

Permanent Building Committee
Walpole Town Hall – Room 112
November 5, 2015
Minutes

PRESENT: Cam Daley, Ted Case, Bernie Goba, David Wildnauer

ALSO PRESENT: Chief Bailey, Deputy Chief Mackenzie, David Salvatore, Jim Johnson, Tom Gregory

Mr. Goba called the meeting the order at 6:32 PM.

On a **motion** by Mr. Case, **second** by Mr. Wildnauer, the Committee **voted 4-0** to approve the minutes of the 10-27-2015 meeting.

Review of Proposals

Mr. Jarvis provided a brief overview of the firms which submitted responses for the fire station design. He included in his review the references he was able to gather on the firms. There were good references for Gallante, Dore & Whitter, and Donham & Sweeney. He is expecting to receive additional calls on the other firms. Four (4) firms submitted responses for both the police and fire station designs.

Mr. Case gave his preference in this order: Kaestle Boos, Donham & Sweeney, Dore & Whittier, Gallante / Carrell Group (tie), Schwartz / Silver.

Mr. Wildnauer shared a positive reference he had received on Dore & Whitter and ranks this firm highest. Second would be Donham & Sweeney and Schwartz / Silver. He would discount Gallante because they have no experience in public bidding. Lieb would also be out of the mix.

Mr. Daley gave Dore & Whittier the highest ranking with Donham & Sweeney second and Carrell Group and Kaestle and Boos ranked next. Not a good feeling with Schwartz / Silver. Lieb would be out.

Chief Bailey spoke with the Medfield chief – they have retained Dore & Whittier. He received a very good reference from Medfield. He is concerned with the small size of Carrell Group.

Mr. Goba would choose Dore & Whittier, Donham & Sweeney, Schwartz / Silver, and Kaestle Boos in this order. He ranked in a second position Gallante and Carrell Group.

In a November 5th email to the Town Administrator, Mr. Conroy expressed his preference to interview Dore & Whittier, Donham & Sweeney, Kaestle Boos, and Carrell Group.

After some discussion, there was consensus to have firms come to make presentations for police and fire station designs separately. The police station interviews will take place on November 16th and November 18th. The fire station interviews will take place on November 30th and December 1st.

The Committee decided to interview the following firms for the fire station project:

Dore & Whittier
Donham & Sweeney
Kaestle Boos
Schwartz / Silver

There was no other business.

Next PBC meeting: Thursday, November 16th at 6:30 PM – Room 112.

The meeting adjourned at 7:25 PM.

Respectfully submitted,

Thomas Gregory
Assistant Town Administrator