



Town of Walpole
Commonwealth of Massachusetts
Building Department

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Michael Yanovitch
Building Commissioner

March 17, 2020

To: All Building Dept. Staff

From: Michael Yanovitch, Building Commissioner

We all know the situation with COVID-19 is fluid and changes day to day, hour to hour. We all need to be a flexible to accommodate the changing conditions while still being able to provide essential services.

As previously discussed on March 16, 2020 the following will remain Building Department policy regarding inspections until further notice:

1. Only exterior inspection will be conducted and no contact with on-site personnel is allowed.
2. Interior inspections will be allowed on a limited basis when the structure or building is empty and there is no need for contact with any on-site personnel
3. Video and picture inspections will be acceptable at the discretion of the inspector.

As of today, March 17, 2020 the following will be added to Building Department policy until further notice:

1. Staff will only physically come into the office on an as needed basis and as approved by the Commissioner
2. Inspections will be collected from the office phone between 8 and 10AM and inspections scheduled for the following day or next available day.
3. All inspections, that meet the above criteria, will be scheduled through the office
4. All inspections will be entered into Viewpoint upon completion of the inspection
5. Video and picture inspections will be saved to the device from which they are viewed
6. Staff will be available during normal business hours for day to day operations and for emergencies.

Today, I also ordered the three major job sites, 1034 East, 95 West and 767 East, to temporarily suspend construction operation. A skeleton crew of no more than 10 people will be allowed on site for housekeeping and safety, until further notice. My office phone will be forwarded to my cell phone. If you have any questions, or the public is asking questions about inspections or Department operations, please have them contact me on my office phone 508-660-7326

Thank you for you cooperation and flexibility


Michael Yanovitch