

The Board of Selectmen met on Wednesday, November 9, 2016 beginning at 7:00pm in the Council on Aging Room at Town Hall. The following members were present.

Eric Kraus, Chairman
James Stanton, Vice Chairman
Nancy Mackenzie, Clerk
Mark Gallivan
David Salvatore

Also present:
James Johnson, Town Administrator
Cindy Berube, Executive Assistant

Mr. Kraus called the meeting to order at 7:00pm followed by the Pledge of Allegiance.

APPOINTMENTS

11-1 Classification hearing

MOTION Moved by Mr. Gallivan to open the public hearing for the Classification hearing to set the tax rate for FY2017, seconded by Mrs. Mackenzie, VOTED 5-0-0

Jack Fisher, John O'Connor, and Dennis Flis were present. Ed O'Neil sends his regrets. Mr. Fisher reported this is a hearing to establish a tax rate. The Assessors provide you information if you want to shift the percentage. They prepared a document entitled FY2017 Classification Hearing, November 9, 2016, Determination of Residential Factor. This document will be referenced below.

Three components, how much you need to raise, that is responsibility of T. Mtg. Total valuation of the entire community, we do that for all the properties in town. We have pre-certification, the decision you make do you want to shift any of the taxes to commercial.

The average assessment value you have 2016 to 2017 has gone up, The current tax bill based on 1.25 the average would go up \$216. Page 2 explains the reasons why, If you have a split tax rate the shift is 1.275% the average home of \$467,600 would have a tax bill of \$7,168. You vote on the residential factor. There is a difference of \$318 for the average single family with the current shift.

On Page 4 it explains what Proposition 2 ½ is. That limits the tax levy by 2 ½. A lot of residents think it limits the amount of their property taxes from the previous

year. It is 2 ½ of the tax levy. The ceiling equals 2.5% of the Towns full and fair cash value. This year the ceiling is \$104,428,595. The new growth was \$937,676.

On Page 13 it illustrates impact of what different shifts would be. Depending on shift you could have a decrease or increase of \$417. Page 14 shows the various shifts for 2017 for commercial property. There is so much more residential in town than commercial. You will increase the commercial by an average of \$779 and Industrial by \$746.

On Page 15 it shows the average home prices. Same impact for commercial class and industrial class. People are always asking what is going on in other communities. The Board of Assessors has discussed and recommends keeping the shift at 1.275% in anticipation of new expenditures, municipal bldgs., large increase in taxes. Higher the base the harder it is to move it up. Going forward to anticipated expenditures, you may want to ratchet the base down a bit, so when you have to make the adjustment. You will be able to manage a bit better.

Mr. Kraus questioned when was the last time we changed the shift. Mr. Fisher explained in 2014 went from 1.25 to 1.275. Mr. Salvatore so lowering the shift and going back up later. Mr. Fisher explained you can manage the shift, and the higher the base is, the harder it is to move it up. You may want to think about reducing it. Mr. Salvatore so looking to change the rate, you flatten the shift.

Donnell Murphy commercial business owner in town. It does matter on the shift on the commercial rate. It matters on your leases. It matters for me to compete in order to bring business in. A lot of other towns have more commercial. The commercial taxpayer pays their fare share. I would love to see it lower than 1.275%. Mr. Kraus what do you see the ceiling is. Mr. Murphy explained he competes with Canton, Needham and other towns. Mr. Kraus so are you saying is 1.275% is higher. That is the ceiling.

Mrs. Mackenzie wanted to know if back in 2014 did Mr. Murphy see a change. He stated that every tenant asks about the tax rate. It makes it harder if the taxes are higher.

MOTION Moved by Mrs. Mackenzie to close the hearing, seconded by Mr. Kraus, VOTED 5-0-0

MOTION Moved by Mrs. Mackenzie to adopt a Shift of 1.275% with a Residential Factor of .95.7504 for Fiscal year 2017 subject to receiving final certification from the Department of Revenue, seconded by Mr. Gallivan, VOTED 5-0-0

11-2 Appointment to Walpole Media Corp.

Mr. Kraus explained this is one of the Board's appointments to the Walpole Media Corp. The Selectmen appoint two members. J. D'attilio speaks highly of you.

Mr. Pellowe explained he has been a resident since 1971. He worked in Norwood, 18yrs, audio/video work, and commercial installation, moved and became Director of Technology for w. Boylston schools. Instrumental in bringing cable to the High School. Very familiar with technical end of things. He was the director and did everything, interested in the cable process. I have been talking to Jim D'attilio for some time about it.

The Board members thanked him for his volunteerism. Mr. Kraus you are our representative and we look to you to represent the Towns interest. You are one of our two seats, eyes and ears. Keep us informed, and what the town does. I applaud you for volunteering

MOTION moved by Mrs. Mackenzie to appoint Steve Pellowe to the Walpole Media Corp for one year, seconded by Mr. Gallivan, VOTED 5-0-0

NEW BUSINESS

Committee for reuse of Old Town Hall/Police Station

Mr. Johnson, approached the Board to see if they want to form a committee to explore the possible reuse of the Old Town Hall/Police Station building on Main Street. He reached out to the people the town worked with 10 years ago. Mr. Kraus sees zero down side to having a group of people look at the building. We want realistic views of what the buildings can do. Big fan of this idea. Great to get options.

Mr. Gallivan agrees, it is a historic building and I do not know what the future is. Some time to look at options, great time to get going on this committee.

Mr. Salvatore agrees it is a good process. The question was how we select the members. I think we appoint one each. Maybe each pick one. Difficult committee, create a framework to study the building. Some ideas on how it can be used. Maybe outside money to get to the next step.

Mrs. Mackenzie agrees we need a committee, I think it worked out great that we each picked one person. I loved how we did the Downtown study. Great to have someone from a school do a project. Maybe we can pick someone representative of us. There are five architects, maybe agree on 2 of them. That would make 7.

Mr. Salvatore if we each pick individually, to agree on two professionals. Each picks a person. Mr. Stanton likes the idea, committee of 5 citizens, each one chosen by board members and 2 architects.

Mr. Johnson suggested that maybe by Dec 6th the Board members could share whom they choose as their representative. can tell the Board members whom they choose. Mr. Kraus likes the idea of having an Architect and Engineer

MOTION moved by Mr. Kraus that the Board of Selectmen vote to create a committee to review the Town's options for the current Police Station once the Walpole Police Department moves their operations over to the new building on South St. and to provide the Board of Selectmen with a recommendation within 6 months from their first meeting as to what the Town should do with this building once it is vacant. The committee shall consist of the following:

A committee of 5 members one designee appointed by each member of the Selectmen and two others being either an architect or engineer, those two will be decided collectively , seconded by Mrs. Mackenzie 5-0-0

11-3 Removal of Public Shade Trees, OPR School Grounds

Bob Leblanc, Tree Warden explained the trees in question are located on Old Post Road School Grounds. The property ends on Ponderosa lane, the back part of the property is about 4 acres. Through the land passes a paved path, connects Ponderosa with Emerson Road. Connection point with neighbors and kids use it to go to school. It is well traveled. There are several trees that back up to Windsor Rd. Four pine trees and one clump of four trees. The reason he is here is he received a request from residents on Windsor Road to cut down the trees, a project to put solar panels on his roof. I told him I did not think that was a good idea. In August I got a phone call, they had seen green ribbons on trees. These trees are on Town Property they need permission from the town to be cut down, I met with the Town Administrator there and looked at the trees and what trees they wanted to take down. On October 3, 2016 had a public hearing, I inspected the trees and received an objection from residents on Ponderosa Lane. In accordance with MGL 87 sec 2 shade trees are public trees and a hearing needs to happen to issue a permit. I would issue the permit, he has a contractor and he would need a permit from me. Objection in writing it comes to the Selectmen and you have the right to issue the permit or not.

We do have objections, and people that do not want trees cut down.

Mr. Stanton so you need direction yes or no to authorize you to issue a permit. So 12 and 16 Windsor Road both of them want to put Solar panels. A private homeowner, private financial interest and needs the town to take down trees.

Mrs. Mackenzie when you remove shade trees and talk about rain runoff drainage. Having been on the Planning Board when hummingbird was built and knowing the issues of the sloping of the land that is there. There was constant flooding at Ponderosa Lane. Two little areas of forest that would help with this drainage. They have had a history of tree removal and flooding. I think solar panels are great, to just cut them down, knowing the years and years of doing that and the impact on this neighborhood. I do not think I can agree to that. The damage I saw. Something I do not support.

Mr. Salvatore questioned if there is a criteria for issuing a permit. Mr. LeBlanc if you want a public shade tree, contact the town, and at that point if it were a public shade tree, if there is not immediate hazard, high risk, I would ask for a public hearing. Mr. Salvatore if you were to find that a private person wanted to take down the tree and you agreed as it is immediate. Do you need a public hearing? Mr. LeBlanc, no.

Mr. LeBlanc I post a lot of trees to let people know. Mr. Salvatore so they came to you applied for a permit and there were objections.

Tom Grimes, 12 Windsor, and his neighbor Dr. Warny are the residents requesting the tree removals. I put together information. I have been a resident for 32 years. Our request is to remove four pine trees and a trunk of an Oak Tree. The piece we would like trimmed comes over my property. The other 4 trees the end of it is where a basketball court and that could be used for emergency vehicles. The trees are to the left, 35-foot area, small area up. Michael and I were considering solar. He started in 2015 I recently put up solar panels, the site is nice but the trees will effect it, the pine tree on the 3rd page is on the fence and pushing the fence down. Three other pine trees area, I had tree companies out and they suggested that two more come up. They said in the strict term of shade tree, there are natural oaks. It is frequent they drop the limbs. I have picked them up for year. Very familiar with the limbs. Safety issue those limbs will continue to drop. Yes we would like to take down the trees but the damage they cause to the fence and liability to the town.

Mr. Kraus asked is the town liable if we have a tree on town property that comes down on his property. Mr. Johnson explained it would go through the insurance.

Mr. Salvatore looking at the one closest to the home. I am looking at the law, and don't believe these trees meet the meaning of a shade tree.

Mr. Stanton with trees on abutting property but you have branches hanging on your property you can trim the branches. Mr. LeBlanc that is correct, if it hangs over your property you can trim the branches. Mr. Stanton your inspection of these trees, did you determine it is hazardous? Mr. LeBlanc noted the White pine needs to be trimmed. If the trees are cleaned up, the clump of 4 that can be a weaker spot. The maples look fine to me.

Mr. Stanton questioned can the one near his fence can that be taken down. Mr. LeBlanc said yes, Mr. Stanton if idea is to take the pine down and limb up the other ones. Mr. LeBlanc that would be a great option. These trees do not show up on my radar, but if he has a contractor.

Dr. Michael Warny 16 Windsor rd. If I can do solar. Mr. Kraus if we were to remove the tree and limb up, can you still put in solar panel. Or would you have to remove all the trees.

Mr. Grimes explained it is the height of the trees that would block the solar panels. When we had the companies come out to decrease the price for solar. If someone takes away a nuisance.

Mrs. Mackenzie wanted to know from Mr. LeBlanc that as far as selective removals. Would this area benefit from this. Mr. LeBlanc noted you look for trees with a large cone group. These trees do not have that there are some small pines. These are large 50' tall pines. Mrs. Mackenzie there would be regrowth, would this area benefit from that. Mr. LeBlanc noted it would take time.

Mr. Coleman 17 Ponderosa lane, I agree with water_issue, above and beyond, it is a public walkway, I don't agree that it is horrible public problem, never seen a limb fall down, I walk kids to school everyday. Never been an issue they might fall if it pouring rain, I don't think it would be a problem with limbing them up. I don't see removal it becomes a sunny pathway, someone cut trees behind someone's house behind 16 Windsor. Mr. LeBlanc noted there were times he was not here. Wide gaping space behind someone's house. So we are going to slowly move to having no trees, so they want solar panels. Slowly getting rid of the forest.

Mr. Stanton what about the tree next to the fence you can cut that down, but cutting them all down. The rest are not making his fence fall over.

John Coleman we walk up and down, I have been looking at the sunlight on the houses and they get plenty of sun. they get full sun, I don't think it will make a major impact. Behind 16 Windsor someone dumped a load of loam 2 years ago it is just weeds, large boulders. They have been using as a dumping ground. They cut some without permission, we noticed there were ribbons and they were looking for permission.

Mrs. Mackenzie noted in the packet you gave us on the print out, when was this picture was taken. If there has been more cutting I cannot see it. The roadway for Hummingbird not shown. What we would be looking at would be a lot different.

John Coleman Ponderosa lane connects with this pathway, to the left is Hummingbird.

Judith Anderson, I have lived there 55 years, I understand the problems with water, I have noticed over the years, and it is naturally thinning out. You use to be able to see thru the trees but now I can see the lights, when we get rain, there is a lot of debris, it rolls down Ponderosa, there are floods of silt, pine fawns in the absence of the trees what is going to stop it. These trees are really tall. Like Mr. & Mrs. Coleman, I would hate to see the trees go, they do not seem to be harming anything. The tree closest to the fence seems to be all right to remove.

Mr. Kraus sees a difference between taking down the one tree vs. trees. I think if we remove trees for Solar panels, if there is a safety risk, I would recommend, trimming the trees. He feels this could set precedence. We should vote to trim up the tree. I support the removal of the one tree.

Mrs. Mackenzie feels the removal should be done under the watchful eye of our tree warden. Mr. Salvatore does not think Chapter 87 applies. He does not believe they are shade trees. Do not think they fit those criteria. We should only take down trees that cause danger, and there is no indication they are unhealthy, the one closest to house, they have the right to trim the branches, I see no evidence that the tree is encroaching on private property and we have no duty in relation to that tree. I would be willing to allow them to remove that tree at their expense. As far as trimming the other trees, I would rather leave that to the judgment of the Tree Warden as to what trees need to be trimmed up. He has a limited budget. We do not know what storms are coming and this tree is not on his list of trees that need to be trimmed up. They can remove the tree closest to the fence at their own expense. I would object to spending town funds to remove this tree.

Mr. LeBlanc these trees, I look at trees all the time, because it has brought to our attention that there are limbs over the pathway I would prefer to be proactive. Mr. Kraus that is what we are saying we leave it up to you to decide the trimming. You are the expert here.

Mr. Gallivan would like the one tree on the fence come down and I like the trimming the pines in agreement with T. Warden. I understand you have a tight budget if the homeowners agree to pay for the trimming.

Mr. Grimes would like to meet with tree warden to see what he thinks needs to be trimmed up.

MOTION moved by Mr. Kraus that the Board of Selectmen allow the removal of the Pine tree abutting the fence at the cost of the homeowner and allow our Tree Warden to determine the trimming needed for any and all trees in that pathway because of safety issues, if you determine that there needs to be significant trimming or not it is in your purview you are the subject expert, seconded by Mrs. Mackenzie
5-0-0

OPEN FORUM- No one present

11-4 Memorandum of Agreement for West Street Complex(Old Kendall Building 125 West Street)

Attorney Macchi, along with Peter Mahoney and Mike Manzo the owner of the property. This project started two years ago, went through a design review process, the town identified potential donations to the town, which exceed the planning and zoning boards. Through T. Counsel we were able to make a donation, not looking for approval of the project, we need site plan review and numerous determinations, if we have a positive response form the town, then we will file with ZBA and Plan Bd. We are not asking for approval just support. Nothing is binding on the other two boards.

(Portion of the MOA describing property) John M. Corcoran & Co. LLC and TMC 100 Elm LLC (Proponents) have proposed to develop and/or operate residential and nonresidential facilities at or near the site known as "Walpole Mill Complex" - specifically the properties located at: 100 Elm Street, Assessor's Parcel 33-21 (shown as Parcels A & B on Sheet 1 of 5 of the ALTA/AC SM Land Title Survey on Walpole, Massachusetts dated November 2,2011, hereinafter referred to as the, "ALTA Plan" attached hereto and incorporated by reference as Exhibit A); 125 West Street, Assessor's Parcel 33-15 (shown as Parcel C on the ALTA Plan); Land Off Elm Street, Assessor's Parcel 25-276 (shown as Parcel E on the ALTA Plan); Land Off West Street, Assessor's Parcel 33-359 (shown as Parcel D on the ALTA Plan) (the "Development") - in the Town of Walpole, Massachusetts (Town); and Development will require a modification to the 2000 special permit and 2000 site plan approval (the "2000 Permits") recorded at the Norfolk County Registry of Deeds at Book 14401, Page 378 and Book 14401, Page 384, respectively; and

Peter Mahoney of John Corcoran and Co. Brief PowerPoint presentation on their proposal for the property as above-mentioned.

Reviewed first page, Build with a long-term vision, high quality. Care about our standards in the community. Largest part of the health firms. Showed a project they built in Boston, spend time on the design, interior of the apt home. Spend a lot of time making these places livable.

Showed the project summary, talked about the renal costs. This is what we would be offering in amenities, the site I am sure you are familiar our proposal is for the piece between train station and West Street. Showed a site plan, single story with enclosed garage, proposing a commercial space, fitness center. Showed architectural plan, growing up. Landscape image, we are proposing seating area outside rest café, welcoming lush plan. This is a preliminary landscape plan. Try to create an interesting outside faced. Their building runs up to depot rd. Residents would have easy access to the downtown. What we expect this is to young professionals, another alternative for residents. We see a number of benefits for the town, premier smart growth opportunity here, Designed with the

downtown action plan. Brining new households to the downtown area to go to the restaurants. They did fiscal impact reports. Looking at offsite improvements.

Mr. Salvatore offsite traffic improvements how much? Attorney Macchi stated \$25,000, and the \$75,000 that you plan to give us that is for improvements in the West street area. The \$75,000 can be used for anything. Mr. Salvatore so your \$25,000 addresses the concerns of the engineer. Mr. Salvatore specific numbers in the MOA, one number is 291 bedrooms, 192 units, do you know what you need to get the number. Attorney Macchi, we do not need relief to get them. Mr. Salvatore then you are going to supply more, some across the street and some on this side. That would fit the requirements. Attorney Macchi, we are seeking relief from that, lesser amount of parking spaces. Attorney Macchi explained the \$75,000 is for fields and fire trucks, the way Town Counsel wrote it is general gift. The \$75,000 is not tied to any specific thing with this project. As the money was being asked by the town, Town Counsel wanted us to come here. We do not anticipate it being used to fix a traffic problem.

Mrs. Mackenzie the Board going over this is what is Walpole's vision and goals are in the Master Plan. It took two years and several meetings and put together a document. If you go to that plan it tells our goals to manage housing. The people in town wanted housing downtown. We have been challenged with the development at patriot place. We need to protect our downtown and keep it attractive to our people. You see this is a great plan, this is not bound to any site plan approval we are not giving any consideration on parking, those elected Boards have that jurisdiction. Our job is to be sure you are consistent of the vision of the Board. I think this is a great agreement.

Mr. Kraus agrees that information for this Board is great. Mr. Stanton agrees with Nancy. Mr. Gallivan thinks this is a good plan and is looking forward to development in the downtown. Hope to get a restaurant in there. He looks forward to it being developed over time.

Joe Moraski, Individual, not representing the Planning Board or its members. Mrs. Mackenzie the site plan has not been filed and you are commenting on this prior to seeing the site plan. By having private comments as an individual does that put you at risk. Mr. Moraski stated, He doesn't think so. He has no information. He wants to comment on the MOA. Mrs. Mackenzie wants to be fair as she thinks he is valuable on Planning Board and she would not want you to put yourself at risk commenting on having an opinion that brings you into the Site Plan process. Mr. Moraski has thought about it, if you don't want him to comment. Mr. Kraus it is totally up to you. Use caution. It is up to you.

Mr. Moraski the only thing he wants to indicate is that he is not representing the Planning Board or any other authorities. He looked in the MOA, the devil is in the details. It is a little too specific as to what they want you to do in terms of planning.

The Selectmen are not a permitting authority, the permitting authorities have not been given a copy of the MOA and the one signed back in August regarding the Foundry development. Nothing formerly before the Boards, not tying anything that will shape the planning process, there is peer review. Town Counsel support, he is not sure that is where you want to go. This leads you into the Planning Process. Mr. Kraus, The Selectmen and Town Administrator negotiated this agreement so this Board would have advance information, it is important to have that as we are the safety commissioners. We also wanted to reach an agreement with mitigation that would assist boards in town, it only relates to concept of the project, the project is subject to the respective Town Boards. We are here on the conceptual process, not adding our perspective. Mr. Moraski one agreement talks about T. counsel paid by the developers. That does not work, counsel ended up being a negotiator between the town and the developer. Some wording that talks about peer review, staff support, Town Counsel support. Mr. Stanton, so there is nothing before the Planning Board at this point. Mr. Moraski no. Mr. Stanton so you are talking about hypothetical application. Mr. Moraski that is my concern the MOA

Mr. Kraus stated the Board is looking at this conceptually, and then gladly town officials and boards will handle their responsibility. We only took this step regarding traffic and parking issues and to help with the mitigation. We are not overstepping the boundaries. Mrs. Mackenzie you feel it didn't work in the past.

Mr. Salvatore shared his concern about payment to town counsel. He thinks the Board is ok. Mr. Kraus told Mr. Moraski in his opinion you are getting close to the line as you are a planning board member. Mr. Moraski understands what he is saying. Mr. Stanton, you do not want to have to justify defending yourself even though you made comments about it. Mr. Moraski stated my comments are about the MOA. Not making comment about Site Plan review. Mr. Kraus appreciates his concern, we are not overstepping our responsibilities. The Board's biggest concern is mitigation, traffic, and parking, on a conceptual basis and will not take on any responsibilities of other boards.

Attorney Macchi the \$25,000 it is an in kind estimate for work that the developer will perform. This is not a simple project. At no point is Kopelman & Paige going to be advocating the project. We are paying her bill. It is not our expectation that Kopelman & Paige will do anything beyond her roles. She drafted the MOA. Mr. Kraus asked who paid for the traffic study? Mr. Johnson stated they paid for that. Mr. Kraus, you are comfortable that we are not paying for any of this. Mr. Johnson is supportive of this agreement.

MOTION moved by Mrs. Mackenzie to sign the Memorandum of Agreement between John M. Corcoran & Col LLC and the Town for the site known as Walpole Mill complex located at 100 Elm Street, Walpole Mass, and to authorize the Chairman to sign, seconded by Mr. Gallivan,

Mr. Salvatore, when I was asking about the parking trying to understand the project. I agree with Mrs. Mackenzie other boards have a role and that gets more into specifics, those should not appear in a document from us. In that vain this agreement is very specific on number of spaces and number of bedrooms. He does not think this should appear in the document. Seeks to bind future boards, what I am not sure is legal as the Board changes as elections occur. Concern about being bound by anything. I am not in agreement with giving you anything for the \$100,000. I want to welcome you and I think it is a great project. It will be great for our train station. I think there is a fear that there will be poor people living in apartments. People are choosing this lifestyle. Having this downtown will help the business. I am for the project but not the MOA. Mr. Kraus does not have an issue with the MOA. I welcome this development like what you have done in the past in our downtown. Anything we can do to facilitate that will only help the downtown. This is a very good thing.

Mr. Gallivan is comfortable and understands where David is coming from. We are not really weighing in on the parking but it helps with a framework.

VOTED 4-1-0 (Mr. Salvatore opposed)

NEW BUSINESS

11-6 Bid Award No. 2017-04 Fire Headquarters

Mr. Johnson worked with Attorney General's office and they said we had to reject the Low bidder, as they did not submit the alternate price during the bid opening. Tim Bailey thank you for your support.

MOTION moved by Mrs. Mackenzie to award bid contract 2017-04 to G&R Construction for a total amount of \$9,812,000.00 for the Base bid and alternate 1 for construction of the new Walpole Fire Headquarters and authorize the Town Administrator to sign the contract. Seconded by Mr. Gallivan, VOTED 5-0-0

Chief Bailey explained the paving should be done soon.

Mr. Kraus we should figure out how to recognize those that have given to the town on this project. Tim Bailey, Fire Chief stated the building we are moving into at 944C is about done. Mr. Kraus, in addition to Mr. Lorusso and a list of others who are being overly generous lets recognize those that donated to the project by a plaque or something.

11-7 Historical Commission

Mr. Ransom and the Commission is asking the Board to move Mr. Ransom from an associate member of the Historical Commission to a regular member.

MOTION moved by Mrs. Mackenzie to move George Ransom from an associate member to a regular member on the Historical Commission, seconded by Mr. Gallivan, VOTED 5-0-0

CONSENT AGENDA

MOTION moved by Mr. Salvatore to approve the requests under consent agenda

1. Use of Common for Veterans Day November 11 (11-8)
2. Hold annual Christmas tree lighting and Santa parade November 26th (11-9)
3. Use of Common to place Nativity Scene 11/15/16-1/15/17 (11-10)

Seconded by Mr. Gallivan VOTED 5-0-0

MINUTES

MOTION moved by Mrs. Mackenzie to approve the minutes of September 13, 2016, seconded by Mr. Gallivan, VOTED 5-0-0

MOTION moved by Mrs. Mackenzie to approve the minutes of October 11, 2016 seconded by Mr. Gallivan, VOTED 5-0-0

TOWN ADMINISTRATOR UPDATE

Memorial Pond- the Design and permitting meeting will be held tomorrow.

Fire Station-The Temporary operations site is likely getting paved on Monday or Tuesday next week.

Police Station-the preconstruction meeting for the Police Department building project last week with the General Contractor, Architect and OPM and many subs were present to memorialize procedures, set expectations etc.

South Street- the second phase of remediation at South Street is on target for the completion by Thanksgiving. They cleared the lot on South and Common for better sight distance.

MOTION moved by Mr. Stanton to adjourn at 9:15pm, seconded by Mr. Gallivan, VOTED 5-0-0