

**Master Plan Implementation Committee
Tuesday, December 11, 2012 at 6:30p.m
Room 116, Walpole Town Hall**

Minutes

Attending Members: Ed Forsberg (Chairman), Dick Power (Vice Chairman), Roger Turner, Dick Nottebart, Mike Amaral, and Bruce Norwell. Staff Present: Maura Therrien and Stephanie Mercandetti. Guests: Sue Ferioli and Denise Maleiko.

1. The meeting was called to order at 6:30pm by Mr. Forsberg.
2. Approval of Minutes:

A motion was made by Mr. Forsberg and seconded by Mr. Nottebart to accept the minutes of the November 20, 2012 meeting as written. VOTED 5-0-1
Five (5) In Favor – Mr. Forsberg, Mr. Nottebart, Mr. Power, Mr. Amaral and Mr. Turner
One (1) Abstention – Mr. Norwell

3. Ongoing Business:

- a. Spring Brook Trail/Park Project Update (Mr. Nottebart)

Mr. Nottebart reported that the bid for the bridge progresses. Rebids were sent to all the same companies. One of the changes to the bid document set a minimum qualification for a company to have been in business five (5) years. As Niko Bridge has only been in business for a little over a year, they would be ineligible. Bids were due by 11am on November 29th. The low bidder was Ravens Marine of Kissimmee, Florida. The company has been in business for thirty years and has five fine references. They have worked for The Steamship Authority and The Mass Port Authority. The company is run by Don Hill and Mat Hill, father and son. Gator Bridge was the next low bidder. Sullivan Flotation of New York is run by Bob and Steve Sullivan and is reputable. RDA of Canton built bridges on the Erie Canal and for Spaulding Rehab. The bridge will be delivered to Town Hall. Hamilton Crane may set it on its pilings.

A motion was made by Mr. Nottebart and seconded by Mr. Power to provide a recommendation to the Board of Selectmen to award the contract to Raven's Marine. The Board of Selectmen will be able to take a vote at their next meeting in January. It was seconded by Mr. Power. VOTED UNANIMOUSLY

In addition, Mr. Nottebart stated that Greg Sands of NUASCE is working on a timeline for completion so that it could coincide with Walpole Day. Mr. Sands will try to be at the next meeting on January 8th.

Discussion: Mr. Turner commented on the transition from paths to the bridge, and the color of the powdercoating. Mr. Forsberg said that he is in contact with John Lee at the Aggie School. Mr. Lee is still interested in clearing unwanted growth and trailwork. Mr. Nottebart has also spoken with Gary Riggott of the Trails Committee regarding the portion of the Bay Circuit Trail through to Route 1 along Mr. Murphy's property. Both the Bay Circuit Trail Alliance and Mr. Donnell Murphy shall be invited to the dedication. Part of the trail will be named in honor of Jake Murphy.

b. Municipal Facilities RFP Committee update (Mr. Power)

The preliminary presentation on the draft municipal study will be held Thursday, December 13th in Room 112 of Town Hall.

c. Implementation Progress Discussion (Ms. Mercandetti)

Ms. Mercandetti said that as part of the Master Plan implementation, it called for five year updates to the Plan, the last which was performed in 2009. So the next update will be in 2014. Mr. Forsberg stated that in the Town Charter it calls for the Master Plan to be revised every 10 years and this latest Master Plan will be 10 years in 2014. Ms. Mercandetti said that in the last update, task sheets were created that had all of the goals and strategies listed along with statuses. These sheets could be reviewed. Mr. Power suggested focusing on a section of the Master Plan at each meeting. Mr. Turner states there have been no big zoning changes or developments in these ten years.

4. Correspondence: None.

5. Any Other Business:

a. MPIC Annual Report

Submissions for the 2012 Annual Report will be due Friday, January 11th. A review of the draft report will be placed on the next meeting agenda. Ms. Mercandetti will send last year's report to Mr. Forsberg, Mr. Power and Mr. Nottebart.

6. The next meeting is scheduled for January 8, 2013.

7. Adjournment is moved by Mr. Forsberg and seconded by Mr. Nottebart. VOTED UNANIMOUSLY. The meeting was adjourned at 8:10pm.