel array at Wal-Mart; a Large Ground Solar Panel Farm on Production Road; and the following residential developments consisting of Warren Lane, Millbrook (Toll Brothers), and Cove Point. A number of these projects are still ongoing with most having a completion date of 2014.

In 2013 the Walpole Fire Department updated the town's Comprehensive Emergency Management Plan (CEMP), which received approval by the Massachusetts Emergency Management Agency (MEMA). Throughout the year the fire department participated on the town's Local Emergency Planning Committee and represented the town at regional emergency planning committee meetings. In July of 2013 the fire department was instrumental in gaining the Commonwealth of Massachusetts State Emergency Response Commission (SERC) approval for full certification for the Central Norfolk County Regional Emergency Planning Committee (CNCREPC) which consists of the following communities: Canton; Medway; Millis; Norwood; Sharon, Walpole and Westwood. In January of 2014 the communities of Bellingham, Dedham, and Norfolk will be joining our committee. The purpose of this committee is to plan for the storage, handling and transportation of hazardous Materials within and traveling through our communities. In the fall of 2014 the committee is hoping to complete a table top exercise dealing with the transportation of hazardous materials traveling through our communities by railway and will mainly focus on the identification and quantities of such hazardous materials. To achieve this goal the committee has applied for a Hazardous Material Emergency Planning Grant through MEMA.

In 2012 the Walpole Fire Department submitted, and received a significant grant award from the Assistance to Firefighters Grant (AFG), through the federal government, in the amount of \$116,000 to purchase a new Fire Station Alerting and Paging System to replace our existing out dated systems. As of September 2013 this equipment was installed in all three fire stations as well as the police department and is currently in-service. In 2013 the fire department was successful in obtaining a Student Awareness of Fire Education (S.A.F.E) grant to educate students on fire safety education. This grant is a state grant that totaled \$5,200.00. In 2013 the fire department once again applied for an Assistance to Firefighters Grant to replace an existing set of hydraulic rescue tools in the amount of \$33,120.00. Since 2002 the Walpole Fire Department has applied for and received federal grants, through the AFG, in the amount totaling \$534,034, of which the town's matching 10% share equaled \$53,404. Our grant success is an area that we are extremely proud of because without these

grants the fire department would need to seek funding of this equipment through the towns capital budget fund.

In conclusion, I would like to take this opportunity to thank the members of the Walpole Fire Department for their continued support during 2013. As always their dedication and commitment in providing the citizens of Walpole the very best in fire prevention has not gone unnoticed. As always we ask our citizens to continue to take fire safety seriously and to be extra cautious and aware of any hazards in and around the home. Please feel free to contact our office if you have any questions or concerns. We are always here to listen to any comments or suggestions that that you may have that could improve our commitment to the protection of life and property to the citizens of the Town of Walpole.

Emergency Medical services

Submitted by:

Scott Stacey EMT-P Walpole Fire EMS coordinator

The Walpole Fire Department runs a two tiered EMS service, (1) ALS (Advanced Life Support) ambulance, with (2) EMT Paramedics, and (1) BLS (Basic Life Support) ambulance, with (2) EMT Basics or a combination of EMT-B and EMT-P. Our Full-time staff includes 18 FF/Paramedics and 17 FF/EMT Basics. In 2013 the Walpole Fire Department responded to 1875 requests for medical assistance. Of those 1875 requests; 1535 or 82% were transported to area hospitals. 876 or 47% were transported ALS and 999 or 53% were transported BLS.

The Walpole Fire Department strives to provide the best possible medical care, with the appropriate resources, and in a timely fashion. To achieve this goal, with limited resources, we must utilize Mutual Aid Agreements with the surrounding towns. In 2013 we requested mutual aid EMS 61 times and provided mutual aid EMS 85 times. Of those 85 provided, 64 were ALS requests.

In 2013 Walpole Fire hired Girard Associates full-time to conduct QA/QI (quality assurance/quality improvement) They conduct run reviews on a bi-weekly basis with Walpole Fire EMT's and Paramedics, issue reports to the Fire Chief every trimester, and conduct EMS training sessions to improve patient care. Walpole Fire maintains an affiliation agreement with Norwood Hospital. The Norwood Hospital provides Emergency Medical Direction via radio and telephone with the Physicians in the Emergency Department. , Each town, under Medical Direction from Norwood Hospital, is assigned a physician. Walpole's physician is Dr. Valkanus. He oversees Walpole Fire EMTs and Paramedics, and works directly with Girard Associates to improve patient care. Norwood Hospital also conducts "rounds" on a monthly basis, and Medics are required to attend 12 hours a year. The Norwood hospital Pharmacy provides restocking of medications as well as medication inventory control.

Walpole Fire has provided the Town of Walpole with an ALS level ambulance service since 2004. Each year our ALS service has continued to grow. In 2013 we hired (3) EMT Paramedics Erik Bailey, Colin Ryle and David W. Jenks. These Paramedics were hired to fill vacancies left by (1) retirement and (2) resignations.

Improvements in care and service also came along in 2013. Walpole Fire Department purchased (2) Lucas CPR devices which provide a minimum of 100 chest compressions per min and frees up one EMT or Medic from doing manual chest compressions to assist with patient care. These devices have proved to be worth their weight during several cardiac arrests in 2013. Also purchased was a second Stryker Power Pro stretcher, for Ambulance 2, that hydraulically lifts the patient when loaded onto the stretcher. This stretcher has proven to reduce back injuries to EMT's throughout the country. Walpole Fire continues to participate in a clinical trial of CCR (Cardio Cerebral Resuscitation) with Norwood Hospital. This is an adaptation on traditional

CPR, concentrating on chest compressions only in sudden cardiac arrest, and the results have proved amazing. CCR has increased survival in sudden cardiac arrest to near 50% for the 8 town region participating, including the resuscitation of one of Walpole's police officers during the July 3rd festivities in 2012. CCR is now becoming a statewide treatment option in early 2014, due mostly to the success of the Norwood Hospital trials. We also utilize the hypothermia protocol for cardiac arrest with return of spontaneous circulation.. Chilled saline infusions and ice packs are applied to post arrest patients to decrease their core temperature to 95 degrees F. This procedure shunts blood and oxygen to the central nervous system and heart. It has proven to increase the cardiac arrest survival rate with little or no loss of brain function.

In 2013 Walpole Fire EMT's and Paramedics responded to 1876 requests for service. In the process of providing this service, we hope we made a difference in the lives of those in need of our help.

Animal Control

John Spillane-Animal Control Officer

Mary Timilty-Senior Clerk (508) 660-6356

The Animal Control Officer, appointed by the Board of Selectmen, is charged with the responsibility of enforcing the by-laws and rules concerning all animals and the licensing of all dogs in the town. All dogs six months of older must be licensed yearly starting January 1st. After March 1st, owners of unlicensed dogs are assessed a \$25.00 late fee for having an unlicensed dog per Massachusetts State Law. Walpole has a 24 hour Leash Law and any dog running free is subject to a fine. Walpole continues to have a problem with rabies, licensing requires proof of current rabies vaccination. Cats must also be up to date with rabies vaccinations per Massachusetts State Law.

To protect family and pets, residents should:

- Vaccinate all dogs and cats
- Place trash outside on mornings of pickup
- Keep pets restrained at all times
- Cap chimneys to keep animals out
- Feed pets inside
- Do not leave food outside

If you or your animal come in contact with a suspected rabid wild animal, call Police and Animal Control ASAP. High risk animals include raccoons, fishercats, feral cats, skunks, coyotes and foxes.

Statistics	2013
Dogs picked up-	62
Unclaimed dogs-	4
Dogs to MSPCA/ARL-	2
Complaints-	59
Calls received-	1695
Dogs Licensed-	2056
Dog License Fees (includes late fees)-	\$37,265.00

Local Emergency Planning Committee

Michael Boynton, Town Administrator (Chairman), Robin Chapell, Health Director (Vice-Chairman), Cindy Berube (Secretary), various town departments including Police, Fire and Business Community

The Walpole Local Emergency Planning Committee has been meeting about every other month to coordinate the integral roles each department will be responsible for in responding to an emergency. The Committee has been updating the comprehensive emergency management plan for the Town.

Having an emergency planning committee is an excellent vehicle for various town departments and outside agencies to get to know each other and their capabilities before any emergency occurs.

This year our LEPC participated in the Regional Emergency Planning Committee (REPC) tabletop exercise on emergency preparedness with seven other communities. Many Town Hall Departments were challenged using their expertise on what their department's role would be in a hazmat incident.

The Town has an emergency communication system that will call all residents affected during an emergency. It was used sparingly this year for some localized events. If you would like your personal cell phone added to the Town's list of telephone numbers, please go to our website at www.walpole-ma.gov and give the town your information.

Emergency Management

Director:	Roger F. Turner, Jr.
Deputy Directors:	David Doe, Philip DuBois, John Lightbody.
Shelters:	Donald Weber, Philip Dubois.
ECOMM Team:	Jeff Marden, Donald Rolph, David Doe, Roger Turner.
CERT Program Coordinator:	John Lightbody.
Consultant:	Betty Cottrell

The Walpole Emergency Management Agency (EMA) has the task of defining and implementing the emergency preparedness requirements for the town. This covers equipment, methodology, and communications, as well as local state and federal agency interactions.

Walpole EMA continues to keep abreast of the set of challenges that face an ever changing world and continues to work to update and improve the towns Emergency Management program. Walpole Emergency Management activities include coordinating, sponsoring and conducting various programs such as CERT, ECOMM and community preparedness. In this report we will describe events and activities that occurred over the past year.

One does not have to be a lifelong resident of Walpole to realize that severe weather events continue to be one of the town's most significant emergency challenges, and this past year was no exception. February 8th and 9th brought 21.4 inches of snow, giving a monthly total of 30.9 inches. On March 7th and 8th Walpole received another 21.7 inches of snow, yielding a monthly total of 28.2 inches. Then June brought six rain events with a total of 10.95 inches of rain and turned out to be the third wettest month on record. Many thanks to John Anderson and Dave Doe for keeping and sharing these weather statistics.

As in the past, in the February and March snow events Town Administrator Michael Boynton established an effective Emergency Operation Center (EOC) at the Walpole Town Hall. The EOC operated during crucial hours of the storms and served as a well-coordinated center for direction and control of municipal services under the Incident Command System (ICS). Town Administrator Boynton kept residents informed with vital information via efficient use of Swift Reach, the town's reverse 911 system. The EOC also made good use of Walpole's web page, social media and other Internet facilities. The Walpole Recreation Department kept the town informed with their Twitter account and the EOC telephone was in continuous operation.

The Walpole Emergency Management Communication Center was kept in operation at the town EMA office during these weather events as well. The Walpole EMA ECOMM Group set up laptop computers in the EOC and was able to utilize the much improved MEMA WebEOC tool to follow state-wide events. WebEOC is a MEMA-run internet based computer reporting, informational and logging system that ties just about every town and agency together.

The Walpole EMA Shelter Trailer was positioned outside the Senior Center during emergency events and members of the Walpole CERT Team were stationed at the Senior Center, ready for shelter duty. Our new-to-us CERT van was likewise stationed at the Town Hall and ready for service.

Walpole EMA is a partner with the National Weather Service (NWS) in Taunton and regularly attends the quarterly leadership meetings at the NWS Office. During severe and unusual weather events, weather and damage information is forwarded directly to the NWS in Taunton via our radio and ECHOLINK systems. Reports are collected from our SKYWARN nets. Our reports provide on-the-ground, real time weather observations and storm damage reports. In return we receive real-time information back from NWS on approaching storms and other important weather updates.

Walpole EMA hosted the NWS SKYWARN presentation at the Community Room in the Walpole Public Library in May of 2013 and has booked the program for 2014 again. SKYWARN is an outreach program that teaches about severe and unusual weather events that frequent our area. The program is taught by staff meteorologists from the NWS Taunton office and provides timely information about hurricanes, tornadoes, flooding, winter storms and a variety of weather related subjects.

Walpole EMA has again revised the Mass Care section of the town's Comprehensive Emergency Management Plan (CEMP). The latest revisions are in part to support new FEMA and new MEMA Massachusetts Statewide Mass Care and Shelter Coordination Plans. This new MEMA publication and other FEMA publications set forth new Mass Care guidelines that address our Special Needs population and Functional Needs Support Services. Other guidelines relate to Personal Care Sites, Locally-initiated Overnight Shelters, Locally-initiated Multi-Community Shelters, State-Initiated Regional Shelters and a host of other related subjects.

Walpole EMA is pleased to be able to support Walpole Local and Regional Emergency Planning Committees (LEPC) and Medical Reserve Corps (MRC) in addition to other town agencies.

Walpole EMA and CERT have attended all of the state MEMA meetings, grant programs, the MEMA State Convention and many training programs throughout the year.

Walpole CERT

Citizens Emergency Response Team (CERT) and Medical Reserve Corps (MRC) are two of the National Citizen Corps Programs. The town of Walpole participates in the Citizens Emergency Response Team, an emergency support program setup and managed by the U.S Department of Homeland Security and the Massachusetts Emergency Management Agency. Members of CERT are volunteers, meeting monthly for training led by Walpole EMA Deputy Director John Lightbody, who is Walpole's CERT Program Coordinator. During 2013 the Walpole CERT team was active in training and preparing for emergency events, with the following activities highlighted.

The Walpole EMA CERT team holds regular monthly and sometimes by-monthly meeting/training/work sessions. This past spring, Walpole CERT held a full CERT Basic Training Program for existing and new team members. Additional training sessions in Shelter Management, Shelter setup, management and support, Communications, Fire Extinguisher operation and field exercises were held.

As part of the training sessions, the Walpole CERT team held a Sunday morning field exercise to gain hands-on experience with fire and rescue situations. Members and parents from Walpole's two Boy Scout troops (44 and 97) participated as well. This training was held as part of both Walpole CERT training and the Boy Scout Emergency Preparedness Merit Badge. This joint training turned out to be very successful and we are all looking forward to our next joint activity.

As part of our ongoing CERT and ECOMM training, members participated in the Walpole Day event. CERT members marched in the parade and showed off our EMA / CERT van. At Stone Field and Blackburn Drive, an information booth consisting of tents, antennas, the EMA/CERT truck, the emergency generator trailer and communications equipment were on display. In addition a wide variety of information relating to emergency preparedness CERT, ECOMM and EMA was available. Our ECOMM group demonstrated radio communications including Voice, Digital Messaging and APRS modes of operation. APRS, Automatic Positioning and Reporting System, uses GPS satellites, radios, computers and internet reporting and tracking to provide position information. This will be extremely valuable during Search and Rescue operations.

As in the past, members of Walpole EMA and CERT assisted the Walpole Medical Reserve Corps (MRC) and Walpole Health Department during the Flu Clinics held at the Walpole High School Cafeteria and at the Walpole Town Hall. Most of the EMA, CERT and MRC members have affiliations with more than one of, the town's agencies and participated in the flu clinics. The teams' primary activities included assistance with setup and takedown, monitoring entrance, hallway and clinic flow of traffic, providing communications, assisting the aid stations and providing extra eyes and ears throughout the clinics.

During the past year Walpole EMA applied for and received a competitive CERT grant and an Emergency Management Performance Grant from MEMA. These grants can only be used under a very narrow set of guidelines. Walpole wishes to thank the staff at MEMA headquarters and Region 2 for their assistance and encouragement in applying-for and receiving these grants.

Walpole ECOMM

Walpole's overall emergency planning has always relied heavily on radio communications and on the dedication and expertise of the town's fine group of Amateur Radio Operators. The operators that support emergency communications in Walpole are called Walpole ECOMM and are a developing Alternative Communication Service (ACS).

We are pleased to report that the Walpole EMA ECOMM group held its first FCC Technician Class Amateur Radio licensing class in 2013. All twenty three (23) students (including some Walpole CERT members) who completed the course passed the FCC test and received their FCC Technicians license. Don Rolph AB1PH

was the program coordinator, assisted by Jeff Marden KB1TJI. Special thanks go to Jim Kearns, who attended the class, for providing the facilities for the classes, and to the team of EMARG Volunteer Examiners (VE's) who conducted the testing session. Amateur Radio plays an important role in providing alternative emergency communication for the town's EMA and CERT activities and these newly licensed "Hams" are welcome.

Walpole will continue to be active with the Eastern Massachusetts Radio Amateur Civil Emergency Service (RACES), Amateur Radio Emergency Service (ARES), Eastern Massachusetts Hospital Net, Norfolk County Emergency Preparedness Net, SKYWRN and continues to take a leadership role with MEMA Region 2 RACES Net. Walpole ECOMM continues to provide a back-up role for the Boston Marathon, as well as other major Eastern Massachusetts events when requested. Our ECOMM Group continues to improve Digital Messaging, voice communications and overall communications preparedness to meet the community and regional needs.

Don Rolph AB1PH and Jeff Marden KB1TJI have taken over the local RACES leadership and have been sharing the MEMA Region 2D RACES net control responsibilities. Dave Doe K1HRV, although no longer living in town, still keeps a grateful eye on the net. This net operates on the first Monday of each month except when that day falls on a holiday, when the net is held on the second Monday of the month. RACES is authorized and regulated by the Federal Communications Commission under section 97.401 of the regulations. The RACES program now operates under the Department of Homeland Security (DHS), and administration is passed down through the Federal Emergency Management Agency (FEMA), to state and local emergency management agencies.

The Walpole ECOMM communications group continues to host the weekly Norfolk County Emergency Preparedness (NCEP) net on one of Walpole's Amateur Radio repeaters. On January 1, 2014 the NCEP net held its eight hundred and seventy seventh (877) consecutive weekly session, Dave Doe, K1HRV, is the net manager and Walpole has three regular net participants along with Dave: Roger Turner, W1ZSA, Jeff Marden, KB1TJI and Don Rolph, AB1PH. The NCEP net supports the local area and continues to grow. The net has participants from a number of other communities including Foxborough, Franklin, Medfield, Norwood, Mansfield, Dover, Dedham, Wayland and Hingham. Over the years several of our regular participants have moved to other parts of the country, namely Texas, Florida, and Harwich Port on the Cape. Likewise other members of our weekly net keep abreast of what is happening in our area while on vacation or traveling. These participants are able to join the net via Echolink. Echolink is an internet based voice system that is designed to interface with Amateur radio to provide emergency communications interoperability. The NCEP net is open to all FCC licensed Amateur Radio operators and is conducted each Sunday night at 8 PM. Additional nets are activated as needed when severe weather or other emergency situations take place within our area.

Community Emergency Preparedness

Walpole EMA looks forward to outreach opportunities and is a strong advocate of all-hazard personal, family safety and emergency preparedness. People helping people are the backbone of individual and community survival. In an emergency, the assets of Public Safety, local, state and national agencies along with volunteer groups will be taxed to their fullest and will take time to respond. The first response to disaster and recovery is a coordinated effort of neighbor helping neighbor. Even in a small incident everything that can happen may happen. Public Safety response can be delayed.

Experience has taught us that there is no substitute for individual and family preparedness. Being prepared is the responsibility of every one of us. Every person and family should have an All-Hazard Disaster Plan and a Family Communication Plan. Emergency Management and other public and private organizations encourage everyone to have a readily accessible Go-Kit to get them through the first 72 hours of any emergency. The kit should be tailored to the special requirements of each member of the family. And don't forget the kit for your pets. Your kit may be your best friend during and following a disaster.

Does your plan include Pandemic Planning, Shelter-in-Place, Evacuation, Pets and Larger Animals and the Special Needs of your family? Often overlooked or taken for granted are one's Medical requirements and Emergency Medical Plans. Often the individual and family first aid kit with a supply of the most often and potential disaster required items are overlooked. Have you done all that is possible to provide, protect and care for each member of the family and yourself in the event of an emergency? Have you taken an updated CPR and quality First Aid course? What do you really know about Hazardous Materials, Weapons of Mass Destruction or Natural Disasters? As part of our outreach program Walpole EMA offers Are-u-Ready and CERT training programs on a yearly schedule.

All family members should take part in the family emergency planning process. Your family plan and Go-Kit should be updated approximately every six (6) months and as personal situations change. Please remember that this is your plan and we recommend that you exercise your plan at least twice a year.

Your kit must be very portable (easy to carry). Go-Kits or Grab-and-Go kits can also be used at home when you chose to Shelter-in-Place or when you must evacuate your home in cases of Serious Inclement Weather, Fire, Hazardous Material, Terrorist or other incidents. Having your Go-Kit when going to a shelter, a relative, a motel or being evacuated out of the area will be a most valued asset. During an emergency it may be difficult to gather up and pack those essential items and information that we need. Please remember a Go-Kit for each member of the family and do not forget your pets.

Your family plan should include pre-planning for disaster situations that can last fourteen (14) days or more and your plan should be looking at an additional 14 to 30 days following a disaster or the onset of a Pandemic. Your food and water items should contain not less than 2 weeks and preferably 4 weeks of non-perishable items. Persons with disabilities, special needs, the special needs of the elderly and young, family pets and others in your household and potential guests should be a priority. Your planning should include emergency supplies for your vehicle, office and a smaller kit that you can carry with you during your commute.

Some of the most up-to-date information available on being prepared for an emergency (and it is free) may be found at <http://www.ready.gov/> and <http://www.citizencorps.gov/> For home study courses visit the FEMA web site, <http://training.fema.gov/EMI/>. MEMA also offers a wide range of information on emergency preparedness, training opportunities and other information which might be of interest. MEMA's web site is <http://www.mass.gov/eopss/agencies/mema/>.

The challenges ahead for Walpole Emergency Management include but are not limited to: Pandemic Planning, Continuity of Operation Planning (COOP), Communications and interoperability, Warning, Evacuation, Mass Care and all-hazards planning. Issues dealing with Terrorism, Weapons of Mass Destruction (WMD), School Multi-Hazards, the increasing needs of our growing elderly population, those with special needs and animals in disasters are in the forefront of our planning. The threat of natural and man-made disasters is real. Over the years Walpole has experienced firsthand the effects of hurricanes, winter storms, floods, power outages, blackouts, fires, and chemical accidents. Recently MEMA and FEMA have added earthquake preparedness to the list of potential natural disasters to be addressed.

Your Emergency Management organization is a small, but effective group of dedicated volunteer citizens, who work for the community. Our organization will continue to be active during a declared emergency or whenever the situation necessitates.

On behalf of the town, we wish to express our sincere appreciation to the loyal, regular members of Walpole EMA, CERT, ECOMM, our multi agency Shelter Group and to that special group of people who volunteer during time of emergency. Walpole EMA continues to look for good people who can assist in the day-to-day operation and/or who will be available to assist during the time of emergency. If you are interested in

participating in our activities or just want information, please contact us by writing to the Emergency Management Agency, Walpole Police Station, 972 Main Street, Walpole, MA 02081 or by giving us a call at 508-660-7365.

In the event of any emergency, you should call 911 or the Walpole Police department at 508-668-1095.

A special thanks to Philip DuBois, and Jeff Marden for editing and reformatting this report.

Inspectional Services

(508) 660-7324

Purpose

The purpose of the Department of Inspectional Services is to protect the public health and safety by overseeing all types of construction in the Town of Walpole. The Inspectional Services Department is committed to providing a superior customer experience and ensuring public safety through compliance with all laws and related ordinances which pertain to the Massachusetts State Building Code. More specifically, these responsibilities encompass the administration of the State Building, Electrical, Architectural Access Board Regulations, Plumbing, Gas and Mechanical Codes. In addition, the Department of Inspectional Services is responsible for the interpretation and the enforcement of the town zoning bylaws and for the provision of administrative support for the Zoning Board of Appeals.

Procedure

The departments of Inspectional Services reviews applications for building permits to construct, alter, repair, remove or demolish a structure. Once applications have been approved by the building official a building permit will be issued. The building Inspectors will then make the appropriate periodic inspections. Electrical, Plumbing and Gas permits are also issued from this department. Once approved the wiring, plumbing or gas inspector will conduct the appropriate inspections. Additionally, this department enforces all Zoning Variances, Special Permits and Site Plan Approvals. On a regular basis we conduct periodic safety inspections on places of assembly, restaurants, religious institutions, child daycare facilities, and other places of assembly. This department also fields numerous complaints from various town departments as well as the public. Some of these complaints result in fines or prosecution when necessary to obtain code compliance.

Over the last year we have come a long way with issuing permits on-line. We currently have most Plumbers, Electrician, and Gas Fitters registered and are currently applying for their permits electronically. Over the next year we hope to get the builders registered and using this tool.

Staffing and Operations

Jack Mee is the Building Commissioner overseeing the Inspectional Department which consists of:

- Elizabeth Gaffey a full time Staff Assistant
- Jack Erickson a full time Deputy Building Inspector.
- John Naff a part time Deputy Building Inspector.
- Joe Doyle a part time Deputy Building Inspector
 - Scott Guyette a part time Wiring Inspector
 - Carmine Morganelli a part time Wiring Inspector
- Jack Lee a part time Deputy Plumbing and Gas Inspector

- Mike Eisenhauer a part time Deputy Plumbing and Gas Inspector

This past year we have seen several projects around town including:

- New home construction at Cove Point, Warren Lane, Millbrook Estates and Main Street
 - Wal-Mart Solar Array
 - Solar Farm on Production Road
- Renovation work at the old library – 65 Common Street
- New commercial building, Walpole Place 555 Providence Highway
 - Continued renovations at the Walpole Mall
- Expansion of the campus at Norfolk Agricultural High School
 - New Residential Care Building at the League School
 - Renovations at Beckett's Pub Restaurant
 - 16 New Condominium units on Tilton Court
- Substantial renovations to Dental Associates of Walpole

New Projects scheduled for 2014;

New building at the League School
 Ongoing renovations at the Norfolk Agricultural High School
 Tall Pines subdivision
 New homes @ Sunny Rock Farm

The following is a breakdown of the past years building permit activity:

<u>TYPE OF CONSTRUCTION</u>	<u>PERMITS ISSUED</u>	<u>PERMIT FEES</u>
Building Permits	372	\$233,021.52
Commercial Building	105	153,845.90
Demolition	10	781.10
Foundation	9	10,935.00
Roofing	101	11,401.86
Shed	7	386.00
Siding	24	3,187.27
Signs	32	4,545.00
Stove	26	1,295.00
Tents	2	75.00
Windows	41	4,183.96
Pools	25	4,592.50
Mechanical piping	108	17,474.89
TOTAL PERMITS	862	\$627,035.00

OTHER FEES COLLECTED

Certificate of Occupancy	85	7,750.00
Plan Review	6	790.00
Re-Inspection Fees	112	4,480.00
Violation Fines	142	15,053.00
TOTAL OTHER FEES	345	\$28,073.00

TOTAL FEES COLLECTED BY THE BUILDING DEPARTMENT \$655,105.00

GAS / PLUMBING INSPECTOR

(508) 668-6680, (508) 660-7322

After approximately 40 years with the town, as Plumbing and Gas Inspector, Robert Heavey retired. During 2013 585 applications for plumbing permits (\$39,157.00 in permit fees) were received compared to 438 in 2012. Also, 546 applications were received for gas permits (\$33,060.00 in permit fees) compared to 404 in 2012. All complaints were investigated with regards to gas and plumbing installations.

WIRING INSPECTOR

(508) 660-7322

During 2013 749 applications were filed for wiring permits (\$66,305.55 in permit fees) compared to 639 in 2012. All complaints were investigated with regard to electrical installations.

Finance

FINANCE COMMITTEE

The Finance Committee is comprised of 15 volunteers appointed by the Town Moderator. The Committee is empowered by the Town Charter to advise and make recommendations to the Town Meeting Representatives as to its judgements on all articles and budgets of the warrant report. The Committee acts as an advisory committee on all financial matters of the Town and reports its recommendations to each residence prior to each Annual or Special Town Meeting.

The Finance Committee spends a significant amount of time reviewing the annual operating and capital budgets of the Town. Our review includes consideration of historical expenditures, department requests, Town Administrator recommendations and the recommendations of other Boards and Committees. In all cases, the Finance Committee attempts to obtain both sides of an issue in order to insure that our ultimate recommendation is well informed. In certain cases, the Finance Committee will form sub-committees to meet with departments that have larger operating budgets that require more time for complete review. The Finance Committee is always willing to meet with any department or group that wishes to discuss their specific situation. A similar process is followed for all other warrant articles that have financial implications. The majority opinion of the Finance Committee is then presented to all residents and Town Meeting Members prior to each Town Meeting.

The Committee has the sole responsibility for disbursement of monies from the Reserve Fund. The Reserve Fund is a budget set at the beginning of each year to provide for extraordinary or unforeseen expenditures.

The Finance Committee meets on Mondays and Thursdays, at 7:30 p.m., prior to Town Meetings, at Town Hall. It may be necessary to hold additional meetings from time to time in order to fulfill the duties and responsibilities of the Committee.

All Finance Committee meetings are open to the public. The dates and times of all meetings are announced and posted, in advance, at Town Hall.

FINANCE DEPARTMENT

(Accounting 660-7318 *** Collections 660-7299 *** Treasury 660-7311)

Marilyn J. Thompson, Finance Director – Treasurer and Collector

Accounting Department: Jodi Cuneo, Town Accountant; Karen Beaton, Assistant to the Town Accountant; Dorothy Jennings, Accounts Payable Clerk.

Treasurer and Collector Office: Kathleen Hutchinson, Assistant Treasurer and Collector; Joy Idman, Payroll Administrative Clerk; Joan DeCosta, Sherry Joyce and Doreen Riley, Customer Service Representatives.

The Finance Department was created in 1988 when the Walpole Home Rule Charter was amended to create the position of Finance Director. The Finance Director directs the Town Accountant and assists the Town Administrator in the preparation of the Annual Budget. The Finance Director watches over the financial well-being of the Town as a general rule. Acting as the Treasurer and Tax Collector, the Finance Director is responsible for debt and cash management. The Finance Department is responsible for collecting and accounting of all taxes, utility bills, fees, permits and other municipal charges generated by town departments; reconciling all accounts; preparing payroll and accounts payable disbursements and filing various reports for federal, state and town departments. A valued staff of eight accomplishes the work in the department. We have highlighted here the key financial areas important to the operation of the town.

Debt and Fiscal Management

Total outstanding permanent debt (including the General Fund and Sewer and Water Enterprise funds) as of June 30, 2013 was \$25.9 million, a net decrease of \$3.4 million compared to June 30, 2012. The Town has \$7.6 million in debt authorized but not yet bonded. The Town went out to bond \$2,815,000.00 in November 2013, which will result in the first principal payment due in FY2015.

OUTSTANDING LONG TERM DEBT AT FISCAL YEAR END AS OF JUNE 30, 2013		
Fiscal Year End	All Debt	Tax Supported Debt
June 30, 2011	\$32,752,679	\$19,817,954
June 30, 2012	\$29,393,491	\$17,821,830
June 30, 2013	\$25,989,750	\$15,850,707
June 30, 2014	\$22,834,946	\$14,134,583
June 30, 2015	\$19,765,453	\$12,498,460
June 30, 2016	\$16,771,008	\$10,904,215
June 30, 2017	\$14,426,461	\$9,844,970
June 30, 2018	\$12,267,194	\$8,785,725
June 30, 2019	\$10,420,038	\$7,731,480
June 30, 2020	\$8,687,563	\$6,679,717
June 30, 2021	\$6,985,009	\$5,677,954
June 30, 2022	\$5,362,614	\$4,701,191
June 30, 2023	\$3,725,140	\$3,724,428
June 30, 2024	\$2,747,665	\$2,747,665
June 30, 2025	\$1,770,000	\$1,770,000
June 30, 2026	\$1,240,000	\$1,240,000
June 30, 2027	\$930,000	\$930,000
June 30, 2028	\$620,000	\$620,000
June 30, 2029	\$310,000	\$310,000
June 30, 2030	\$310,000	\$310,000

Stabilization Fund

Massachusetts General Law Chapter 40, Section 5B allows a community to establish and maintain a Stabilization Fund to which may be added monies as reserve for capital projects or operational purposes. Monies can only be added to and removed from the fund by a 2/3 vote of Town Meeting and appropriated for any lawful purpose. The town may contribute not more than 10% of its real estate equalized valuation (EQV), as determined by the Department of Revenue, to the fund. Based on the July 20, 2012 revised EQV, the limit

for the Town of Walpole is \$3,970,862,200.00. As of June 30, 2013, the fund balance is \$1,561,046. In an effort to increase reserve, the Town wisely added \$100,000 to the fund at the FATM. Interest income added an additional \$3,278. Reserve funds measure a community's financial position and are important indicators of credit risk. By adding to the balance, the Town strengthens its financial position and is thereby more attractive to investors interested in purchasing the town's debt. When the balance is lowered, investors become leery, especially in an economic downturn as we continue to find ourselves in today.

Undesignated Fund Balance and Free Cash

The free cash calculation starts with the undesignated fund balance. This is the amount of available expendable financial resources that is not reserved or designated for a particular purpose. To this, the state adds the revenue collected in excess of the estimate and deducts the unpaid property taxes and other deficits to determine a town's free cash. Once certified by the State, town meeting may appropriate free cash for any legal purpose. Certified free cash as of July 1, 2013 was \$5.3 million, an increase of \$1.4 million.

Like the Stabilization fund, the undesignated fund balance and its derivative, free cash, are necessary components of sound fiscal management. Credit rating agencies, like Moody's, and the financial market as a whole, look at a community's undesignated fund balance and free cash levels as measures of the town's ability to weather an unexpected downturn in revenue or increase in expenses. The Town of Walpole needs to maintain these reserves at levels that satisfy the credit rating agencies and investors in general. The Town has established a policy whereby the free cash level is not less than 5 percent of the operating budget but has yet to attain this level due to the pressures of falling revenue and rising expenditures. Fund balance and free cash are not the only measures of a municipality's credit worthiness, but they are very important and need to be held to levels recommended by credit rating agencies of 14% to 15% of revenues. Communities failing to meet the standards set by rating agencies face higher interest costs as a result of lower bond ratings. For the period ending June 30, 2013, the Town's undesignated fund balance was \$7.193million, an increase of \$.8 million compared to the same period last year. The increase in fund balance is an extremely positive development.

State Aid

The Commonwealth changed the formula for distribution of Chapter 70 money by instituting the "Aggregate Wealth Model". This new model would have been beneficial to the Town. Unfortunately the declining economy resulted in the new model aid formula being placed on hold yet again. In fiscal year 2011 the Town received a net amount of \$8,491,390 in Cherry Sheet aid. The fiscal year 2012 net Cherry Sheet aid was \$8,344,008, yet another decrease from the previous year of \$147,382. In fiscal year 2013 the net Cherry Sheet aid was \$8,692,150; an increase of \$348,142 from fiscal year 2012.

Chapter 70 is intended to assure fair and adequate minimum per student funding for public schools throughout the state. Municipalities have an obligation to meet a level of spending as determined by the Department of Education to achieve the minimum per student spending. Lawmakers and the Department of Education have phased in a new formula that takes into consideration the relative wealth of a community as mentioned above. This new formula will have a positive impact to the Town if the Legislature reinstates the formula, which was suspended because of the economic downturn.

Revenue 2013

The increase of the undesignated fund balance report above is attributable to positive revenue collections over budget. Motor Vehicle Excise increased again from the previous year increasing by \$168,764.

TREASURER'S CASH BOOK BALANCE

All Funds

INSTITUTION June 30, 2012

BANK OF AMERICA – MONEY MARKET, PAYROLL	\$811,931
BANK OF AMERICA MANAGEMENT SVC	\$3,427,889
BANK OF AMERICA ESCROW	\$293,328
CENTURY BANK – MONEY MARKET – LOCK BOX	\$5,050,274
CITIZENS BANK – MONEY MARKET	\$5,691,852
DEDHAM SAVINGS	\$18,734
JANNEY MONTGOMERY SCOTT	\$5,517,308
MMDT – MONEY MARKET, MWRA & TRUST ACCTS.	\$7,339,171
ROCKLAND TRUST – MONEY MARKET, VENDOR	\$2,995,670
ROCKLAND TRUST OPEB	\$488,541
ROCKLAND TRUST – INVESTMENTS	\$704,563
NORWOOD COOPERTIVE BANK	\$10
OLD BANK ACCOUNTS	\$2,583
SOVEREIGN BANK	\$760,410
WALPOLE COOPERTIVE BANK	\$31,385
PETTY CASH/RETURNED ITEMS	\$1,736
TOTAL FUNDS	\$33,135,385
Total Funds on July 1, 2012	\$29,112,739
Total Funds Received FY2013	\$107,899,041
Total Funds Distributed FY2013	-\$103,876,395
Total Funds on June 30, 2012	\$33,135,385

The Finance Department

Income from invested operating funds is used each year to balance the operating budget. Revenue from this source decreased by \$177,000 from 2009 to 2011 and has decreased since 2007 by 682,040. This is a revenue source used to balance the annual budget, the loss of which has had a profound impact on the budget balancing process.

Office staffing was brought back up to full staffing in FY 2012. This is a positive step in increasing our ability to collect revenues in a timely manner and still meet other obligations relative to the office.

The Department processes a large volume of transactions throughout the year as evidenced by the numbers. We issued around 40,000 accounts payable and payroll checks, 25,000 Motor Vehicle Excise tax bills, 9,559 Real Estate and Personal Property tax bills four times a year or 38,236 and over 28,000 water bills. This does not cover invoices and purchase orders and payment transactions. We field numerous calls each day from banks, lawyers' offices and individual taxpayers to answer questions relative to tax bills, accounts payable and payroll. In light of this volume and the constant threat of staffing cuts, it is important to efficiently utilize automation to reduce cost and increase the productivity of the operation. For two years, the office, in conjunction with the Recreation Department, has begun receiving payments online while allowing residents to register for Recreation classes at the same time. That is measurable productivity. Most recently, we implemented an online payment system that offers value to the customer in reduced transaction cost but increased features like automatic payment for those on the go and a paperless billing. New on-line programs are being used by the building inspector and school departments. Today we continue to look for ways to increase efficiencies and productivity in the office by utilizing innovation in technology. The Internet has become a major tool in cash management and the transfer of information. The importance of maintaining and upgrading this tool cannot be emphasized enough as the return on investment is measurable in time and money.

The Department is committed to enhancing the value of service provided to our customers. The office is further committed to operating in the most cost efficient manner. These goals have been met this year and will be continued going forward.

ACCOUNTING DEPARTMENT

The office is staffed by Jodi Cuneo, Town Accountant, Karen Beaton, Assistant Town Accountant, and Dorothy Jennings, Principal Clerk.

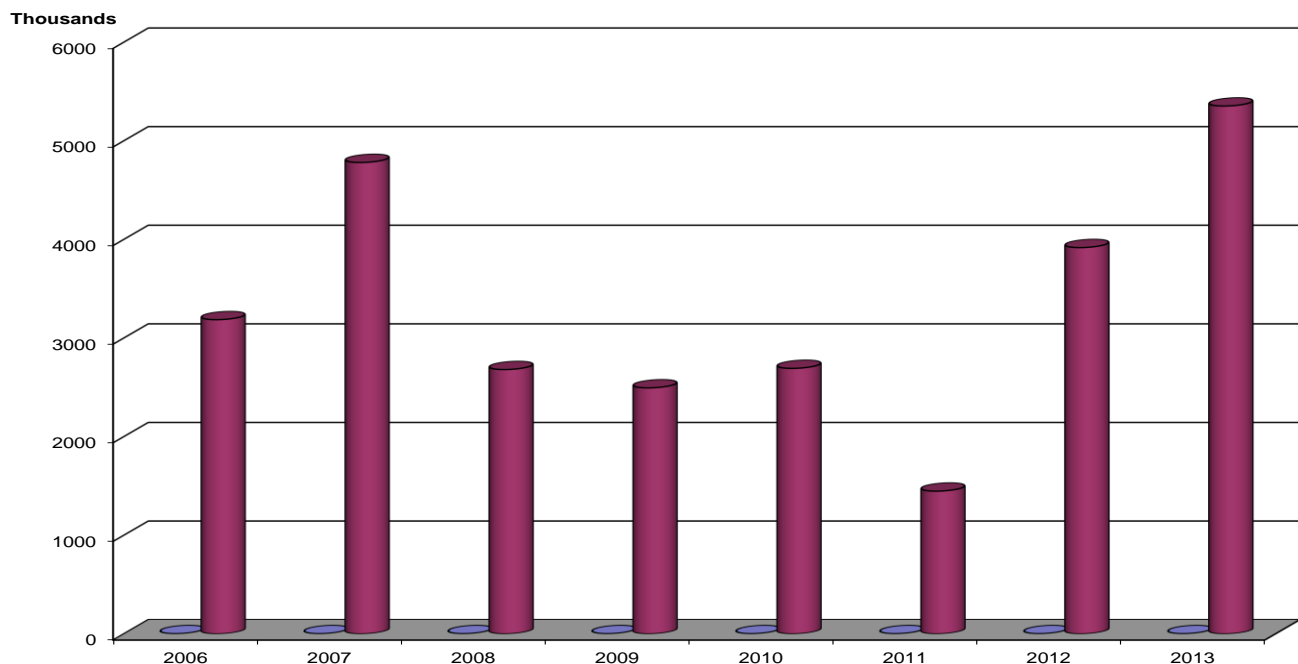
Our mission is to insure that the appropriate financial and auditing controls within the Town are maintained in an efficient, cost-effective and responsive manner. We oversee all departmental appropriations assuring that departments operate within their annual budget. In addition, we are responsible for maintaining all financial records and that they are in compliance with federal, state and local laws and regulations.

The Town continues to fund Other Post Employee Benefit Trust Fund (OPEB) to maintain compliance with GASB-45. Town Meeting voted to transfer a total of \$375,000 from free cash to the OPEB Trust.

The Town has added fixed assets worth \$2.6M in the General fund, \$900K in the Water Enterprise fund and \$225K in the Sewer Enterprise fund. The major component of the increase is road improvements made with CH90 funds and general fund appropriations. The remaining additions consist of vehicles, building improvements and equipment funded through the Town's free cash and borrowing. The detailed inventory and depreciation schedules are available in the Accountant's office.

We are required to submit various comprehensive financial reports through out the year to the Department of Revenue. One critical report, Schedule A, is required in order to continue receiving the Town's State Aid. In addition, the Balance Sheet is provided in order to certify the Town's available funds also known as "Free Cash". The Town's free cash was certified in the amount of \$5,353,107 for the fiscal year ended June 30, 2013. Fall Annual Town Meeting voted to use \$1,171,834 leaving the balance of \$4,181,273 available for appropriation. The last eight years' certified free cash are outlined in the graphs below:

FISCAL YEAR	FREE CASH
2006	\$ 3,186,561
2007	\$ 4,780,741
2008	\$ 2,680,700
2009	\$ 2,494,878
2010	\$ 2,692,668
2011	\$ 1,447,757
2012	\$ 3,917,797
2013	\$ 5,353,107



The Accounting Department reports the Town's financial position on an annual basis. These reports are then audited by Roselli & Clark, CPA of Woburn, MA. At the time of this writing, the 2013 audit is not yet complete. However, we've enclosed draft copies of the Balance Sheet, Statement of Revenues and Expenditures and Changes in Fund Balance, and a Statement of Net Assets. Although these are drafts, we do not anticipate material differences when the audit is complete. A summary of financial highlights may be found in the Management's Discussion and Analysis section of the audited Basic Financial Statements which will be available in the Finance Department upon completion of the audit.

TOWN OF WALPOLE, MASSACHUSETTS

D R A F T**BALANCE SHEET****GOVERNMENTAL FUNDS****JUNE 30, 2013**

		Library	Nonmajor	Total	
	General	Construction	Governmental	Governmental	
	Fund	Project	Funds	Funds	
Assets:					
Cash and cash equivalents	\$ 14,170,856	\$ 1,270,728	\$ 4,376,306	\$ 19,817,890	
Investments	-	-	1,375,044	1,375,044	
Receivables, net of allowance:					
Property taxes	1,027,889	-	-	1,027,889	
Other	2,719,569	-	278,444	2,998,013	
Due from Commonwealth	141,538	-	753,795	895,333	
Total Assets	\$ 18,059,852	\$ 1,270,728	\$ 6,783,589	\$ 26,114,169	
Liabilities and Fund Balances:					
Liabilities:					
Warrants and accounts payable	\$ 4,260,644	\$ -	\$ 583,007	\$ 4,843,651	
Retainage	-	236,902	-	236,902	
Unearned revenue	120,386	-	-	120,386	
Deferred revenues	3,888,996	-	278,444	4,167,440	
Other liabilities	29,842	-	-	29,842	
Notes payable	-	-	1,040,000	1,040,000	
Total Liabilities	8,299,868	236,902	1,901,451	10,438,221	
Fund Balances:					
Non-Spendable	-	-	219,087	219,087	
Restricted	-	1,033,826	5,610,196	6,644,022	
Committed	1,407,930	-	-	1,407,930	
Assigned	1,158,138	-	-	1,158,138	
Unassigned	7,193,916	-	(947,145)	6,246,771	
Total Fund Balances	9,759,984	1,033,826	4,882,138	15,675,948	
Total Liabilities and Fund Balances	\$ 18,059,852	\$ 1,270,728	\$ 6,783,589	\$ 26,114,169	
The notes to the financial statements are an integral part of this statement.					

TOWN OF WALPOLE, MASSACHUSETTS

D R A F T

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2013

	General Fund	Library Construction Project	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:				
Real estate and personal property taxes, net	\$ 57,095,884	\$ -	\$ -	\$ 57,095,884
Intergovernmental	16,773,255	29,967	4,683,828	21,487,050
Motor vehicle and other excises	3,844,973	-	-	3,844,973
License and permits	924,825	-	-	924,825
Departmental and other revenue	495,387	-	4,802,340	5,297,727
Penalties and interest on taxes	255,089	-	-	255,089
Fines and forfeitures	80,624	-	-	80,624
Investment income	35,025	-	133,523	168,548
Contributions and donations	-	-	1,515,307	1,515,307
Total Revenues	<u>79,505,062</u>	<u>29,967</u>	<u>11,134,998</u>	<u>90,670,027</u>
Expenditures:				
Current:				
General government	2,778,944	-	90,893	2,869,837
Public safety	8,403,466	-	204,401	8,607,867
Education	37,567,759	-	7,019,553	44,587,312
Public works	6,648,648	-	1,816,210	8,464,858
Health and human services	537,398	-	128,335	665,733
Culture and recreation	1,643,966	133,408	438,493	2,215,867
Pensions and other fringes	18,897,039	-	77,062	18,974,101
State and county tax assessments	1,063,807	-	-	1,063,807
Debt service:				
Principal maturities	1,961,124	-	-	1,961,124
Interest	660,055	-	-	660,055
Total Expenditures	<u>80,162,206</u>	<u>133,408</u>	<u>9,774,947</u>	<u>90,070,561</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(657,144)</u>	<u>(103,441)</u>	<u>1,360,051</u>	<u>599,466</u>
Other Financing Sources (Uses):				
Sale of capital assets	-	-	218,332	218,332
Transfers in	1,844,420	-	139,344	1,983,764
Transfers out	(145,540)	-	(815,451)	(960,991)
Total Other Financing Sources (Uses)	<u>1,698,880</u>	<u>-</u>	<u>(457,775)</u>	<u>1,241,105</u>
Net Change in Fund Balances	1,041,736	(103,441)	902,276	1,840,571
Fund Balances - Beginning	<u>8,718,248</u>	<u>1,137,267</u>	<u>3,979,862</u>	<u>13,835,377</u>
Fund Balances - Ending	<u>\$ 9,759,984</u>	<u>\$ 1,033,826</u>	<u>\$ 4,882,138</u>	<u>\$ 15,675,948</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF WALPOLE, MASSACHUSETTS

D R A F T

STATEMENT OF NET POSITION

JUNE 30, 2013

	Governmental	Business-Type		
	Activities	Activities		Total
Assets				
Cash and cash equivalents	\$ 19,817,890	\$ 6,409,846	\$	26,227,736
Investments	1,375,044	-		1,375,044
Receivables, net of allowance for uncollectibles:				
Property taxes	1,027,889	-		1,027,889
User fees	-	2,716,335		2,716,335
Departmental and other	2,998,013	122,080		3,120,093
Intergovernmental	895,333	1,949,534		2,844,867
Capital assets, not being depreciated	36,622,667	4,060,302		40,682,969
Capital assets, net of depreciation	69,213,142	50,686,972		119,900,114
Total Assets	131,949,978	65,945,069		197,895,047
Liabilities				
Current liabilities:				
Warrants and accounts payable	4,843,651	697,838		5,541,489
Retainage	236,902	-		236,902
Unearned revenue	120,386	-		120,386
Other liabilities	29,842	-		29,842
Temporary notes payable	1,040,000	2,085,000		3,125,000
Noncurrent liabilities:				
Due in one year or less	2,097,999	1,470,661		3,568,660
Due in more than one year	32,156,327	9,163,791		41,320,118
Total Liabilities	40,525,107	13,417,290		53,942,397
Net Position				
Invested in capital assets, net of related debt	91,028,930	44,584,843		135,613,773
Restricted for:				
Nonexpendable permanent funds	219,087	-		219,087
Expendable permanent funds	1,477,296	-		1,477,296
Capital projects	1,231,932	-		1,231,932
Federal and state grants	592,003	-		592,003
Other purposes	2,308,965	-		2,308,965
Unrestricted	(5,433,342)	7,942,936		2,509,594
	\$ 91,424,871	\$ 52,527,779	\$	143,952,650
Total Net Position				
The notes to the financial statements are an integral part of this statement.				

Board of Assessors
(Town Hall, Room #115, 660-7315)

Assessors: John R. Fisher – Chairman, Edward F. O’Neil – Clerk, John O’Connor – Assessor, Assistant Assessor, Dennis J. Flis, Assistant Assessor, Clement Boragine

Function of the Assessors Office:

The main priority of the office is to provide fair and equitable valuations for the purpose of taxation. The Town currently values all real and personal property. Assessors have a responsibility for the Motor vehicle excise tax bills originated by the State Registry of Motor Vehicles. The Registry updates bills to reflect recent change and then pass the bills on to the Town for distribution. Assessors grant abatements and answer questions regarding excise tax bills. The Assessors also do not determine property taxes. The Municipality itself determines the level of taxation and services provided through the Town Meeting process.

Exemptions:

Massachusetts General Laws allows certain taxpayers’ exemptions from all or a portion of their property tax bills. These exemptions are allowed to those who qualified under State Law, primarily from among the elderly; disable veterans, the blind, widows and widowers, and minor children of deceased parents. In order to receive an exemption, you must apply at the Assessors Office. The Statutory Exemptions were increased by 50% at the Annual Spring Town 2013 Meeting. In FY 2013, a total 275 property tax exemptions were granted for a total of \$281,162.

Additional Information:

The Board of Assessors completed the State mandated Interim Year Adjustment Program of values for FY 2014. Residential values remain basically unchanged from the previous year. During this period, the average single-family home assessment increased by approximately .46%, from \$404,578 to \$406,430. The percentage share of valuation for the town is now 86.01% residential and 13.99% commercial, industrial & personal property. The average single-family home real estate taxes increased by 2.81% or \$174 over the previous year.

Average single-family home assessment was \$406,430 in FY 2014.

Average single-family tax bill was \$6,405 in FY 2014.

Average single-family tax bill increased by 2.81% or \$174 over the FY 2013 tax bill.

Average Commercial Property assessment was \$806,070 in FY 2014.

Average Commercial Property tax bill was \$16,960 in FY 2014.

Average Industrial Property assessment was \$624,071 in FY 2014.

Average Industrial Property tax bill was \$13,130 in FY 2014.

Property Taxes raised \$59,597,053 in FY 2014.

Approximately 25,500 Motor vehicle excise bills were issued in 2013.

Motor vehicle excise raised \$4,325,486 in FY 2013.

Property Taxes & Motor Vehicle Excise will account for 72% of the Town’s Total Revenue in FY 14.

Total projected receipts from all sources of revenue for the Town in FY 2014 are \$88,590,518.

There were 44 Application for Abatements filed in FY 2013 less than 0.47% of the total eligible.

ASSESSMENT & CLASSIFICATION REPORT FY 2014

Property Type	Accounts	Assessments
Single Families	6,426	\$2,611,726,100
Two Families	204	\$66,437,000

Three Families	41	\$15,010,000
Apartments	40	\$67,013,000
Condominiums	1,063	\$269,558,900
Misc. Residential	33	\$18,788,600
Res. Vacant Land	502	\$35,064,600
Commercial	254	\$204,741,700
Industrial	259	\$161,634,300
Chapter Lands	40	\$1,646,000
Mixed Use Properties	76	\$40,092,300
Personal Property	357	\$120,504,840
Real & Personal Properties	9,295	\$3,612,217,340
Exempt Properties	528	\$358,086,800

FY 2014 Tax Rate: Residential Class.....\$15.76 Commercial, Industrial,
Personal.....\$21.04

Purchasing Department

(Town Hall: 508- 660-7290)

jjohnson@walpole-ma.gov; sabate@walpole-ma.gov

Michael E. Boynton - Chief Procurement Officer, James Johnson, Assistant Town Administrator – Purchasing Coordinator, Susan Abate – Purchasing Assistant

The Purchasing Department is responsible for the efficient, effective centralized management, coordination and oversight of all activities related to the purchase, lease or otherwise procurement of equipment, materials, supplies, services, and contracts for all Departments within the Town Of Walpole.

By offering assistance to Town of Walpole Departments, the Purchasing Department ensures compliance with all Massachusetts General Laws, specifically, MGL Chapter 30B, Chapter 149, Chapter 30 §39M, Chapter 7, and the Uniform Procurement Act. Using these laws the Purchasing Department strives to procure materials, equipment at the lowest possible cost consistent with the quality necessary for the proper operations of each of the Town of Walpole Departments, thereby attaining the maximum value for each public dollar spent.

In 2013, the Purchasing Department was responsible for administering 3415 Purchase Orders and 28 Bid/Quotes/Contracts. Purchasing was also accomplished using the State Bid List/Contract system; whereby the State does the actual bidding and paperwork and we as a Town are allowed to use the streamlined system of ordering products and services from the approved vendors. Listed are some examples of goods/services and projects procured using the Town of Walpole bidding/quote process: Roadway Crack Sealing, Catch Basin Cleaning, Water Treatment Chemicals, Positive Displacement Water Meters, Replacement of Large Commercial, Industrial Water Meters, E.J. Delaney Water Treatment Plant Fire Protection System, Service & Maintenance& Testing of Fire Alarms, Type I Resurfacing, Fire Department Turnout Gear, Police Department Transition Equipment.

Capital Budget Committee

Robert Connolly, Chair (2014) – John Spillane (2015) – David Sullivan, (2016) – Edward C. Forsberg (2014) – Liz Gaffey (2016) – Carol Lane (indefinite appointment by Finance Committee) – William Abbott (2015)

Each year the committee meets with School and Town Department Heads and various Boards and Committees to listen to their requests and solicit their input. 2013 was a very busy year for the committee. The Capital Budget Committee received \$8,186,531 in requests from various Town and School Departments for the Spring and Fall Town Meeting.

At the Spring Town Meeting Town Meeting members voted to approve \$5,874,201 in capital requests. The funding sources for these requests consisted of Water Retained Earnings, Water Enterprise Fund, Sewer Enterprise Fund, Free Cash, Chapter 90 and Ambulance Reserve Fund. Some of the major projects funded in the Spring included:

- \$87,750 for replacement radios
- \$705,000 for the replacement of the roof and HVAC upgrade at the Walpole High School.
- \$1,580,000 for improvements to the Fisher School
- \$235,000 for the Elm St. School Roof
- \$500,000 to replace a Fire Engine
- \$55,000 to replace a one tone Dump Truck in the DPW
- \$175,000 to the street sweeper in the DPW
-

At the Fall Town Meeting Town Meeting members voted to approve \$1,124,576 in capital requests. The funding sources for these requests consisted of Free Cash and Chapter 90. The major projects in the Fall included:

- \$360,000 to repair the Turner Pond Dam
- \$764,576 for Chapter 90 Street improvements

The Capital Budget Committee continues to monitor all capital items after they are approved to ensure remaining funds are turned back over to the general fund. The Capital Budget Committee meets every Tuesday evening for two to three months preceding the Spring and Fall Annual Town Meetings to consider capital items for Town Meetings or at the request of Town Officials to consider matters of capital expense. The Capital Budget Committee will continue its work in assessing the capital needs and prioritizing requests to fulfill those needs and acknowledges with appreciation for the hard work and diligence of the individuals that prepare, research and present the requests to the Committee. It is their efforts that allow the Capital Budget Committee to continue to perform their duties as defined in the Charter.

Fund Balances

Trust Fund (Market Value) Balances as of June 30, 2013

Cemetery Trust Funds	Market Value Balance 6/30/13
Cemetery Perpetual Care Fund	\$231,563.92
Maple Grove Cemetery Fund	\$85,373.05
Plain Cemetery Fund	\$5,985.65
Rural Cemetery Fund	\$125,918.16
Terrace Hill Cemetery Fund	\$13,749.17
Total of Fund	\$462,589.95

Community Service Trust Funds	Market Value Balance 6/30/13
Frederick E. Clapp Memorial Fund	\$20,799.01
Henry P. Kendall Master Plan Fund	\$291,566.82
Lewis Drinking Fountain Fund	\$19,199.08
Walpole Emergency Medical Aid Fund	\$985,690.02
Total of Fund	\$1,317,254.93

Education Trust Funds	Market Value Balance 6/30/13
Lyndon Paul Lorusso Memorial Fund	\$1,687,429.68
John W. & Nora C. Ahearn Fund	\$61,173.02
Total of Fund	\$1,748,602.70

Library Trust Funds	Market Value Balance 6/30/13
William A. Beckler Library Fund	\$770.30
Charles S. Bird Library Fund	\$42,237.79
J. Ella Boyden Library Fund	\$13,608.04
Lucy J. Gould Library Fund	\$13,608.04
Mary W. Hyde Library Fund	\$24,494.46
Walpole Public Library Fund	\$42,184.90
Bertha Poore Library Fund	\$42,184.90
Pillsbury Library Fund	\$168,201.51
Total of Fund	\$347,289.94

Municipal Statutory Funds	Market Value Balance 6/30/13
Employee Group Health Insurance Fund	\$103,574.95
Walpole Conservation Fund	\$120,488.70
Walpole Law Enforcement Fund	\$721.30
Walpole Pension Reserve Fund	\$12,360.17
Walpole Stabilization Fund	\$1,561,045.79
Capital Reserve Stabilization Fund	\$3,766.45
Walpole Town Forest Fund	\$11,754.31
Worker's Compensation Trust	\$237,593.23
Other Post Employee Benefits Trust	\$488,541.05
Total of Fund	\$2,539,845.95

Scholarship Trust Funds	Market Value Balance 6/30/13
Bird Scholarship Fund	\$618.63
Charles Fales Scholarship Fund	\$1,576,610.72
Joseph S. Leach Scholarship Fund	\$436,471.83
Benjamin D. Rogers Scholarship Fund	\$25,577.48
Total of Fund	\$2,039,278.66

Special Purpose Donation Funds	Market Value Balance 6/30/13
Walpole Elderly Taxation Aid Fund	\$42,598.49
Walpole Local Education Fund	\$4,072.66
Walpole Public Library Building Fund	\$3,198.41
Total of Fund	\$49,869.56

Total of All Trust Funds	\$8,504,731.69
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SALARIES

	Base Pay	Overtime	Stipends/other	Gross
ABATE, ANDREW J	31,839.18	5,111.70	0.00	36,950.88
ABATE, CATHERINE	184.70	0.00	0.00	184.70
ABATE, JEFFREY M	47,808.40	19,444.94	4,549.11	71,802.45
ABATE, JOSEPH T	72,265.61	0.00	7,222.00	79,487.61
ABATE, SUSAN	54,255.90	0.00	0.00	54,255.90
ABBOTT, DENISE	166.50	0.00	0.00	166.50
ABIJAOUDE, CHRISTINE G	49.53	0.00	0.00	49.53
ABPLANALP, MARY K	31,878.10	0.00	2,670.48	34,548.58
ABRIL, ANTHONY	74.25	0.00	0.00	74.25
ABRIL, CLARE	199.80	0.00	0.00	199.80
ABRIL, CLARE P	10,721.27	0.00	0.00	10,721.27
ACKLES, RYAN A	68.00	0.00	0.00	68.00
ADAMS, DANIEL B	46,456.48	4,583.05	176.00	51,215.53
ADAMS, JOHN J	31.50	0.00	0.00	31.50
AIKENS, DANIELLE A	70.00	0.00	4,444.00	4,514.00
AKELEY, SUSAN B	23,454.31	323.74	0.00	23,778.05
ALAN, MICHAEL A	88,707.85	0.00	14,090.00	102,797.85
ALAN, RACHEL G	0.00	0.00	220.00	220.00
ALDORISIO, JILL A	412.50	0.00	0.00	412.50
ALESSIO, CHARLOTTE M	6,998.07	0.00	321.60	7,319.67
ALLESSI, PHILIP J	74,199.42	0.00	286.00	74,485.42
ALLISON, SANDRA K	75,942.12	0.00	17,946.66	93,888.78
AMATUCCI, ROBIN M	1,959.10	0.00	0.00	1,959.10
ANDALO, JASON R	0.00	0.00	5,088.00	5,088.00
ANDERSON, DONALD	84,067.53	0.00	0.00	84,067.53
ANDERSON, RYAN M	45,878.88	9,621.68	9,083.43	64,583.99
ANDRADE, MARIA T	236.42	0.00	0.00	236.42
ANSETH, ERIN P	7,383.94	0.00	413.25	7,797.19
ANZALONE, GERALD L	2,940.00	0.00	0.00	2,940.00
APGAR, KATHERINE H	3,232.08	0.00	0.00	3,232.08
APONE, MATTHEW S	3,080.00	0.00	0.00	3,080.00
ARMSTRONG, CAITLIN C	26,530.05	0.00	7,870.87	34,400.92
ARMSTRONG, MEGHAN M	4,011.00	0.00	0.00	4,011.00
ARMSTRONG, PETER P	58,662.42	17,944.71	14,283.76	90,890.89
ARPIN, ANN M	91,595.38	0.00	2,214.62	93,810.00
ARSENAULT, KRISTINA A	210.00	0.00	0.00	210.00
ATKINSON, CHRISTOPHER P	70.00	0.00	0.00	70.00
AUDITORE, JUDITH E	1,980.00	0.00	0.00	1,980.00
AUGER, BENJAMIN P	17,791.04	0.00	240.00	18,031.04
AUGUSTA, LINDSAY J	2,897.09	0.00	588.06	3,485.15
AVERILL, KATHLEEN B	18,681.05	0.00	89.73	18,770.78
BABB, FABIENNE N	3,500.00	0.00	0.00	3,500.00
BACEVICIUS, NANCY L	20,859.59	0.00	0.00	20,859.59
BACON, KATHRYN M	79,221.91	0.00	2,381.00	81,602.91
BAILEY, ALEX D	1,794.38	0.00	0.00	1,794.38
BAILEY, ERIK A	18,489.01	449.09	5,560.67	24,498.77
BAILEY, RACHEL M	0.00	0.00	0.00	0.00
BAILEY, TIMOTHY A	35,228.48	5,073.74	216.00	40,518.22
BAILEY, TIMOTHY F	121,612.00	0.00	6,110.52	127,722.52
BAIN, JULIA A	56,966.30	0.00	0.00	56,966.30
BAKALE, GABRIEL S	70,371.00	0.00	3,483.00	73,854.00
BAKER, MARIANNE	6,922.00	0.00	546.00	7,468.00
BAKER, MARY A	81,387.97	0.00	4,037.00	85,424.97
BALKUS, PHILLIP V	84,207.17	0.00	2,530.00	86,737.17
BALL COULBOURN, ILANNA	2,381.24	0.00	0.00	2,381.24

BARBARICK, JEAN C	315.00	0.00	0.00	315.00
BARDIZBANIAN, JEANNETTE	750.00	0.00	0.00	750.00
BAREND, SARA E	85,742.21	0.00	2,530.00	88,272.21
BARMAKIAN, STEPHANIE	321.00	0.00	0.00	321.00
BARNETT, JENNA L	40,827.31	4,491.84	0.00	45,319.15
BARRESI, MARY ANN	61,361.05	0.00	485.67	61,846.72
BARRY, BRIDGET M	8,675.98	0.00	0.00	8,675.98
BARRY, NANCY H	81.00	0.00	0.00	81.00
BARRY, PAUL C	66,149.91	19,974.34	13,626.86	99,751.11
BARSOMIAN, KENNETH C	40,548.88	9,352.38	352.00	50,253.26
BASILOTTO, KATIE	53,955.89	0.00	5,786.54	59,742.43
BASSETT, ROBERT	40.50	0.00	0.00	40.50
BAUMGARTNER, KAREN I	81,714.30	0.00	2,457.00	84,171.30
BAUSCH, WILLIAM F	59,234.02	41,349.08	66,640.42	167,223.52
BEACH, KATHRYN M	17,076.93	0.00	0.00	17,076.93
BEAN, LAUREN N	178.00	0.00	0.00	178.00
BEAN, STEVEN	600.00	0.00	0.00	600.00
BEARCE, HEATHER	73,974.13	0.00	2,266.00	76,240.13
BEATON, KAREN A	62,533.80	0.00	0.00	62,533.80
BECKER, BRIAN E	59,894.13	25,235.07	48,641.29	133,770.49
BECKER, JOHN J	14,879.06	180.39	388.50	15,447.95
BELHAM, PAUL J	50,545.51	14,123.13	10,947.07	75,615.71
BENDER, CHRISTOPHER J	40.00	0.00	0.00	40.00
BENDER, MATTHEW R	48.00	0.00	0.00	48.00
BENDER, TIMOTHY B	60.00	0.00	0.00	60.00
BENNER, MICHAEL S	49,729.03	5,543.91	32,356.02	87,628.96
BENSON, MARK S	60,858.00	5,310.78	144.00	66,312.78
BERNARD, JENNIFER A	93,388.12	0.00	2,038.97	95,427.09
BERNOTAS, RIMA C	81,714.30	0.00	2,457.00	84,171.30
BERRY, ANDREA J	8,571.44	0.00	283.35	8,854.79
BERTON, MEGAN D	5,350.04	0.00	0.00	5,350.04
BERUBE, CINDY	78,855.66	0.00	0.00	78,855.66
BETHONEY, TAYLOR M	43,241.99	1,379.72	5,766.62	50,388.33
BETRO, CAROL	49.50	0.00	0.00	49.50
BETRO, JOSEPH	234.00	0.00	0.00	234.00
BETSCHART, DOUGLAS M	52,233.60	0.00	120.00	52,353.60
BIELENIN, CHRISTINE	4,723.78	0.00	675.00	5,398.78
BILLINGHAM TRUSTEE, MARIAN	750.00	0.00	0.00	750.00
BILLINGHAM, MARIAN E	72.00	0.00	0.00	72.00
BILODEAU, JANE D	20,745.63	0.00	436.86	21,182.49
BILODEAU, STACY A	805.00	0.00	6,524.00	7,329.00
BILSKI, ANGELA C	8,135.82	0.00	792.74	8,928.56
BINGHAM, KRISTIN M	251.23	0.00	0.00	251.23
BINGHAM, STACY	1,789.81	0.00	0.00	1,789.81
BLAIS, LAWRENCE G	39,206.64	5,526.95	2,237.48	46,971.07
BLAKE, SUSAN M	80,756.95	0.00	2,717.00	83,473.95
BODENRADER, NICOLE A	79,221.91	0.00	2,381.00	81,602.91
BOGARDUS, ELIZABETH A	62,707.73	0.00	2,381.00	65,088.73
BOISVERT, JESSICA B	14,870.80	0.00	0.00	14,870.80
BOLLINO, ELIZABETH H	4,474.63	0.00	0.00	4,474.63
BOLSTER, WILLIAM E	360.00	0.00	0.00	360.00
BORAGINE, MARY ANN	210.90	0.00	0.00	210.90
BOTHWELL, ANITA L	54,308.00	4,149.34	0.00	58,457.34
BOTHWELL, ROBERT F	47,798.20	832.83	16.00	48,647.03
BOUDREAU, KEVIN M	51,488.88	5,654.22	152.00	57,295.10
BOULAIS, MARILYN	9.00	0.00	0.00	9.00
BOURBEAU, DONNA	924.00	0.00	0.00	924.00
BOURBEAU, JESSICA M	399.00	0.00	0.00	399.00
BOURGEOIS, DEBORAH A	344.04	0.00	0.00	344.04

BOUSH, DEBRA A	86,057.07	0.00	2,530.00	88,587.07
BOYNTON, MICHAEL E	142,147.25	0.00	0.00	142,147.25
BRACCINI, JOSEPH G	90,242.89	0.00	3,002.00	93,244.89
BRADLEY, TRACEY S	40,850.69	0.00	1,213.31	42,064.00
BRADY, MEGAN J	8,443.22	0.00	292.65	8,735.87
BRADY, ROBERT W	36.00	0.00	0.00	36.00
BREEN, JENNIFER A	45,030.06	0.00	1,968.30	46,998.36
BREEN, MOLLY C	199.75	0.00	0.00	199.75
BREITENBACH, RONALD M	3,017.00	0.00	0.00	3,017.00
BRENNAN, HOPE A	27,617.57	0.00	65.77	27,683.34
BRENNAN, MICHAEL R	40,668.96	7,001.45	2,190.32	49,860.73
BROGAN, MARY G	19,897.76	0.00	2,540.65	22,438.41
BROGAN, MICHELLE L	49,179.54	0.00	612.00	49,791.54
BRONNER, ALLISON M	25,920.54	0.00	1,125.85	27,046.39
BROOKS, DARIN M	65.00	0.00	0.00	65.00
BROOKS, SHANNON T	266.00	0.00	140.00	406.00
BROTHERTON, MICHAEL W	4,224.50	0.00	0.00	4,224.50
BROUWER, MAJLISS J	11,223.30	0.00	500.00	11,723.30
BROWN, ALLAN M	54,057.88	8,916.70	450.00	63,424.58
BROWN, JESSICA M	18,675.68	0.00	71.07	18,746.75
BROWN, KAITLIN M	247.00	0.00	0.00	247.00
BROWN, RICHARD W	27,332.74	0.00	1,134.92	28,467.66
BRUCE, DARCI J	693.00	0.00	0.00	693.00
BRUCE, WENDY C	39,610.85	0.00	1,213.31	40,824.16
BRUEN, LINDSEY C	2,010.06	0.00	0.00	2,010.06
BRUEN, LISA M	317.42	0.00	0.00	317.42
BUCHANIO, MARY E	57,317.20	0.00	2,352.00	59,669.20
BUCKLEY, CAROLE M	3,550.00	0.00	0.00	3,550.00
BUCKLIN, BEVERLY A	15,779.50	0.00	838.95	16,618.45
BUDZ, COURTNEY R	57,304.97	0.00	0.00	57,304.97
BUGG, NATALIE E	17,167.68	0.00	0.00	17,167.68
BURKE, BARBARA JEAN	41,034.81	0.00	432.88	41,467.69
BURKE, JOAN T	6,930.00	0.00	0.00	6,930.00
BURKE, JOSEPH	1,671.75	0.00	0.00	1,671.75
BURKE, JOSETTE M	310.80	0.00	0.00	310.80
BURKE, KATHERINE A	22,478.85	0.00	54.32	22,533.17
BURKE, KATHLEEN M	14,379.12	0.00	1,493.45	15,872.57
BURKE, NANCY A	26,201.51	0.00	2,065.77	28,267.28
BURKE, PETER M	2,680.00	0.00	0.00	2,680.00
BURNHAM, DIANE L	88,707.85	0.00	2,666.00	91,373.85
BURNHAM, ROBERT F	12,934.32	0.00	0.00	12,934.32
BURNS, EMMA C	195.00	0.00	0.00	195.00
BUSHEME, LINDA L	127.65	0.00	0.00	127.65
BUSHEME, PAUL R	366.30	0.00	0.00	366.30
BUSHWAY, JULIE M	2,759.18	0.00	0.00	2,759.18
BUTERA, KEVIN L	0.00	0.00	9,120.00	9,120.00
BUTLER, JULIE M	61,593.41	0.00	551.33	62,144.74
BYRNES, EMILY E	493.00	0.00	0.00	493.00
CAHOON, EILEEN L	3,009.87	0.00	0.00	3,009.87
CAINE, MARY F	58,966.57	0.00	0.00	58,966.57
CALUSDIAN, JANET E	90.00	0.00	0.00	90.00
CAMELIO, MICHELLE E	81,714.30	0.00	2,457.00	84,171.30
CAMERLIN, DEBRA J	994.00	0.00	0.00	994.00
CAMERON, NATHAN H	650.00	0.00	0.00	650.00
CAMP, KELLY M	54,799.44	0.00	433.73	55,233.17
CAMPBELL, CAROLYN J	54,775.13	0.00	1,113.54	55,888.67
CAMPBELL, DANIEL J	40,681.04	2,095.03	72.00	42,848.07
CANEJA, LOIS A	75,942.12	0.00	2,590.00	78,532.12
CANNON, ASHLEY L	53,314.92	0.00	4,691.33	58,006.25

CANTRELL, CHRISTINE C	45,593.53	0.00	2,845.00	48,438.53
CAPONE, JAMES J	140.00	0.00	0.00	140.00
CAPPELLETTI, JAMES A	197.03	0.00	0.00	197.03
CAPPELLETTI, MILDRED A	69.75	0.00	0.00	69.75
CAREY, AGNES	99.00	0.00	0.00	99.00
CARMICHAEL, JOHN F	100,416.24	0.00	33,547.86	133,964.10
CARMICHAEL, KELLY A	4,976.22	0.00	0.00	4,976.22
CARRESI, LISA A	74,739.65	0.00	3,327.00	78,066.65
CARROLL, NANCY P	81,071.81	0.00	2,381.00	83,452.81
CARTER, PAUL G	68,336.96	31,890.64	8,251.19	108,478.79
CARTER, PETER M	66,080.89	24,379.31	14,416.09	104,876.29
CARTY, CHRISTINE M	1,207.42	0.00	0.00	1,207.42
CARTY, MAUREEN C	88,707.85	0.00	2,666.00	91,373.85
CARUSO, ERNEST A	6,363.00	0.00	0.00	6,363.00
CASHMAN, CONOR T	70,371.00	0.00	12,976.00	83,347.00
CAULDWELL, NORMA J	76,880.25	0.00	0.00	76,880.25
CAVANAUGH, CHERYL A	8,915.76	0.00	0.00	8,915.76
CAVANAUGH, CHERYL ANN	0.00	0.00	3,604.00	3,604.00
CAVICCHI, ROBERT J	750.00	0.00	0.00	750.00
CAWLEY, LOUISE P	2,310.00	0.00	0.00	2,310.00
CEDARLEAF, ANDREA L	62,413.12	0.00	0.00	62,413.12
CEDRONE, JOANNA S	2,248.51	0.00	0.00	2,248.51
CERBO, ANTHONY	313.58	0.00	0.00	313.58
CERBO, JAMES	316.12	0.00	0.00	316.12
CERQUA, JOHN S	58,908.66	1,739.32	7,196.70	67,844.68
CHADSEY, RALPH	43,628.76	5,091.68	2,059.32	50,779.76
CHAMBERLAIN, RUTH	270.00	0.00	0.00	270.00
CHAMBERLAIN, TODD C	49,359.78	0.00	1,998.50	51,358.28
CHAPELL, ROBIN L	96,688.25	0.00	0.00	96,688.25
CHARETTE, SUSAN I	27,658.20	0.00	0.00	27,658.20
CHERELLA, ARLENE	67.50	0.00	0.00	67.50
CHERELLA, BRIAN C	63,678.64	20,857.20	17,547.20	102,083.04
CHERELLA, HEATHER E	130.00	0.00	0.00	130.00
CHERELLA, STEVEN C	50,691.20	4,144.02	144.00	54,979.22
CHINN, RASHEED T	618.10	0.00	0.00	618.10
CHRISTO, MONICA P	9,643.28	0.00	65.77	9,709.05
CICCARIELLO, CHRISTY K	67,435.90	0.00	616.00	68,051.90
CICCKETTI, RICHARD	16,417.89	707.09	8.00	17,132.98
CIECHANOWSKI, HANNA J	280.00	0.00	0.00	280.00
CIECHANOWSKI, SHEILA M	25,710.94	0.00	65.77	25,776.71
CIMENO, GARY	54,161.28	10,258.02	0.00	64,419.30
CLARK, CHRISTINE M	56,523.50	0.00	559.38	57,082.88
CLARK, TANYA L	120.00	0.00	0.00	120.00
CLARK-CONWAY, PATTI J	40,324.80	0.00	0.00	40,324.80
CLEMONS, KAREN R	2,196.58	0.00	0.00	2,196.58
CLEVELAND, LOUISE M	77,477.16	0.00	2,618.00	80,095.16
CLIFFORD, PATRICIA E	81,169.09	0.00	2,493.00	83,662.09
CLIFFORD, TIMOTHY P	25,229.20	0.00	0.00	25,229.20
CLINTON, JANET A	48,093.76	0.00	963.16	49,056.92
COBB, MARY E	288.60	0.00	0.00	288.60
COBB, MARYELLEN	608.00	0.00	0.00	608.00
COBB, MAUREEN A	49,026.08	9,973.95	605.44	59,605.47
COBB, WARREN	65.25	0.00	0.00	65.25
COCHRANE, ANNA E	50,053.46	0.00	506.00	50,559.46
COCHRANE, BRUCE A	58,795.24	10,939.25	7,196.70	76,931.19
COCHRANE, CHRISTINE M	26,485.29	0.00	1,460.32	27,945.61
COFFEY, MARY JANE	108.00	0.00	0.00	108.00
COFIELD, GLENN M	513.00	0.00	0.00	513.00
COFSKY, AMY K	25,541.11	0.00	0.00	25,541.11

COFSKY, RICHARD A	58,687.72	16,109.08	11,351.73	86,148.53
COFSKY, SEANA K	300.00	0.00	0.00	300.00
COGAN, JONATHAN D	45,036.49	0.00	0.00	45,036.49
COGAN-BELCHER, JANET M	5,643.33	0.00	0.00	5,643.33
COGHLAN, BARBARA P	16,870.95	0.00	0.00	16,870.95
COKELY CASE, MAUREEN A	71,430.33	0.00	2,753.00	74,183.33
COKELY, DIANE B	81,387.97	0.00	2,381.00	83,768.97
COLARDO, MICHAEL P	59,944.91	0.00	1,247.00	61,191.91
COLCHAMIRO, DANIEL M	84,207.17	0.00	6,609.96	90,817.13
COLE, DANIEL J	55,157.84	3,629.15	88.00	58,874.99
COLE, JOSHUA W	94,542.75	0.00	0.00	94,542.75
COLEMAN, KATHLEEN M	53,842.87	0.00	300.00	54,142.87
COLLINS, BARBARA J	43,890.35	0.00	0.00	43,890.35
COLLINS, DANIELLE F	0.00	0.00	4,454.00	4,454.00
COLOMBO, NADIA	47,258.63	0.00	0.00	47,258.63
COLVARIO, KATHRYN T	0.00	0.00	3,080.00	3,080.00
COMISKEY, NICOLE B	49,762.51	0.00	923.00	50,685.51
COMPAGNONE, JACQUELINE G	305.28	0.00	0.00	305.28
CONKLIN, RONALD W	3,430.00	0.00	0.00	3,430.00
CONLEY, CARRIE A	81,714.30	0.00	2,457.00	84,171.30
CONLEY, LISA M	49,359.78	0.00	1,272.73	50,632.51
CONNELL, MEAGHAN C	420.00	0.00	0.00	420.00
CONNELL, PATRICIA	1,386.00	0.00	0.00	1,386.00
CONNELL, PATRICIA D	75,942.12	0.00	2,660.00	78,602.12
CONNOLLY, JANE M	47.25	0.00	0.00	47.25
CONNOLLY, JUSTIN P	1,134.69	0.00	0.00	1,134.69
CONNOLLY, KAREN L	5,368.19	0.00	0.00	5,368.19
CONNOLLY, PATRICK J	51,811.40	8,150.75	232.00	60,194.15
CONNOR, EDWARD H	108,353.05	0.00	399.57	108,752.62
CONNOR, JUDITH A	72,663.43	0.00	3,745.00	76,408.43
CONRAD, EMILY	4,554.60	0.00	0.00	4,554.60
CONROY, ANN M	10,868.63	0.00	500.00	11,368.63
CONROY, JEANNE M	422.00	0.00	0.00	422.00
CONROY, MARY K	396.00	0.00	0.00	396.00
CONTI, GINA K	1,260.78	0.00	0.00	1,260.78
COOK, HARLAND L	22,117.44	0.00	150.00	22,267.44
COOK, LYNNE A	81,714.30	0.00	2,457.00	84,171.30
COOK, VALERIE	558.00	0.00	0.00	558.00
CORAN, JOSHUA L	350.00	0.00	0.00	350.00
CORCORAN, NICHOLAS J	2,848.50	0.00	0.00	2,848.50
CORDON, VINICIO	47,544.18	0.00	6,902.51	54,446.69
CORDOPATRI, NICHOLAS	580.00	0.00	0.00	580.00
COSMAN, SUSAN	405.97	0.00	0.00	405.97
COSTELLO, CHRISTOPHER	962.50	0.00	6,566.00	7,528.50
COWAN, KAREN L	21,626.60	0.00	289.32	21,915.92
COX, MATTHEW T	48,305.28	10,487.71	408.00	59,200.99
COX, MICHAEL A	6,831.40	0.00	0.00	6,831.40
COX, MICHELLE	114.75	0.00	0.00	114.75
COYNE, SEAN D	5,698.00	0.00	0.00	5,698.00
COYNE, STACEY	480.00	0.00	0.00	480.00
COYNE, THOMAS P	6,009.86	0.00	0.00	6,009.86
CRAIG, DAYNA A	82,958.51	0.00	3,037.00	85,995.51
CRANE, PATRICIA B	65,909.60	0.00	0.00	65,909.60
CRAWFORD, CHRISTINE M	79,221.91	0.00	3,074.00	82,295.91
CRAWFORD, MARJORIE	750.00	0.00	0.00	750.00
CREHAN, CHRISTOPHER D	70.00	0.00	0.00	70.00
CREIGHTON, TYLER C	3,040.00	0.00	0.00	3,040.00
CROAK, BRENDAN P	21,036.09	0.00	3,669.77	24,705.86
CRONIN BORST, KERIN M	29,605.80	0.00	300.50	29,906.30

CRONIN, AMANDA P	73,974.13	0.00	2,508.00	76,482.13
CRONIN, KRISTEN A	40,857.07	0.00	2,428.50	43,285.57
CROWN, MATTHEW	47,764.67	5,319.82	24,803.41	77,887.90
CULHANE, PETER J	490.00	0.00	0.00	490.00
CULLINANE, JILL R	8,230.20	0.00	541.92	8,772.12
CULLITON, LAUREN	90,557.75	0.00	12,266.68	102,824.43
CUNEO, JODI F	83,694.20	0.00	0.00	83,694.20
CUNNANE, GAIL L	61,421.28	0.00	300.00	61,721.28
CUNNINGHAM, ANNA M	230.49	0.00	0.00	230.49
CUOMO, ANN M	126.00	0.00	0.00	126.00
CUQUA, SYLVIA M	15,247.82	0.00	300.00	15,547.82
CURLEY, ANNE M	2,297.50	0.00	4,493.60	6,791.10
CURLEY, JOHN A	33,236.87	0.00	6,013.36	39,250.23
CURLEY, JOHN M	225.00	0.00	0.00	225.00
CURLEY, KAREY A	2,212.00	0.00	0.00	2,212.00
CURRAN, ERICA J	42,706.97	0.00	1,228.50	43,935.47
CURRAN, SHEILA M	9,100.00	0.00	0.00	9,100.00
CUZZI, DAVID L	84,207.17	0.00	9,458.00	93,665.17
CYR, LISA	1,535.00	0.00	0.00	1,535.00
CYR, LISA T	25,959.36	0.00	6,984.00	32,943.36
CZAJA, JENIFER L	45,789.93	0.00	331.00	46,120.93
DAABOUL, DONNA M	10,349.05	0.00	850.00	11,199.05
DACKO, RAQUEL	7,060.94	0.00	0.00	7,060.94
DADASIS, MARIANNE	9,653.93	0.00	0.00	9,653.93
DALTON, CRAIG C	55,516.00	8,933.44	1,374.56	65,824.00
DALTON, JOAN C	207.00	0.00	0.00	207.00
DALY, CHARLES W	519.09	0.00	0.00	519.09
DAMATA, CHRISTINE M	840.00	0.00	0.00	840.00
DAMATA, LAURA E	924.00	0.00	0.00	924.00
DAMATA, MARYBETH L	924.00	0.00	0.00	924.00
DAMISH, EDWARD P	168.75	0.00	0.00	168.75
DAMISH, JOANNE	225.00	0.00	0.00	225.00
D'ANDREA, NICOLE M	1,735.56	0.00	0.00	1,735.56
D'ATTILIO, JAMES M	79,221.91	0.00	13,801.00	93,022.91
DAVID, DENISE J	10,074.17	0.00	0.00	10,074.17
DAVID, JUSTINA G	11,073.94	0.00	0.00	11,073.94
DAVIS, EMILY E	1,560.00	0.00	0.00	1,560.00
DAVIS, SUZANNE M	74,708.23	0.00	1,051.00	75,759.23
DAY, KYLEE	1,386.00	0.00	0.00	1,386.00
DAY, KYLEE M	27,969.99	0.00	2,067.59	30,037.58
DAYTON, JENNIFER L	32,089.05	0.00	0.00	32,089.05
DEAN, KARA A	58,672.37	0.00	0.00	58,672.37
DEAN, ROSEMARY U	26,625.78	0.00	65.77	26,691.55
DEARBORN, BRENDAN R	103,176.92	0.00	1,698.07	104,874.99
DECHRISTOFARO, VIRGINIA M	21,378.77	54.27	0.00	21,433.04
DECKER, JUDITH R	64,962.75	0.00	2,499.96	67,462.71
DECOSTA, JOAN M	40,520.90	82.92	0.00	40,603.82
DEELY, KATHLEEN	1,386.00	0.00	0.00	1,386.00
DEGEROLAMO, JOYCE E	92.25	0.00	0.00	92.25
DELANEY, JOSEPH L	92.00	0.00	0.00	92.00
DELANEY, KATHLEEN	49,749.66	0.00	0.00	49,749.66
DELANEY, LEO F	0.00	0.00	8,867.00	8,867.00
DELANO, STEPHEN R	54,701.92	8,252.13	288.00	63,242.05
DELELLO, AMY E	13,775.94	0.00	672.12	14,448.06
DELPHA, JODY A	65,235.60	0.00	3,318.73	68,554.33
DEMARAIS, CAROL F	7,968.10	0.00	0.00	7,968.10
DEMARAIS, MARK W	342.00	0.00	0.00	342.00
DEMARAIS, THOMAS	336.59	0.00	0.00	336.59
DEMARAIS, THOMAS H	4,197.38	0.00	0.00	4,197.38

DENAPOLI, LORI C	80,756.95	0.00	2,381.00	83,137.95
DENEHY, DONNA	52,531.87	0.00	4,500.00	57,031.87
DENEHY, JULIE C	10,616.82	0.00	0.00	10,616.82
DENITZIO, KARI A	2,940.00	0.00	0.00	2,940.00
DENNEEN, JOSEPH M	670.00	0.00	0.00	670.00
DENT, DIANA D	27,368.76	0.00	1,973.77	29,342.53
DENT, SAMUEL	2,477.10	0.00	0.00	2,477.10
DESANTIS, STEPHANIE	748.00	0.00	0.00	748.00
DESMOND, DIANE P	12,714.03	0.00	850.00	13,564.03
DESTITO, JEANNE M	5,217.66	0.00	0.00	5,217.66
DIBARI, GLORIA R	26,766.27	0.00	103.10	26,869.37
DICALOGERO, LAUREN E	29,945.85	0.00	0.00	29,945.85
DICENZO, KAREN E	2,923.45	0.00	0.00	2,923.45
DIGIAMPIETRO, DEBORAH L	4,007.50	0.00	0.00	4,007.50
DIMARTINO, JENNIFER M	79,221.91	0.00	2,403.81	81,625.72
DINAPOLI, LISA M	6,130.00	0.00	0.00	6,130.00
DINIS, BRENDA L	406.24	0.00	0.00	406.24
DISCIULLO, MONA A	20,691.48	0.00	16.02	20,707.50
DISHAROON, JACQUELYN A	79,221.91	0.00	2,381.00	81,602.91
DIVIRGILIO, TERESA B	26,835.11	0.00	86.43	26,921.54
DIVRIS, PAMELA	20,798.24	0.00	2,054.94	22,853.18
DOAK, MARGARET M	99.00	0.00	0.00	99.00
DOBRY, MORGAN R	213.20	0.00	0.00	213.20
DOHERTY, BRIANNA M	790.00	0.00	0.00	790.00
DOHERTY, COURTNEY A	0.00	0.00	5,724.00	5,724.00
DOHERTY, KAREN J	81,327.17	0.00	6,371.00	87,698.17
DOHERTY, MARIE F	85,742.21	0.00	2,810.00	88,552.21
DOHERTY, ROBERT J	56,512.55	13,241.94	39,605.07	109,359.56
DOLAN, CHRISTINE A	26,906.26	0.00	3,348.77	30,255.03
DOLAN, JAMES J	59,250.05	22,276.88	30,349.74	111,876.67
DOLAN, JENNIFER M	86,208.61	0.00	16,591.76	102,800.37
DOLAN, KRISTEN M	0.00	0.00	2,862.00	2,862.00
DOLD, JACEY A	350.00	0.00	0.00	350.00
DOLD, MARJORIE W	20,910.09	0.00	33.87	20,943.96
DONLAN, KERRY M	23,287.26	0.00	1,261.47	24,548.73
DONNELLY, CHRISTOPHER J	140.00	0.00	0.00	140.00
DONOHUE, MICHAEL F	19,607.36	0.00	2,983.68	22,591.04
DONOHUE, VALORIE S	79,644.76	0.00	0.00	79,644.76
DONOVAN, LYNN P	24,125.00	0.00	530.06	24,655.06
DONOVAN, MICHAEL	74,011.70	0.00	0.00	74,011.70
DONOVAN, PATRICK T	240.00	0.00	0.00	240.00
DOOLAN, ANDREA H	15,809.18	0.00	20.43	15,829.61
DORAN, ELIZABETH A	8,296.64	0.00	245.57	8,542.21
DORAN, MELISSA N	455.00	0.00	0.00	455.00
DOUCETTE, DONALD F	18,292.84	1,689.90	291.52	20,274.26
DOWD, RONALD B	10,769.20	0.00	6,327.00	17,096.20
DOWNEY, JESSICA M	84,207.17	0.00	3,582.00	87,789.17
DOYLE, BONNIE L	46,959.85	0.00	1,879.99	48,839.84
DOYLE, CYNTHIA L	2,097.43	0.00	0.00	2,097.43
DOYLE, JOSEPH F	15,795.89	0.00	0.00	15,795.89
DREW, CATHERINE M	45,888.86	0.00	1,333.00	47,221.86
DRUMMEY, TIMOTHY	735.00	0.00	0.00	735.00
D'SA, LORNA	29.82	0.00	0.00	29.82
DUCAT, LORAIN M	49.50	0.00	0.00	49.50
DUFFY, DEBORAH A	29,954.69	0.00	2,643.12	32,597.81
DUFFY, JAMES J	0.00	0.00	5,088.00	5,088.00
DUGGAN, CAITLIN C	280.00	0.00	0.00	280.00
DUGGAN, COLLEEN M	105,834.44	0.00	1,700.61	107,535.05
DUNNE, PATRICIA E	90,715.21	0.00	2,666.00	93,381.21

DUNNING, CATHERINE R	17,046.55	0.00	226.16	17,272.71
DUQUETTE, GARY W	53,413.28	10,889.42	150.00	64,452.70
DWYER, KRISTEN R	244.00	0.00	0.00	244.00
DZIEJMA, FRANCES M	750.00	0.00	0.00	750.00
EASTLACK, GAIL M	11,350.56	0.00	675.00	12,025.56
EATON, STACEY D	73,974.13	0.00	0.00	73,974.13
EATON, STEVEN W	59,065.32	35,851.97	50,831.85	145,749.14
EFTHIM, DOLORES A	127.65	0.00	0.00	127.65
EGAN, ANIA M	170.00	0.00	0.00	170.00
EISENHAUER, MICHAEL	565.14	0.00	0.00	565.14
EKHOLM, NICOLE M	43,262.40	0.00	2,291.00	45,553.40
ELKHOURY, DANA H	7,737.54	0.00	475.00	8,212.54
ELLIS, CHRISTOPHER M	2,470.67	0.00	0.00	2,470.67
EMSWILER, DAVID	66,058.59	27,282.69	13,467.95	106,809.23
ENDERLE-OLSON, CHRISTINE D	5,050.00	0.00	0.00	5,050.00
ENGASSER, LAURIE A	78,178.14	0.00	3,299.81	81,477.95
ENNIS, NOREEN J	14,705.18	0.00	824.03	15,529.21
ERICKSON, JOHN T	40,141.09	0.00	0.00	40,141.09
ERKER, JAMES	21,030.00	0.00	4,555.00	25,585.00
ERWIN, LEAH M	1,964.15	0.00	0.00	1,964.15
ESCOBAR, MELISSA K	18,712.00	0.00	0.00	18,712.00
ESMOND, ELIZABETH M	18,712.00	0.00	0.00	18,712.00
ESMOND, FRANCIS J	1,568.00	0.00	0.00	1,568.00
ESMOND, JENNIFER M	24,102.44	0.00	5,426.61	29,529.05
ESMOND, SANDRA J	123,995.14	0.00	883.85	124,878.99
EVANS, STACEY L	1,411.25	0.00	0.00	1,411.25
EYSIE, MADELINE F	7,385.50	0.00	504.00	7,889.50
FAHERTY, JOHN S	12,376.70	0.00	0.00	12,376.70
FALKER, MICHAEL	75,237.43	0.00	14,400.68	89,638.11
FAMIGLIETTI, SHAWN T	1,000.00	0.00	0.00	1,000.00
FARLEY, KIMBERLY A	76,417.66	0.00	536.00	76,953.66
FARMOSA, CHRISTIN L	900.00	0.00	0.00	900.00
FARRELL, AMY	1,386.00	0.00	0.00	1,386.00
FARRELL, JAMIE A	56,830.19	0.00	5,284.00	62,114.19
FARRELL, KATHLEEN M	74,739.65	0.00	215.00	74,954.65
FARRIS, NANCY T	7,280.00	0.00	0.00	7,280.00
FARROW, THOMAS	700.00	0.00	0.00	700.00
FASSETT, AMY E	26,681.99	0.00	531.64	27,213.63
FEELEY, CAROLINE K	426.00	0.00	0.00	426.00
FEELEY, HANNAH L	255.00	0.00	0.00	255.00
FEENEY, MAUREEN E	210.00	0.00	0.00	210.00
FELDMAN, DEBORAH A	480.00	0.00	0.00	480.00
FELDMAN, JUDY A	19,290.48	0.00	0.00	19,290.48
FELDMAN, MARY E	48,429.80	0.00	0.00	48,429.80
FELLINI, CAROL A	27,001.09	32.90	0.00	27,033.99
FERNALD, RICHARD A	53,663.60	3,609.93	112.00	57,385.53
FERNANDES, ADRIELA	51,985.61	0.00	0.00	51,985.61
FERRARA, JANET M	61,421.28	0.00	0.00	61,421.28
FERRARO, PAUL	1,759.50	0.00	0.00	1,759.50
FERREIRA, RYAN A	54,982.53	20,969.92	10,332.80	86,285.25
FERRO, CHARLES J	86,057.07	0.00	4,545.24	90,602.31
FIGUEIREDO, DAPHNIE D	420.00	0.00	0.00	420.00
FINN, DIANE G	29,530.68	0.00	0.00	29,530.68
FIORIO, ELAINE	1,002.28	0.00	500.00	1,502.28
FISHER, AMY	42,820.03	0.00	1,281.00	44,101.03
FISKE, GARDINER H	88,707.85	0.00	2,788.00	91,495.85
FLAHERTY, ELIZABETH M	42,820.03	0.00	0.00	42,820.03
FLAHERTY, LIAM P	5,760.00	0.00	0.00	5,760.00
FLANAGAN, DINA M	1,386.00	0.00	0.00	1,386.00

FLANAGAN-TANNOZZINI, SANDRA L	140.00	0.00	0.00	140.00
FLIS, DENNIS J	96,588.25	0.00	0.00	96,588.25
FLYNN-SCHOFIELD, NATALIE S	53,948.69	0.00	940.80	54,889.49
FOGARTY, RYAN R	600.00	0.00	0.00	600.00
FOLEY TRUSTEE, PATRICIA C	750.00	0.00	0.00	750.00
FOLEY, DIANE	11,680.70	0.00	500.00	12,180.70
FOLEY, PATRICIA	144.00	0.00	0.00	144.00
FOLEY, STEPHEN J	59,181.05	29,302.79	43,290.30	131,774.14
FONSECA, ROBERT J	53,094.28	13,383.67	150.00	66,627.95
FONTAINE, PAULA E	53,955.89	0.00	1,384.33	55,340.22
FORD, HELENA H	572.50	0.00	0.00	572.50
FORD-WITHROW, SEAN PAUL	44,739.58	0.00	0.00	44,739.58
FORGE, MARY L	25,496.29	0.00	543.87	26,040.16
FORSBERG, EDWARD C.	1,002.76	0.00	0.00	1,002.76
FORTIN, JEFFREY K	1,372.14	0.00	0.00	1,372.14
FORTIN, STEPHEN J	116,831.76	0.00	877.73	117,709.49
FORTUNE-BURNS, MARY F	81,714.30	0.00	2,625.00	84,339.30
FOSTER, KEVIN M	52,349.20	18,659.05	728.00	71,736.25
FOWKS, SARAH N	13,259.36	0.00	0.00	13,259.36
FOWLE, MARTHA E	379.34	0.00	0.00	379.34
FRANCER, HOLLY J	50,524.25	0.00	1,518.00	52,042.25
FRANCIOSA, JOSEPH V	70.00	0.00	0.00	70.00
FRANCOIS, BERTHONIEL J	3,430.00	0.00	0.00	3,430.00
FRANKEL, CAROLINE	54.00	0.00	0.00	54.00
FRASCA, CHERYL A	72,663.43	0.00	4,460.00	77,123.43
FRATTASIO, ADRIANNA J	471.50	0.00	0.00	471.50
FRATTASIO, KATHLEEN M	72,663.43	0.00	2,184.00	74,847.43
FREDETTE, AIMEE L	85,839.09	0.00	2,745.00	88,584.09
FREELEY, DEBORAH A	72,663.43	0.00	5,840.00	78,503.43
FRIAR, MONICA E	84,207.17	0.00	2,530.00	86,737.17
FRISBEE, MARY L	49,949.66	0.00	0.00	49,949.66
FRISCIA, MICHAEL V	116,588.88	0.00	3,006.08	119,594.96
FRUCI, DEANNA V	1,506.91	0.00	0.00	1,506.91
FUCILE, BEVERLY A	27,076.84	0.00	40.44	27,117.28
FUCILE, RONALD A	56,832.64	0.00	700.00	57,532.64
FULLER, JANE M	499.13	0.00	0.00	499.13
FURLONG, THOMAS N	2,180.20	0.00	0.00	2,180.20
GABLE, JAMES R	210.00	0.00	0.00	210.00
GAFFEY, ELIZABETH A	50,731.45	971.52	0.00	51,702.97
GAFFNEY, BRIE A	70.00	0.00	0.00	70.00
GAIR, MARYLOU	86,208.61	0.00	889.00	87,097.61
GALANIS, JENNIFER K	16,282.89	0.00	347.70	16,630.59
GALANIS, MARY ELLEN	90,242.89	0.00	2,666.00	92,908.89
GALLANT, SUSAN M	16,902.40	0.00	850.00	17,752.40
GALLIVAN, ALICE B	2,938.53	0.00	0.00	2,938.53
GALLIVAN, ANNE D	1,527.75	0.00	0.00	1,527.75
GALLIVAN, CHRISTOPHER J	275.50	0.00	0.00	275.50
GALLIVAN, JAMES B	11,130.00	0.00	0.00	11,130.00
GALLIVAN, MICHAEL C	675.00	0.00	0.00	675.00
GALLIVAN, SUZANNE H	3,208.51	0.00	0.00	3,208.51
GALLIVAN, TIMOTHY J	2,145.00	0.00	0.00	2,145.00
GALONZKA, JULIANNE M	15,073.07	0.00	850.00	15,923.07
GALVIN, SUZANNE B	74,610.61	0.00	2,604.00	77,214.61
GAMBON, KAREN E	5,555.36	0.00	228.22	5,783.58
GARR, LINDA	268.36	0.00	0.00	268.36
GARRITY, MAURA C	47,883.85	0.00	1,978.00	49,861.85
GARRITY, SARAH T	23,583.56	0.00	3,405.23	26,988.79
GARSKE, VIRGINIA A	420.00	0.00	0.00	420.00
GARVIN, KALEIGH E	0.00	0.00	0.00	0.00

GARVIN, KATHLEEN M	79,990.23	0.00	13,141.68	93,131.91
GARVIN, SHANE M	9,286.08	0.00	47.96	9,334.04
GATELY, JOHN T	44.00	0.00	0.00	44.00
GATES, BETTY	27.00	0.00	0.00	27.00
GAUGHAN, BRIAN L	64.00	0.00	0.00	64.00
GAUGHAN, KYLE	228.00	0.00	0.00	228.00
GAUTHIER, JANE O	57,632.08	0.00	1,728.84	59,360.92
GAVIN, EDWARD J	51,078.75	10,719.86	10,253.33	72,051.94
GAY, ROBERT J	3,233.82	0.00	0.00	3,233.82
GEARY, QUINN N	59,793.22	0.00	860.65	60,653.87
GENESKY, NANCY M	4,949.48	0.00	0.00	4,949.48
GENOVESE, SALVATORE	84,319.08	0.00	0.00	84,319.08
GERAGHTY, COSTANCE M	8,250.00	0.00	0.00	8,250.00
GEYER, CONCHITA L	36,494.43	0.00	0.00	36,494.43
GIAMPA, STEVEN P	70,266.98	3,858.03	24,083.41	98,208.42
GIAMPAPA, DEBORAH A	120.00	0.00	840.00	960.00
GIAMPIETRO, DONNA M	280.00	0.00	0.00	280.00
GIAMPIETRO, ELIZABETH A	75,942.12	0.00	2,721.00	78,663.12
GIBBS, KAREN J	17,940.32	0.00	0.00	17,940.32
GIBLIN, CHRISTINE	71,291.87	0.00	3,835.00	75,126.87
GIBLIN, TIMOTHY J	84,207.17	0.00	14,714.00	98,921.17
GIBSON, ALICIA M	23,461.80	0.00	2,445.23	25,907.03
GIBSON, STEVEN H	89,180.16	0.00	2,666.00	91,846.16
GIGUERE, DEBORAH	36,329.47	0.00	0.00	36,329.47
GILBRIDE, KEVIN B	77,986.06	0.00	882.72	78,868.78
GILL, JAMES N	1,561.00	0.00	0.00	1,561.00
GILLIS, JAYCILYN L	17,403.97	0.00	3,267.55	20,671.52
GILLON, EMILY C	2,445.34	0.00	0.00	2,445.34
GILSON, JANIS L	27,760.92	0.00	2,236.01	29,996.93
GINGRAS, PHILIP R	24,027.51	0.00	60.95	24,088.46
GLEASON, CAROL	10,160.61	0.00	988.29	11,148.90
GODINO, SARAH M	43,555.56	0.00	32.33	43,587.89
GOIN, SHANNON R	72,376.17	0.00	200.00	72,576.17
GOLDEN, NANCY	79,221.91	0.00	3,346.81	82,568.72
GOLDING, BETTY A	86,154.35	0.00	2,530.00	88,684.35
GOLDMAN, LISA H	75,240.07	0.00	1,762.84	77,002.91
GOOD, MARK S	46,512.56	0.00	0.00	46,512.56
GOODWIN, ERIC J	43,571.32	7,565.09	2,177.88	53,314.29
GOODWIN, WARREN P	19,735.50	0.00	0.00	19,735.50
GORDON, NELL E	528.00	0.00	0.00	528.00
GORMAN, JOAN M	49,762.51	0.00	0.00	49,762.51
GOUGH, BRIDGET A	112,234.06	0.00	2,489.12	114,723.18
GOUGH, SHAWN E	75,073.33	0.00	7,640.81	82,714.14
GOULD, MCKENZIE J	75,240.07	0.00	5,964.00	81,204.07
GOVER, LORI	1,386.00	0.00	0.00	1,386.00
GOVER, LORI A	280.00	0.00	0.00	280.00
GRAHAM, JULIE M	79,221.91	0.00	11,111.87	90,333.78
GRASSO, ERIC D	0.00	0.00	3,604.00	3,604.00
GRASSO, LISA C	87,760.67	0.00	3,539.00	91,299.67
GRAUMNITZ, KIMBERLY A	2,155.00	0.00	0.00	2,155.00
GREEN, DARLENE	17,207.29	0.00	0.00	17,207.29
GREEN, DARLENE M	2,683.72	0.00	0.00	2,683.72
GREEN, ERIKA C	72,754.59	0.00	5,565.00	78,319.59
GREENER, BARRY D	0.00	0.00	11,029.00	11,029.00
GRENHAM, KELLY	41,145.94	0.00	1,213.31	42,359.25
GREULICH, KATHLEEN F	2,977.42	0.00	0.00	2,977.42
GRIFFIN, KYLE M	49,744.76	6,685.04	32,343.45	88,773.25
GRIFFIN, PATRICK W	0.00	0.00	224.10	224.10
GRIFFIN, SANDRA L	11,803.22	0.00	57.75	11,860.97

GRIFFIN-MCCOURT, CAROL M	950.33	0.00	0.00	950.33
GRILLI, ANNE M	70,798.72	0.00	1,970.00	72,768.72
GRINAVIC, MARY A	110,595.04	0.00	1,703.08	112,298.12
GRODEN, JACQUELINE A	16,034.40	0.00	500.00	16,534.40
GROSSO, BARBARA T	8,427.28	0.00	300.00	8,727.28
GUEN, JENNIFER A	250.00	0.00	0.00	250.00
GUILD, MARY C	29,890.11	0.00	411.47	30,301.58
GULLEY, RYAN J	734.50	0.00	0.00	734.50
GUNNING, STEPHEN C	40.50	0.00	0.00	40.50
GUSTAFSON, SCOTT A	82,331.25	0.00	650.00	82,981.25
GUYETTE, SCOTT	25,544.93	0.00	0.00	25,544.93
HABIB, JOAN E	21,854.98	0.00	4,000.00	25,854.98
HACKETT, VANESSA L	49,762.51	0.00	1,239.00	51,001.51
HAGEN, MARY A	321.90	0.00	0.00	321.90
HAHN, WILLIAM R	103,125.22	0.00	1,710.00	104,835.22
HALFREY, MARC D	59,882.38	0.00	1,137.19	61,019.57
HALL, MARIA L	73,869.02	0.00	1,705.08	75,574.10
HAMBERGER, LARRY L	0.00	0.00	2,862.00	2,862.00
HAMIE, HOUDA	46,959.85	0.00	991.00	47,950.85
HAMILTON, S. JOHN	58,708.66	20,253.03	10,189.73	89,151.42
HAND, ANDREW E	81,215.56	0.00	0.00	81,215.56
HANDWERK, MEGAN K	770.00	0.00	0.00	770.00
HANLEY, CAMERON T	748.00	0.00	0.00	748.00
HANLON, JONATHAN P	14,870.80	0.00	840.00	15,710.80
HARKINS, CAROL A	45,030.06	0.00	2,004.20	47,034.26
HARMON, THERESA A	9,180.00	0.00	32.33	9,212.33
HARRINGTON, JOSEPH P	225.00	0.00	0.00	225.00
HARRINGTON, KRISTEN M	33,367.15	0.00	-450.00	32,917.15
HARRIS, MICHAEL J	1,080.00	0.00	0.00	1,080.00
HART, ELLEN	5,086.46	0.00	0.00	5,086.46
HART, ELLEN M	11,233.56	0.00	850.00	12,083.56
HART, THOMAS C	44,591.99	2,626.35	23,694.80	70,913.14
HASWELL, JILLIAN M	962.28	0.00	0.00	962.28
HASWELL, MARY C	26,906.75	0.00	2,867.39	29,774.14
HAUEISEN, KAREN E	26,980.80	0.00	506.98	27,487.78
HAUGH, ERIN M	210.00	0.00	0.00	210.00
HAWKINS, HEIDI V	48,997.61	0.00	4,534.07	53,531.68
HAYES, PATRICIA A	56,523.50	0.00	447.38	56,970.88
HAYES, TIMOTHY	64.00	0.00	0.00	64.00
HAYNES, ALLAN W	360.75	0.00	0.00	360.75
HAYNES, JOAN M	238.50	0.00	0.00	238.50
HAYWARD, SHANNON K	32,832.12	0.00	2,871.02	35,703.14
HAZELDINE, JACLYN B	58,934.32	10,807.12	20,774.40	90,515.84
HAZERJIAN, CAROL Z	8,820.00	0.00	0.00	8,820.00
HEAD, TIMOTHY	58,962.42	4,144.30	7,196.70	70,303.42
HEALEY, ANNE C	80,756.95	0.00	2,381.00	83,137.95
HEAVEY, ROBERT J	6,870.70	0.00	0.00	6,870.70
HEFFERNAN, EILEEN F	1,120.00	0.00	0.00	1,120.00
HEINOLD, DIANNE L	0.00	0.00	4,030.00	4,030.00
HENRI, NANCY E	27,374.71	0.00	2,399.23	29,773.94
HERRICK, EMILY A	57,196.81	0.00	399.00	57,595.81
HERSHEY, LANDIS	55,589.48	0.00	962.95	56,552.43
HIBBARD, RYAN J	4,560.00	0.00	0.00	4,560.00
HICKEY, EUGENE P	656.00	0.00	0.00	656.00
HIGGINS, KATHERINE E	13,345.09	0.00	81.55	13,426.64
HINCK, CLAUS F	58,647.96	0.00	4,691.00	63,338.96
HINDS, JAMES W	14,302.12	0.00	0.00	14,302.12
HINTON, HELEN	1,647.00	0.00	0.00	1,647.00
HINTON, JULIE	404.25	0.00	0.00	404.25

HINTON, MARY	2,011.50	0.00	0.00	2,011.50
HIRSCHFELD, JOANNE M	82,944.86	0.00	3,754.00	86,698.86
HIRSHOM, LAURA E	204.00	0.00	0.00	204.00
HIX, JENNIFER M	79,221.91	0.00	2,766.00	81,987.91
HOAG, CYNTHIA L	69.75	0.00	0.00	69.75
HOBSON, VINCENT C	58,947.50	0.00	0.00	58,947.50
HODGMAN, KRISTIN M	8,378.76	0.00	57.75	8,436.51
HOFF, CARL J	58,616.18	7,893.89	10,978.49	77,488.56
HOGAN, GILLIAN Q	52,212.68	0.00	3,385.00	55,597.68
HOLCOMB, LAURA M	79,221.91	0.00	2,381.00	81,602.91
HOLDEN, HERBERT H	304.00	0.00	0.00	304.00
HOLMES, JAMES RF	79,694.23	0.00	2,381.00	82,075.23
HOLMES, JOY	63.00	0.00	0.00	63.00
HOLZINGER, DONNA L	140.00	0.00	0.00	140.00
HOLZMAN, WILLIAM H	10,045.56	0.00	84.00	10,129.56
HOPE, KRISTIN B	537.90	0.00	0.00	537.90
HORNBROOK, LEIGH C	2,630.09	0.00	0.00	2,630.09
HORNSLETH, JENNIFER J	79,221.91	0.00	2,381.00	81,602.91
HORRIGAN, LILY A	250.00	0.00	0.00	250.00
HOUGH, PAUL A	88,686.38	0.00	67.61	88,753.99
HOUGH, STEVEN E	46,716.80	1,161.48	32.00	47,910.28
HOUSER, MARION D	1,750.00	0.00	0.00	1,750.00
HOWARD, HELEN	266.40	0.00	0.00	266.40
HOWELL, SARA M	46,959.85	0.00	1,738.04	48,697.89
HOYT, CHRISTOPHER J	149.11	0.00	0.00	149.11
HOYT, MARIA	11,504.67	0.00	0.00	11,504.67
HUCKLE, JACQUELINE M	0.00	0.00	480.00	480.00
HUGHES, CAROL A	17,474.20	0.00	30.99	17,505.19
HUGHES, ROBIN M	90,339.77	0.00	4,966.00	95,305.77
HUNTER, ANNMARIE	88,707.85	0.00	2,666.00	91,373.85
HUNTER, JOHN M	176.00	0.00	0.00	176.00
HURD, NANCY A	159.75	0.00	0.00	159.75
HURLEY, CAITLYN S	1,675.02	0.00	0.00	1,675.02
HURLEY, JAKE P	292.00	0.00	0.00	292.00
HURLEY, OLGA T	81.00	0.00	0.00	81.00
HURST, BYRON G	53,363.60	12,208.92	280.00	65,852.52
HUTCHINSON, KATHLEEN R	66,809.33	0.00	0.00	66,809.33
IDMAN, JOY D	48,885.03	0.00	0.00	48,885.03
IMBUSCH, STEPHEN C	124,028.12	0.00	5,016.42	129,044.54
IVATTS, CHERYL A	47,484.64	0.00	336.00	47,820.64
JACKMAN, CINDY L	50,353.76	14,343.39	0.00	64,697.15
JACKSON, RACHEL A	8,641.68	0.00	595.00	9,236.68
JACOBS, ANDREA M	8,147.30	0.00	500.00	8,647.30
JAGELSKI, MELLISSA A	350.00	0.00	0.00	350.00
JALETTE, LIANE M	71,848.14	0.00	500.32	72,348.46
JANKOWSKI, KRISTIN L	2,301.46	0.00	0.00	2,301.46
JANKOWSKI-BOLLINO, BARBARA F	72,663.43	0.00	2,736.00	75,399.43
JANOWICZ, LINDA A	8,067.60	0.00	500.00	8,567.60
JARRED, TAMMY	41,546.03	0.00	4,631.00	46,177.03
JDEY, NICOLE	7,420.00	0.00	704.01	8,124.01
JEAN, CHRISTOPHER D	81,997.67	0.00	2,530.00	84,527.67
JENKINS, DAVID G	8,737.34	0.00	992.35	9,729.69
JENKS, DAVID K	74,325.73	34,662.77	8,011.56	117,000.06
JENNINGS III, RICHARD P	53,263.60	14,760.27	640.00	68,663.87
JENNINGS, DOROTHY T	29,850.40	0.00	0.00	29,850.40
JENNINGS, ESTHER C	3,269.77	0.00	0.00	3,269.77
JEWELL, FRANK R	27,713.32	1,639.42	5,868.04	35,220.78
JINGOZIAN, ERICA C	234.00	0.00	0.00	234.00
JINGOZIAN, MARIA C	26,792.93	0.00	4,105.01	30,897.94

JOHNSON, EDWARD L	43,051.80	7,735.21	3,002.52	53,789.53
JOHNSON, JAMES A	109,042.75	0.00	2,500.00	111,542.75
JOHNSON, JOANN G	82,142.95	0.00	3,306.81	85,449.76
JONES-JOHNSON, KAREN D	30,075.47	0.00	1,399.44	31,474.91
JORDAN, DEBORAH A	84,207.17	0.00	5,373.00	89,580.17
JOSIE, ANN C	38,732.00	6,746.06	2,206.04	47,684.10
JOYCE, JEANNINE P	88,707.85	0.00	5,470.00	94,177.85
JOYCE, SHERRY L	36,640.45	612.85	0.00	37,253.30
KAHALY, SHEILA P	7,143.38	0.00	300.00	7,443.38
KAIJA, DOROTHY Q	140.00	0.00	0.00	140.00
KAIZER, KIA M	3,997.22	0.00	0.00	3,997.22
KAKAS, NICOLE A	58,634.25	0.00	0.00	58,634.25
KALAFARSKI, CHRISTINA	84,207.17	0.00	4,225.00	88,432.17
KAMPHAUS, BETH I	275.00	0.00	0.00	275.00
KAMPPER, BENJAMIN T	59,853.22	0.00	971.62	60,824.84
KANE, DEBRA E	10,250.68	0.00	675.00	10,925.68
KAY, LAURA R	84,207.17	0.00	4,755.33	88,962.50
KEANEY, LAUREN M	490.00	0.00	361.26	851.26
KEARNEY, ERIN C	0.00	0.00	5,088.00	5,088.00
KEARNS-MARTORANO, HELEN J	80,137.75	0.00	4,651.66	84,789.41
KEATING, BARBARA J	54,295.14	0.00	487.00	54,782.14
KEEFE, DANIELLE M	9,913.37	0.00	57.75	9,971.12
KEEMAN, KIMBERLY	3,149.93	0.00	0.00	3,149.93
KEHOE, DAVID J	74,225.73	27,427.99	11,331.11	112,984.83
KEHOE, GINA	15,858.60	0.00	453.98	16,312.58
KELLEHER, LAURA L	80,756.95	0.00	2,381.00	83,137.95
KELLEHER, RICHARD M	58,855.66	10,636.21	7,281.56	76,773.43
KELLER, ANNE E	49,772.62	0.00	366.69	50,139.31
KELLEY, AICHA M	36,960.90	16.16	0.00	36,977.06
KELLEY, APRIL L	86,057.07	0.00	2,530.00	88,587.07
KELLEY, CHRISTIAN T	3,331.55	0.00	0.00	3,331.55
KELLEY, HOPE O	300.00	0.00	0.00	300.00
KELLEY, JANE M	70,371.00	0.00	742.00	71,113.00
KELLEY, MADISON	270.00	0.00	0.00	270.00
KELLEY, NATHANIEL P	1,436.00	0.00	0.00	1,436.00
KELLIHER, ELINOR A	184.50	0.00	0.00	184.50
KELLY, CAROLYN T	75,209.19	0.00	2,855.81	78,065.00
KELLY, JANICE C	24,414.57	0.00	313.84	24,728.41
KELLY, MEGHAN M	48,217.52	0.00	22.81	48,240.33
KENNEDY, SUSAN	4,069.80	0.00	0.00	4,069.80
KENNEY, JEAN E	130,947.24	0.00	3,041.68	133,988.92
KENT, SUZANNE S	1,386.00	0.00	0.00	1,386.00
KEOUGH, JOSEPH	280.00	0.00	0.00	280.00
KEOUGH, MEGAN E	2,568.24	0.00	0.00	2,568.24
KERR, LAURA M	56,461.45	0.00	2,808.33	59,269.78
KIAMI, BECKI N	9,431.65	0.00	1,294.08	10,725.73
KICKHAM, LAURA D	56,461.45	0.00	1,454.50	57,915.95
KIESSLING, CAROLINE	266.40	0.00	0.00	266.40
KIESSLING, EDWARD K	421.80	0.00	0.00	421.80
KIEWLICZ, ANDREW T	55,341.09	8,257.73	30,860.96	94,459.78
KILLEEN, NANCY A	46,959.85	0.00	1,349.81	48,309.66
KILROY, KYLE A	2,399.08	0.00	0.00	2,399.08
KILROY, ROBERT	58,343.74	25,284.28	24,929.35	108,557.37
KIM, RICHARD B	72,411.79	0.00	2,792.00	75,203.79
KIMBALL, ALEXANDRA E	3,445.55	0.00	0.00	3,445.55
KINCAID, DIANNE M	76,222.63	0.00	1,805.03	78,027.66
KING, ALBERT T	55,183.43	22,947.95	12,358.87	90,490.25
KING, JESSICA C	54.00	0.00	0.00	54.00
KING, JOHN J	540.00	0.00	0.00	540.00

KING, KATHRYN E	361.00	0.00	0.00	361.00
KING, MARGERY L	81,714.30	0.00	2,737.00	84,451.30
KING, MARY T	11,248.92	0.00	957.80	12,206.72
KING, STEVEN W	256.56	0.00	0.00	256.56
KING, SUMMER	380.00	0.00	0.00	380.00
KIRBY, DEBORAH A	24,167.51	320.27	0.00	24,487.78
KIRK, ALYSSA M	60,352.57	0.00	0.00	60,352.57
KIVI, PHYLLIS D	166.50	0.00	0.00	166.50
KIVI, WILLIAM	166.50	0.00	0.00	166.50
KLEMPA, DONNA M	6,440.00	0.00	0.00	6,440.00
KLINE, NANCY D	81,435.81	0.00	6,077.00	87,512.81
KLOTZBEECHER, ALYSSA M	250.00	0.00	0.00	250.00
KNAUS, JOSEPH P	740.00	0.00	0.00	740.00
KNIGHT, ROBERT J	40,158.34	8,609.15	1,973.38	50,740.87
KNOTH, KAREN C	9,274.56	0.00	675.00	9,949.56
KOENIG, SCOTT F	58,987.28	13,750.79	8,516.00	81,254.07
KOLODZINSKI, PAUL E	2,940.00	0.00	0.00	2,940.00
KUJAWSKI, DAVID J	69,344.04	0.00	1,452.13	70,796.17
KUNG, CAMERON A	3,195.00	0.00	0.00	3,195.00
KUPFERSCHMID, ANNE B	280.00	0.00	0.00	280.00
KUPFERSCHMID, RACHEL L	810.00	0.00	0.00	810.00
KUZNEZOV, JENNIFER M	462.00	0.00	0.00	462.00
KUZNEZOV, KRISTEN	0.00	0.00	1,352.00	1,352.00
KUZNEZOV, PATRICIA D	88,707.85	0.00	4,376.00	93,083.85
KUZNEZOV, SHEVON	924.00	0.00	0.00	924.00
KUZNEZOV, SHEVON E	64,507.21	0.00	216.15	64,723.36
LAGOA, PAUL J	58,312.28	21,998.91	24,180.74	104,491.93
LAI, JOSEPH C	2,616.84	0.00	0.00	2,616.84
LAMBERT, MARGARET A	220.00	0.00	0.00	220.00
LAMBERT, MARIE C	8,131.03	0.00	500.00	8,631.03
LAMONICA, PAULA J	3,833.17	0.00	50.00	3,883.17
LAMPERTI, MAUREEN C	559.48	0.00	0.00	559.48
LANAHAN, MOLLY R	220.00	0.00	0.00	220.00
LANCASTER, ADRIA	63,997.88	0.00	668.00	64,665.88
LANE, GERARD R	982.16	0.00	0.00	982.16
LANGLEY, KRISTA M	585.70	0.00	0.00	585.70
LARACY, MICHAEL K	104,051.41	0.00	0.00	104,051.41
LARKIN, BRIAN P	74,198.47	0.00	2,296.00	76,494.47
LASALVIA, DAVID J	274.50	0.00	0.00	274.50
LAVALLEE, PATRICIA	80,182.46	0.00	3,150.78	83,333.24
LAVANCHY, JACK M	72.00	0.00	0.00	72.00
LAVANCHY, MATTHEW J	1,100.00	0.00	0.00	1,100.00
LAZZARO, JANE M	26,656.91	0.00	0.00	26,656.91
LEAHY, CARLA J	55,516.00	18,552.19	1,706.08	75,774.27
LEARY, CASEY B	14,301.20	0.00	0.00	14,301.20
LEBLANC, ERIN T	170.00	0.00	0.00	170.00
LEBLANC, ROBERT	95,516.50	0.00	1,200.00	96,716.50
LEDERMAN, DIANA W	48,945.08	0.00	0.00	48,945.08
LEDERMAN, ROBERT	1,476.00	0.00	0.00	1,476.00
LEE JR, JOHN	24,651.90	0.00	0.00	24,651.90
LEE, NATALIE J	220.22	0.00	0.00	220.22
LEIGH, MEGAN A	51,577.15	0.00	592.33	52,169.48
LEITZ, EDWARD J	74,708.23	0.00	805.00	75,513.23
LELAND, FRED T	96,688.25	0.00	43,078.01	139,766.26
LEMIEUX, SANDRA L	16,787.41	0.00	4,114.84	20,902.25
LEONARD, DARLENE M	42,274.05	1,168.00	0.00	43,442.05
LERNER, SHERYL A	84,207.17	0.00	2,874.66	87,081.83
LESTAN, WAYNE E	736.00	0.00	0.00	736.00
LEVENSON, ROSEMARIE M	363.47	0.00	0.00	363.47

LEVITAN, CAROLYN S	67,435.90	0.00	826.00	68,261.90
LIA, MAURA M	53,955.89	0.00	1,290.97	55,246.86
LIGHTBODY, JOHN	756.06	458.73	0.00	1,214.79
LINCOLN, GRACE	2,345.66	0.00	0.00	2,345.66
LIND, WALTER S	34,085.22	0.00	-45.48	34,039.74
LINDEN, LISA M	84,679.49	0.00	2,530.00	87,209.49
LINDH, DAVID K	1,974.88	0.00	0.00	1,974.88
LINDH, MARGARET E	23,871.12	0.00	465.79	24,336.91
LINES, PATRICIA M	1,920.00	0.00	343.00	2,263.00
LIPSETT, RICHARD W	55,421.68	7,593.23	240.00	63,254.91
LOFLIN, EMILY S	58,966.57	0.00	1,218.00	60,184.57
LOOMIS, LESLIE	36,415.62	0.00	0.00	36,415.62
LOPES, DONNA A	15,469.09	21.00	196.00	15,686.09
LOTSBOM, CAROLYN J	3,850.00	0.00	0.00	3,850.00
LOTSBOM, CHRISTOPHER D	920.00	0.00	0.00	920.00
LOUGHLIN, EMILY W	49,002.64	0.00	1,132.00	50,134.64
LUCAS, VALERIE L	46,959.85	0.00	991.00	47,950.85
LUCIANO, LISA M	145.53	0.00	0.00	145.53
LUONG, EMILY J	588.00	0.00	0.00	588.00
LYDON, SIOBHAN G	260.00	0.00	0.00	260.00
LYNCH, AMY D	96.21	0.00	0.00	96.21
LYNCH, DIANE E	21,410.80	0.00	0.00	21,410.80
LYNCH, GRACE M	2,720.00	0.00	0.00	2,720.00
LYNCH, KERRI	41,439.63	0.00	51.00	41,490.63
LYNCH, LINCOLN D	156,416.72	0.00	10,546.92	166,963.64
LYNCH, STEVEN R	81,714.30	0.00	2,457.00	84,171.30
LYONS, CHARLES P	46,456.48	4,421.55	152.00	51,030.03
LYONS, JACLYN J	2,743.51	0.00	0.00	2,743.51
LYONS, KATHLEEN M	93,298.95	0.00	2,549.00	95,847.95
MACCINI PAVLOFF, LYNDA A	85,742.21	0.00	9,414.29	95,156.50
MACCONNELL, PATRICIA A	59,750.20	193.63	0.00	59,943.83
MACDONALD, MARIE J	207.00	0.00	0.00	207.00
MACKENZIE, CHRISTOPHER M	69,025.53	2,398.30	18,889.03	90,312.86
MACKENZIE, JOANNE P	153.00	0.00	0.00	153.00
MACKENZIE, MARGARET M	13,435.63	0.00	0.00	13,435.63
MACKIEWICZ, ANNE L	840.00	0.00	0.00	840.00
MACKINNON, JULIE A	1,518.00	0.00	0.00	1,518.00
MACLACHLAN, NAIFEE	750.00	0.00	0.00	750.00
MACLELLAN, KARA	218.00	0.00	0.00	218.00
MACOMBER, LAUREN E	32,785.72	2,363.21	0.00	35,148.93
MACRINA, ANDREA L	72,353.39	0.00	20,829.77	93,183.16
MADDEN, CATHY	7,986.34	0.00	0.00	7,986.34
MADDEN, CATHY M	1,906.00	0.00	0.00	1,906.00
MADDEN, WILLIAM A	58,887.28	17,518.87	20,368.71	96,774.86
MADGE, JOHANNA L	72,663.43	0.00	2,184.00	74,847.43
MAGGIO, MELISSA L	8,319.60	0.00	57.75	8,377.35
MAHONEY, KEVIN R	58,908.66	3,781.01	7,196.70	69,886.37
MAIMONE, DEBORAH A	27,541.32	276.89	0.00	27,818.21
MALFY, KATHLEEN A	11,915.24	0.00	500.00	12,415.24
MALFY, LISA A	10,150.34	0.00	0.00	10,150.34
MALIAKAL, RAPHAEL	350.00	0.00	0.00	350.00
MALONE, CAROLINE M	280.00	0.00	0.00	280.00
MALONE, GIA M	350.00	0.00	0.00	350.00
MALONE, KERRIE A	0.00	0.00	0.00	0.00
MALONEY, GAIL E	4,900.00	0.00	0.00	4,900.00
MANDEVILLE, SUSAN H	15,551.96	0.00	561.43	16,113.39
MANELA, KATHRYN K	26,948.08	0.00	1,268.01	28,216.09
MANGANELLO, ALBERT	58,838.02	12,181.08	29,815.79	100,834.89
MANGANO, NICOLE C	1,579.67	0.00	0.00	1,579.67

MANGANO, SUSAN S	19,657.28	0.00	213.04	19,870.32
MANNINEN, JAMES	392.65	0.00	0.00	392.65
MANNING, LINDA A	2,294.26	0.00	0.00	2,294.26
MANSEN, MICHAEL P	51,149.66	14,169.74	368.00	65,687.40
MANSEN, PAUL K	59,311.68	22,269.82	456.00	82,037.50
MANSON, SCOTT	53,252.28	14,289.01	0.00	67,541.29
MANTY, SUSAN M	15,660.68	0.00	0.00	15,660.68
MARAGHY, SUSAN M	26,344.80	0.00	2,182.08	28,526.88
MARCHAND, MELISSA A	77,377.58	0.00	1,113.00	78,490.58
MARINELLI, M.Z.	36,956.00	0.00	311.40	37,267.40
MAROUN, VICTORIA	1,466.75	0.00	0.00	1,466.75
MARRERO, EMELINDA	1,280.16	0.00	0.00	1,280.16
MARTIN, AVA M	11,506.82	0.00	0.00	11,506.82
MARTIN, CAMERON	80.00	0.00	0.00	80.00
MARTIN, JULIE E	34,395.54	0.00	1,228.00	35,623.54
MASALSKY, ELIZABETH J	30,149.23	187.02	0.00	30,336.25
MASSARELLI, EMILY A	1,347.96	0.00	0.00	1,347.96
MASSARELLI, PAULA A	12,358.31	0.00	631.43	12,989.74
MASSICOTTE, KAREN A	62,125.39	0.00	1,088.00	63,213.39
MASTERSON, DANIEL A	1,930.00	0.00	0.00	1,930.00
MASTERSON, JEAN M	224.02	0.00	0.00	224.02
MASTERSON, JILL E	23,802.68	0.00	0.00	23,802.68
MATHERSON, BROOKE C	330.00	0.00	0.00	330.00
MATTSON, JEFFREY A	43,638.91	6,150.24	2,724.16	52,513.31
MATTSON, RICHARD E	96,688.25	0.00	124.00	96,812.25
MAW, DEBORAH A	9,368.40	0.00	64.17	9,432.57
MAYER, GREGORY S	79,990.23	0.00	3,285.00	83,275.23
MCADAMS, LISA S	37,062.70	0.00	198.90	37,261.60
MCBRINE, ELIZABETH A	0.00	0.00	0.00	0.00
MCBRINE, JUDY A	88,707.85	0.00	2,778.00	91,485.85
MCCABE, DAVID W	5,089.25	0.00	0.00	5,089.25
MCCABE, JANICE E	11,403.72	0.00	500.00	11,903.72
MCCALL, PHILIP F	60,658.00	21,559.77	472.00	82,689.77
MCCARTHY, RICHARD	41,254.88	8,732.89	10,025.76	60,013.53
MCCARTHY, RYAN J	204.00	0.00	0.00	204.00
MCCARTHY, SEAN R	1,308.50	0.00	0.00	1,308.50
MCCARTHY, SHARON M	789.00	0.00	168.00	957.00
MCCARTHY, WILLIAM J	1,008.00	0.00	0.00	1,008.00
MCCORMACK, NEAL R	39,735.60	6,022.49	2,310.84	48,068.93
MCCULLOUGH, CATHERINE E	30,166.62	0.00	2,195.00	32,361.62
MCDAVITT, LAWRENCE W	60,858.01	9,205.87	392.00	70,455.88
MCDERMOTT, JENNA M	602.00	0.00	0.00	602.00
MCDONAGH, MARTIN S	70,266.98	27,631.29	78,015.13	175,913.40
MCDONALD, DEBRA A	5,287.42	0.00	0.00	5,287.42
MCDONALD, KATHLEEN T	53,955.89	0.00	0.00	53,955.89
MCDONNELL, THOMAS F	86,312.43	0.00	3,800.10	90,112.53
MCDONOUGH, CAMERON B	2,396.66	0.00	0.00	2,396.66
MCDONOUGH, CAROLYN J	60,689.55	0.00	1,396.00	62,085.55
MCDONOUGH, COLIN J	4,207.95	0.00	0.00	4,207.95
MCELANEY, TAMMIE L	49,012.87	0.00	198.00	49,210.87
MCGILVRAY, HEIDI L	86,208.61	0.00	3,228.96	89,437.57
MCGRATH, JOHN J	26,192.70	506.25	90.00	26,788.95
MCGRATH, MARY E	19,447.89	0.00	0.00	19,447.89
MCHUGH, ALYSON E	2,954.00	0.00	168.00	3,122.00
MCHUGH, CLAIRE E	88,707.85	0.00	2,694.00	91,401.85
MCINNIS, ALEXANDRA C	225.00	0.00	0.00	225.00
MCKEE, WILLA-ANN	88,707.85	0.00	2,666.00	91,373.85
MCKELLIGAN, COLIN J	16,933.72	0.00	1,461.48	18,395.20
MCKELLIGAN, LINDA S	112,937.10	0.00	3,043.92	115,981.02

MCKENNA, KELLY A	7,205.04	0.00	500.00	7,705.04
MCKENZIE, DANIEL R	1,710.00	0.00	0.00	1,710.00
MCKERNAN, REBECCA W	32,050.24	0.00	95.08	32,145.32
MCKINNEY, NORMA K	19,543.06	0.00	2,252.04	21,795.10
MCLAUGHLIN, CHARLES J	2,989.02	0.00	0.00	2,989.02
MCLELLAN, LAUREN E	13,496.81	0.00	0.00	13,496.81
MCMACKIN, JANE	126.00	0.00	0.00	126.00
MCMAHAN, BETTEANNE E	84,207.17	0.00	3,342.00	87,549.17
MCMANUS, EMILY M	378.00	0.00	0.00	378.00
MCMENIMEN, KERRY L	66,402.00	0.00	6,329.32	72,731.32
MCMILLAN, DOUGLAS A	2,035.00	15.00	0.00	2,050.00
MCMILLAN, HEATHER L	67,435.90	0.00	616.00	68,051.90
MCPHEE, CHRISTOPHER P	630.00	0.00	0.00	630.00
MCSHARRY, KATHLEEN A	26,482.49	0.00	65.77	26,548.26
MCSWEENEY, CELESTE M	90,557.75	0.00	2,688.81	93,246.56
MCTIGHE, JOHN M	51,491.20	258.51	8.00	51,757.71
MCWEENEY, ERIN M	117.00	0.00	0.00	117.00
MEANEY, KATHLEEN K	280.00	0.00	0.00	280.00
MEE, JOHN H	93,537.50	0.00	0.00	93,537.50
MEEGAN, RACHEL A	6,377.27	0.00	675.00	7,052.27
MELLO, CHARLENE L	14,585.82	0.00	42.23	14,628.05
MENNO, SUSAN M	26,098.75	0.00	65.77	26,164.52
MENYO, LINDA M	56,107.91	0.00	0.00	56,107.91
MERCANDETTI, STEPHANIE A	78,563.35	0.00	0.00	78,563.35
MERCIER, EDWARD C	1,053.50	0.00	0.00	1,053.50
MEREDITH, KYLE P	7,219.11	0.00	0.00	7,219.11
MICALE, JOANNE C	13,147.35	0.00	756.00	13,903.35
MILLER, FAYE L	1,736.00	0.00	0.00	1,736.00
MILLER-ANELLO, WENDY	1,540.00	0.00	0.00	1,540.00
MILLIGAN, ELIZABETH A	88,707.85	0.00	4,248.00	92,955.85
MILLO, VIRGINIA	750.00	0.00	0.00	750.00
MILNE, KATHLEEN D	83,564.20	0.00	4,289.00	87,853.20
MILNE, LEAH A	67,978.54	0.00	32.33	68,010.87
MITCHELL, WILLIAM E	0.00	0.00	2,862.00	2,862.00
MOISE, JEAN E	25,974.05	0.00	0.00	25,974.05
MONAHAN, MICHELLE	540.00	0.00	0.00	540.00
MONAHAN, NANCY E	497.97	0.00	0.00	497.97
MONIZ, SUSAN C	43,953.46	0.00	1,265.00	45,218.46
MOORE, CAROL M	65,581.75	0.00	541.67	66,123.42
MOORE, REBECCA M	0.00	0.00	1,511.50	1,511.50
MORALES-MCCANN, MARIANNE M	40,430.22	0.00	998.00	41,428.22
MORANDI, THOMAS J	58,969.94	26,752.77	9,762.98	95,485.69
MORGAN, MICHAEL F	54,078.92	0.00	9,661.32	63,740.24
MORGANELLI, CARMINE	960.10	0.00	0.00	960.10
MORIARTY, CARLY-JANE	44,667.76	12,376.98	0.00	57,044.74
MORIARTY, PATRICK D	51,857.88	2,945.34	30,892.02	85,695.24
MORICEAU, VALERIE P	4,060.00	0.00	0.00	4,060.00
MORLEY, JILLIAN D	229.50	0.00	0.00	229.50
MORRELL, JENNIFER F	79,221.91	0.00	6,855.95	86,077.86
MORRIS, ALLISON	655.89	0.00	0.00	655.89
MORRIS, THOMAS D	60,029.81	0.00	5,726.02	65,755.83
MORRISSEY, KEVIN	48,894.57	17,933.31	9,000.14	75,828.02
MORSE, KRISTEN	79,221.91	0.00	2,381.00	81,602.91
MORTALI, KATHLEEN	35,354.80	0.00	840.30	36,195.10
MORTALI, MARY T	67,699.19	0.00	0.00	67,699.19
MORTALI, MITCHELL P	24,652.02	0.00	4,643.11	29,295.13
MOSER, JULIE	580.00	0.00	0.00	580.00
MOSES, JAMES	59,140.93	18,111.71	12,129.75	89,382.39
MOTYKA, MIKAELA L	24,017.78	0.00	2,033.99	26,051.77

MULLANEY, DANIEL R	83,249.34	0.00	5,407.33	88,656.67
MULLEN, DANIEL L	1,132.00	0.00	0.00	1,132.00
MULLEN, ELIZABETH A	7,280.00	0.00	0.00	7,280.00
MULLIGAN, RACHEL A	120.00	0.00	0.00	120.00
MUNOZ-BENNETT, ADRIAN A	80,300.84	0.00	0.00	80,300.84
MUNOZ-BENNETT, LINDA F	77,477.16	0.00	3,288.88	80,766.04
MURPHY, AMANDA J	26,687.76	0.00	65.77	26,753.53
MURPHY, DIANE E	7,459.52	0.00	500.00	7,959.52
MURPHY, FIONA C	5,370.00	0.00	0.00	5,370.00
MURPHY, HEATHER M	330.00	0.00	0.00	330.00
MURPHY, LISA A	6,550.80	0.00	300.00	6,850.80
MURPHY, MARIANNE	84,799.27	0.00	7,469.00	92,268.27
MURPHY, MEGHAN M	266.00	0.00	0.00	266.00
MURPHY, ROBERT T	74,513.33	0.00	7,614.60	82,127.93
MURPHY, SUSAN	80,756.95	0.00	2,493.00	83,249.95
MURPHY, SUSANNE	7,869.50	0.00	0.00	7,869.50
MURPHY, TARA M	18,149.57	0.00	64.49	18,214.06
MURRAY, COLIN M	1,128.00	0.00	0.00	1,128.00
MURRAY, NOLAN P	1,509.25	0.00	0.00	1,509.25
NADEAU, SUZANNE R	20,694.60	0.00	198.41	20,893.01
NAFF, JOHN G	18,419.31	0.00	0.00	18,419.31
NAGLE, LUCINA	19,433.36	0.00	28.32	19,461.68
NAISMITH, DREW C	342.00	0.00	0.00	342.00
NAISMITH, LORI L	75,942.12	0.00	3,446.00	79,388.12
NARYSHKOVA, IRINA	38,704.30	0.00	0.00	38,704.30
NATHAN, DANIELLE L	88,707.85	0.00	2,666.00	91,373.85
NEE, DAWN M	63.00	0.00	0.00	63.00
NEE, ERIN K	2,858.55	0.00	0.00	2,858.55
NEE, HOLLY L	3,710.00	0.00	0.00	3,710.00
NELLIGAN, ERIN M	300.00	0.00	0.00	300.00
NELSON, MICHAEL S	87,929.44	0.00	2,749.05	90,678.49
NETHERCOTE, LUCILLE F	67,978.54	0.00	280.00	68,258.54
NEUBAUER, JOHN J	61,593.41	0.00	551.33	62,144.74
NEVIN, CRAIG R	24.00	0.00	0.00	24.00
NEWMAN, ELLEN M	76,953.24	0.00	2,521.00	79,474.24
NEWMAN, HEIDI S	31,665.48	0.00	0.00	31,665.48
NEWMAN, JAMES P	85.00	0.00	0.00	85.00
NEWMAN, SUSAN S	20,255.74	0.00	196.00	20,451.74
NEWSOME, LISA D	0.00	0.00	421.16	421.16
NICHOLSON, BRIDGET	759.00	0.00	0.00	759.00
NIXON, GAIL	66,343.05	0.00	0.00	66,343.05
NIXON, PHYLLIS J	108.00	0.00	0.00	108.00
NIZIAK, BRADLEY	1,386.00	0.00	0.00	1,386.00
NIZIAK, BRADLEY J	357.00	0.00	0.00	357.00
NODA, YASUKO	11,100.10	0.00	500.00	11,600.10
NOLAN, SUSAN M	1,202.85	0.00	0.00	1,202.85
NOONAN, MEAGHAN E	46,959.85	0.00	3,520.39	50,480.24
NORBERG, HOLLY	265.00	0.00	0.00	265.00
NORTON, BONNIE L	2,835.00	0.00	0.00	2,835.00
NORTON, CHAD	57,935.00	0.00	0.00	57,935.00
NORTON, EDWARD J	53,730.28	8,854.06	0.00	62,584.34
NOTTEBART, COURTNEY F	58,842.04	0.00	8,700.32	67,542.36
NUGENT, SEAN P	20,512.00	0.00	2,828.54	23,340.54
NUNES, AUDREY	736.00	0.00	0.00	736.00
NUNES, AUDREY E	235.88	0.00	0.00	235.88
NUNES, HARRY A	234.00	0.00	0.00	234.00
OBERACKER, BRIAN W	60,336.39	0.00	7,987.00	68,323.39
OBERLANDER, JENNIFER C	280.00	0.00	0.00	280.00
O'BRIEN, AMY S	25,818.05	0.00	1,176.43	26,994.48

O'BRIEN, DANIEL W	3,150.00	0.00	0.00	3,150.00
O'BRIEN, MORGAN R	248.00	0.00	0.00	248.00
O'BRIEN, OLIVIA R	532.00	0.00	0.00	532.00
O'BRIEN, ROBERT E	121,512.00	0.00	0.00	121,512.00
O'BRIEN, ROBIN G	39,610.85	0.00	1,190.50	40,801.35
O'CONNELL, JAMES	68,217.44	26,599.21	23,096.59	117,913.24
O'CONNELL, KARA A	45,503.33	0.00	2,557.00	48,060.33
O'CONNELL, SEAN T	3,040.00	0.00	0.00	3,040.00
O'CONNELL, WILLIAM	16,800.00	0.00	0.00	16,800.00
O'CONNELL, WILLIAM B	0.00	0.00	5,303.00	5,303.00
O'CONNOR, FIONA C	41,546.03	0.00	1,465.00	43,011.03
O'CONNOR-ZANELLO, MAUREEN A	52,530.76	0.00	1,050.77	53,581.53
O'DRISCOLL, CHERYL A	32,583.80	435.00	0.00	33,018.80
O'FARRELL, PETER E	7,573.44	0.00	0.00	7,573.44
O'HARA, ALISON E	81,840.13	0.00	3,092.00	84,932.13
O'LEARY, HANNA C	279.00	0.00	0.00	279.00
O'LEARY, JOHN P	56,830.19	0.00	4,154.52	60,984.71
O'LEARY, KEVIN T	856.00	0.00	0.00	856.00
O'LEARY, KRISTEN E	2,011.10	0.00	0.00	2,011.10
O'LEARY, LOUISE B	1,960.00	0.00	0.00	1,960.00
OLIVEIRA, KIM	1,452.00	0.00	0.00	1,452.00
OLIVEIRA, KIM O	83,564.20	0.00	2,840.00	86,404.20
OLSEN, LUCIA M	59,211.39	0.00	1,373.00	60,584.39
OLSON, ELIZABETH C	19,363.41	153.46	0.00	19,516.87
OLSON, SARA J	268.36	0.00	0.00	268.36
O'MALLEY, ANNE J	5,014.66	0.00	0.00	5,014.66
O'MALLEY, MARYELLEN	79,798.15	0.00	11,784.01	91,582.16
O'MALLEY, WILLIAM T	86,808.62	0.00	2,666.00	89,474.62
O'MEARA, PAMELA	24,164.88	0.00	152.75	24,317.63
O'NEIL, CHARLES T	1,120.00	0.00	0.00	1,120.00
O'NEILL, KAREN E	88,707.85	0.00	2,666.00	91,373.85
ORAM, AMY C	80,756.95	0.00	2,605.00	83,361.95
ORLANDO, ELIZABETH A	130.00	0.00	0.00	130.00
OSBORNE, LISA D	90,557.75	0.00	10,914.68	101,472.43
OSER, MADISON L	347.00	0.00	0.00	347.00
O'TOOLE, AMY S	752.50	0.00	0.00	752.50
O'TOOLE, PATRICK J	85,594.61	0.00	6,249.06	91,843.67
O'TOOLE, SUSAN R	89,180.17	0.00	3,441.00	92,621.17
OUELLETTE, BRITTANY A	5,395.93	0.00	0.00	5,395.93
OXLEY, MARY K	25,996.37	0.00	960.77	26,957.14
PACE, ALLISON	14,301.20	0.00	0.00	14,301.20
PACELLI, DEVIN J	0.00	0.00	5,088.00	5,088.00
PADELL, SEAN P	280.00	0.00	0.00	280.00
PAINTEN, ANDIE E	92.00	0.00	0.00	92.00
PAINTEN, FRANCINE M	34,946.37	0.00	200.00	35,146.37
PALERMINO, PAUL A	140.00	0.00	0.00	140.00
PALMIERI, ARMANDO	229.50	0.00	0.00	229.50
PANOS, KATHY	64,352.41	0.00	646.48	64,998.89
PARLON, CAITLIN E	540.00	0.00	0.00	540.00
PARLON, LUKE J	57,060.25	13,041.94	39,909.17	110,011.36
PARLON, THOMAS G	10,035.20	1,384.32	733.60	12,153.12
PASSEGGIO, DAVID	86,208.61	0.00	10,489.68	96,698.29
PATTERSON, STEVEN W	0.00	0.00	3,604.00	3,604.00
PAUL, MARLENE	700.00	0.00	0.00	700.00
PAYNE, LESLIE J	2,104.83	0.00	0.00	2,104.83
PEARSON, SCOTT M	46,716.80	1,489.56	2,092.60	50,298.96
PECKINPAUGH, PAMELA H	84,207.17	0.00	2,530.00	86,737.17
PEEBLES, ALLAN G	53,807.44	2,773.21	296.00	56,876.65
PEEBLES, PATRICIA	3,727.33	0.00	0.00	3,727.33

PELICK, BETH M	5,030.53	0.00	0.00	5,030.53
PELLETIER, LYNNE M	64,649.72	0.00	32.33	64,682.05
PELLOWE, ANN E	60,925.62	0.00	1,767.00	62,692.62
PELZMAN, LILLY P	50,125.05	0.00	7,909.32	58,034.37
PEMBER, CHERYL A	56,866.30	187.26	0.00	57,053.56
PENZA, JEANETTE A	103.50	0.00	0.00	103.50
PENZA, NATALI J	750.00	0.00	0.00	750.00
PEPIN, KATHLEEN S	22,541.66	0.00	500.00	23,041.66
PERCIACCANTE, THOMAS	7,377.71	2,196.70	0.00	9,574.41
PERCIACCANTE, THOMAS J	82,981.25	0.00	0.00	82,981.25
PERRON, MICHELLE V	84,207.17	0.00	6,750.00	90,957.17
PETERSON, BETH S	140.00	0.00	0.00	140.00
PETERSON, KATHLEEN A	74,739.65	0.00	673.50	75,413.15
PETROSH, ORYSIA O	27,328.22	0.00	2,241.87	29,570.09
PHINNEY, CAROLYN S	46,959.85	0.00	991.00	47,950.85
PHINNEY, EILEEN C	27,424.82	138.96	0.00	27,563.78
PIAZZA, DIANE M	22,986.26	0.00	0.00	22,986.26
PIERCE, AMANDA K	49,501.03	0.00	2,491.20	51,992.23
PIERCE, ELIZABETH M	79,221.91	0.00	3,353.56	82,575.47
PIERSIAK, ELAINE M	2,315.30	0.00	0.00	2,315.30
PINTO, TAMMY L	16,941.60	0.00	141.18	17,082.78
PISCITELLI, DENISE M	24,422.48	0.00	2,647.68	27,070.16
PITMAN, KERRY L	70.00	0.00	0.00	70.00
PLANK, GAIL L	77,145.27	0.00	15,802.00	92,947.27
PLUGIS, EMILY	124.00	0.00	0.00	124.00
POELAERT, CAROL L	87,129.65	0.00	2,666.00	89,795.65
POIRIER, AUSTIN W	470.00	0.00	0.00	470.00
POIRIER, KIMBERLY J	7,273.89	0.00	0.00	7,273.89
POLO, GERRI E	81,071.81	0.00	3,151.00	84,222.81
POMER, COURTNEY L	3,986.72	638.83	0.00	4,625.55
POMER, SAMANTHA C	3,711.28	0.00	0.00	3,711.28
POPP, DARYL W	74,198.47	0.00	2,856.00	77,054.47
PORACK, NATHAN J	80.00	0.00	0.00	80.00
PORTANOVA, SUSAN M	5,086.46	0.00	0.00	5,086.46
POTASH, SHERRILL A	58,130.66	0.00	2,584.35	60,715.01
POTSIS, CHRISTINE	87,129.65	0.00	3,582.60	90,712.25
POWER, MICHAEL F	8,680.00	0.00	0.00	8,680.00
POWERS, ELLEN M	420.00	0.00	0.00	420.00
POWERS, WILLIAM J	80,756.95	0.00	2,741.00	83,497.95
POZNICK, LAURA A	26,622.98	0.00	1,117.98	27,740.96
PREIBIS, WALTER R	24,224.65	0.00	0.00	24,224.65
PRESCOTT, KIM M	4,649.62	0.00	0.00	4,649.62
PRESTON, PETER W	0.00	0.00	2,465.10	2,465.10
PRETTI, JOANNE K	85,594.61	0.00	4,666.00	90,260.61
PRINDALL, SUSAN Y	86,066.93	0.00	6,719.28	92,786.21
PRIOVOLOS, SPIRO J	140.00	0.00	0.00	140.00
PRUDHOMME, DEBRA R	74,708.23	0.00	701.00	75,409.23
PYNE, DAVID A	58,987.72	1,872.92	7,196.70	68,057.34
QUANN, NANCY M	26,131.27	0.00	60.20	26,191.47
QUIGLEY, CHARLES F	82,681.25	0.00	0.00	82,681.25
QUINLAN, MAUREEN C	665.47	0.00	0.00	665.47
QUINLAN, PATRICIA A	45,293.06	0.00	518.70	45,811.76
QUINN, JENNIFER A	1,674.00	0.00	0.00	1,674.00
RABAIOLI, ROBERT W	52.00	0.00	0.00	52.00
RADAZ, TIFFANY D	54,198.71	0.00	350.00	54,548.71
RAGUSA, ANTHONY	224.00	0.00	0.00	224.00
RAINIE, DAMON I	104,268.98	0.00	1,374.27	105,643.25
RANALDI, ANTHONY E	126.00	0.00	0.00	126.00

RANALDI, DEBORAH A	141.75	0.00	0.00	141.75
RANDO, MICHAEL J	2,436.50	0.00	0.00	2,436.50
RANIERI, MAURA	2,835.00	0.00	0.00	2,835.00
RANSOW, ELLEN G	34,983.81	0.00	0.00	34,983.81
RATYNA, ANTHONY J	73,974.13	0.00	2,352.00	76,326.13
REANEY, THERESA M	30,169.84	0.00	0.00	30,169.84
REARDON, JAMES G	135.00	0.00	0.00	135.00
REARDON, PATRICIA	135.00	0.00	0.00	135.00
REDDY, ALLAN J	32,420.61	5,844.04	192.00	38,456.65
REELEY, ALICE B	244.20	0.00	0.00	244.20
REESE, PEGGY	4,242.26	0.00	0.00	4,242.26
REGAN, DIANNE M	18,630.00	0.00	0.00	18,630.00
REGAN, SEAN T	140.00	0.00	0.00	140.00
REGO, JOHN A	47,788.64	13,750.81	352.00	61,891.45
REHILL, WILLIAM	1,400.00	0.00	0.00	1,400.00
REICHHELD, JENNIFER L	79,990.23	0.00	3,557.29	83,547.52
REID, ALISON S	90,873.91	0.00	2,666.00	93,539.91
REID, ELIZABETH A	48,093.76	0.00	150.00	48,243.76
REILLY, NATALIE K	70.00	0.00	280.00	350.00
RELLEVA, WAYNE M	70.00	0.00	0.00	70.00
RESTAINO, ANITA A	203.49	0.00	0.00	203.49
RHODES, TIFFANY R	88,707.85	0.00	3,606.00	92,313.85
RICE, JEFFERY S	55,855.20	11,545.20	1,052.00	68,452.40
RICHARDS, KATHERINE A	83,774.77	0.00	2,922.10	86,696.87
RICHARDSON, ERIN F	300.00	0.00	0.00	300.00
RICHARDSON-DELAY, JADE J	4,172.44	0.00	0.00	4,172.44
RICHER, KATHERINE B	11,953.28	0.00	65.77	12,019.05
RICHMOND, SUSAN M	146.25	0.00	0.00	146.25
RILEY, CHERYL A	22,223.48	0.00	60.95	22,284.43
RILEY, COURTNEY L	46,434.98	0.00	0.00	46,434.98
RILEY, DOREEN M	44,178.18	0.00	0.00	44,178.18
RILEY, KENNETH J	48,962.24	13,503.87	738.68	63,204.79
RINALDI, SHEILA E	79,221.91	0.00	2,549.00	81,770.91
RINN, BRITTANY E	6,332.80	474.96	0.00	6,807.76
RIZZO, LISA M	80,756.95	0.00	2,801.00	83,557.95
RIZZO, RONALD	2,460.00	0.00	0.00	2,460.00
RIZZO, RONALD A	75,306.07	0.00	2,282.00	77,588.07
ROBBINS, JENNIFER A	70.00	0.00	0.00	70.00
ROBBINS, JOANNE M	67,221.33	0.00	1,965.60	69,186.93
ROBERTS, DANIEL R	350.00	0.00	0.00	350.00
ROBERTS, DEIRDRE	300.00	0.00	0.00	300.00
ROBERTS, JENNIFER F	73,974.13	0.00	0.00	73,974.13
ROBINSON, KELLIE C	85,594.61	0.00	8,448.00	94,042.61
ROBINSON, TRACY C	45,090.79	0.00	1,190.50	46,281.29
ROCKWOOD, CHRISTINA H	63,997.88	0.00	1,648.00	65,645.88
ROCKWOOD, HANNAH L	1,050.00	0.00	0.00	1,050.00
ROCKWOOD, KATHLEEN L	3,447.74	0.00	0.00	3,447.74
ROCKWOOD, LINDSEY	34,292.79	0.00	0.00	34,292.79
ROCKWOOD, MARY	160.05	0.00	0.00	160.05
ROCKWOOD, SUZANNE M	27,328.22	0.00	399.61	27,727.83
ROGERS, JAMIE A	16,145.06	0.00	136.48	16,281.54
ROONEY, JULIE A	1,080.00	0.00	3,286.00	4,366.00
ROSA, LYNNETTE A	23,000.33	0.00	0.00	23,000.33
ROSE, DONALD A	12,151.23	0.00	0.00	12,151.23
ROSEN, KATHERINE S	14,769.17	0.00	1,389.96	16,159.13
ROSENFELD, DANIEL L	700.00	0.00	0.00	700.00
ROSS, RALPH A	74,198.47	0.00	4,204.00	78,402.47
ROSSI, BARBARA	12,335.57	0.00	0.00	12,335.57
ROTHENBERG, DOREEN M	26,766.27	0.00	86.43	26,852.70

ROTHENBERG, EMILY L	388.50	0.00	0.00	388.50
ROUHANA, ANGELIQUE S	3,141.48	0.00	0.00	3,141.48
ROWAN, JOHN A	0.00	0.00	0.00	0.00
ROWAN, JOSEPH G	12,634.56	0.00	1,855.65	14,490.21
ROWAN, LYNN S	61,194.67	0.00	1,438.81	62,633.48
RUMMELL, JUDITH H	13,290.00	0.00	0.00	13,290.00
RUSCITO, MARY ANN	84,207.17	0.00	2,530.00	86,737.17
RUSSAU, JANE P	20,223.16	89.87	0.00	20,313.03
RUSSELL, WALTER B	18.00	0.00	0.00	18.00
RYAN, CHRISTINE	81,387.97	0.00	6,222.00	87,609.97
RYAN, DANIEL J	51,091.20	3,114.06	104.00	54,309.26
RYAN, EILEEN	70.00	0.00	0.00	70.00
RYAN, ELIZABETH M	661.50	0.00	0.00	661.50
RYAN, KATHRYN G	51,822.13	0.00	3,620.20	55,442.33
RYAN, WILLIAM P	141.75	0.00	0.00	141.75
RYLE, COLIN S	16,724.15	1,276.37	5,366.32	23,366.84
SAIA, DORA M	10,821.13	0.00	675.00	11,496.13
SALMANS, PETER N	12,691.04	0.00	0.00	12,691.04
SAMMARCO, YVETTE A	43,274.53	0.00	5,157.00	48,431.53
SAMPSON, CATHERINE B	45,964.72	0.00	140.00	46,104.72
SANDVOS, NELL K	609.00	0.00	0.00	609.00
SANTOMARCO, MICHAEL J	51,198.96	10,286.20	248.00	61,733.16
SARIPALLI, LINDA A	91,281.85	0.00	3,002.00	94,283.85
SAVINI, DIANE F	48,093.76	0.00	0.00	48,093.76
SCARLATA, MARY E	45,135.06	0.00	266.64	45,401.70
SCHEPPS, VICTORIA J	75.00	0.00	0.00	75.00
SCHLITTLER, CHRISTINE	7,904.62	0.00	548.12	8,452.74
SCHOEN, CAROL R	70,824.21	0.00	2,132.80	72,957.01
SCHULKIND, SHARON G	27,170.17	0.00	2,846.45	30,016.62
SCHULMAN, JESSICA A	0.00	0.00	2,379.00	2,379.00
SCOTT, DUSTIN J	75,942.12	0.00	12,407.66	88,349.78
SCUDDER, ELEANOR T	27,786.06	0.00	0.00	27,786.06
SEDAMBI, PADMAJA	70.00	0.00	0.00	70.00
SEGAL, JULIEANN M	66,925.29	0.00	0.00	66,925.29
SERGI, CHRISTINA V	31,026.73	0.00	3,072.72	34,099.45
SEWELL, EMMA L	928.00	0.00	0.00	928.00
SEWELL, GRACE	276.00	0.00	0.00	276.00
SEXTON, HILARY M	140.00	0.00	0.00	140.00
SFEIR, CYNTHIA G	4,113.93	0.00	0.00	4,113.93
SHAUGHNESSY, ERIN C	12,568.53	0.00	380.76	12,949.29
SHAW, JOSEPH W	20,075.28	1,291.41	2,005.88	23,372.57
SHAW, PATRICIA A	80,853.83	0.00	2,549.00	83,402.83
SHEA, CHRISTOPHER M	57,968.86	28,906.31	13,054.23	99,929.40
SHEA, MOLLY E	35,319.90	0.00	4,138.82	39,458.72
SHEA, PATRICIA L	8,467.33	0.00	500.00	8,967.33
SHEEDY, CHRISTINE	25,459.07	0.00	734.17	26,193.24
SHEEHAN, LINDA	36.00	0.00	0.00	36.00
SHEERIN, AUDREY	90.00	0.00	0.00	90.00
SHEKLETON, NELDYS C	720.00	0.00	0.00	720.00
SHEPPARD, BRIDGET	103.50	0.00	0.00	103.50
SHEPPARD, BRIDGET A	210.00	0.00	0.00	210.00
SHEPPARD, JOHN F	372.69	0.00	0.00	372.69
SHEPPARD, SHANNON M	90.00	0.00	0.00	90.00
SHERMAN, LISA L	74,199.42	0.00	286.00	74,485.42
SHERRY, BRITTANY L	14,471.96	0.00	1,581.03	16,052.99
SIEGEL, ALICE	1,386.00	0.00	0.00	1,386.00
SIEGEL, ALICE A	72,663.43	0.00	2,912.00	75,575.43
SIMMONS, ROBERT	61,511.15	4,123.48	17,289.07	82,923.70
SINGER, MICHELLE A	5,400.00	0.00	0.00	5,400.00

SITEMAN, OLIVIA C	4,454.51	0.00	37.42	4,491.93
SKWAR, KRYSTAL M	61,356.56	0.00	0.00	61,356.56
SKYPECK, CATHERINE E	1,386.00	0.00	0.00	1,386.00
SLEATH-CROWLEY, AMBER	924.00	0.00	0.00	924.00
SMALLEY, DEBORAH	1,386.00	0.00	0.00	1,386.00
SMALLEY, DEBORAH A	16,530.25	0.00	80.10	16,610.35
SMITH, CHRISTOPHER P	6,974.91	515.03	16.00	7,505.94
SMITH, DANIEL R	43,028.20	5,885.46	2,268.92	51,182.58
SMITH, DOROTHY M	99.00	0.00	0.00	99.00
SMITH, ELIZABETH M	53,955.89	0.00	3,372.00	57,327.89
SMITH, JANET C	24,402.15	0.00	300.00	24,702.15
SMITH, JEFFREY T	0.00	0.00	291.33	291.33
SMITH, JOSEPH	68.00	0.00	0.00	68.00
SMITH, MARGARET E	152.34	0.00	0.00	152.34
SMITH, MAUREEN M	6,897.42	0.00	0.00	6,897.42
SMITH, PAMELA	34,054.54	0.00	0.00	34,054.54
SMITH, RICHARD P	576.00	0.00	0.00	576.00
SMITH, STEPHEN H	74,393.75	25,540.45	8,011.56	107,945.76
SMITH, SUSAN M	3,587.50	0.00	0.00	3,587.50
SMITH, WARREN L	65,907.75	0.00	0.00	65,907.75
SMOLINSKY, DAVID P	69,884.94	21,509.04	40,196.97	131,590.95
SONGIN, DIANE M	25,642.37	0.00	3,938.17	29,580.54
SONGIN, JOHN P	51,191.20	4,039.84	120.00	55,351.04
SONGIN, TIMOTHY W	59,187.28	7,422.96	22,140.11	88,750.35
SOUSA, RICHARD B	43,908.84	8,083.86	2,346.22	54,338.92
SPADANO, SHERRI L	17,940.32	0.00	280.00	18,220.32
SPENCE, PAMALA	56,966.30	0.00	0.00	56,966.30
SPILLANE, BRIAN E	53,429.20	10,287.05	272.00	63,988.25
SPILLANE, JOHN	1,735.18	0.00	15,020.04	16,755.22
SPINIELLO, CHRISTINA M	88,707.85	0.00	5,578.00	94,285.85
SPLAINE, EDWARD R	750.00	0.00	0.00	750.00
SPLAINE, EVELYN M	35,108.33	0.00	0.00	35,108.33
SPOOR, CASSANDRA L	17,430.52	0.00	96.60	17,527.12
SPRAGUE, JOANNE L	77,792.02	0.00	3,142.00	80,934.02
SPRAGUE, RACHAEL M	45,206.69	0.00	4,136.00	49,342.69
SPRAGUE, SUZANNE F	88,707.85	0.00	4,043.81	92,751.66
SQUIER, CARLA F	25,190.80	0.00	0.00	25,190.80
ST. MARTIN, DAVID R	95,006.91	0.00	9,487.33	104,494.24
STACEY, SCOTT	58,508.66	16,892.95	12,112.28	87,513.89
STAHL, MARGARET J	370.65	0.00	0.00	370.65
STAKUTIS, LINDA C	35,096.08	0.00	3,592.67	38,688.75
STAPLETON, LOUISE D	750.00	0.00	0.00	750.00
STEVENSON, MONICA W	23,033.90	0.00	174.57	23,208.47
STEWART-RACICOT, SUSAN M	45,327.93	0.00	51.00	45,378.93
STILLMAN, RICHARD B	124,494.75	0.00	36,178.25	160,673.00
STOLLER, SHARON E	11,469.29	0.00	150.00	11,619.29
STONE, DEBORAH	1,386.00	0.00	0.00	1,386.00
STONE, DEBORAH O	28,861.69	0.00	1,089.71	29,951.40
STONE, GENEVIEVE J	4,033.80	0.00	0.00	4,033.80
STORLAZZI, WENDY	1,120.00	0.00	0.00	1,120.00
STRAEHLE, MICHAEL G	10,342.95	157.50	749.00	11,249.45
STRICK, GORDON J	88,707.85	0.00	2,666.00	91,373.85
STUART, ROBIN L	84,207.17	0.00	4,411.00	88,618.17
STURGES, RICHARD M	79,221.91	0.00	2,503.00	81,724.91
SUCCAR, CHRISTINE	5,663.56	0.00	0.00	5,663.56
SUCCAR, NADA	4,815.35	0.00	0.00	4,815.35
SUCCAR, NADINE	45.99	0.00	0.00	45.99
SULLIVAN, ANITA G	750.00	0.00	0.00	750.00
SULLIVAN, BRIAN M	73,974.13	0.00	1,764.00	75,738.13

SULLIVAN, CAITLIN E	70,371.00	0.00	0.00	70,371.00
SULLIVAN, CHERYL A	9,178.16	0.00	500.00	9,678.16
SULLIVAN, DENISE I	6,432.77	0.00	0.00	6,432.77
SULLIVAN, JOAN	121.50	0.00	0.00	121.50
SULLIVAN, KADY E	0.00	0.00	3,604.00	3,604.00
SULLIVAN, KAREN	87,129.65	0.00	2,666.00	89,795.65
SULLIVAN, KENNETH M	370.00	0.00	0.00	370.00
SULLIVAN, KEVIN	49,668.99	2,412.29	88.00	52,169.28
SULLIVAN, KRISTINE J	43,115.45	0.00	2,618.13	45,733.58
SULLIVAN, MARY E	56,080.13	0.00	6,972.01	63,052.14
SULLIVAN, THOMAS J	50,102.45	0.00	0.00	50,102.45
SULLIVAN, TIMOTHY W	58,887.28	25,029.59	10,902.46	94,819.33
SUMMERS, DONNA	45.00	0.00	0.00	45.00
SUMMERS, JOANNE H	6,450.00	0.00	300.00	6,750.00
SUNDBERG, LAWRENCE R	405.15	0.00	0.00	405.15
SUNDBERG, RUTH H	266.40	0.00	0.00	266.40
SVENDSEN, CHRISTINE E	62,338.05	0.00	5,349.04	67,687.09
SWANSON, DAVID W	70.00	0.00	0.00	70.00
SWEENEY, KAREN M	45,030.06	0.00	437.40	45,467.46
SWEENEY, MEAGHAN O	25,393.26	0.00	2,375.03	27,768.29
SWIERUPSKI, ANITA L	1,400.00	0.00	0.00	1,400.00
SYLVIA, LAURIE A	39,107.95	0.00	300.00	39,407.95
SZYMANSKI, JEFFREY R	88,707.85	0.00	3,377.26	92,085.11
SZYMCZYK, KATHLEEN	462.00	0.00	0.00	462.00
SZYMCZYK, KATHLEEN M	48,655.35	0.00	140.00	48,795.35
TACCONI, ANN T	3,948.37	0.00	0.00	3,948.37
TANZI, MATTHEW S	1,120.00	0.00	0.00	1,120.00
TAURONE, ALEXANDER J	4,291.25	0.00	0.00	4,291.25
TEMPESTA, ALYSSA C	210.00	0.00	0.00	210.00
TEMPESTA, MICHAEL W	6,137.28	0.00	0.00	6,137.28
TETREAULT, RILEY J	456.00	0.00	0.00	456.00
THAYER, JOHN H	58,834.17	11,197.61	34,941.68	104,973.46
THEODORE, ALEXANDRA C	0.00	0.00	1,189.50	1,189.50
THEODORE, MARY J	26,782.84	0.00	1,896.58	28,679.42
THEODORE, MELISSA C	0.00	0.00	1,189.50	1,189.50
TERRIEN, MAURA A	404.00	0.00	0.00	404.00
THOMAS, BRIAN C	36,909.60	5,245.81	2,422.20	44,577.61
THOMAS, EDWARD	1,890.00	0.00	0.00	1,890.00
THOMAS, JAMES F	60,758.00	15,758.96	296.00	76,812.96
THOMAS, JEANNE F	11,878.74	0.00	3,650.00	15,528.74
THOMPSON, MARILYN J	39,905.14	0.00	0.00	39,905.14
THOMS, SHIRLEY A	225.00	0.00	0.00	225.00
THOMSEN, AMY N	21,410.80	0.00	0.00	21,410.80
THOMSON, JILL M	57,317.20	0.00	4,116.00	61,433.20
THORNTON, TERRI B	83,880.36	0.00	2,632.00	86,512.36
THORNTON, WENDY W	20,512.00	0.00	0.00	20,512.00
TIERNEY, DEBORAH A	77,477.16	0.00	3,110.00	80,587.16
TIMILTY, MARY	12,765.31	0.00	0.00	12,765.31
TOBEY, LEE M	81,008.09	0.00	1,095.66	82,103.75
TOBIN, CHRISTINA M	2,196.00	0.00	0.00	2,196.00
TOLAND, CHRISTINE M	1,315.20	0.00	0.00	1,315.20
TOLLAND, IAN M	51,857.88	2,959.92	3,302.52	58,120.32
TOLLAND, MARY C	79,221.91	0.00	2,381.00	81,602.91
TOMASELLO, PAUL J	2,511.36	0.00	0.00	2,511.36
TOMPKINS, WILLIAM L	92,299.87	0.00	14,767.76	107,067.63
TORBAY, NAWAL T	11,958.27	0.00	0.00	11,958.27
TORIGIAN, JENNIFER A	69,932.04	0.00	1,002.00	70,934.04
TOSONE, MICHAEL	1,715.00	0.00	0.00	1,715.00
TOSONE, MICHAEL T	0.00	0.00	4,666.00	4,666.00

TOSONE, MICHAELA C	555.00	0.00	0.00	555.00
TRACEY-WAPLE, KATHLEEN M	253.13	0.00	0.00	253.13
TRACY, KENNETH J	58,808.66	3,167.32	7,196.70	69,172.68
TRANQUILLINO, MELISSA J	37,726.73	0.00	2,943.50	40,670.23
TREANNIE, MATTHEW D	32,978.19	8,276.71	4,597.70	45,852.60
TRUE, FREDERICK S	0.00	0.00	156.87	156.87
TRUNDLEY, JILL K	413.00	0.00	0.00	413.00
TURCO, ARLENE L	180.00	0.00	0.00	180.00
TURNER, CHRISTINE	46,850.20	0.00	300.00	47,150.20
TURNER, MATTHEW T	9,707.56	0.00	0.00	9,707.56
TURNER, PATRICK S	10,371.58	0.00	0.00	10,371.58
TURNER, ROGER F	10,743.06	0.00	0.00	10,743.06
TWOMEY, SARAH M	77,145.27	0.00	882.00	78,027.27
TYNER, STEPHEN C	58,608.66	3,841.88	9,554.00	72,004.54
UDAHL, KELLY	25,529.16	0.00	2,891.97	28,421.13
UHLAR, KENNETH C	570.00	0.00	0.00	570.00
UNDA, STEPHEN	53,914.32	13,100.60	424.00	67,438.92
VALENTINO, JENNIFER N	14,870.80	0.00	56.58	14,927.38
VALJA, HELEN F	510.00	0.00	0.00	510.00
VALLURI, UMA	16,105.00	0.00	76.96	16,181.96
VANDERMARK, CAITLIN J	140.00	0.00	0.00	140.00
VANHOESEN, GAIL	99.00	0.00	0.00	99.00
VANNESS, HEATHER	58,887.28	10,990.47	18,332.55	88,210.30
VENGREN, CHERRI M	1,121.25	0.00	0.00	1,121.25
VENTO, EMILY A	0.00	0.00	1,643.00	1,643.00
VERBISKY, SARAH E	26,032.52	292.16	0.00	26,324.68
VERDERBER, EDWARD T	0.00	0.00	4,454.00	4,454.00
VERDERBER, JOSEPH E	0.00	0.00	6,524.00	6,524.00
VERROCCHI, BRIANA M	900.00	0.00	0.00	900.00
VETRINO, LINDSEY J	64,247.39	0.00	760.00	65,007.39
VEY, MARY	79,221.91	0.00	10,839.68	90,061.59
VILLA, JO-ANNE E	82,958.51	0.00	7,894.00	90,852.51
VISCONTI, NATALIE E	140.00	0.00	0.00	140.00
VITO, DARREN A	26,039.84	392.34	32.00	26,464.18
VOSE, KATHLEEN M	90,242.89	0.00	6,530.00	96,772.89
VOSE, STEPHEN D	21,507.21	168.00	336.00	22,011.21
VOZZELLA, JOHN D	153.00	0.00	0.00	153.00
WADLAND, SARAH A	88,707.85	0.00	2,666.00	91,373.85
WAITE, DAVID	600.00	0.00	0.00	600.00
WAITE, HEATHER A	210.00	0.00	0.00	210.00
WALDRON, ASHLEY M	138.00	0.00	0.00	138.00
WALKER, MARGARET E	96,688.25	0.00	0.00	96,688.25
WALKER, WILLIAM J	360.00	0.00	0.00	360.00
WALL, DAVID P	51,927.85	0.00	4,595.00	56,522.85
WALL, GISETTE L	5,880.00	0.00	0.00	5,880.00
WALLACE, WILLIAM F	83,122.99	0.00	3,131.18	86,254.17
WALLESTON, LARA K	79,221.91	0.00	5,265.65	84,487.56
WALSH, JAYNELLEN	15,607.14	0.00	850.00	16,457.14
WALSH, JUSTIN	572.00	0.00	0.00	572.00
WALSH, KIMBERLY M	3,070.88	0.00	0.00	3,070.88
WALSH, PAMELA J	1,386.00	0.00	0.00	1,386.00
WARD, MAUREEN E	600.00	0.00	280.00	880.00
WARNY, BERNADETTE	0.00	0.00	280.00	280.00
WATERS, LAURA D	65,050.34	0.00	302.00	65,352.34
WATSON, FRANCES L	10,531.83	0.00	850.00	11,381.83
WATTERS, PATRICIA M	73,974.13	0.00	0.00	73,974.13
WEBBER, AILEEN M	8,027.39	0.00	850.00	8,877.39
WEBBER, BRADLEY C	3,877.00	0.00	0.00	3,877.00
WEBBER, VICTORIA K	110.00	0.00	0.00	110.00

WEBER, JOHN J	59,346.24	13,317.08	400.00	73,063.32
WEBER, MARYANN	90.00	0.00	0.00	90.00
WEGERT, CYNTHIA	207.00	0.00	0.00	207.00
WEINACHT, CHARLES J	1,854.72	0.00	0.00	1,854.72
WEINTRAUB, STEPHANIE	924.00	0.00	0.00	924.00
WEINTRAUB, STEPHANIE F	46,959.86	0.00	2,586.00	49,545.86
WEISSENT, M. ELEANOR	18.00	0.00	0.00	18.00
WELCH, BETHANY E	640.00	0.00	0.00	640.00
WELLOCK, JANET M	90,655.03	0.00	3,171.62	93,826.65
WELLOCK, KEITH	65.00	0.00	0.00	65.00
WEST, OLIVIA	188.00	0.00	0.00	188.00
WESTCOTT, GINA M	7,960.21	0.00	675.00	8,635.21
WHITE, JOHN W	67,740.10	12,937.97	25,683.17	106,361.24
WHITE, KRISTIAN D	1,848.00	0.00	0.00	1,848.00
WHITE, SALLY T	130.50	0.00	0.00	130.50
WHITTEMORE, RYAN A	0.00	0.00	2,379.00	2,379.00
WHITTENHALL, CHRISTOPHER R	79,221.91	0.00	2,381.00	81,602.91
WICK, KEITH A	84,207.17	0.00	13,728.68	97,935.85
WICK, SUSAN P	89,382.85	0.00	6,793.00	96,175.85
WIGGIN, KATHLEEN A	181.44	0.00	0.00	181.44
WILBAR, ELLEN M	5,145.35	0.00	3.65	5,149.00
WILKINS, KRISTIN E	4,690.00	0.00	0.00	4,690.00
WILLIAMS, RACHEL E	4,341.25	0.00	0.00	4,341.25
WILMOT, JOHN S	58,987.28	32,632.08	23,055.87	114,675.23
WILSON, ALLISON L	50,524.25	0.00	2,901.09	53,425.34
WILSON, JASON F	55,322.47	21,345.36	14,676.24	91,344.07
WILSON, LORENE M	13,565.48	0.00	137.24	13,702.72
WINGERT, RICHARD A	700.00	0.00	0.00	700.00
WINSLOW, SIMONE C	63.00	0.00	0.00	63.00
WOLF, JENNIFER	203.55	0.00	0.00	203.55
WOLFE, DEBORAH C	33,906.01	0.00	95.08	34,001.09
WOLFF, KAREN A	80,853.83	0.00	2,381.00	83,234.83
WOOD, DAVID A	46,226.20	7,911.39	1,461.96	55,599.55
WOODS, DANIEL J	576.44	0.00	0.00	576.44
WOODS, KENNETH D	376.13	0.00	0.00	376.13
WULK, JANE	16,665.94	0.00	0.00	16,665.94
WYMAN, ANNE MARIE	56,921.05	0.00	1,698.60	58,619.65
WYMAN, JOSEPH A	4,111.22	0.00	0.00	4,111.22
YEE-MCDONAGH, PATRICIA A	85,742.21	0.00	2,866.00	88,608.21
YONKER, PATRICIA	144.00	0.00	0.00	144.00
YONKER, PATRICIA R	7,709.02	0.00	300.00	8,009.02
YOULDEN, MARY D	420.00	0.00	0.00	420.00
YOUNG, JANICE A	555.70	0.00	0.00	555.70
YOUNG, MAURICE	240.00	0.00	0.00	240.00
ZANGHETTI, JOSEPH M	73,782.17	2,684.00	22,370.49	98,836.66
ZIMMERMAN, KRISTIN L	630.00	0.00	0.00	630.00
ZOZULA, MARY ANN	88,707.85	0.00	2,806.00	91,513.85

Land Use

PLANNING BOARD

Chairman: Richard Nottebart (2016); Vice Chairman: Edward C. Forsberg (2015); Clerk: John Murtagh (2014); Richard Mazzocca (2016); John Conroy (2014); Administrative Board Secretary, Kate Delaney.

The Town of Walpole Planning Board meets on the first and third Thursday of each month with special meetings scheduled as needed. All meetings, which are open to the public, are held in the main meeting room of Town Hall beginning at 7:00 P.M., unless posted otherwise. The Board encourages all citizens to attend these meetings for the purpose of receiving vital public input on projects, and, also, because meetings allow citizens an opportunity to observe and participate in the planning and development process of their town.

In 2013, the Planning Board held twenty (20) regular meetings and one (1) special meeting:

- Received one (1) subdivision application;
- Endorsed one (1) definitive subdivision plan;
- Allowed eight (8) subdivision extensions of time;
- Allowed three (3) modifications to a Subdivision;
- Approved one (1) preliminary Subdivision;
- Voted to accept three (3) bonds;
- Voted three (3) bond reductions;
- Voted five (5) bond releases;
- Held five (5) residents' hearings;
- Granted two (2) Form F Covenant extensions;
- Endorsed two (2) Form I Requests;
- Endorsed five (5) Form A plans;
- Re-Endorsed one (1) Form A plan;
- Held hearings on nine (9) Site Plan Approval requests;
- Endorsed six (6) site plans;
- Allowed two (2) modifications to a previously approved Site Plan;
- Granted ten (10) site plan extensions of time;
- Approved three (3) Special Permit requests;
- Held hearings on two (2) warrant articles;
- Held four (4) Scenic Road hearings

The Board collected a total of **\$21,321.75** for the year ending December 31, 2013.

The Planning Board wishes to thank their administrative secretary, Kate Delaney, for her dedication and continued professionalism in her performance of the necessary day-to-day duties. The Board also wishes to thank Margaret Walker, P.E., for her capable assistance during this past year.

We look forward to continuing efforts of working to keep Walpole a safe and prosperous community of which its residents and commercial establishments can be proud.

Master Plan Implementation Committee

The Walpole Master Plan and EO 418 Community Development Plan was adopted in 2004 and serves as the community's vision and blueprint in how it would like to see its future, long-term physical development over the next 20 years. When the Plan was approved, it called for the creation of a Master Plan Implementation Committee (MPIC), whose mission is to steward the plan and ensure that the elements of the plan are properly addressed and, otherwise, coordinated. The MPIC meets generally on the second Tuesday of each month in Room 116 in Town Hall, or as otherwise posted. The purpose of the meetings is to discuss and guide the means by which the Master Plan's objectives can best be achieved and the order in which the Plan's elements should be addressed.

Present members are as follows:

Members appointed Town Boards/Commissions:

- Edward Forsberg, Chairman/Planning Board Member
- Mike Berry, Board of Selectmen Member
- Patrick Shield, School Committee Member
- Mike Amaral, Historical Commission Member
- Al Goetz, Conservation Commission Member
- Bruce Norwell, Walpole Housing Partnership Member
- Roger Turner, Board of Sewer & Water Commissioners Member
- Mary Kent, Finance Committee Member

Members serving as Citizen Representatives At-Large, appointed by Town Boards/Walpole Chamber of Commerce:

- Dominick Ianno, Board of Selectmen (June 30, 2014)
- Dick Nottebart, Planning Board (June 30, 2015)
- Dick Power, Vice Chairman/Walpole Chamber of Commerce (June 30, 2016)

Town Staff, as ex-officio, non-voting members:

- Josh Cole, Recreation Director
- Stephanie Mercandetti, Community & Economic Development Director

In December, Ms. Mary Kent resigned from the Committee as she was moving out of state. We thank her for your dedication and commitment to not only the MPIC but to the Town as a whole.

During the 2013 year, the Committee pursued the following initiatives:

- Reviewed the various policies, strategies and goals outlined in six elements of the Plan, the progress towards implementation and if there are necessary adjustments or "fine tuning" of the policies and strategies that need to be made due to barriers or changing conditions. This work will continue in 2014 and upon completion, a report will be presented to the Planning Board and Board of Selectmen.
- Continued work on the development of the Spring Brook Park Project. The primary objective was to reposition underutilized open space into a more landscaped park for enjoyment by residents. Final engineering and design work was completed and a pedestrian bridge was installed. The Bay Circuit Trail was also rerouted through this enhanced greenspace to connect with its present location by Memorial Pond. The project is a collaborative partnership with Town Departments, the Northeastern University Chapter of the American Society of Civil Engineers, and private/quasi-public organizations.

The MPIC wishes to thank all its members and the numerous town, public and private agencies that have worked with the Committee throughout the past year. Special thanks to Stephanie Mercandetti and Maura Thierren, for the many hours spent on our behalf.

ZONING BOARD OF APPEALS

The Zoning Board of Appeals is a permit granting authority appointed by the Board of Selectmen and has all of the powers and duties prescribed under Chapter 40A of the Massachusetts General Laws, as amended and as allocated under Section 8 of the Zoning By-Laws of the Town of Walpole. The Board of Appeals may:

1. hear and decide applications for Variances with respect to land or structures,
2. hear and decide applications for Special Permits, and
3. hear and decide appeals from decisions of administrative officials of the town made under the Zoning By-Laws.

In granting any of the above, the Zoning Board of Appeals must act within the time constraints and specifications of the General Laws and the Zoning By-Laws. The Board of Appeals may impose conditions, safeguards, and/or limitations as part of its approval of any application.

The Board holds public hearings for all applications and makes its decisions only after the public hearing is closed. The Board is responsible for providing public notice of all hearings, which is done by publishing a legal notice in the local newspaper. In addition, notice is sent by mail to the petitioners, abutters, and owners of land adjoining the land of abutters within 300 feet of the property line. A copy of the notice is also sent to various other town boards, as appropriate.

The hearings held by the Board of Appeals are open to the public. Any person, whether entitled to notice of the meeting or not, may appear in person, by agent, or by attorney to be heard. Written testimony may be submitted to the Board at any time prior to the close of the public hearing.

All decisions of the Board are in writing and are filed with the Town Clerk and with the Building Inspector. Notice of the decision is also provided to applicants, anyone who was entitled to notice of the public hearing, town departments, and boards as appropriate, and to any other interested party who specifically requests such notice.

The Board consists of five regular members, and currently one associate member. Associate members may vote (as appointed by the Chairman for any specific case) in the absence, inability to act, or conflict of interest on the part of any regular member. Decisions of the Board require a four out of five approval.

Conservation Commission

Conservation Commission office – 508-660-7268)

Current Commissioners: John Wiley, Chair (2015), Al Goetz, Vice-Chair (2014), Betsey Dexter Dyer (2015), Roger Turner (2015), Dick Adams (2014), James Finnigan (2016) and our newest member Emidio DiVirgilio (2014). Mr. DiVirgilio was a previous member of the commission from 2003 to 2008 and returned this past October when the resignation of Sean Sparks was accepted. The Conservation Commission meets on the second and fourth Wednesday of each month at 7:00 pm in the Town Hall unless otherwise posted.

Conservation Staff: Conservation Agent Landis Hershey holds a 26 hour part-time position, and provides the Conservation Commission with enforcement, technical and administrative support on conservation, stormwater and other environmental concerns and regulations. The Agent also supports Town departments and other Boards and Commissions on conservation, stormwater management and other environmental related issues. Administrative Board Secretary Pam Smith also holds a 26 hour part-time position, and provides assistance to the Commission, the public and other departments with regard to conservation and stormwater related activities.

The Walpole Conservation Commission administers the *Massachusetts Wetlands Protection Act (310 CMR 10.00)*, the *Walpole Wetlands Bylaw and Regulations*, the *Stormwater Management and Erosion Control Bylaw and Regulations*, and acquires and manages lands for open space and natural resource area protection.

The Conservation Commission and staff worked with the Ponds Committee on projects for Turner, Memorial and Clarks Ponds; the Trails Committee for projects maintaining and developing trails for passive recreation; and the Town Forest Committee's projects managing the Town Forest. The Conservation Commission and staff continue to work with private land owners to protect the Town's natural resources through donations of land and/or Conservation Restrictions.

MEETINGS

In 2013, the Conservation Commission had nineteen (19) meetings. The following business was conducted at the meetings:

- Thirty One (31)Notice of Intents reviewed
- Three (3) Amended Order of Conditions reviewed and approved
- Six (6) Requests for Determination reviewed and issued
- Two (2) Land Disturbance applications reviewed and one (1)issued
- Nine (9) Certificates of Compliance issued
- Seven (7) Enforcement Orders or Non-Compliance letters issued
- One (1) Extension issued
- One(1) Abbreviated Notice of Resource Area Delineations issued

FILING FEES COLLECTED

During 2013 the Commission collected **\$31,076.50** under the Town Bylaw Filing Fee Schedule for the Town's general account, and **\$10,105.00** of the Town's Share of the State filing fees that goes into a Wetlands Filing fee account.

Existing Conservation Land : Since the 1960's lands such as Allen Pond, Cobbs Pond, Clarks Pond, Turners Pond and a number of the Cedar Swamp parcels have been donated to the Town for care and management by the Conservation Commission. Presently, there are approximately 2000 acres of land in Walpole under the care and management of the Conservation Commission. These areas are located along the Neponset River, Mine Brook, Spring Brook, Cedar Swamp, parts of Adams Farm, Estates of Walpole, Pinnacles, and others areas through-out Walpole. These areas provide land and water resources for environmental quality protection, wildlife habitat protection, and public enjoyment in perpetuity. There are several areas which provide trails, skating, fishing, birding and other passive recreational opportunities for residents of Walpole. The Conservation Commission works with the Trails Committee and Pond Management Committee to maintain and provide access to these valuable natural resources while also managing these areas for flood control, surface and ground water quality, and wildlife habitat.

Department of Public Works

DPW Director

Robert E. O'Brien, Director of Public Works, Donna Denehy, Administrative Assistant
Cheryl Pember, Senior Staff Assistant

The Department of Public Works is responsible for the administration of the Town of Walpole's municipal services, Sewer, Water, Vehicle Maintenance, Highway, Drainage, Engineering, Building Maintenance, Municipal and Schools, Parks, Cemeteries and Recreation functions. There are 60 full-time employees, as well as seasonal and part-time employees. The total budget is in excess of \$13 million dollars.

The mission of the Department is to provide services to residents and taxpayers in a professional, effective and economical manner.

Personnel Changes

Darren Vito was hired on May 29, 2013 in the S & W Department as a Sewer System/Septage Facility Operator

Joseph Shaw was hired on June 24, 2013 in the Building Maintenance Department as a Custodian.

Christopher Smith was hired on October 21, 2013 in the S & W Department as a Public Works Laborer.

Steve Cherella transferred from S&W to Building Maintenance on November 4, 2013.

Richard Cicchetti resigned from Building Maintenance on April 23, 2013.

Donald Doucette retired as a Water System Technician on March 25, 2013.

Roy Turco retired S & W Foreman passed away in June.

DPW Year in Review

The winter season of 2012/2013 was a difficult one. Blizzard Nemo struck New England on February 8 & 9, 2013 for 30 hours with a snow accumulation of 24 inches. A state of emergency was declared. DPW Administration applied for and received \$153,000 reimbursement from FEMA for storm related costs. Mrs. Donna Denehy was recognized for her hard work in documenting the storm for a successful application. A surprise late storm struck on March 8, 2013 with an accumulation of 22 inches.

The Department spent \$1.1 million dollars in roadwork including parking lots at Boyden School and Bird Middle School. The operation and inspection of this work was overseen by the Engineering Department and DPW Administration. The Norfolk Street Hazard Mitigation project is nearing completion under budget. This project was funded through a Federal Grant obtained through the efforts of the Engineering Division.

The Sewer & Water Department constructed the Frank Farinacci water storage tank on Old Post Road to expand the Town's storage capacity by 2 million gallons to replace the 1895 tank of .2 million gallons on High Plain Street which was demolished.

The Vehicle Maintenance Department prepared specifications and purchased a new Elgin Pelican Sweeper with an extended parts and service warranty. The Division kept the snow and ice fleet operational during a challenging winter insuring adequate equipment was available and performing repairs in-house at a substantial savings to the Town. This Division maintains over 130 pieces of rolling stock as well as various generators and pump station.

The Parks Department received numerous compliments for the condition of the fields due to the reconstruction of Boyden Field including a new backstop. Reconstruction of the Old Post Road School and field, upgrades at the Morgan Field and Bird Middle School Field. A new discus enclosure at the Turco Complex was installed. Assistance in the construction of the John Lee Press Box grading and site work was completed. Assistance was requested and given to the Master Plan Committee for the construction of the new Northeastern University Designed Bridge at Spring Brook.

Cemetery records continue to be scanned and electronically documented by a volunteer to continue the process of preserving upgrading our records digitally.

Walpole Day was held on May 18, 2013 and was a great success with Mr. Donnell Murphy as Grand Marshall of the parade. The Recreation Department worked closely with the Fire Department to assist in fund raising to make sure the Night Before the Fourth Fireworks went off as planned. The sand and salt delivery program for our seniors in town to help them obtain this material for use at their homes to use in a safe home winter environment.

The Building Maintenance Department oversaw roof replacement at the Elm Street School, as well as classroom construction at Old Post Road School and Plimpton School. The Building Maintenance Department also has continued with our green initiative in cooperation with NSTAR to convert all exterior lights to LED fixtures at a substantial cost savings.

In conclusion, I would like to take this opportunity to thank my Administrative Assistant Donna Denehy, Senior Staff Assistant Cheryl Pember, Town Administrator Michael Boynton, Assistant Town Administrator James Johnson, the Board of Selectmen, the Finance Committee, the Capital Budget Committee, the Board of Sewer and Water Commissioners, and all of the Town Departments for their cooperation, assistance, and support during the year. My thanks to the Superintendents of the various Divisions, the Town Engineer, and all the Department of Public Works personnel who serve the residents of Walpole so professionally.

Highway Division

Robert LeBlanc; Superintendent, Andrew Hand; Asst. Superintendent, Paul Mansen; Foreman, Richard Jennings, Byron Hurst, John McTighe, Steve Unda, Michael Mansen and Matt Cox

The Highway Division of the Department of Public Works is staffed with (7) full time employees. The Highway Dept. is responsible for maintenance of all roadways, sidewalks, storm drain systems, traffic signals, traffic signs, line painting, guardrails and fencing along all town accepted roadways. Snow and ice control are the primary function of the department throughout the winter months. The department has (27) pieces of snow fighting highway equipment and (5) sidewalk plows. The task of keeping the streets of Walpole safe for travel is a large scale operation during a snow event. Combined with the help of (23) local snow plowing contractors, (500) roads are plowed and kept open.

Throughout the summer and fall months of 2013, the Highway Department supported the major paving projects:

- Washington St (Stone St. to High Plain St.).
- Elm St. (East St. to Turner Rd.)
- Pemberton St. (from North St. to Beaverbrook Rd.)
- Plimpton St. (from East St. to Main St.)
- Everett St. (from East St. to Plimpton St.)
- Evergreen Rd. (from High St. to accepted end.)
- Audubon Dr. (Complete.)
- Old Town Rd. (from County Rd. to Cross woods Path)
- Cross woods Path (from Old Town Rd. to Starlight Dr.)
- Starlight Dr. (from Cross woods to County Rd.)
- North St. Cir. (Complete)

Cul-de-Sac's:

- Goldfinch Ln., Mockingbird Ln., Oriole Ln. and Whip-or-Will Ln.,

School Parking Lots:

- Bird Middle School
- Boyden Elementary School

Streets that under went the asphalt leveling process during 2012 paving season, received the completion of the intended pavement maintenance program with a single Chip Seal top course.

Chip Seal:

Summerfield Rd., Wendy Rd., Carl Rd., Andrew Way, Breeze wood Ln., Plain St. ,Kingsbury Rd., Castle Ter., Courtney Rd., Covey Rd., Sunnyrock Dr., Rose Marie Ln., Smith St., Cardinal Ln., Jean Rd., Jessie Way, Metacomet Rd., Monamie Ln., Nightingale Farm Rd., Partridge Ln., Pheasant Hill Rd., Bittersweet Ln., Teton Way, and Laurel Ln.

The following streets received a hot fiber reinforced crack sealing: Winter St., Granite St., Lincoln Rd. and Clapp St.

The Highway Department continued with repairs on Hitching Post Rd, the only concrete road in Walpole. Over (50) yards of concrete were poured and placed over 5,000 square feet of roadway in (4) separate locations and travel lanes. One catch basin was also cut out, re-built and re-poured in fresh concrete. Many thanks to Kevin Sullivan, from Building Repairs and the Highway crew on this concrete paving operation due to the detailed work involved with concrete repairs.

Sidewalk repair work in 2013 included Elm St., Carpenter Rd., East St. and the re-design and installation of an A.D.A compliant pedestrian crossing at the intersection of East St. and Elm St.

Over (2,500) catch basins were cleaned in the Spring and (47) were repaired and rebuilt.

Outstanding job and many “thanks” for all the hard work to everyone involved in Highway operations for the year 2013!

Cemetery Division

Department: Robert LeBlanc; Superintendent, Andrew Hand; Asst. Superintendent, Larry McDavitt; foreman, Pat Connolly; craftsman

The Walpole Cemetery Department is made up of two full time employees and is responsible for the maintenance of seven cemeteries in town. Three are active (Rural, Maple Grove and Terrace Hill) and the other three (Old Burial Ground, Guild and Plains /Kingsbury) are of historical nature. This small staff is responsible for the turf maintenance, shrub pruning, flower planting and trash control, as well as performing openings for internments and installing foundations for monuments.

In 2013 there were (47) internments in Town owned cemeteries. (26) burials were cremations and (21) were vaulted burials.

- (18) Rural Cemetery
- (13) Maple Grove Cemetery
- (16) Terrace Hill Cemetery
- (0) Plains Cemetery

In 2013, the Cemetery Department worked on organizing the new maintenance shed at the Maple Grove Cemetery. The additional storage for equipment and tools was badly needed and the space is well used. An asphalt driveway to the shed was paved by the Highway department and the surrounding area was graded, seeded and new shrubs installed. The cemetery department brought on (3) summer help in 2013, Tom Coyne, Sean Coyne and Kyle Meredith, who all made a significant contribution to the maintenance throughout all cemeteries.

The Walpole cemetery records continue to be scanned electronically by a volunteer, Mr. Wayne Leston, who continues to do a great job in the preservation of the old paper records in our files. The hope is that these records will in 2014, be transposed onto the cemetery maps for a complete digital record for the cemetery history. Many “thanks” go out to all those who took part in the improvements in the Walpole cemeteries during 2013

Parks Division

Robert LeBlanc; Superintendent, Andrew Hand; Asst. Superintendent, James Thomas; Foreman, Jeff Rice; Arborist, Allan Peebles, Mike Santomarcio, Kevin Foster, Tim (T.A.) Bailey and John Rego.

The Parks Department now has (7) full time employees.

The Department is responsible for the turf maintenance of all town owned buildings and athletic fields throughout town. All roadside cutting and clean up is preformed by Parks Dept. as well as trash and the curbside Christmas tree collection during the month of January. Public shade trees, shrubs and flowers along with Athletic field game day preparation and playgrounds are the primary focus of the Department.

In 2013, led by Jim Thomas the Parks Dept. foreman, a new booster pump was installed for the irrigation system at the Turco field Complex. This athletic fields received a strong fertilization program, with core aeration operations twice and an over seeding of the fields in the spring and the fall. The Parks Department, during the spring built a new discus enclosure at the Turco Complex and hosted the State Track Relays. Baseball and softball field diamond received re-building and re-grading in the fall. Boyden, Morgan, Stone, JMS, (2) diamonds, BMS (3) diamonds totaling over (200) tons of infield mix. Boyden School Little league

field received a new back stop and outfield roto- tilling, top dressing and seeding. At the BMS, Carty field received a new pitcher's warm-up mound area and back stop netting repairs. The Parks department and the highway Department also supported the construction and paving of a A.D.A. accessible paved walkway to the new John Lee press box.

New equipment purchased through the Capital Improvement Program included a new (20) yard, self contained leaf vac for fall leaf clean-up. This piece of equipment was badly needed and proved to be a real work hoarse and time saver for the fall season.

The Parks department played a major role in the support on the construction of the new pedestrian bridge across Spring brook. Footings were dug for the bridge abutments, brush clearing was performed and new walkways were constructed to tie –in new walking paths to and from the bridge. This project was a coordinated effort with the Northeastern university students who helped to design and engineer the bridge.

The Parks Department began planting new trees on Common street during the fall. The program will be an on-going program to help with the re-planting of the street trees that are beginning to show their age on the lower end of Common St..

The Parks Dept. also played a significant role in the paving projects throughout town during 2013, hydro seeding all the roadsides after the paving work was completed.

The workload for the Parks Department during 2013 was considerable and the operational tempo was always in high gear. Many “thanks” to all the employees, summer helpers, our contractors and all those who helped to support the efforts put forth by the Department during the year.

Building Maintenance Division

Superintendent Don Anderson, Senior Staff Assistant Cheryl Pember, Staff: Foreman Mark Benson, Cabinet Maker Richard Lipsett, Craftsmen Kevin Boudreau, Kevin Sullivan, John Songin, Charles Lyons, Daniel Adams and Steve Cherella. Custodians Steve Hough, Scott Pearson, Daniel Campbell and Joe Shaw

Division Mission

Building Repair Division is responsible for the maintenance and improvements of eight schools and more than fifteen other town owned buildings. We are responsible for the exterior and interior structure as well as all the mechanicals. We oversee the State Inspections of all the elevators, fire alarm and sprinkler systems , emergency lights and exit sign maintenance. It is our responsibility to keep all the facilities safe and comfortable.

Energy

This department is responsible for the heating and electricity in most of the buildings, so we are constantly trying to find ways to conserve. We've joined more than 45 other communities to work with the Educational Cooperative Plant Administrators Association to bid heating oil and natural gas for the best competitive price. We also continue working with NStar using their rebate programs to upgrade our lighting fixtures for more energy efficient ones.

Services

On a daily basis we can be expected to unclog a toilet and calibrate a pneumatic thermostat. We'll be asked to completely disassemble a univent blower assembly to replace the motor and bearings then called out to move furniture. Our team will master key locks, rebuild flushometers, replace floor tiles, fix desk draws, replace door closers and broken windows, rebuild clutch assemblies on water pumps, and hang white boards in a

classroom. As we work in the schools, we ourselves become students continuing to learn better ways to service and replace old outdated products as well as the newer high tech equipment that seems to constantly need some kind of tweaking. Below are listed some of the projects we and our contractors worked on this year, but in no way is this a complete list of the day to day improvements and repairs we accomplish each year.

Projects

OPR Portable Classrooms: Converted a classroom into two separate learning areas needed for new programs. This project also included new carpet tiles in the link and hallway to these rooms.

Plimpton School: Refinished an unused classroom to be used for a learning program.

Elm St. School: Two sections of roof were replaced, and a partition wall built inside a classroom to create a separate area for office work.

Blackburn Hall: The elevator was completely refurbished.

Town Hall: Snow guards were installed along the entire roof in preparation for the installation of heat wires.

School: Working with the School Department and NSTAR every exterior light was converted to LED fixtures. This program not only saves on electricity but will eliminate the need to change bulbs and ballasts for many years.

Vehicle Maintenance Division

Superintendent: Thomas J. Perciaccante

Staff: John Weber, Daniel Cole, Stephen Delano

The Vehicle Maintenance Division of the Department of Public Works is responsible for the repairs and preventive maintenance of town-owned vehicles and equipment, with the exclusion of fire trucks. A regularly scheduled Preventive Maintenance Program is performed on seventy two (72) pieces of equipment operated by the Department of Public Works.

Also included in the Preventive Maintenance Program are fifteen (15) vehicles assigned to various town departments, seventeen (17) Police Department vehicles, two (2) town-owned ambulances, one (1) Animal Control vehicle, three (3) Senior Citizens' buses, two (2) Emergency Management vehicles, two (2) Fire Department vehicles and seventeen (17) miscellaneous trailers for various departments.

Preventive maintenance and repairs are also performed on twenty (20) auxiliary generators at various pump stations, sewer stations and treatment plants. Also performed by the Vehicle Maintenance Division are repairs and maintenance of all portable generators and pumps as well as seven (7) sander units and all snow plows and equipment.

During the year 2013, the following repairs were performed by the Vehicle Maintenance Division: sixty-six (66) brake jobs were performed; eleven (11) vehicles required engine work; twenty-eight (28) vehicles required cooling system repairs, i.e., heater cores, water pumps, etc.; twelve (12) vehicles required transmission work or complete rebuilding; forty-three (43) vehicles required front-end repair work; three (3) vehicles were equipped and wired for strobe lights; thirty-four (34) loader buckets and/or plows were reconstructed and welded; seventeen (17) hydraulic systems were repaired, i.e., pumps, valves, etc.; fifteen (15) vehicles required body repairs; ten (10) vehicles required spring replacements; seven (7) vehicles required fuel tank and/or pump replacements; and twenty (20) vehicles required A/C work, recharge or repair.

1. Dump Truck #206 installed a new dump body and subframe installed all brackets and hydraulics.

2. Truck #219 required extensive engine repair.
3. Sweeper #226 required sidebroom repairs.
4. Pick Up #791 had the pickup body replaced and all body work complete.
5. Dump Truck #225 had the dump body welded repaired and painted.
6. Loader #223 installed 4 new tires with lock rings and O ring.

During the year 2013 the following vehicles or equipment were received:

#226	Sweeper	DPW
#349	Pick Up	Parks Department
#307	Dump Truck	Parks Department
#534	Pick Up	Building Maintenance
#T342	Leaf Collector	Parks Department
#444	Pick Up	Water Department

The dedication to the Preventive Maintenance and In-House Repair Program has proven to be cost effective with less downtime and extremely beneficial to Snow & Ice Operations.

I would like to take this opportunity to thank my personnel for their hard work and dedication to the Vehicle Maintenance Division.

ENGINEERING DIVISION

(Town Hall, 135 School Street, Walpole, MA 02081 508-660-7211)

Margaret E. Walker, P.E.- Town Engineer; Charles Quigley, P.E.-Assistant Town Engineer, Walter R. Preibis-Engineering Aide, Lauren DiCalogero- Principal Clerk

The Engineering Division of the Department of Public Works provides technical assistance and expertise, for Town sponsored utility and public works construction projects.

In addition, this Division provides assistance to all Boards, Committees, and Commissions for the Town in the form of professional review of plans, documents, and designs submitted by applicants.

The Engineering Division prepares **construction cost estimates (bonds)** for subdivisions under the control of the Planning Board, the method that the Town uses to ensure adequate monies be available should a developer default on obligations.

This Division is responsible for **updating Town Maps**, including the Zoning Map, street maps, utility plans, and the Assessor's Maps.

This Division administers the **Street Opening Permits** for the Town of Walpole. 107 Permits were issued during 2013. This permit is required of any entity planning to excavate within the public ways of Walpole, i.e. sidewalk, streets, grass strips and including driveway aprons. , etc., as well as utility installation

This Division administers the **Curb Cut Policy** for the Town of Walpole. 46 Permits were issued during 2013. This permit is required of any entity planning to install/revise a driveway.

This Division administers the **Trench Permits** for the Town of Walpole., the so-called “Jacky’s Law”. 155 Permits were issued during 2013. This permit is required of any entity excavating a “trench.”, whether on private or public property.

Staff from this Division provides **inspectional services** for sewer water and drain installations in bonded subdivision (under the jurisdiction of the Planning Board), as well as large site developments. Subdivisions inspected include: Bird Estates, Brush Hill Estates, Old North Estates, Northridge farms, High Oaks 4, Niden Woods, Oakwood Estates, The Trails, Walpole Park South, and Wisteria Ways II. Major sites inspected include Walmart, Plimptonville Condominiums and The Norfolk County Agricultural High School site expansion.

Street Acceptances this year included Walpole Park South, Gristmill Lane, Daylily Lane, Red Gate Road, North Street Circle, Old Town Road, and Starlight Drive.

Pavement Management /Chapter 90/ Capital/Chip Seal During 20123 the Town has spent approximately \$1,015,000 to resurface our streets, under these programs. The following streets were resurfaced: Audubon Drive, Elm Street from Main Street to Turner Road, Evergreen Lane, Goldfinch Lane, Mockingbird Lane, Oriole Lane, Pemberton Street, Plimpton Street, Washington Street from Stone to High Plain Street,

Hazard Mitigation Grants- Norfolk Street The Hazard d Mitigation Grant for drainage improvements on Norfolk Street, in the amount of approximately \$394,5000. has begun. This is a 75-25 match, with 75% of the required funding being provided by FEMA., and 25% provided by the Town. Construction will finish in the spring of 2014.

General Staff from this department worked with DPW staff on many smaller in-house projects, such as design and installation of new AAB complaint sidewalk ramps on Elm Street at East Steret and design and implementation of cement concrete pavement repair on Hitching Post Road. Assistance was also given on the student run-bridge project adjacent to Town hall.

I would again like to thank my staff, Assistant Town Engineer Charles Quigley, Ron Preibis (retired DPW Highway Superintendent), and Principal Clerk Lauren DiCalogero, for their efforts over the past year. All three respond diligently whenever asked, above and beyond their normal scope of work. Their hard work and tireless effort has enabled this Division to continue to provide the level of service that the residents and businesses of the Town expect.

Recreation Department

Chair - Dennis Ricci Member - Frank Brown, Annelise Fair, Susanne Murphy, Robert Taglienti

Associate Members - Lorraine Dundon, Rich McCarthy, Joe Grant, Michael McGrath

Staff - Josh Cole - Director of Recreation Chad Norto Recreation Coordinator Susan Charette - Principal Clerk Aicha Kelley - Specialized Instructor Lauren Macomber - Program Director

Thank you, Walpole, for supporting our programs and allowing us to provide for your recreation needs. We look forward to bringing many new programs to the community.

In 2013, the Walpole Recreation Department:

We again worked with the Walpole Fire Department to spearhead an effort to Save the Fireworks! The Town pitched in and raised more than \$25,000 to allow the Night Before the Fourth Fireworks to continue. Congratulations Walpole!

Offered more than 600 programs to more than 13,000 participants.

Continued the success of WALPOLE DAY! In 2013, we again joined together with the Walpole Swimming & Diving Team to hold the Wacky Quacky Duck Derby Fundraiser. Donnell Murphy was the Grand Marshal of the Parade. Please join us on May 17 for Walpole Day 2014!

Created the "Take A Seat for the Arts" event that raised funds to help offset costs of art programs for Walpole residents. Local artists decorated donated chairs that were auctioned off in a silent auction.

Created "The Wally's", a night to recognize the people being honored at Walpole Day. Conrad's was our host in 2013 and will be again in 2014.

Blackburn Hall was renovated to include a new theater stage curtain, new paint and refinished floors.

We continued to offer the Sand & Salt delivery program for seniors in the Town.

Expanded the offerings at Studio East of Walpole to include preschool and youth drawing classes along with adult painting programs.

Continued to work with local departments and organizations to help promote their programs such as the Adams Farm Committee, the Walpole Coalition for Alcohol & Drug Awareness, Walpole Cultural Council, Walpole Chamber of Commerce and the Walpole Emergency Management Agency.

Thanks to the entire Recreation Staff for a very special 2013. More than 300 people helped us bring the wide variety of programs to you. To those people, we are especially grateful.

Water and Sewer Division

Rick Mattson, Superintendent

Scott Gustafson, Asst. Superintendent

With our 118th year of providing public water service to the community behind us, I once again respectfully submit this annual report on behalf of those associated with the Walpole Sewer and Water Division. The aging and growth of the utility infrastructure and the implementation of more stringent regulations continue to present challenges for the staff assigned the responsibilities of system operations and maintenance. Through the dedication and efforts of the staff and cooperation of other Town departments, committees and boards, all of the challenges were met.

The following is a brief overview of the activities that took place in each divisional section along with a description of their respective dates.

Administration:

Judy Bain, Diane Piazza, and Lindsey Rockwood

This section of the operation is responsible for enforcement and implementation of policies, rules and regulations that are adopted at the local, state and federal levels of government. As always, the primary focal point of the staff remains on achieving and maintaining compliance with the drinking water and wastewater mandates that are ever changing. In addition to processing utility bills and maintaining their respective accounts, the staff administers the ongoing rebate program that was implemented a few years ago. Licensing and permitting of contractors and the timely preparation and submittal of required comprehensive reports are other duties that are routinely performed. Providing public information, responding to inquiries and the scheduling of all sewer and water related field tasks are preformed by the staff as well.

• Rebates Processed in 2013	<u>145</u>
• Utility Bills Processed in 2013	<u>52,270</u>
• Water Accounts Established in 2013	<u>50</u>
• Final Utility Bills Processed in 2013	<u>368</u>

Distribution: Phil McCall, Foreman, Ken Barsomian, Al Reddy, Dan Ryan and Brian Spillane

Maintenance and repair of the 160 mile long pipe network and its associated valves, hydrants, services and other appurtenances are typically duties of the distribution staff. Other tasks include leak detection, flow testing, hydraulic analysis and miscellaneous system improvement projects such as water main installation.

• Service Leaks Excavated and Repaired in 2012	<u>4</u>
• Main Leaks Excavated and Repaired in 2012	<u>12</u>
• Fire Hydrants Replaced in 2012	<u>8</u>
• Fire Hydrants Repaired/Maintained in 2012	<u>107</u>
• Miscellaneous Excavations Performed in 2012	<u>24</u>
• Water Main Installed in 2012	<u>1450 lf</u>

Meter and Cross Connection Control: Rich Fernald

Within this section of the Division the meters for all residential, commercial, municipal and industrial accounts are maintained.

In addition to meters the components of the fixed network radio read system including transmitters, and repeaters are also maintained, repaired and replaced as needed. As required, service associated with the inspection and testing of cross connection devices was also performed.

• New Service Meters Installed in 2013	<u>46</u>
• Meters Replaced in 2013	<u>26</u>
• Meters Repaired in 2013	<u>128</u>
• Final Readings for Real Estate Closings in 2013	<u>368</u>
• Cross Connection Control Devices Tested in 2013	<u>467</u>
• Cross Connection Surveys Conducted in 2013	<u>6</u>
• Miscellaneous Service Calls Recorded in 2013	<u>376</u>
• Rebate Confirmations in 2013	<u>145</u>

Production and Treatment: Maureen Cobb, Craig Dalton, Carla Leahy, Ken Riley and Chris Smith

This section of the Division is responsible for the operation and maintenance of Walpole's water treatment facilities, wells and other associated pumping equipment as well as the water storage tanks. The daily duties of the certified operators and technicians include chemical application, data compilation and sample collection and analysis, all of which are performed to ensure that proper treatment techniques are employed.

• Total Water Pumped and Treated in 2013	<u>770.46 mg</u>
• Maximum Daily Pumpage for 2013	<u>4.34 mg</u>
• Minimum Daily Pumpage for 2013	<u>1.18 mg</u>
• Average Daily Pumpage for 2013	<u>2.11 mg</u>

Sewer and Septage:**Darren Vito**

Under this section of the operation all the Town owned pumping stations and piping infrastructure are maintained. Daily inspections of the facilities are made to ensure that the equipment is functioning properly. This past year two additional pump stations were added to the inventory, bringing the total to eight. Routine monthly maintenance is performed to targeted areas of the piping network with the jet vac truck to prevent system obstructions.

The closing of a septage receiving facility in a nearby community has generated a significant amount of use at our facility, which up until last year sat dormant for an extended period of time. For calendar year 2013 we accepted 1.68 million gallons of septage from licensed companies in the area.

Capital Improvement Projects:

Capital improvement projects that were completed in 2013 include the construction of a new 2.0 million gallon water storage tank on Old Post Road. Dedicated by the Board of Sewer and Water Commissioners to the late Frank Farinacci, this tank was placed into service in October. While this is a welcomed addition to Walpole's water system, its activation was somewhat bittersweet as a piece of history fell by the wayside with the demolition of the .2 million gallon steel storage tank on High Plain Street. Constructed in 1895 at the time of Walpole's establishment as a public water supply it served the community well over its lifetime, as did the other two that were constructed in 1918 and 1931.

In October, the department embarked upon a pipeline installation project on the upper end of North Street. While all involved had good intentions in pursuing this endeavor, we were plagued by issues and misfortunes that greatly hampered the desired outcome. As we move forward into 2014 we remain committed to completing the project as quickly as possible and will dedicate all available resources to do so.

Recognition:

In March, Donald Doucette retired from the employ of the department after nearly 16 years as a water system technician. Donald's dedication and commitment to his duties made him a true asset to the operation. We wish him well and hope he prospers in the enjoyment of his retirement.

Sad News:

Sadly in June of 2013, we lost a longtime colleague and friend with the passing of retired water foreman Roy Turco. Roy served the Sewer and Water Department in various capacities from 1971 until his retirement in 2003. His unique character and loyal friendship will be sorely missed by all that knew him.

Closing:

As we leave 2013 behind, we anxiously look forward to continuing our service to the public and at the same time thank them for their understanding and cooperation during the past year, especially for the times that we may have caused inconvenience.

Also a debt of gratitude and thanks goes out to the municipal boards, committees, departments and officials with whom we worked with to address the needs of the townspeople. Finally, my sincere appreciation to the entire Sewer and Water Division staff for their continued efforts in providing service to the community.

Human Services

Board of Health

(Town Hall-508-660-7321)

William Morris (15), Chairperson - Carol Johnson (14), Clerk - Dr. Richard Bringham (14) - Claire Wolfram (15) - Lisa Procaccini (14) - Richard Beauregard (Associated Member) - Robin Chapell, Health Director - Gail Nixon, Deputy Health Agent – Joseph Lai, Board of Health Technician - Mary Feldman, Staff Assistant.

The Walpole Board of Health's mission is to promote good public health, prevent disease, and protect the environment. The Board of Health and Health Department carry out its mission by performing routine inspections, investigating complaints, reviewing plans, overseeing public health programs and educating residents and businesses.

Our Health Department continues to strengthen Emergency Preparedness in Walpole. We play an active role on Walpole's Local Emergency Planning Committee. We represent the Town on a Regional Emergency Planning Committee, we are a key player in a 34 town Public Health Emergency Preparedness Region and our Health Director, Robin Chapell, continues to serve as the local public health representative on the Southeast Homeland Security Council. In order to update some of the Health Department Emergency Plans to include helping people with special needs during emergencies, we sought training from the Shriver Institute to help us and our town partners, including parents with disabled children. The training was excellent and we were able to amend our plans.

We continue to have an active and dedicated Medical Reserve Corps (MRC) that is ready to help the health department in public health emergencies. Many of our volunteers help us with our annual flu clinic, which we run as a preparedness drill and many have taken advantages of our many trainings offered in order for us to maintain a trained volunteer corps. Many of our volunteers joined us at Conrad's where we held our Sixth Annual Meet & Greet Night to thank our volunteers. Speakers included our own Nancy Farris and Barbara Manuelpillai, who spoke about volunteer experiences at home and overseas. Also, Tom Lawrence, Program Director for the Rhode Island Medical Reserve Corps spoke on his experiences with Disaster Response and Deployment. The MRC's mission is to support the Town's public health infrastructure, enhance emergency preparedness, crisis response and disaster recovery, as well as, integrate concepts of behavioral health as part of its promotion of community health and wellness in the 21st Century. This year we were very fortunate that Mr. Kraft and the Patriot's organization helped us show appreciation to our volunteers. Please contact us if you would like to be a member of our MRC.

The Health Department continues to work with the Walpole Coalition for Alcohol and Drug Awareness. Through a comprehensive community approach the Health, Police, School and Recreation Department's mission for the Coalition is to harness the energies and expertise of students, parents, and community resources to reduce alcohol and other substance abuse among Walpole's adolescent population, increase communication with parents and the community about the consequences of using those substances and decrease the permissive norms regarding adolescent substance abuse. The Coalition continues to have morning meetings as well as night time meetings to encourage more participation. In 2013 the Coalition sponsored a great video contest. We thank all the students who submitted videos. In addition we sponsored two programs in both middle schools, the Improbable Players (actors who are recovering addicts) and Jeff Yalden who was very motivating to our students.

The Coalition also worked on alcohol regulations which the Board of Selectmen are receptive to, but still need more work and a Social Host Responsibility By-law that was passed by majority vote at fall Town Meeting.

The Health Director also started attending a regional coalition meeting run by the District Attorney's office in order to help the Walpole community.

The Board of Health is working on its own regulations for Medical Marijuana Dispensaries. The Board recognizes that they are now legal in Massachusetts but want to make sure that they are run correctly and safely in the Town of Walpole.

The Board of Health also modified its Tobacco Regulations making the sale of tobacco products illegal to anyone under the age of nineteen.

This year Walpole recycled 1,582.59 tons of newspaper, glass, metal and plastic at curbside. We also received a grant from the Massachusetts Department of Environmental Protection and were able to place 7 more recycling receptacles at various ball parks in Walpole.

The Health Department continues to be involved in the Superfund Activities for the Blackburn and Union Privileges Site on South Street. A Consent Decree for the Remedial Design/Remedial Action outlining the remedy for the Blackburn and Union Superfund Site was signed by Tyco Healthcare Group LP (now doing business as Covidien) , W.R. Grace & Co., BIM Investment Corporation and Shaffer Realty Nominee Trust, the U.S. EPA and the Department of Justice in Spring 2010. We worked very closely with neighbors near the site to have the Groundwater Treatment Facility sited on a different location.

The Health Department continues to participate in the School's Wellness Committee. We again partnered with Old Post Road School (OPR) in another successful Walk to School Day. OPR was one of over a hundred schools in Massachusetts to participate. The Health Department/Board of Health was also very active in helping plant and organize the first school garden located at Elm Street School. We had lots of help and participation from the Walpole community including Walpole High School, Walpole School Nurses, Elm Street School Community, seniors and students from the Norfolk County Agricultural School. In June we were able to enjoy the fruits of our labor by having a lettuce party. Kathi Garvin, Lead School Nurse, Susan Prindell, Johnson Middle School Nurse, Gerri Polo, Old Post Road Nurse, and Robin Chapell, Health Director, were able to secure grants from Massachusetts Department of Public Health, Johnson & Johnson Institute, Whole Foods and Massachusetts Agriculture in the Classroom to pay for the project. We are all looking forward to starting a second garden at the Old Post Road School and have started planning with the OPR community on making that happen.

The Health Department also promoted healthier lifestyles for Town Employees. We sponsored several nutritional programs, Weight Watchers, Chi Gong and other programs.

We held our annual Household Hazardous Waste Day in April where oil, batteries, propane tanks, CRTs and hazardous household materials were collected. Thanks goes to the League of Women Voters for helping us promote this event and to Nancy Farris and other volunteers for helping organize this event. Many residents also took advantage of our mutual agreements with the Towns of Franklin, Ashland, Norfolk and Sherborn to attend their one day Household Hazardous Waste collection if they missed the one in Walpole.

Inspections are a major activity of this department. Housing inspections are conducted to insure that they are dry, safe, warm, clean and free from disease carrying vectors such as insects and rodents. Food and retail establishment inspections are conducted to make sure that the establishments are clean and food is prepared properly to prevent food-borne illnesses. The Department has two excellent food consultants, Dai Nguyen and Alan Perry that do the majority of food inspections for existing establishments. Pool inspections are conducted to make sure public and semi-public swimming pools are safe and chemically well balanced to prevent water borne diseases. Camp inspections are done to ensure the safety of our children. Complaints are taken very

seriously and the health department makes every effort to investigate all legitimate complaints in a timely manner. Follow action varies from corrective orders, ticketing to court action.

Food Related Inspections

Retail Food Establishments	69
Food Service Establishments	294
Milk Inspections	36
Tobacco Registrations	21
Temp. Food Service/Farmer's Market	34
Closing/ Suspension/Out of Bus.	3

Other Inspections

Tanning Salons	1
Swimming Pools/Spas	16
Beach	1
Recreational Camps for Children	4
Official Truck Inspections	21
Tobacco Sales Compliance	42

Food Related Inspections cont.

Ice Cream Manufacturers	6
Plan Review New Establishment/Operations	8
New Establishments & Transfers	6
(inspections prior to opening)	14
Complaints	17

Other Inspections cont.

Hotel/Motels	2
Housing	5
Rooming Houses	2
Trash/Garbage	15
Other Complaints	30

Septic

Installers Tests	5
Septic Repairs- minor	10
Observation Test Holes	76
Perc Tests	54
New Construction Plans	8

Septic Continued

Repair Construction Plans	24
Sieve Analysis Percs	7
Inspections	111
Inspection Report	105
Complaints	0

This year we were able to collect over \$978.84 from last year's flu vaccine administration from Medicare and some private insurers. That money was turned over to the Council on Aging in a revolving fund to be used for health programs.

Thank you to all the town departments, agencies, committee members and volunteers that helped us with our varied programs and functions this year! We want to welcome Joseph Lai, MPH, Board of Health Technician to our staff. He already has been a great asset. Thank you Louise Stapleton, our senior volunteer extraordinaire who has helped us with many projects in our office including our flu clinics, Medicare reimbursement, and filing. A very big thank you to Gail Nixon, Deputy Health Agent and Mary Feldman, Staff Assistant for their hard work, people skills and attention to detail.

Please follow the Health Department on Face Book by liking us on www.facebook.com/Walpole Health Department. You can also follow the Walpole Coalition for Alcohol and Drug Awareness on www.facebook.com/drugfreewalpole . And you can follow the Health Director on Twitter at RobinChapell .

Veterans Services

508-660-7325

SFC Jon Cogan (RET) Veteran Service Officer

John Robinson Jr. (14), Chairman – Brian Atkinson (14), Vice Chairman – Brian Connor (15) Clerk – Lorraine Boyden (15) – David Sullivan (15) – Joseph Denneen (15) – Donna Summers (15)

Walpole Veterans Service Officer supports veterans, their widows and dependants under Chap. 115 of the General Laws of Massachusetts and through funds of emergency nature. Many requests are received for other services to include:jj

- Assistance with claims for disability compensation and pensions
- Aid in application for State Wartime Bonuses and annuities
- Responsible for organizing Veterans events for the Town of Walpole
- Counseling and referrals to other VA agencies
- Flags and Holders for Veteran Gravesites
- Information on Educational Benefits (GI-Bill, Post 911 GI-Bill)
- Provide Outreach support to veterans that are unable to travel
- Copies of Military records and Citations to include DD-214
- Assist in care packages for Deployed U.S Serviceman and Women
- Responsible for Town of Walpole U.S and POW flags Half Staff notifications

As burial agent, this department will officiate at graveside veteran services and present flag to widows or next of kin.

Jon Cogan serves as the Walpole Elder Service Program coordinator which allows 30 residents age 60 and older to provide services to the town and receive a reduction in property taxes. Participants are assigned to Recreation, Assessors, Engineering, Board of Health, DPW, Council and Aging, Planning, School and library departments.

Jon Cogan serves as Fuel assistance officer for Walpole residents in need of help regardless of age.

The Walpole Veterans Service Committee would acknowledge and recognize the service made by our own Walpole Veterans. The Walpole Veterans Service Committee will appropriately and respectfully honor the contributions of our Veterans, past, present and future, as well as their families and friends.

The Veterans Service Officer shall serve Ex-Officio.

In 2013 the committee was able to repair and correct the spelling of the Walpole monument honoring the service members who were killed in action during the 20th century at the Town common.

In 2013 the Committee dedicated the Flag pole with a rock and plaque engraved in it at the Town common to “Rocky” a well known Veteran and citizen of Walpole. We would like to thank all residents and organizations for thee contributions to make this happen.

Thank you for all the Volunteers that helped replace over 1200 flags on our fallen Veterans cemetery markers here in Walpole.

Walpole Public Library

Overview: The Walpole Public Library is an automated library and a member of the Old Colony Library Network (OCLN). The library is a **Popular Materials Center** where residents have access to materials from leisure reading and viewing to pursuing hobbies and cultural interests. As an **Independent Learning Center**, the library provides materials for strengthening job skills, researching consumer health and financial information and completing school assignments to support the personal learning and formal educational pursuits of residents. Lastly, the library is a thriving **Community Space** used by residents as a place for socializing, as a study space, as a formal meeting center and for sharing experiences and ideas.

Library Usage: The following measures provide a quick snap shot of library usage during the calendar year:

- Library patrons borrowed 224,510 books, videos, magazines and audio items.
- Library patrons borrowed 17,860 items through Interlibrary Loan.
- Library reference staff answered 3,563 in-depth reference questions.
- 5,474 children, teens and adults attended 213 library programs.
- Public Internet and online research computers were used 17,144 times.
- Meeting rooms were used 588 times by Town, civic and community groups.
- Study rooms were used 3,337 times.
- There were 11,579 active library cardholders.

Hours: Library hours in calendar year 2013 remained unchanged. During 2013 the library was open the following hours:

Monday:	10:00 a.m. to 8:00 p.m.
Tuesday:	10:00 a.m. to 8:00 p.m.
Wednesday:	10:00 a.m. to 8:00 p.m.
Thursday:	10:00 a.m. to 8:00 p.m.
Friday:	10:00 a.m. to 5:00 p.m.
Saturday:	10:00 a.m. to 3:00 p.m.*
Sunday:	Closed

*The library is closed Saturdays between Memorial Day and Labor Day.

Collections: The Walpole Public Library added two genealogical online databases during the year, Ancestry.com and Heritage Quest Online. Access to Ancestry.com is only available at the library. Heritage Quest access can be at the library, or remotely accessed through the library web site. The library also added Value line and Standard and Poor's The Outlook. The OCLN network added Zinio Online Magazines, a collection of 140 online magazines available to Walpole residents with a valid library card.

The holdings of the Walpole Public Library are as follows:

- | | |
|--|--------|
| • Books | 77,703 |
| • Videos and DVDs | 5,657 |
| • Audio books and Music | 4,309 |
| • E-books and downloadable audio | 7,849 |
| • Newspaper and Magazine subscriptions | 131 |
| • Museum passes | 17 |

Library Museum Passes:

Blithewold Mansion, Gardens & Arboretum	Museum of Fine Arts
Boston Children's Museum	Museum of Science
Capron Park Zoo - Weekend Pass	Mystic Aquarium
Easton Children's Museum	New England Aquarium
Isabella Stewart Gardner Museum-Weekend Pass	Pawtucket Red Sox
JFK Library and Museum	Plimouth Plantation
Lookout Farm	Providence Children's Museum
Massachusetts Park Pass	Roger Williams Park Zoo
	Slater Mill

Slater Mill was the library's most recent museum pass addition. Museum passes offer residents access to cultural institutions at reduced and discounted admissions. All museum passes can be reserved in person or online through the library's website (www.walpolelibrary.org) or by calling the main circulation desk at 508-660-7340. Current library cardholders can also use the website to access the library's virtual reference collection and most databases via the Internet.

Programs and Services: The 2013 Summer Reading Program had 114 participants logging over 1,234 hours read. During the Summer Reading Program, the library hosted a number of events, including the Mike Bent Magic Show; Bates and Davis: Earth Rhythms musical program, a Magic Workshop, and the Creature Teachers animal show. The library also began a successful Afternoon Book group.

The Friends of the Walpole Public Library sponsored a number of successful programs over the year. Musical programs included Wildewood Jazz, the Wrong Headed Comorants, the Boston Accents and the Harper and the Minstrel. Author talks included William Martin, James Redfearn, Ted Reinstein, Stephie Schorow, Stephen Puleo, James Whitfield Thomson, and Hank Philippi Ryan. Artist Peter Stone exhibited and spoke about his art. John Lee spoke about Afghanistan. Dave Downs gave a humorous program on medical quackery. Gary Gekow began the year with a series of career development workshops.

Personnel: Denise Sullivan joined the staff as the Summer Page and Emily Massarelli joined the library staff as a Library Page.

Library Staff: Director: Salvatore Genovese; Adult Services Librarian/Assistant Director: Norma Jean Cauldwell; Reference Librarian: Warren Smith; Youth Services Librarian: Kara Dean; Assistant Children's Librarian: Leslie Loomis, Principal Clerk: Ellen Ransow; Library Clerks: Susan Akeley, Virginia DeChristofaro, Deborah Kirby, Deborah Maimone; Elizabeth Masalsky, Liz Olson, Eileen Phinney, Jane Russau, Sarah Verbisky; Pages: Kia Kaizen, Emily Massarelli, Denise Sullivan.

In Gratitude: The library would like to thank the New Pond Village Resident's Association and the Friends of the Walpole Public Library for the continued support. Thanks to Comcast Cable for providing the library with free Internet access, through which the library offers library users wireless Internet access.

Thanks to all the wonderful people who have volunteered their time at the library for the benefit of the community. These individuals include: Pat House and Lucy the "READ" dog; Molly Shea at the Career and Education Program; Kyle Dunne, Connor Ellis, Jess J. Medeiros, Leo Murphy, Phi Nguyen and Gio Ricci of the League School of Greater Boston; Wes Greer and, of course, all the members of the Friends of the Walpole Public Library.

Finally thanks to the people of Walpole who support the library with their tax dollars. We hope that our services, collections and programs added value and enjoyment to your lives. We appreciate your support.

Board of Library Trustees

E. Hunt Bergen (2015) - Helen Connor (2015) - Robert Damish (2014) - Helen Howard (2016) - David Wildnauer (2014).

The Library Board of Trustees is the governing body for Walpole's public library. The board has the legal responsibility for the provision of library services, custody of library property, appointment of the library director, expenditure of funds, and determination of library policy. One of the primary functions of a board is to ensure that library services effectively meet community needs. Working with the library administration, the Library Board of Trustees also assists in planning and goal setting for the library.

The Board of Trustees organized for 2013 with David Wildnauer as Chairman and Helen Connor as Secretary. In June, Helen Howard was elected to the Board. In September, Robert Damish was appointed by the Selectmen and Trustees in a joint meeting to fill the vacancy left by Deborah C. Burke's resignation.

With sadness, the Trustees would like to note the passing of former longtime Trustee and avid library user, Linda Gilmore.

The Board of Library Trustees sponsored five programs during the year centered on Green Buildings / Green Homes. Programs included Saving Energy at Home, Sustainable Landscape and Gardening, the Joy of Green Cleaning, Water Conservation and the showing of the documentary Blue Vinyl. The Trustees also approved the installation of additional signage throughout the library. A memorial tree was planted in the library garden and a row of hedges planted on the side of the building.

The Board of Trustees would like to thank the Friends of the Walpole Public Library for the purchase of the outdoor tables and chairs that were installed in the library garden area, the Norwood Evening Garden Club, for maintaining the library garden, and the staff of the Walpole Public Library for their service to the residents of Walpole. The Trustees would also like to thank all who have helped this year with gifts, suggestions and keen interest in the Library and its functions.

The Board generally meets on the third Tuesday of the month

Council on Aging

OFFICERS: Chairman: Dolores Efthim, Vice Chairman: Lloyd P. Smith,
Treasurer: Jim Pellegrine, Secretary: Mary Serena

EMPLOYEES: Director: Courtney Riley, Outreach Worker: Conchita L. Geyer, Van Drivers: Carol Fellini, Jim Hinds and Jane Wulk, Board Secretary Emily Conrad

The Council on Aging is the department of town government empowered to assess the needs and provide services to residents age 60 and older. The Council was established by the town on April 28, 1969 in response to the legal mandate of the Commonwealth of Massachusetts, created by Chapter 495 of the Acts of 1956 and made part of the General Laws Section 8B of Chapter 40.

The goal of the Council is to promote wellness and independent living. The focus is to help elders and their families understand the complex issues associated with the aging process. Medical coverage, aging in place, transportation, property tax relief and fuel assistance are identified as primary concerns of our elders.

The Aurelia M. Newell Senior Center located in the town hall is the focal point of activities and lectures. This year the Center received a new floor, replacing the carpet as well as new paint for the interior of the building.

Activities at the Center include multiple fitness groups, numerous senior clubs, educational lectures, health screenings, nutrition programs, trips, legal services and tax preparation. Fitness programs include chair yoga, chair exercise, and Zumba Gold. Recreational programs include whist, bridge, mah jongg, pokeno, dominoes, scrabble, cribbage and bingo. Clubs at the center comprise of the Knitters Group, The Senior Moments Sing Group, The Senior Citizens Club, The Walking Group, The Writers Club and the Hoops and Needles. The Center often offers special breakfasts, suppers, movies, and restaurant of the month, shopping trips, movies and different off-campus trips. Home delivered meals are provided by HESSCO Elder Services Inc. meals are offered Monday through Friday.

The Center could not run without our dedicated volunteers who truly are invaluable. Our volunteers serve as receptionists, medical drivers, board members, program leaders, event coordinators and tax preparers. A certified S.H.I.N.E. counselor volunteers and is available by appointment to review medical and prescription coverage throughout the year. A wide range of volunteer opportunities are an avenue to serve elders, school groups and residents of all ages.

The three minibuses and our devoted and capable drivers are the lifeline of the COA. Transportation is provided on a daily basis for shopping, trips, errands and events at the Center. This year the buses were also available to bring local seniors to attend the Summer Concerts on the Green on the Walpole Commons on Tuesday Evenings. A goal for the Walpole COA is to help homebound residents become more independent, and we continue to look for more ways to do this.

Conchita L. Geyer marks her 27th year as the Walpole COA Outreach Worker this year. She continues to work with individuals and family members who need services – often in a time of crisis. Services include assessments and referrals, contact with homecare agencies and direct service providers and caregiver support groups. Mrs. Geyer also is very involved with fuel assistance and other need-based programs for Walpole residents regardless of age. Mrs. Geyer attends meetings held specifically to provide training on elder issues and support programs. As part of this ambitious Outreach program Mrs. Geyer delivers citations to Walpole residents in their 90th year. Conchita Geyer is a huge asset to the COA and we are fortunate to have her knowledge and experience at the Center.

The Walpole Elder Tax Service Program, managed by Veteran Agent, Jonathan Cogan, has been running very successfully. This program allows 30 residents age 60 and older to provide services to the town and receive a reduction on property taxes. Participants are assigned to Recreation, Assessors, Engineering, Board of Health, and Council on Aging, Town Clerk, Planning, Computer, School and Library departments.

Walpole police, fire and COA work closely with the Norfolk County Sheriff's office in a TRIAD program. Meetings are held every month and focus on the safety needs in the community. The Council on Aging also started the Senior Citizens Police Academy with the Walpole Police.

Funding for the Council on Aging comes from three sources – municipal budget, grants funded by the Executive Office of Elder Affairs and the Friends of Walpole Elders Inc. Such funding makes it possible for the Council to expand programs, mail a newsletter 10 times a year- now to more than 2,500 residents – maintain COA vehicles and staff the Aurelia M. Newell Center.

The 2010 census records 4,960 residents who are eligible for COA services. Of this number six (6) are age 100 or older and 255 are 90 years and older. The group is unique not only due to longevity but also because many remain taxpayers in the community and subsidize the services they receive. They are our most valuable human resource. They provide diversity, experience, education, represent our past, present and enliven our future.

The Council on Aging Board and the Senior Center would like to thank the Board of Selectmen and the citizens of Walpole for their support. It's your continued interest and support that help the Center meet so many needs of elder adults in our Community.

Norfolk County Mosquito Control Project

NCMCD operations apply an Integrated Pest Management (IPM) approach to mosquito control that is rational, environmentally sensitive, and cost effective.

Surveillance

We are engaged in an intensive monitoring process through weekly field collections and data analysis in collaboration with the Massachusetts Department of Public Health (MDPH) to detect for disease-vectoring mosquitoes. Virus isolations assist us in focusing our surveillance to hot zones thereby allowing us to alert nearby towns of a potential epidemic.

Virus Isolations in the town: no isolates in town in 2013
Requests for service: 507

Water Management

Communication with residents and town/state/federal officials, site visits, monitoring, wildlife management, and land surveys while maintaining regulatory compliance is integral to the management of waterways that may contribute to mosquito breeding. Pre- to post-management documentation allows us to assess the efficacy of our work.

Culverts cleared	0 culverts
Drainage ditches checked/hand cleaned	10,285 feet
Intensive hand clean/brushing*	8,810
Mechanical water management	555
Tires collected	1

* *Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand.*

Larval Control

When mosquito larval habitat management is not possible, larval mosquito abatement is the most environmentally friendly and effective method of disease control. An intensive monitoring program, aides in our decision to effectively target culprit locations.

Spring aerial larvicide applications (April)	542.7 acres
Summer aerial larvicide applications (May – August)	0 acres
Larval control - briquette & granular applications by hand	15.5 acres
Rain basin treatments – briquettes by hand (West Nile virus control)	509 basins
Abandoned/unopened pool or other manmade structures treated	0 briquets

Adult Control

Adult mosquito control is necessary when public health and/or quality of life is threatened either by disease agents, overwhelming populations, or both. Our rigorous surveillance program, along with service request data and state of the art GPS and computer equipment, allows us to focus our treatments to targeted areas.

Adult aerosol ultra-low volume (ULV) applications from trucks 10,579 acres

WALPOLE AREA VISITING NURSE ASSOCIATION

Board Officers:

Sheila Ahmed, President
Margaret LaMontagne, Vice President
Callum Maclean, Treasurer
Virginia Fettig, Secretary

Management:

Maureen T. Bannan RN, MA HN-BC, Executive Director
Mary McColgan RN, OCS, Director Patient Safety and Quality
MaryAnn Sadowski, P.T., Rehabilitation Manager

Eileen Garvey MBA Financial Manager
Lucinda C. Williams, Office Systems Manager.
Arline McKenzie RN, Nursing Manager

The Walpole Area Visiting Nurse Association provides programs in health promotion to all age groups in addition to traditional home health services.

The Association provided the following services to the Town of Walpole for 2013:

Health Maintenance for the Elderly: Promotion of good health and maximum functioning for all residents over 60 years of age. Elderly residents, who are homebound and have multiple chronic illnesses or conditions, but do not qualify for skilled care in the Certified Home Health Program, are referred and receive a home visit by a nurse. The goal of the program is to assess changes in physical condition, prevent complications and prevent unnecessary hospitalizations. Ambulatory residents are seen for physical assessment and health counseling at the senior citizen clinics, held at the Walpole Town Hall monthly as well as two other Walpole locations. Counseling includes answering questions and providing teaching about medications.

Maternal / Child Health: Promotion of the health and stability of the family during the periods of reproductive maturation, pregnancy, childbirth, the postpartum period and the child rearing years. Services are provided by a maternal / child health nurse specialist and a lactation consultant, through home visits.

Communicable Disease: Prevention and control of communicable disease through case finding, education and provision of follow-up care, consistent with and in collaboration with the Local and Massachusetts Department of Public Health. Case finding is conducted through the state MAVEN system. Requirements have become more stringent this past year requiring attendance at multiple webinars to remain up to date on expectations and best practice. Criteria for reporting Lyme's disease has tightened and tic borne illness has risen.

Public Health: Promotion of health awareness for the prevention of serious illnesses. Periodic hypertension and other screenings are held at Senior Citizen Clinics and in the community. The annual flu clinic was a huge success. Monthly talks are offered at the Town Council on Aging. Immunizations are provided including those required to enter the school year.

Statistics for FY 2013 are as follows:

SERVICE VISITS

Home Visits/Health Maintenance	24
Communicable Disease Follow-up	296
Senior Citizen Clinics	123
Flu Vaccine	809
Immunizations	92

Walpole Housing Partnership

Chairman: Bruce Norwell (2014); Members: Dan Daley (2014), Bernard Goba (2016) and David Sullivan (2016). Ex-officios (non-voting members): Denise Landry, Executive Director, Walpole Housing Authority; and Stephanie Mercandetti, Community & Economic Development Director.

The Walpole Housing Partnership ("the Partnership") is a Selectmen-appointed town group that helps to facilitate the availability of affordable housing in the Walpole community, by pro-actively identifying the needs of residents for affordable housing and developing strategies to produce affordable housing that are consistent with other town priorities, the 2013 Housing Production Plan Update, the 2004 Master Plan, and the Town's character.

This year, the Partnership welcomed new member, David Sullivan. Mr. Sullivan also serves on the Veterans Services Committee. The Partnership continues to look for additional members across the various sectors of the community to expand their membership to ensure that representation reached the broadest perspectives and interests of the Town possible. If you are interested in joining the Partnership, please contact the Walpole Economic Development Department.

Some highlights of the year include the following:

- One of the Partnership's goals is to monitor and implement the strategies and recommendations outlined in the Town's Housing Production Plan, which was set to expire in 2013. The Town retained PGC Associates to work with the Partnership to update the Plan. The Plan is a tool that contains a comprehensive demographic and needs analysis, housing strategies designed to address the specific needs of the Town, and implementation recommendations. The Housing Production Plan Update was approved by the Massachusetts Department of Housing and Community Development in December 2013.
- The Partnership continued its own education and research on Inclusionary Zoning, a zoning strategy included as part of a list of recommendations in the Housing Production Plan. In short, Inclusionary zoning requires a developer to provide a certain percentage of affordable units within a residential development. This type of bylaw is considered a mechanism to assist communities in adding units to their subsidized housing inventory. The Partnership has spent considerable time examining other community models, reviewing information available through the Commonwealth of Massachusetts, and developing a draft proposal for a zoning bylaw.
- The Partnership also continued to explore other measures and opportunities to increase affordable housing in town by looking at tools and programs used by other municipalities and the successes they've had.

May Counseling Center/Walpole

**95 West Street, Walpole, MA 02081
(508) 660-1510**

Emotional and psychological concerns affect nearly half of the population at some point during their lifetime. Research has revealed that with the appropriate treatment individuals and families can overcome difficulties and lead satisfying and productive lives. At **May Counseling Center/Walpole (MCC)** we are dedicated to providing the highest quality, state-of-the-art services for people of all ages.

For the past forty years, May Counseling Center, formerly known as the Cutler Center in Norwood, has been offering caring, effective help for a wide array of emotional and psychological concerns to children, adolescents and adults. Comprehensive outpatient services are provided by our highly trained multi-disciplinary team of psychologists, clinical social workers, nurses, interns and psychiatrist.

MCC/Walpole has refined specialized clinical care for key emotional and behavioral concerns including: Anxiety Disorders, Depression, Eating Disorders, Women's Issues and School and Learning Difficulties.

Our goal at MCC is to provide the most efficacious treatment utilizing clinically proven and outcome based interventions and measures. We strive to match an individual's symptoms with the best possible treatment available in order to minimize time spent in therapy and to maximize time spent enjoying a fulfilling life.

Services offered at MCC include:

- Comprehensive Psychological Evaluations
- Individual, Couples and Family Therapy
- Specialized Groups (Psycho-educational, Therapeutic and Skills-Training)
- 24-hour Crisis Services
- Medication Evaluations and Management
- Psychological and Neuropsychological Testing
- Specialized Clinics
 - *Anxiety Disorders and Stress Management
 - *Depressive Disorders
 - *Eating Disorders
 - *Women's Issues
 - *School and Learning Difficulties
- Dialectical Behavior Therapy
- Parent Training
- Children and Adolescent Services
- Therapeutic Gym Program
- School-based Consultation
- Separation and Divorce Counseling

Specialty services are provided by a team that has training and experience in the evaluation and treatment of the specific disorder. A comprehensive evaluation is completed followed by a collaborative meeting with the individual and/or family to present findings and treatment recommendations. Interventions may be comprised of therapy alone or therapy in conjunction with a trial of a medication. Treatment plans are reviewed by the team on a quarterly basis to insure quality and effectiveness.

Dedicated to Excellence

MCC is part of the May Institute, an expanding network of nonprofit behavioral healthcare programs. The May Institute is an active center of research and training, affiliated with leading universities and hospitals. MCC staff share the May's dedication to excellence, with a focus on clinically proven methods that make a measurable and meaningful difference in people's lives.

Hours

MCC is open Monday through Friday from 9:00 a.m. to 7:00 p.m. Early morning hours are available upon request.

Insurance

We accept most insurance – commercial, private and Medicare, Medicaid and MBHP.

Referrals and Information

Intake Coordinator – Lisa Cook (508) 660-1510

The Center for Community Counseling and Education

**32 Common Street
Walpole, MA 02081**

A Program of Bay State Community Services

I. Program Mission and Philosophy

As a program of Bay State Community Services (BSCS), the mission of the Center for Community Counseling and Education (CCC&E) is to provide clinically excellent substance abuse and mental health

services to all in need. Available services at CCC&E provide access to a comprehensive continuum of quality care designed to respond to the evolving needs of each client. The driving value of service delivery is the understanding that each client deserves to have the appropriate level of care offered as simply and as directly as possible within a framework that recognizes the primary importance of individual, family, and community.

II. Program History

The center has been providing exceptional social services to Walpole and the surrounding area for the past 38 years. The Walpole hotline-Project FACE was incorporated on October 9, 1970. The hotline was introduced to the center by a group of nine committed and understanding community members concerned about the well being of their community. The goal was to “reach, counsel and assist youth and others in need of assistance in connection with the social problems”. On June 13, 1990 Project FACE was renamed The Center for Community Counseling and Education in order to fully reflect the array of services available to all community members.

CCC&E, has developed into a comprehensive multi service program that provides mental health and substance abuse care to hundreds of local residents. The center has maintained its core mission to reach out to community members in need. However, its programs have evolved to meet the complex needs of today’s families.

Program Description and Components

The center is licensed as a substance abuse and a mental health clinic. These licenses enable the center to compete for state contracts, bill third party insurances and utilize agency resources. Currently, the center offers an array of clinical and educational services to serve Walpole and the surrounding communities. These services include:

- Outpatient Mental Health Services
- Substance Abuse Services
- Psychopharmacological Services
- Youth Diversion Services
- Community Education Programs

Program Staffing

The center prides itself on employing and maintaining highly qualified, dedicated staff. The staff is comprised of a Psychiatrist, Psychologists, Social Workers, and Licensed Mental Health and Substance Abuse Clinicians. Several staff members have been recognized for over 10 years of service to the center.

The Arc of South Norfolk, Inc.

www.arcsouthnorfolk.org - Be sure to visit our website and online Gift Catalog !!

Over the past year, The Arc of South Norfolk (formerly The South Norfolk County Arc or SNCARC) has provided advocacy and support to individuals diagnosed with intellectual and developmental disabilities (I/DD). The Arc of South Norfolk continues to carry out the organization’s mission in promoting and protecting the human rights of people with I/DD and actively supporting their full inclusion and participation in the community throughout their lifetimes.

With funding through the Town of Walpole Health Department, The Arc of South Norfolk provides supports and services to citizens of Walpole who are disabled by I/DD including autism. The Arc of South Norfolk is a private, non-profit, membership-based organization founded in 1954 by local parents. For more than half a

century The Arc of South Norfolk has been, and continues to be, governed by the family members of the individuals we serve. It is a testament to the good works we perform that the town of Walpole, along with the other towns we serve, continues to provide the vital funding support as it has done for over thirty years. Our mission is, **"To advocate for and provide supports and services to people disabled by intellectual and other developmental disabilities and to their families."**

Supports and services provided to the citizens of Walpole include:

Family Support and Respite Care:

The Arc provides temporary in-home or out-of-home professional care and training for children and adults with intellectual or other developmental disabilities on a planned or emergency basis. It operates after-school/school vacation week programs for children, provides a wide range of support groups for families and operates a resource center for parents and professionals at our facility in Westwood. We are excited about our new Adult Foster Care program that is currently in progress for adults who cannot live safely alone but want to live in a family setting.

Family Autism Center:

Our Family Autism Center implements high quality programs, services and environments for all persons with an Autism Spectrum Disorder. This program provides individuals with autism, their families and the general community with information and referral services, educational services, parent and sibling support groups and a resource library with Internet access.

Autism and Law Enforcement Education Coalition (ALEC)

ALEC is a nationally recognized training program for First Responders relative to Autism Spectrum Disorders (ASD). ALEC training helps foster a deeper understanding of ASD among public safety and law enforcement personnel. Training is available for police officers, ER and courtroom personnel, EMT's and firefighters, using curriculum and videos specific to each group. Presenters are first responders with direct knowledge of ASD through a family member.

Social-Recreational Programs:

The Arc provides special after-school and evening education classes, sports activities, social clubs and events, and special summer programs for individuals with developmental disabilities. A principal component of these programs is one-to-one volunteer friendships (citizen advocacy).

Advocacy:

The Arc provides specialized education, information and referral services, social support, as well as legal, financial and other consultation support. This program also provides self-advocacy training to individuals and advocacy support to families with members who are disabled by intellectual or other developmental disabilities.

Harbor Counseling Center:

The Arc provides behavioral and other psychological counseling and psychiatric services for adults with intellectual and other developmental disabilities and their families.

Residential Management:

The Arc provides Residential Management Services for residential homes and apartments housing individuals with intellectual and other developmental disabilities.

Day Habilitation Program:

The Arc provides educational and therapeutic services for adults with severe and multiple developmental disabilities. The program works to help individuals improve their communication skills, physical well being, domestic and self-care skills, community living skills and social skills. This program includes a component

for elderly individuals I/DD. Its primary objective is to enable these individuals to continue to maintain their functional and social skills and to meaningfully participate in the life of their community.

Services supported by The Arc of South Norfolk through its affiliate, Lifeworks:

Vocational Training and Job Placement Programs:

Lifeworks Employment Services provides vocational rehabilitation for people with I/DD age 18 and over. These services include vocational evaluation, work adjustment training, sheltered employment, transitional or supported employment and competitive job placement and follow-up support.

Residential Programs:

Lifeworks Residential Programs provides home-like environments and supervision, care and training in independent living skills, functional academics and social skills. These programs include community residences and supervised apartments (both with 24-hour staffing) and cooperative apartments (with staff assistance less than 24 hours per day).

Walpole residents who wish to visit or learn more about our programs or who wish to request services for someone challenged with intellectual or other developmental disabilities should contact us at (781) 762-4001.

Walpole Farmers' Market

The fourth outdoor season of the Walpole Farmers' Market was held on Fridays, 1:30-6pm, from June 14th through September 27th on the Town Common in Walpole Center.

Residents from Walpole and beyond enjoyed the opportunity to shop directly from area farmers, food purveyors, and artisans. At the Market, a variety of fresh, local foods and crafts were available for purchase such as fruits and vegetables, plants, flowers, herbs, beef, poultry, fish, baked goods, jams, relishes, marinades, loose-leaf teas, fresh squeezed lemonade and ice teas, and handmade items such as soap, skincare, jewelry and more.

The Farmers Market is in the midst of its indoor Winter Market which began in November and will operate twice a month on Sundays, from 10am – 2:00pm, through April 2014 at the VFW on Robbins Road (next door to Johnson Middle School).

Special thanks to Epiphany Parish, The Raven's Nest, First Sandwich Shop, John D. Murphy Real Estate, VFW Post #5188, and the many Town Departments and Boards that have been helped to make the Farmers Market a success! This year, we remembered longtime volunteer and supporter, Bert Holden, who passed away over the summer. He will always hold a special place in our hearts.

The mission of the Walpole Farmers Market is to educate the public about the nutritional and economic benefits of buying locally grown food directly from farmers and to connect and support communities and agriculture.

Visit www.walpolefarmersmarket.com to learn more about the Farmers Market. The 2014 Summer Market will begin on Friday, June 13th. Come see what we have in store for 2014!

Education

WALPOLE PUBLIC SCHOOLS SUPERINTENDENT

**Lincoln D. Lynch III, Ed. D.
School Year 2012-2013**

The Mission Statement embraced by your academic community is: “Walpole Public Schools educates all students to achieve excellence.” For each child, their definition of success is unique. Guided by a highly trained professional and caring faculty and support staff, Walpole students are challenged by a rigorous academic curricula shaped by the Massachusetts Common Core State Standards. Student achievement data is constantly analyzed by faculty and leadership engaged in Professional Learning Communities. Educators constantly evaluate individual progress and develop effective strategies to enable students to achieve their greatest potential. These strategies clarify a shared direction to improve organizational performance through articulated short-term and long-range planning.

The Strategic Plan is revisited annually by a sixty member representative committee of teachers, leadership, parents, community, Town department heads and students. Said group works to establish a collective vision and preferred future for the District by identifying strengths, weaknesses, and opportunities. The Plan effectively deals with change in a proactive, rather than reactive manner, by establishing a common purpose and a blueprint for action. The Strategic Plan may be found on the District website, at www.walpole.k12.ma.us.

System Wide Retirees

The following retirees dedicated many years of service to the students of the Walpole Public Schools:

Name	School	Position
Mr. Thomas Morris	Walpole High School	Social Studies Teacher/Dept. Head
Mrs. Carol Moore	Old Post Road School	Teacher
Mrs. Patricia Hayes	Old Post Road School	Teacher
Mrs. Mary Sullivan	Walpole High School	English Teacher
Mrs. Mary Ann Barresi	Fisher School	Teacher
Ms. Lilly Pelzman	Johnson Middle/Bird Middle School	Chairperson, Special Education
Mrs. Carol Ann Hughes	Old Post Road School	Instructional Aide
Ms. Joanne Micale	Elm Street School	Mobility Aide

2012-2013 Highlights

A Math Curriculum Task Force consisting of teachers and school leaders collaborated to develop a comprehensive Mathematics Program. [The Math Task Force achieved their goals to (1) fully understand new standards, (2) align Walpole Public Schools curriculum to Massachusetts Curriculum Framework, (3) develop budget projections for K-8 Math program implementation, and (4) review resources to implement curriculum revisions.] The intent of the instructional resource investment is to enable students to meet the rigor of competing in a global economy. The committee's work culminated with a recommendation to the School Committee for the purchase a new PreK-8 Mathematics program. K-8 teachers engaged in training throughout the summer of 2013. Implementation of the program was initiated in September, 2013.

The School Nutrition Department, formerly Food Service, was reorganized in the 2012-2013 school year for a more efficient centralized food preparation and satellite distribution system. The centralized program allowed for more effective use of centralized procurement and storage, as well as less middle management at each school, thereby reducing salary and benefit package expenses.

Walpole Public Schools embarked on a program to provide select special education and athletic team transportation. The transition provided services at a lower cost per student than contracting with external vendors.

2012-2013 School Committee Members

Members of the School Committee have sacrificed numerous hours and provided priceless advice and counsel, namely: Chairperson Nancy Gallivan (2016); Vice Chairman Michael Ryan, (2016); Susan Curtis (2014); Allan Cameron (2014); Jennifer Geosits (2015); Patrick Shield (2015); and Mark Breen (2016).

Total expenditure per pupil, as reported by the Massachusetts Department of Elementary and Secondary Education:

Function	2011-2012 School Year			
	Total Expenses	% of Total	Per Pupil	Per Pupil (State)
Administration	\$1,120,466	2.30%	\$280	\$471
Instructional Leadership	\$3,539,162	7.25%	\$886	\$855
Classroom and Specialist Teachers	\$18,214,550	37.33%	\$4,559	\$5,125
Other Teaching Services	\$4,628,973	9.49%	\$1,159	\$1,027
Professional Development	\$392,090	0.80%	\$98	\$232
Instructional Materials, Equip. and Tech.	\$856,760	1.76%	\$214	\$377
Guidance, Counseling and Testing	\$1,141,382	2.34%	\$286	\$387
Pupil Services	\$5,530,522	11.33%	\$1,384	\$1,249
Operations and Maintenance	\$3,385,325	6.94%	\$847	\$1,035
Insurance, Retirement Programs and Other	\$6,684,429	13.70%	\$1,673	\$2,364
Payments To Out-Of-District Schools	\$3,299,634	6.76%	\$51,963	\$21,549
TOTAL EXPENDITURES	\$48,793,293	100.00%	\$12,021	\$13,636

District Demographics at a Glance:

District Data	2009	2010	2011	2012	2013	State
Number of schools	8	8	8	8	8	
Enrollment	3,923	3,954	3,961	4,015	4,105	954,773
<i>Special Populations</i>						
Low income	6%	9%	9%	11%	15%	37%
Students with disabilities	16%	15%	15%	15%	15%	17%
English language learners	2%	2%	2%	2%	2%	8%
First language not English	3%	4%	4%	4%	5%	17%
<i>Race/Ethnicity</i>						
White	91%	90%	89%	87%	86%	66%
African-American/Black	3%	4%	4%	5%	4%	9%
Hispanic/Latino	3%	3%	3%	4%	4%	16%
Asian	2%	3%	3%	4%	4%	6%
Multi-race	-	-	-	-	1%	3%
Native American	-	-	-	-	-	-
Hawaiian/Pacific	-	-	-	-	-	-

For more detailed information, please see the Walpole Public Schools “Annual Performance Report”, which may be found at: www.walpole.k12.ma.us.

WALPOLE HIGH SCHOOL

This report will present a brief overview of departmental achievements within the high school. We are very proud of what has been accomplished within our school during the last year and we look to the future with confidence.

The **Art Department** has been busy once again producing high quality artwork. In January, Scholastic Art & Writing Awards were given to many students at the middle and high school level. High school art students were also invited back to exhibit artwork at the Artist's Studio and Gallery at Patriots Place in Foxboro. District-wide, the students in grades K-12 exhibited artwork at Barnes and Noble in the month of March for recognition of Youth Art Month and the tenth annual "District Art Show" was held at the Walpole public library for the month of May. In September, the high school received a fourth art teacher to expand art instruction.

Our **Athletic Program** continued its tradition of excellence with the following achievements: Over sixty-five percent of our student body participated in interscholastic sports; the college admission rate for our student/athletes is approximately 90%; The Friends of Walpole Community Athletic Complex is being used by many sports for the high school and town. Lights were installed in the summer of 2010 to allow for night sporting events. Each Varsity team used the field for at least four games during their regular season. Teams that qualified for State Tournament play used the field to play their home games.

The **English Department** continues the work to align with the Massachusetts Curriculum Framework. In the last year, several teachers worked on curriculum projects which the department now uses as models as they incorporate more literary non-fiction into all English classes. Teachers continued to collaborate in PLC teams to create common assessments and calibrate grading practices.

The **Library/Media Center** had a dynamic year with lots of activity and changes. Students now use the online catalog to search for books 24/7 from any device. Teachers love using the new online calendar to sign up for labs and library time for their classes. The media center had two successful fundraisers, purchased six Nooks for student use, and coordinated three guest speaker presentations for students – one guest, an author/illustrator, visited by Skype. Our new library media aide, Mrs. Anne O'Malley, started mid-October and has created many interactive displays for students and staff to enjoy.

The **Foreign Language Department** welcomed Ben Auger to teach Latin and French as our Latin program continues to grow. Teachers are working in PLC teams and attending professional development workshops to align essential skills for all levels of our language programs.

The **Counseling Department** delivers a comprehensive guidance curriculum to the entire student body during PLC time, classroom seminars and large group assemblies. September 2013 brought the addition of a .6 counselor to the staff, reducing overall counselor caseloads thus allowing the counselors to begin to establish more meaningful relationships with the students. The Class of 2013 graduated 265 students in June with 93.5% of graduates attending institutions of higher learning. The Class of 2014 is following steadily in their footsteps as the office had submitted transcripts for over 50% of the class by December 1st.

The **Mathematics Department** is currently in the first year of a three-year transition into the Common Core curriculum. All freshmen are currently enrolled in Common Core Algebra I. Next year this cohort of students will be enrolled in Common Core Geometry, which is the new course being implemented in year two of the transition. Curriculum planning and development is ongoing and will continue to be revised throughout the transition period.

Last year the **Music Department** provided its usual array of formal concerts as well as participating in several community events. We were also well represented at the Junior and Senior levels of SEMSBA and MMEA

District. The highlight of the year was definitely the Philadelphia trip in April with 135 students and chaperones. The students received excellent clinics from some of the top people at the Curtis Institute of Music. In short...best trip ever.

Walpole High School **Science** students performed well on state and national tests with 97% of Biology students passing the Biology MCAS exam. On the national level our AP students scored well, with 95% of AP Physics students passing the exam and 70% of AP Biology students passing their exam, finally 47% of AP Chemistry students passed the Chemistry exam. Alison McGourtey and Annie Keyes, students in Ms. Wick's Environmental Science class, received a first place award and an honorable mention in the MWRA's annual essay contest on bottled water versus tap water. The girls, along with Ms. Wick, were invited to tour Deer Island and honored for their achievements.

After 42 years of distinguished service in the **Social Studies Department**, and 27 as Social Studies Department Chair, Tom Morris retired at the end of the 2012 – 2013 school year. His impact on the department can be seen in the quality of teachers in the department, the variety courses offered, and the legacy of excellence. Michael Donohue has been hired as the new Department Head.

The **Special Education department** has implemented a co-teaching model that has allowed for greater inclusion of students into core content classes. In addition, the special education teachers have continued to develop ways to assess students' academic skill related areas so that this information can be used not only to directly address the individual student learning needs, but to also help the department plan for continued programmatic changes on a more macro level. Special education teachers continue to collaborate with the guidance department to ensure that students have a post-secondary plan to continue their vocational or academic learning as they move further toward adulthood.

The **Unified Arts Department** worked hard to keep pace with rapidly changing technology in 2013, providing students with current, real-world experiences in Business, Health & Physical Education, and Engineering & Technology. The CAD/Graphics Lab was updated with 25 student workstations and software including AutoDesk AutoCAD, Autodesk Inventor, and the latest Adobe Creative Suite. The "shop" lab space received a facelift reorganizing the layout, upgrading electrical services, and replacing or servicing equipment to reflect changes in curriculum with a sharp focus on student safety. Likewise, TV Production classes utilized iPads and PadCaster accessories for shooting, editing, and uploading video on the go. The TV studio received a new lighting grid and controls, green screen technology, and a set upgrade. The Business Dept. added a new course, Entrepreneurship (semester), to the Program of Studies and the Engineering & Tech. Dept. added Advanced Robotics (full year) to satisfy student interest. The P.E. Dept. ran the 1st Annual Badminton Tournament with matches in both Singles and Doubles. The student champion, Nolan Froese, defeated the faculty champion, Mr. Ben Kampper in singles, while the faculty duo of Mr. Gordon Strick and Mr. Bill Powers defeated the student team of Nolan Froese and Paul McGraw.

Finally, we instituted a new **Transition Program** in September, which is designed to assist students to transition back to classes after an extended absence. This program has been very successful, with over 30 students benefitting from the program in its first four months of operation. Mr. Ron Dowd was hired as the Transition Coach for the program.

Bird Middle School

Where young minds take flight and soar to new heights

625 Washington Street, East Walpole, MA 02032

508-660-7226 Fax: 508-660-7229 Email: <http://walpole.k12.ma.us/bms>

Principal: Bridget A. Gough

Assistant Principal: Damon I. Rainie

As always, the year of 2013 was filled with excitement and busy activities for the 512 students in grade six, seven and eight. Following the guidelines of the National Middle School Association, Bird Middle School continued to provide a positive school climate where educators were knowledgeable about and committed to the academic achievement, as well as the social and emotional growth, of preadolescence. Equal educational opportunities were provided for all students based on their needs, interests, aptitudes, and abilities.

The School Council continued to meet monthly to develop goals for the School Improvement Plan that supported and aligned with The Strategic Plan for the Walpole Public Schools. In our fifth year as a Professional Learning Community, we worked collaboratively to focus on a common goal of student learning and growth. Utilizing student data and a variety of assessments continued to be a key focus to inform instruction and measure student learning growth. Response to Intervention was also to be embedded as we identified and improved evidence based intervention strategies. The Massachusetts Curriculum Frameworks for Mathematics, incorporating the Common Core State Standards, allows for a shift to the demonstration of analytical thinking and application based on foundational concepts. Using the new math text, *Big Ideas*, topics that are no longer content expectations in each grade were replaced with materials that deepen the instruction on topics defined as critical areas for each grade level. Reading standards have been incorporated for informational text literacy, writing expectations, and vocabulary acquisition which will reflect our work in reading and writing for literacy in English Language Arts, History/Social Studies, and Science. Opportunities for professional development and collaboration have been provided in order to increase awareness of educational trends and issues facing our students. It is important to continue to positively affect the social growth and development of all students in the school community. We are more prepared to educate the whole child as we understand that the emphasis on students' safety, wellness and social success is imperative to their academic achievement. Our Student Leadership Team continues to empower students and create a positive school climate. By embracing high levels of learning for all students, creating a culture of collaboration, and focusing on results, we can increase effectiveness for all students and be united in our commitment of student learning and improvement.

Many students were recognized during the year for their many accomplishments in all areas of the school. Timothy Duffy was champion of the National Geographic Geography Bee. Gregory Bond and Brenna Dunne were selected as the two scholar leaders recognized by the New England League of Middle Schools. At the June recognition ceremony for grade 8, students were recognized for their hard work and contributions while at Bird Middle. Memorial awards were given to the following students. Julia Bowen was presented the Technical Arts award for her accomplishments. The Swenson award was presented to Katherine Pensak for her outstanding overall growth and development during her three years at BMS. Brenna Dunne received the Jan Ostrum Memorial Trophy for her outstanding school participation, leadership and spirit. The Laura Warcup Memorial Award was awarded to Madeline Herlihy for her interest, enthusiasm, and superior achievement in social studies. The Suzanne Grimes Memorial Award for participation and enthusiasm in school athletic programs and events was presented to Tayla Randall. The Leonard F. Downs Award, which recognizes the student who has maintained the highest academic average throughout his/her years at BMS, was earned by Emma Flynn and Daniel Mullen. Gregory Bond was presented with the Music Award as the Outstanding Eighth Grade Musician due to his many contributions to the music program. Gregory Bond and Mia Straccia earned the Art Award for their efforts and enthusiasm in Bird's art classes. The American Citizenship Award was presented to Meredith LoRusso, Deirdre McCabe and Natasha Rodriguez. The Drama Awards were given to Audrey Lynch and Jacob Witherell for their outstanding contributions to the BMS

musical. Christopher Crowley was presented with the Patricia A Jankowski Award for his perseverance, forbearance and determination.

The PAC continued to be an important supporter of Bird, giving both time and resources to help promote the excellent instructional program for their children. Fundraising efforts allowed them to continue their support of a homework lab, several cultural assemblies, and our production of our annual school musical, which this year was *Wizard of Oz*. Their time continues to provide Bird with quality enrichment programs and much needed financial assistance for school items which the budget could not support. PAC has always supported a positive climate in the school.

The staff and parents will continue to work together toward our ultimate goal of educating every child to his/her maximum potential. We look forward to this collaboration in serving the educational needs of the children at Bird Middle School and enhancing their learning experiences. We invite the community to work with us in providing the children of Walpole with the education opportunities that will provide a well balanced curriculum and promote student achievement.

Eleanor N. Johnson Middle School

111 Robbins Road, Walpole, Massachusetts 02081

508-660-7242 Fax: 508-660-7240

<http://walpole.k12.ma.us/jms>

Johnson Middle School experienced some changes during 2013 in personnel and staffing.

Staff members who left in June included Liane Jalette (assistant principal), Jennifer Dayton (math), Heidi Hawkins (speech/language), Christina Sergi (ELA), Lilly Pelzman (special education chairperson), Tracy Robinson (speech/language), Mary Abplanalp (instructional aide), Rich McCarthy (head custodian).

We welcomed the following new staff in September: Al Brown (head custodian), Lisa Cyr (special education chairperson), Sarah Fowks (ELA skills), Sandra Griffin (instructional aide), Katie Lyons (math), Jill Masterson (math), Tom Parlon (custodian), Carol Schoen (speech/language). Mr. Wallace was appointed assistant principal to support the students and staff.

As with other schools, we have spent significant time with the Common Core standards and the new teacher evaluation regulations. Both of these requirements have changed the way we have done things in the past. All teachers are required to use the Common Core standards as part of their instruction. New books and curriculum were necessary for successful implementation. A new math curriculum was purchased for both middle schools to support the math standards. Training was provided for the teachers and parent presentations were offered to help families understand the new math expectations.

Several new books were purchased for the Media Center and the English department for the new standards in reading and writing.

The new evaluation model, as required by the Department of Elementary and Secondary Education, has increased the amount of documentation in the evaluation of teachers and the academic success of the students. Both teachers and administrators have been working to understand the regulations to ensure compliance. This also resulted in the use of a new software program that allows administrators to record their classroom observations and for teachers to submit evidence of their instruction.

The use of technology has increased in all areas of the school. The most recent improvement has been the district-wide move to Google. This has been used for e-mail, classroom documents, projects and many other educational activities. The adoption of Google will allow some teachers to become “paperless”. All teachers

and students have Google e-mail addresses that have allowed students the ability to communicate with teachers from home about assignments and expectations.

Many activities continued to support the curriculum and the growth of the middle school student including grade 6 environmental education week, grade 8 trip to Quebec, geography bee, spelling bee, Battle of the Books, Math Counts, after school activities, grade 7 trip to the Christmas Carol, SEMSBA music participation, and homework club. Many of these activities are funded by PAC and individual donations and without their help we would not be able to offer them to our students. The Friends of Music has provided support by the purchase of band instruments and music programs for the band.

We continue to have financial support from The Walpole Computer Foundation which granted Johnson Middle School several technology projects. Our PAC also funded such things as homework club, cultural arts assemblies and prizes for our reading incentive program and the Pat on the Back program. They granted several items from our “wish list” which we cannot afford in the budget. This year they have supported better ventilation in the auditorium with the installation of fans. This has been a significant improvement for this room.

Another successful “Sneak Peek” Program for incoming sixth graders was held in August. This program, in its twelfth year, allows the students to spend one morning at Johnson, meeting their teachers, learning how to find their way around the building and meet new peers. This program has proven very popular, illustrated by increasing attendance each year. It is a wonderful way to make the transition to middle school easier for everyone. We are very fortunate that our sixth grade teachers provide this opportunity to our students.

Boyden Elementary School

1852 Washington Street South Walpole, MA 02071

Phone: 508-660-7216 FAX: 508-660-7217

<http://walpole.k12.ma.us/boy>

Brendan Dearborn, Principal

Boyden School is a professional learning community that recognizes and celebrates each student’s unique abilities and qualities. We continue to explore and develop a variety of instructional strategies, supports and programs designed to increase student achievement. Throughout 2013, the staff and parents of Boyden School have worked collaboratively to provide our students with the highest level of education possible. The following summary touches upon many of Boyden School’s achievements in our pursuit of excellence.

We began 2013 with our fourth and fifth grade students once again participating in the National Geographic’s Geography Bee. The students all worked hard and displayed wonderful knowledge. We hosted the annual Boyden School Food Pantry Drive. Each year, students donate hundreds of items to the Walpole Food Pantry. Additionally, Boyden students participated in The American Heart Association’s “Jump for Heart” program. Students and staff members collected nearly \$2,000 in donations for this worthy cause and celebrated with a school-wide jump rope competition. For the eleventh April in a row, Boyden participated in the Boston Athletic Association’s Relay Challenge, highlighted with students crossing the actual Boston Marathon finish line. The B.A.A. Relay Challenge was the culminating event for students who participated in the school’s Spring Running Club. Over 120 students met twice per week for four weeks to have fun and learn the finer points of exercise and running. The year came to an end with the school coming together for Field Day. It was a fun day filled with educational and athletic games.

In September, Boyden School opened its doors to welcome back 448 students and opened the Colleen O'Farrell Memorial Playground. The playground was built by members of the Boyden Community over the summer and was officially opened on September 3rd. It has been filled with students each day at recess. We also began the year with a new Math Curriculum K-5 entitled EnVisionMath. This program opened our eyes to teaching math in new ways and gave us many resources to meet the student's needs. The 6th Annual Boyden Bowl was held at a local bowling alley as a friendly way for families to meet one another and open the school year. Students in grade three continued with the tradition of planting red, white, and blue flowers in their Garden of Hope located in South Walpole. The Garden of Hope was created in honor of the heroes and victims of September 11th. Once again, the Fall Running Club prepared for the annual Boyden 5K & Fun Run which took place at the end of October with a record number of 380 runners. Boyden School students concluded 2013 by celebrating "Inclusive Schools Week". During this week, the students participated in many activities highlighting inclusion and celebrating our individual differences. Several service learning projects also occurred throughout the school to support a variety of causes. From providing holiday gifts to families in need and making scarves for veterans at a local VFW hospital to sending cards to Children's Hospital, Boyden School students and staff continued to demonstrate a passionate commitment to helping others.

The Boyden School staff continued its efforts to meet and exceed expectations by working with parents to provide students with a variety of supports and activities. 2013 was an exciting year for Boyden School as we worked diligently to meet the ever-changing needs of the community we serve. Special note should be taken of the contributions made by the dedicated staff and our wonderful parent volunteers and PAC. By focusing on meeting the needs of all students, Boyden School continued to sustain and grow its commitment to excellence.

ELM STREET SCHOOL

415 Elm St. Walpole, MA 02081

508-660-7374 FAX: 508-660-7379

mgrinavic@walpole.k12.ma.us Mary Grinavic, Principal

Elm Street School is a wonderful community of children, families and staff. Our school values learning, achievement, compassion, and a cooperative spirit. "Excellence at Elm Street School" and "Keeping our Community Growing Strong" are our most important goals. Our mission is to educate all students to achieve their potential in a safe environment. Current K-5 enrollment is 438. Additionally, the Daniel Feeney Preschool Center is housed in a wing of our building.

Communication between the school, staff, and families is one of our primary priorities. Elm Street School staff and families work together to share information and resources, as well as ideas and concerns, in order to create the best possible program for each child.

The elementary school years should be a time of learning and growing and wonder. A foundation for all later learning is being created and nurtured and strengthened. Learning to read and reading to learn are the cornerstones of our education. Math facts and patterns and relationships are being established. Students become aware that there is a world to learn about, outside of their family and home. The wonders of science and nature are intriguing. Also, important personal characteristics are evolving. Empathy, respect, independence and a positive work ethic are cultivated. It is imperative that schools and families work closely together to create a successful elementary school experience.

This year we piloted a very successful “Community Garden Project” in collaboration with local agencies such as the Board of Health, Senior Citizen Center, Norfolk Agricultural School, DPW, Food Pantry, and School Nutrition Office. This incorporated lessons in science, math, nutrition, and more. Additionally, our school earned the Bronze Awards in USDA's [Healthier US School Challenge](#). Only about 6 percent of schools nationwide have achieved Healthier US status. WPS is the only school district in New England to receive the award in all of their schools.

HISTORY & CURRENT EVENTS

This building originally was built by the Christian Life Center as a church and school. In 1998 and 1999, the Integrated Preschool Program of the Walpole Public Schools and all of Walpole's Kindergarten programs were moved to this site. A construction project was launched and our doors later opened in September 2004 to welcome students in preschool through grade five. In addition to elementary school activities held here, we host a variety of High School Sports. We also are the site of many community-based sporting events.

SUMMARY

Although there have been many changes in the history of Elm Street School, the primary goal remains unchanged. We continue to work to make education a positive, enriching experience for children and families, and have high expectations for all.

Old Post Road School

99 Old Post Road, East Walpole, MA 02032

FAX: 508-660-7219 Website: <http://walpole.k12.ma.us/opr/>

In 2013, the Old Post Road School (OPR) community continued its strong efforts to educate all children in mind, body and spirit. The student body, numbering 475, was very involved with activities, lessons, and units of study that prepare them for life in the American democracy. Not only did they learn from books and other materials, they had many firsthand experiences about our country and the world about us.

Students were very involved in assisting others to have better lives. As a result of our second annual Make-A-Wish Spelling Bee, students raised nearly \$7,000 for this important cause which helps grant wishes of children with life-threatening medical conditions. In September, the students collected many foods for the Walpole Food Pantry. Thanks are extended to our nurse, Gerri Polo, and third-grade teacher, Erica Curran, for the many hours that they spent organizing and shopping for our Giving Fund Program. Additionally, upper grade students brought in gifts as part of our ‘Snowman Project’ that helped families in Massachusetts under DCF care. Students in the lower wing brought in many gifts as part of the ‘Gifts for Kids Program’ that also helped needy Massachusetts residents. We thank fourth-grade teacher Brian Larkin and Kindergarten teacher Alison Reid for coordinating these two important programs.

Kindergarten students continue to acclimate well to OPR. The teachers and students used rek-in-reks (abacus-like tools) created by our parents in counting projects. They implemented the “Number Talks” Program during which students discuss the ways that they are able to solve a math problem. All Kindergarten classes have instituted the “Top Banana Program” to recognize each student and his/her strengths as well as building oral vocabulary.

Grade One students put a number of iPads which were purchased through the school budget, PAC and Walpole Technology and Information Fund monies to great use in small groups to reinforce their math and language arts skills. These allowed the teachers to differentiate instruction for the students. First grade teachers continue to research different ‘Apps’ to support our curriculum and the Common Core standards.

OPR Grade 2 students have been learning about influential American people in our study of biographies. The children loved reading to learn about the lives of remarkable people such as Helen Keller, George Washington Carver, and Abraham Lincoln. The students selected a person to study who interests them and created a presentation for the class including a timeline, written report, and illustrations depicting the achievements of their subject.

The third graders visited Moose Hill in October to complement our study of the history of Massachusetts. The students learned a great deal about the Wampanoags. The Moose Hill leaders led the students through a variety of games and activities, in which students were able to further their knowledge about life as a Native American.

The fourth graders were busy participating in many wonderful activities. Early in the year, students enjoyed learning about a variety of vertebrates and invertebrates. Each student selected an animal to research. In the spring, the students enjoyed a visit to the Peabody Museum of Natural History at Harvard University where they discovered more information about rocks and minerals. The state report projects proved to be a great way to culminate the Social Studies curriculum in June.

Field trips are always a highlight for the 5th graders at OPR. One trip was our annual visit to Plimoth Plantation. This trip accentuates and brings to life the U.S. History Social Studies curriculum. We also went to the MFA with guidance from our Docent parents. We toured the American wing which provides a culminating activity to their years of Docent lessons. Another absolute favorite highlight for students, parents, and teachers was our 20th annual “Math Day in the Park

The OPR Hot Hoppers Jump Rope Team had a very successful year with competitions in Massachusetts, New Hampshire and Connecticut. One very successful jumper, fifth grader Nathan Shnaider participated in a national competition in Long Beach, California in late June! As with anything, this sport takes hard work and dedication. We are very proud of the accomplishments of this talented group of over thirty jumpers.

The Old Post Road School Art program encourages students in kindergarten through fifth grade to be creative problem solvers. Each art lesson focuses on a specific art concept to be learned. A variety of materials and techniques are explored. All lessons are age appropriate, and many lessons make connections to other disciplines such as math, science, language arts, and music.

The Music program at Old Post Road School continues to be a program in which students are accomplishing outstanding performances throughout the year. The OPR Recorder Club was established in the month of April and had a very successful 8 week run rehearsing before school and at recess time. The Before School Chorus ran for a second session this spring and the chorus proudly sang “The National Anthem” on Flag Day at McCoy Stadium before the Pawtucket Red Sox. In November, two sessions of Grade Four Recorder Club ran for six weeks. Twenty five students participated in this enrichment ensemble and performed literature written in two and three parts. This ensemble rehearsed two mornings a week and performed holiday favorites at the annual Snowman Project! Lastly, ten students in Grades Four and Five were selected to audition for the MMEA (Massachusetts Music Educators Association).

2013 was a great year in OPR. We look forward to continued successful experiences in class and outside. We thank students, families, and staff for the continued fine partnership that is always present here.

Fisher School

65 Gould Street
Walpole, Massachusetts 02081
508-660-7234 Fax: 508-660-7233
E-Mail: cduggan@walpole.k12.ma.us

Fisher School honors all children while building a foundation for lifelong learning.

Core Values

We are a respectful and inclusive community.

We provide a safe environment where responsibility and honesty are expectations.

We engage students with a challenging and rigorous curriculum. We believe learning is a partnership between school, family, and community.

We have a growth mindset. With effective effort and perseverance, students will achieve successes. We encourage risk taking; as mistakes are an integral part of learning

We foster the development of confident learners who can contribute to their community and find success in a diverse and evolving global society.

Teachers continue to assess student progress and provide instruction accordingly by implementing differentiated strategies. Each child's learning style and progress in the curriculum is used as a starting point for instruction. Analysis of 2013 MCAS scores indicates a continuing need to improve student's number sense and explicitly teach students strategies to answer open response questions. We have adopted a new mathematics curriculum tool- Scott Foresman enVision Mathematics to address the Common Core and the Standards of Mathematical Practice. In addition to the data provided by MCAS for grades three through five, Measures of Academic Progress (MAP), the Developmental Reading Assessments (DRA), the Dynamic Indicators of Basic Early Literacy Skills (DIBELS), assess students' academic ability in grades kindergarten through grade five. The information these assessments yield informs mathematics and literacy instruction to meet the goals of accountability report of 2013.

Scott Foresman Reading Street, our literacy program, has been adopted by the system in grades Kindergarten – Grade 5. The tiered instruction in literacy meets the child's individual needs. Ongoing assessment is incorporated into the instruction so students are supported and taught strategies to respond to their progress. This data driven instruction supports our initiative for Response to Intervention (RTI), a process in which students are provided interventions in the regular education classroom. This year, our teachers are focused on teaching students how to use six research based strategies to build their reading comprehension.

We have updated the Fisher Smarts behavioral incentive program to "You got Caught" which highlights the six personal character traits taught in Second Step, our school-wide social/emotional learning program- **F**air play, **I**mpulse Control, **S**olving problems, **H**onesty, **E**ffort, and **R**espect. Parents of our students were invited to a district wide parent evening to discuss the issue of bullying and cyber-bullying with Dr. Elizabeth Englander. Our students in grades three through five will participate in the Massachusetts Aggression Reduction center poster and poem contest addressing pro-social behaviors and anti-bullying issues.

We are fortunate to continue to have many parent volunteers who provide valuable learning experiences for the students. We continue to offer after school homework club for grades three, four, and five. This year we are offering after school enrichment classes for the second year. With the generous support of teachers, staff, and parents we strive to achieve academic excellence for all students at Fisher School.

DANIEL FEENEY PRESCHOOL CENTER

The Daniel Feeney Preschool Center is housed in a wing of the Elm Street Elementary School. The Preschool is an integrated program supporting students with special needs, as well as their typically developing peers. It was named in honor of the former Assistant Superintendent Dan Feeney, in October 2005. In 2007, The Department of Education recognized The Daniel Feeney Preschool Center as a separate school, making it the eighth school of the Walpole Public Schools. The Preschool was accredited through the National Association for the Education of Young Children in November 2010 and will remain accredited until November 2015. In the spring of 2013, the Preschool achieved Level 1 of the state's Quality Rating and Improvement System

The preschool has 5 operating classrooms, a therapy room, and a fine motor room. Seven sessions are run throughout the week including the following sessions: one four-day morning, two four-day afternoons, one five-day extended day, two three-day morning and one extended day. Enrollment for the 2012/2013 was 94 students.

Through District and grant funding professional development was available for the faculty and for a variety of topics including CPR, Universal Design, child development, sensory strategies and transition. The focus of the curriculum has been on developing math, science and social skills through monthly curriculum meetings.

The program has identified the need for "before and after school care" for our preschoolers which will be offered beginning in September 2013.

A Curriculum Open House was well attended in the fall. Families responded positively to demonstrations of children's work and curriculum goals. To continue positive family and school connections, a "Bring Your Parent to School" night was held in the spring. Parents had the opportunity to explore their child's classroom with their child as the guide. School and community members participated in the Read Across America program by reading a favorite book to a preschool class. The children's response to their first experiences with role models has been inspiring!

Fundraising, coordinated by parent volunteers, included family photos at Bird Park, a penny drive, t-shirt drive and friendship directory. Proceeds are applied to financing improvements in the preschool playground. Donations from families, the Junior Women's League, Walpole Computer Foundation and Walpole Education Foundation support technology implementation in our classrooms.

Our goal is to provide quality early education for Walpole's youngest citizens. We continue to build a program with a focus on enhancing parent and community connections, as well as continued work around curriculum, assessment and program quality.

Legislature and County Information

STATE SENATOR JIM TIMILTY

State House, Room 507, Boston, MA 02133

Tel: (617) 722-1222 Fax: (617) 722-1056

James.Timilty@MASenate.gov

Senator Jim Timilty is serving his fifth term representing the Bristol & Norfolk District in the Massachusetts Senate, having first been elected in 2004. The Bristol and Norfolk District is made up of 160,000 residents from Attleboro, Foxborough, Mansfield, Medfield, Norton, Rehoboth, Seekonk, Sharon and Walpole.

As Chairman of the Joint Committee on Public Safety and Homeland Security, Senator Timilty serves as the Senate's leader on all matters relative to public safety, police and fire, corrections, medical and forensic services as well as anti-terrorism.

His other committee assignments include his service as Vice-Chairman on the Joint Committee on Revenue as well as his membership on the Joint Committees on Consumer Protection and Regional Licensure, Municipalities and Regional Government and Public Health, as well as the Senate Committee on Ways and Means, the standing committee responsible for all matters relative to the state's finances.

This past year, the Senate passed a number of significant and comprehensive pieces of legislation and undertook a number of initiatives during the first year of the 2013-2014 legislative session.

Here are some of the significant successes here on a local level:

Local Aid Funding

In FY'14, Walpole was budgeted to receive \$7,446,256, or a 1.6% increase, over FY'13 in Chapter 70 and \$2,206,646, or a 2.3% increase over last year, in Unrestricted General Government Aid.

(Signed by the Governor on July 11, 2013 – Ch. 38 of the Acts of 2013)

Prison Mitigation

In the past, the Town of Walpole has received mitigation to help offset the financial burden of hosting MCI-Cedar Junction. Where the Town expends considerable resources every year responding to public safety calls at the prison, the restoration of the critical budget appropriation for FY'13 and FY'14 ensures that the Town is able to respond to emergencies at both the facility and to Walpole residents as well.

(Signed by the Governor on July 11, 2013 – Ch. 36 & 38 of the Acts of 2013)

Department of Correction Land Transfer

Following up on an article passed by the 2013 Spring Annual Town Meeting, this bill authorizes the transfer of 64.5 acres of land from the Department of Correction to the Town of Walpole for recreation and conservation purposes. This bill passed unanimously in both the House and Senate.

(Signed by the Governor on November 26, 2013 – Chapter 168 of the Acts of 2013)

Here are some of the accomplishments the Senate has made on a broader policy level:

Regional 911 Emergency Communications Districts

As the Senate Chairman of the Joint Committee on Public Safety and Homeland Security, Senator Timilty sponsored legislation that would streamline the process for establishing inter-municipal district for regional 911 services. This bill would incorporate changes made in committee during the previous session.

(Engrossed by the Senate on July 25, awaiting approval by the House)

Regional Public Hearings on Gun Safety Legislation

Last summer Senator Timilty partnered with House Chairman Hank Naughton to host a series of regional public hearings across the Commonwealth to examine all legislation pertaining to firearms filed in the 188th General Court. These hearings engaged those who would not normally travel to Boston and encouraged a diverse range of opinions on this vitally important issue.

Good Samaritan and Confidentiality Protections for First Responders

Legislation that I filed in January that caught attention following the tragic Boston Marathon bombings includes S. 829 and S. 1861, which would provide protection to first responders who selflessly and bravely leap into action without a moment's hesitation. S. 829 would simply remove liability for off-duty firefighters and EMTs who offer assistance to people in distress and S. 1861 provides certain confidentiality protections to emergency responders who avail themselves of counseling services following critical incidents.

(S. 829 – Signed by the Governor on February 20, 2014)

(S. 1861 – Engrossed by the Senate on September 12, awaiting approval by the House)

Secondary Metals Dealing

Partnering with the Attorney General's Office, public safety officials and business owners, I have spent many years working to cut down on the number of secondary metals thefts occurring in our cities and towns. This bill would establish identification procedures and retention requirements to ensure safeguards for both victims and reputable secondary metals dealers.

(Engrossed by the Senate on November 20, awaiting approval by the House)

This is just a small sample of the accomplishments made during 2013, not including action on domestic violence, long-term investments in vital transportation projects, improvement in the oversight of compounding pharmacies and expansion of services for veterans. Senator Timilty is looking forward to another productive year, using his assignments to advocate for the Bristol & Norfolk District and focus on public safety, economic development, job creation, and tax policy.

Senator Timilty lives with his wife Mary and daughters Maryjane and Kaitlin in Walpole. They are proud and active parents within the Fisch School Community and are thrilled with the education it provides.

If Senator Timilty can ever be of service, please feel free to call him directly at (617) 722-1222 or by email at James.Timilty@MASenate.gov.

Rep. John H. Rogers

12th Norfolk District

Walpole Precincts 1, 2, 6, 7 and the Town of Norwood

Contact Information:

Phone 617-722-2092

Email John.Rogers@MAhouse.gov

State House, Room 162, Boston, MA 02133

Rep. Rogers and the Walpole Delegation worked very successfully throughout the year to bring a record amount of state funding to Walpole. Once again, they were able to secure \$750,000 in prison mitigation funding for Walpole in the FY14 budget. Additionally, in an extraordinary achievement, they were able to recover the previous year's \$750,000 prison mitigation funds which had been cut midyear by the Governor. As a result Walpole received \$1.5 million –unrestricted.

In January of this year, Rep. Rogers' Income Tax Cut went in effect rolling back the state income tax to 5.0%, a \$130 Million tax cut.

Responding to the town's need for repairs to the high hazard Allen Reservoir Dam, Rep. Rogers secured \$50,000 from the Office of Dam Safety, the only town in the entire state to receive such funding. The Town will use the funding to investigate the functionality and design improvements to prevent flooding and the potential loss of life.

Local Aid to Walpole also saw a substantial increase in Chapter 70 (school) funding from \$7,325,008 to \$7,446,256 and Unrestricted General Government Aid from \$2,155,690 to \$2,206,646. To help school systems meet the needs of special education students, the Special Education Circuit Breaker was fully funded to reimburse 75% of Walpole SPED costs.

Representative John H. Rogers resides on Plantation Circle at the Walpole Norwood line with his wife Brenda and their children: Abigail Ann, 12, Katherine Josephine, 11, and Lindsay McCormack, 7. Rogers graduated cum laude from Brandeis University in 1987 with a Bachelor of Arts Degree. In 1992, he received a Juris Doctor from Suffolk University Law School and also studied at the University of Galway Law School in Ireland.

Rep. Rogers served as House Majority Leader from 2005 to 2009 where he authored the child abuse and neglect reform law which created the new office of the Dept. of Children and Families. Prior to this office, he authored several fiscal recovery budgets from 2001 to 2005 as Chairman of the House Ways and Means Committee, an office where he authored the original Prison Mitigation Funding for Walpole. From 1999 to 2001, he was Chairman of the Joint Committee on Taxation, where he authored the largest income tax reduction ever enacted by the legislature. From 1997 to 1999, Rogers was the Chairman of the Judiciary Committee where he authored the landmark adoption reform law.

Lou Kafka

I am honored to begin my twelfth year as a member of the Walpole delegation, serving as the State Representative for Precincts Three and Four. I am looking forward to another year of working with you.

This session I have seen movement on a number of the bills that I authored, which will benefit my constituents and the citizens of the Massachusetts. I filed a bill that will protect potluck events from unnecessary government intrusion, based on health code laws that were never intended to affect these time honored events. This piece of legislation has been passed in the House and is currently under review by the Senate. In the wake of the recent hurricane that devastated New York and New Jersey I filed legislation to assure that citizens have access to their prescription medication during an emergency. The bill has been reportable favorably and is now being reviewed by the Committee on House Ways and Means. I continue to work with Walpole Fire Chief Bailey on a bill updating fire inspection rules in the state's building code.

I am hopeful that this year will be a successful one, and I look forward to working with my colleagues in the Walpole delegation. I encourage anyone who is in need of service or assistance of any kind to contact me. You can email me at Louis.Kafka@mahouse.gov, or call me at my office at 617-722-2960. Thank you once again for the privilege of serving as your representative for Precincts Three and Four.

Norfolk County Registry of Deeds

2013 Annual Report to the Town of Walpole

William P. O'Donnell, Register
649 High St., Dedham, MA 02026

The Registry of Deeds is the principle office for real property records in Norfolk County. The Registry receives and records hundreds of thousands of documents each year, and is a basic resource for title examiners, mortgage lenders, municipalities, homeowners, and others with a need for land record information.

The Registry operates under the supervision of the elected Register, William P. O'Donnell. In over two hundred years of continuous operation, the Registry's objectives have remained the same; accuracy, reliability and accessibility for the residents, businesses and communities of Norfolk County.

In over two hundred years of continuous operation, the Registry's objectives have remained the same; to maintain the accuracy, reliability and accessibility of our communities land records for the residents and businesses of Norfolk County.

2013 Registry Achievements

- Register William P. O'Donnell and his staff continue to visit town halls, senior centers and civic groups across Norfolk County. Register O'Donnell visited Walpole Town Hall on June 18th.
- The Registry of Deeds full service telephone and walk-in Customer Service and Copy Center continues to provide the residents and businesses of Norfolk County with quality real time customer assistance in all area of Registry operations.
- Electronic recording continues to expand with 31,639 documents recorded electronically and 7.26million in recording fees collected in 2013.
- The internet library of images accessible to the public through the Registry of Deeds online research system at www.norfolkdeeds.org continues to expand as all documents back to the first documents recorded in Norfolk County in 1793 are available for viewing.

- Multiple technological improvements were implemented in FY13 including ongoing upgrades to the registry server and the introduction of an improved Registry of Deed's website. The Registry's website www.norfolkdeeds.org is regularly updated and enhanced to include recent news, resources for homeowners, real estate statistics, media information and answers to frequently asked questions.
- Improvements to the physical and structural appearance of the historic Registry Building continued with the installation of new central air conditioning throughout the facility and additional shelving units which will serve to meet the demands of future record book storage.
- Register O'Donnell hosted several free computer seminars at the Registry to provide hands on training to members of the public and trade groups on land record research using the Registry's new website technology.

Real estate activity in Walpole, MA during 2013 saw a slight increase in volume along with reductions in sale price and decreased foreclosure activity.

There was a 10% decrease in documents recorded at the Norfolk County Registry of Deeds for Walpole during 2013 at 6,729 which was 750 fewer documents than the 2012 total of 7,479.

The total volume of real estate sales in the Town of Walpole during 2013 was \$196,526,429.00 which showed a slight 1% increase over 2012. The average sale price of deeds over \$1,000 (both residential and commercial properties) was down in Walpole by 16% in 2013 at \$457,038.21 which showed an \$88,524.75 decrease from 2012.

The number of mortgages recorded on Walpole properties in 2013 was down by 18% from 2012 at 1,623, with total mortgage indebtedness decreasing by 3% to \$607,303,419.00 from the 2012 total of \$626,701,229.00.

There were 4 foreclosure deeds filed in Walpole during 2013 which showed a 69% reduction, while the number of notice to foreclose mortgage filings decreased to 24 filings in 2013 compared to 31 in 2012.

Finally, homestead activity increased in Walpole during 2013 with 564 homesteads filed representing a 4% increase from the 2012 total of 544.

The modernization and business improvements that have enhanced our ability to provide first rate customer service to residents and businesses of Norfolk County will continue. I have been and always will be committed to an efficient customer service oriented operation here at the Registry. It is a privilege to serve as your Register of Deeds.