



**Town of Walpole
Commonwealth of Massachusetts**

Town Hall
135 School Street
Walpole, MA 02081
Phone (508) 660-7317
Fax (508) 660-7228

Finance Director/Town Accountant

Jodi Cuneo

REQUEST FOR VOID AND/OR REISSUE CHECK

REASON: _____

BY _____ Date: _____

CHECK INFORMATION:

Check # : _____ Amount: _____

Name check issued to: _____ Vendor No.: _____

Warrant No.: _____ Invoice No: _____

GL Account No.: _____ Date of issue: _____

DO YOU NEED TO REISSUE: YES _____ NO _____

If **YES**, please give the information below:

Name : _____ Vendor No. _____

Amount: _____ Invoice No: _____

GL Account NO. _____ PO No. (if any) _____

MUST ACCOMPANY ALL CHECK RETURNS TO TOWN ACCOUNTANT

APPROVED: _____
Assistant Town Accountant

Staff Assistant - Treasurer