



Norfolk County Agricultural High School Project

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Meeting: Building Committee
Date – Time: March 11, 2014 – 1:00 PM
Location: 1st Floor - Administration Building – Main Conference Room

Purpose: Review status of Construction Phase activities including schedule and budget

Desired

Outcomes: Understanding of construction progress, schedule, budget and current issues

Agenda:

TOPICS	HOW	WHO	TIME
Call to Order/Roll Call		Rick	As req'd
Acceptance of Meeting Minutes	VOTE: Minutes of 2/11/14 Meeting	ALL	As req'd
Chairman's Report	For Information	Rick	As req'd
OPM's Report :	For Information and Discussion: - Review Open Business items from prior meetings - Update on Western Surety's and Brait Builders' efforts - Phase 2 Schedule update	CPM	20 min.
Architect's Report	For Information and Discussion: - Presentation on Phase 2 scope - Construction Administration Update - Requests for Additional Services: Tsiang and PSI	T2	20 min.
Financial Report	For Information and Discussion: - Present / approve Vendor Invoice Package for Feb. 2014 - Review Changes to the Work - Review Project Budget items	CPM	As req'd
New Business	For Information and Discussion: As may be presented	ALL	As req'd
Other Business	All other business that the Chairman could not reasonably anticipate	ALL	As req'd
Adjourn	VOTE	Rick	As req'd

Next Meeting: APRIL 8, 2014 at 1PM