

Permanent Building Committee
Walpole Town Hall – Room 112
January 23, 2018

Minutes

PRESENT: Jack Conroy, Michael Keefe, Jack Fisher (quorum not reached)

ALSO PRESENT: Chief Bailey, Deputy Chief Barry, Lt. Zanghetti, Bryan Jarvis, Don Anderson, John Hamilton, James Johnson, Thomas Gregory, Stewart Marshall, Jon Traficonte

Mr. Conroy called the meeting to order at 6:30 PM.

South Street (COA) Center Update

Mr. Jarvis distributed a revised agenda with a project summary. Structural steel is being erected. The project is currently one (1) month behind schedule due to delays associated with the steel. CPM is working with the GC to implement a plan to recover the lost time in the schedule. It is anticipated that the building will be weathertight by June 1st.

Police Station Update

Interior finishes are proceeding well with owner-provided items currently being installed. Finishes are expected to be completed by the end of February. Move in is expected in the first week in April. Lt. Zanghetti explained that once the building is completed the department plans to have an open house to welcome the public in and give tours of the building.

Mr. Jarvis distributed and reviewed the PCO log dated January 23, 2018 (see attached).

Fire Station Update

Windows at apparatus bays are being installed currently as well as roof edge installation and interior finishes in the administration building. Overhead MEP installation in the apparatus bays is ongoing. Interior finishes will continue through February as well as slab on grade completion in the apparatus bays.

Mr. Jarvis distributed and reviewed the PCO log dated January 23, 2018 (see attached).

Mr. Jarvis distributed a memorandum from G&R Construction dated January 22nd which presented a complete pricing proposal for the installation of radiant heat in the apparatus bays. Mr. Jarvis explained that the total of \$345,032.96 is significantly higher than what had been estimated. Mr. Jarvis detailed the various reasons why this is the case and also reviewed a contingency summary (attached) showing the financial impact of proceeding with this change request. A discussion was held on the matter. Each PBC member present expressed a desire not to proceed with the radiant heat installation given the proposed cost. There was consensus that the change request for radiant floor should not proceed. Mr. Jarvis acknowledges this consensus.

Review of Meeting Schedule

The next PBC meeting will take place on Tuesday, February 13, 2018 at 6:30 PM.

The meeting adjourned at 7:40 PM.

Respectfully submitted,

Thomas Gregory
Assistant Town Administrator

Referenced Materials

PBC Agenda

PBC Agenda updated with project summaries dated 1/23/2018

Compass handout "Pending Change Order (PCO) Log – Walpole Police HQ Project" dated 1/23/2018

G&R Memorandum – Proposal for Radiant Heat in Apparatus Bays, dated 1/22/2018

Compass handout "Walpole Fire – Construction Contingency Update" dated 1/23/2018

Compass handout "Pending Change Order (PCO) Log – Walpole Fire Station Project" dated 1/9/18