# **DRAFT FOR REVIEW**

# Town of Walpole Open Space and Recreation Plan

Appendix

September 2020

The Metropolitan Area Planning Council (MAPC) prepared this plan on behalf of the Town of Walpole in close coordination with Walpole staff and leadership.

Funding for this plan was made possible through a grant made to the Town of Walpole from the Massachusetts Office of Energy and Environmental Affairs. Additional funding was provided from Planning for MetroFuture Technical Assistance (PMTA) from the Metropolitan Area Planning Council.

Cover Image: Adams Farm photo by MAPC

## Appendix

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Section C: ADA Accessibility Self Evaluation		A57

### Appendix

#### Section A: Public Comments

The Open Space and Recreation Plan Core Team received public comments regarding the Open Space and Recreation Plan throughout the planning process. Two advertised public meetings were held during the drafting of the OSRP and to review the draft plan. One public meeting was held on October 29th, 2019 and a second public meeting was held on October 1st, 2020.

Comments received at these meetings have been incorporated into the Open Space and Recreation Plan.

Review letters from the Walpole Board of Selectmen, Walpole Town Administrator, Walpole Planning Board, and Walpole Conservation Commission are provided below.

The Metropolitan Area Planning Council has also offered a letter of review.

Following the letters are summaries of the public comments and exercises that occurred at the two public community meetings.

Α5

## [INSERT BOS LETTER]

The second	<b>TOWN OF MILLIS</b>	Loring Barnes Edmonds, Cha James J. McCaffrey, Vice Cha Peter C. Jurmain, Clerk
3	OFFICE OF THE BOARD OF SELECTMEN and TOWN ADMINISTRATOR	Michael Guzinski Town Administrator mouzioski@millioma.gov
and the second s	Veterans Memorial Building 900 Main Street • Millis, MA 02054 Phone: 508-376-7040 Fax: 508-376-7053	Karen M. Bouret Operations Support Manager <u>Abouret@minisma.gov</u>
June 3, 2019		
Mass Executive	ervation Services Office of Energy and Environmental Affairs Street Suite 900 14	
RE: Town of Mill	is Open Space and Recreation Plan	
Dear Ms. Cryan,	plt	
The Town of Mil Plan.	lis is pleased to submit, and a prove, the 2019 Open Space	e and Recreation
Millis residents a	sen by the Town to u date the plan, its first update since and open space users. It enabled the Town's staff, committed mpile many opinions and observations that are necessary to	tees and our
space efforts with general, we hope	n provides the Town of Millis with clear guidance on how to h concise action items that we can accomplish over the ne to achieve a balance of active playing fields, the creation more passive types of open space for all ages to enjoy.	kt seven years. In
	to achieving the goals outlined in the Plan and build on the in creating and preserving open space in Town.	e work that has
Sincerely,		
LorngBa	mes	
Loring Barnes Ed Chair, Board of S		

### [INSERT TA LETTER]

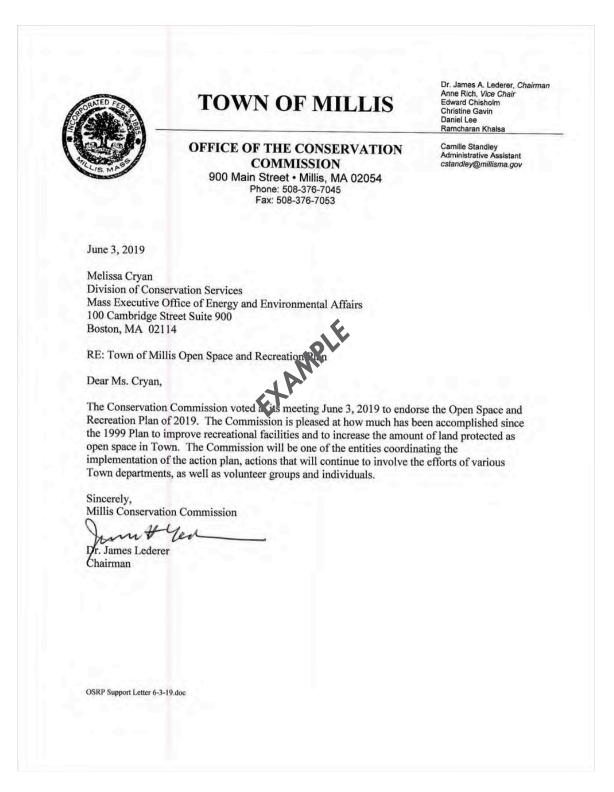
Loring Barnes Edmonds, Acting Chair James J. McCaffrey Peter C. Jurmain **TOWN OF MILLIS** Michael Guzinski OFFICE OF THE BOARD OF SELECTMEN Town Administrator mguzinski@millisma.go. and TOWN ADMINISTRATOR Veterans Memorial Building Karen M. Bouret Operations Support Manager 900 Main Street • Millis, MA 02054 kbouret@millisma.gov Phone: 508-376-7040 Fax: 508-376-7053 June 3, 2019 Ms. Melissa Cryan Division of Conservation Services Mass Executive Office of Energy and Environmental Affairs 100 Cambridge Street Suite 900 Boston, MA 02114 RE: Town of Millis Open Space and Recreation Plan Dear Ms. Cryan, The Town of Millis is pleased to submit commend the approval of, the 2019 Open Space and Recreation Plan. The updated Plan provides the Town of Millis with clear guidance on how to prioritize our open space efforts with concise action items spread out over the next seven years. In general, we hope to achieve a balance of active playing fields, the creation of walking and biking trails, and more passive types of open space for all ages to enjoy. We look forward to achieving the goals outlined in the Plan and build on the work that has already been done in creating and preserving open space in the Town of Millis. Sincerely. Michael J. Guzinski Town Administrator Cc: Board of Selectmen Robert Weiss, Energy Manager

The Town of Millis is an equal opportunity employer

Town of Walpole

A7

## [INSERT CC LETTER]



## [INSERT PB LETTER]

### [INSERT MAPC LETTER]



Town of Walpole

### [INSERT DCS REVIEW LETTER]

The Commonwealth of Massachusetts Executive Office of Energy and Environmental Affairs 100 Cambridge Street, Suite 900 Boston, MA 02114 aries D. Baker GOVERNOR Karyn E. Polito LIEUTENANT GOVERNOR Tel: (617) 626-1000 Fax: (617) 626-1181 Kathleen A. Theoharides SECRETARY July 10, 2019 Ralph R. Willmer Metropolitan Area Planning Council 60 Temple Place Boston, MA 02111 Re: Open Space and Recreation Plan Dear Mr. Willmer: Thank you for submitting the draft Open Spect and Recreation Plan for Millis to this office for review and compliance with the current Open Spect and Recreation Plan Requirements. This plan was particularly thorough and has been conditionally approved through July 2026. Conditional approval will allow the town to participate in DCS grapt to and st through July 2026 and a grant award may be offered to the town. However, no final grant payments will be made until the plan is completed. Once the following items are addressed, your plan will receive final approval: 1. Population Characteristics - this section was missing the required information on family income and the town's industries and employment trends. 2. Growth and Development Patterns - the required Infrastructure section was missing. It should include subsections on Transportation Systems, Water Systems, and Sewer Systems. Vegetation - a discussion on public shade trees is required, as well as a listing of any rare, 3. threatened, and endangered species. Scenic Resources and Unique Environments - any unusual geologic features in the town must be 4 included. Environmental Challenges - please add information on erosion, sedimentation, ground and 5 surface water pollution, forestry issues, and environmental equity issues. Environmental equity refers to looking at the distribution of open space resources in the town and identifying any areas that are lacking in them. Section 5 - any Chapter 61 lands, Conservation Restrictions, or Agricultural Preservation 6. Restrictions in town should be included. Community Goals - the Statement of Open Space and Conservation Goals in this section should strictly be at the broad, big picture level. The specific goals and objectives listed are for Section Congratulations on working on such an important task for your community! Please contact me at (617) 626-1171 or melissa.cryan@mass.gov if you have any questions or concerns, and I look forward to reviewing your final plan. Sincerely,

Town of Walpole

Melissa Cryan Grants Manager

#### **Community Meeting Summary**

October 1st, 2020 Virtual Meeting hosted through Zoom

About X meeting attendees

#### **Meeting Notes**

The meeting agenda included a brief presentation by MAPC, question and comment session, and prioritization exercise.

The presentation included an introduction and process review for the OSRP, recap of Community Meeting #1 feedback, recap of Community Survey feedback, and Seven-year Action Plan highlights.

The community feedback portion of the meeting included a question and comment session and review and prioritization of the Seven-year Action Plan.

#### **Meeting Feedback**

Include summary

#### Meeting Outreach

The meeting was publicly hosted virtually through Zoom. The following flyer was posted on the Town website and distributed through town social media to provide notice for the Community Forum.



#### **Community Meeting Summary**

October 29th, 2019 Town Hall

About 25 meeting attendees

#### **Meeting Notes**

The meeting agenda included a brief presentation by MAPC and open house activities to engage participants in the OSRP process.

The presentation included an introduction to the Walpole Open Space and Recreation Plan process, overview of demographic and land use trends, and overview of select parks and open spaces in Walpole.

The open house activities included reviewing and prioritizing draft goals, a strength, weakness, opportunity and threat (SWOT) analysis, and an inventory map of community likes and needs for improvement.

#### Meeting Feedback

In the SWOT analysis the community participants listed Strengths as: numerous bodies of water; Weaknesses as: public access is low to Adams Farm, high cost to maintain and make safe for public use, limited use of fields, no night use, limited due to weather; Opportunities as: opportunity for a perimeter boardwalk around Cobb's Pond (this was considered several years ago), Town Ponds, Bird Park, opportunity to create recreation opportunities for seniors and special populations, intergenerational recreation, need tree cover for shade for walking trails, etc., re-establish open space zoning in Walpole; Threats as: the problem with utilizing existing bodies of water - there is a lot that goes in to operating such bodies of water - testing, staffing, etc., climate change, EEE, careful how we maintain and site areas, town should

take more effort to protect the aquifer, \$1 million was spent to dredge Memorial Pond, yet it does no have a properly sized aerator to keep it from being overcome by plant and algae.

#### Meeting Outreach

The meeting was publicly hosted in the Main Meeting Room of Walpole Town Hall. The following flyer was posted on the Town website and physically at Town Hall to provide notice for the Community Forum.



The Town of Walpole is updating its Open Space & Recreation Plan and would like your input. Open Space & Recreation Plans allow cities and towns to maintain and enhance the benefits of open space that make up much of the character of the community and protect its "green infrastructure". Please join us and be part of the discussion about the future of parks, recreational facilities, playgrounds, and natural areas in our community. Refreshments will be served.

Need special accommodations at the event? Contact Landis Hershey at Ihershey@walpole-ma.gov or Joseph Sacchi at jsacchi@mapc.org to tell us about your needs. WHEN? Tuesday, October 29, 2019 6:00 PM to 8:00 PM

WHERE? Town Hall Main Meeting Room 135 School Street Walpole, MA 02081



Town of Walpole

## Appendix

Section B: Public Open Space and Recreation Survey

A Community Survey was prepared to expand outreach and engagement of Walpole residents in the Open Space and Recreation Plan. The Community Survey was made available online through the Town's website and paper copies were made available upon request. The availability of the survey was publicly advertised and promoted.

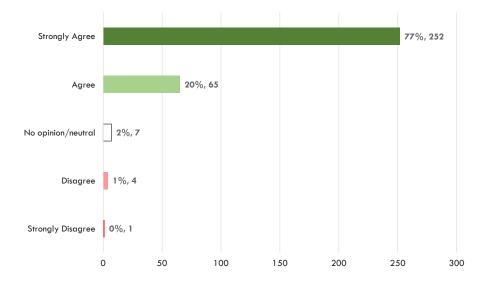
The Community Survey was available for responses from February 2020 through March 2020. The Community Survey received 375 responses.

The compiled Community Survey responses are included below followed by the Community Survey form.

# **Community Values**

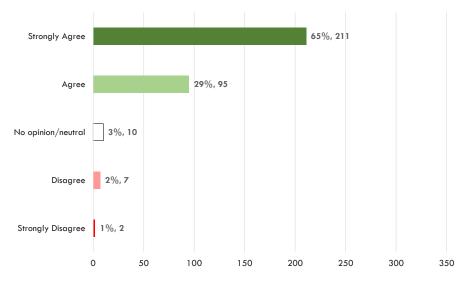


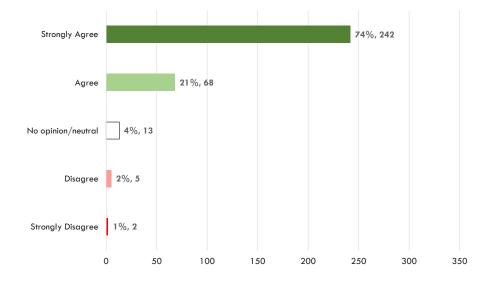
Do you agree or disagree with the following statement:
 Preserving Walpole's open space and natural areas is important to me.



Do you agree or disagree with the following statement:

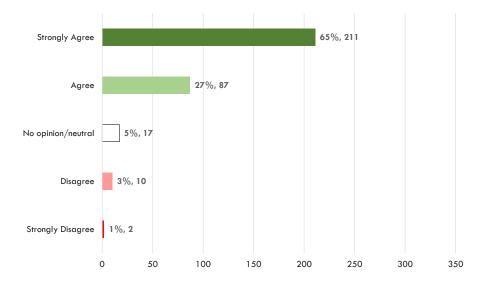
•Walpole's existing open space and recreational amenities contributes positively to overall quality of life.





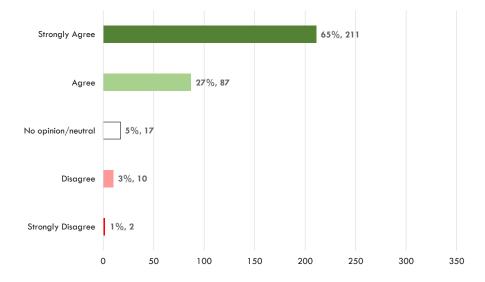
Do you agree or disagree with the following statement:
 Walpole needs to proactively preserve what open space is left.

- Do you agree or disagree with the following statement:
  - Walpole needs to proactively plan for the recreational needs of its residents.



### Do you agree or disagree with the following statement:

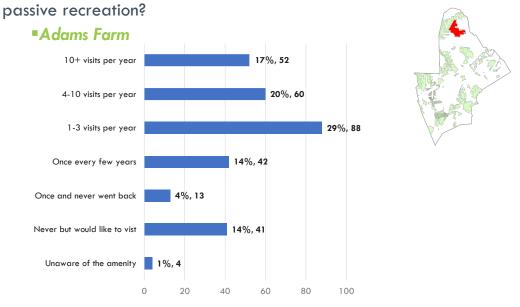
• Walpole needs to proactively plan for the recreational needs of its residents.

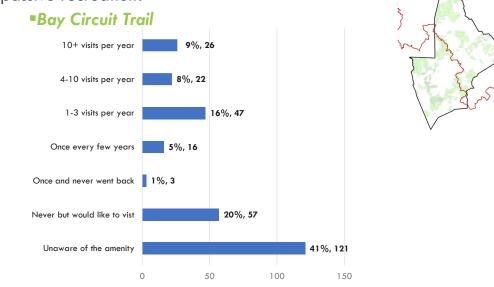


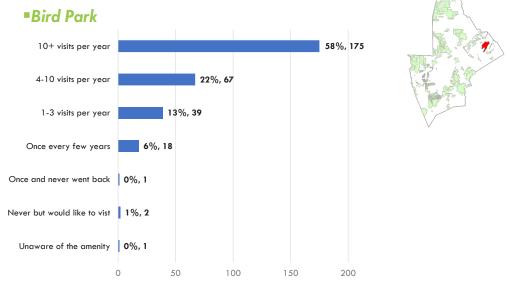
## **Awareness and Usage**

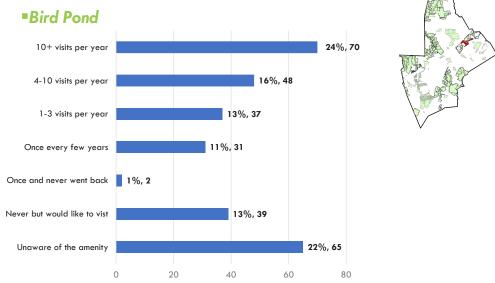


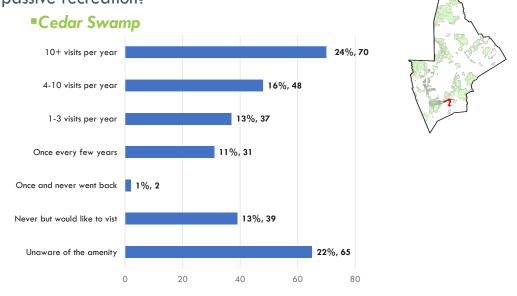
How often do you visit or use the following conservation areas for

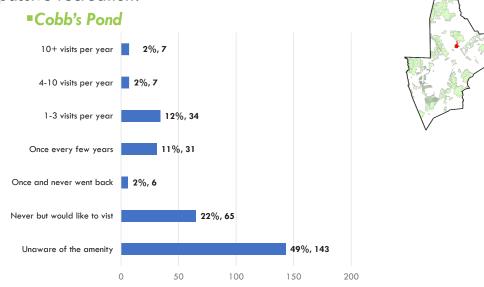


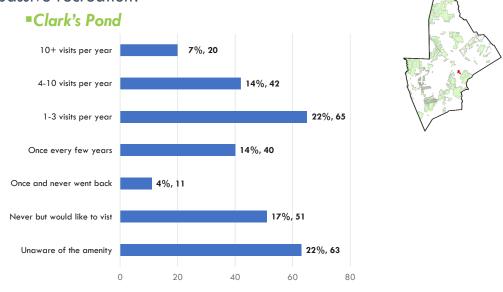


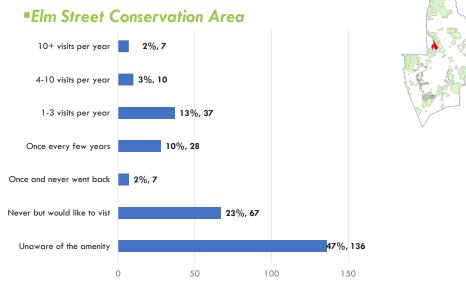




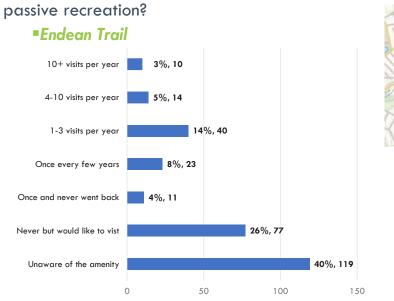




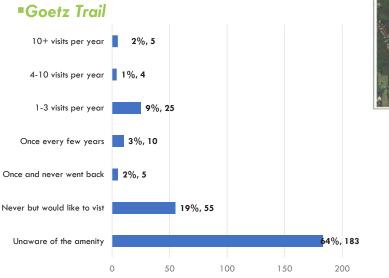




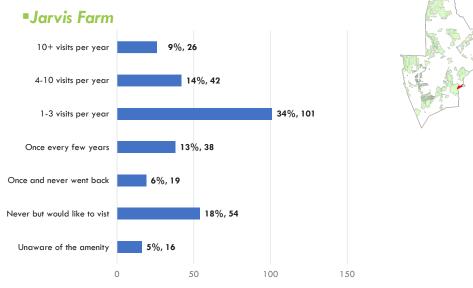
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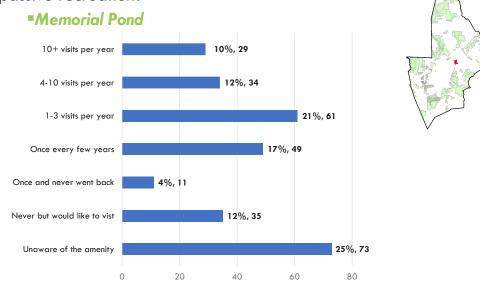


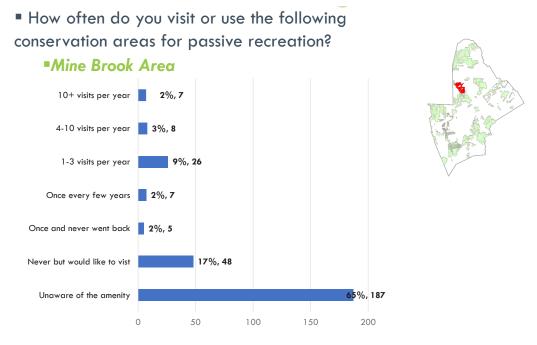


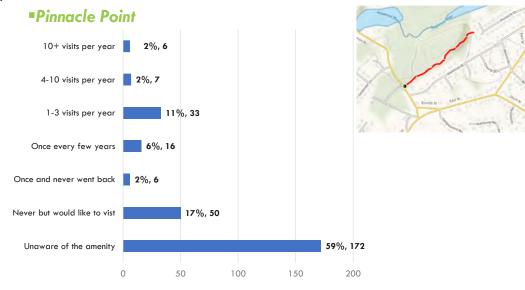


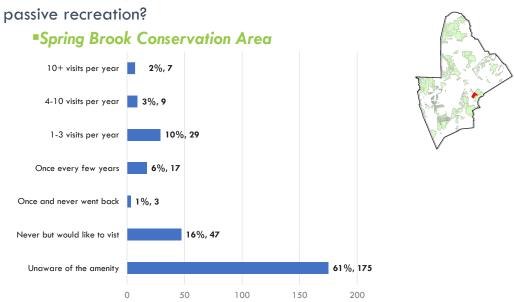




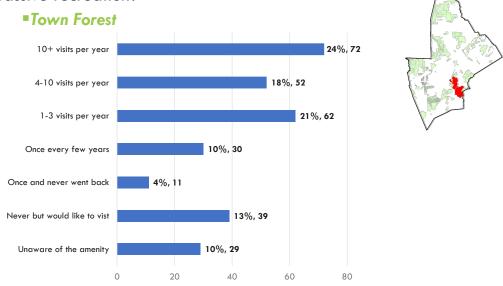


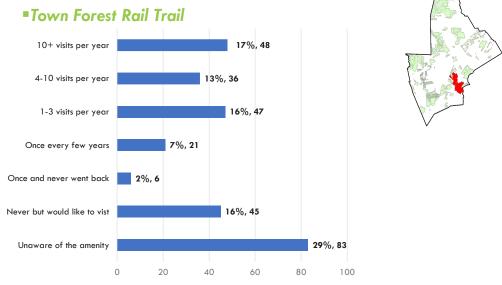


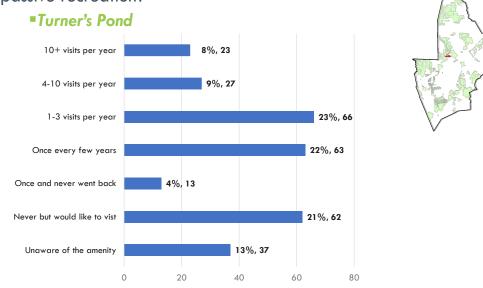


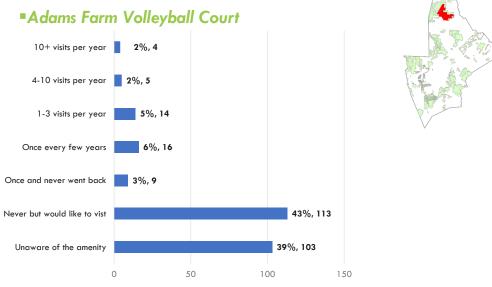


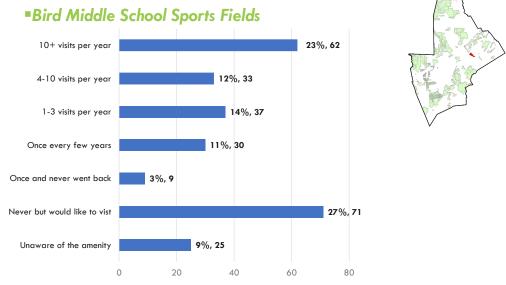
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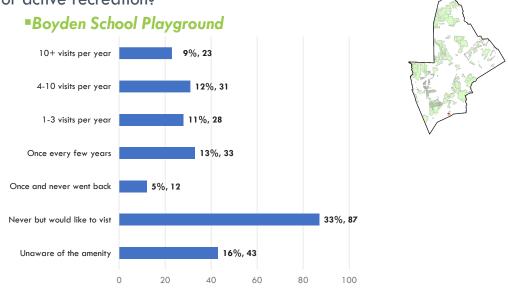


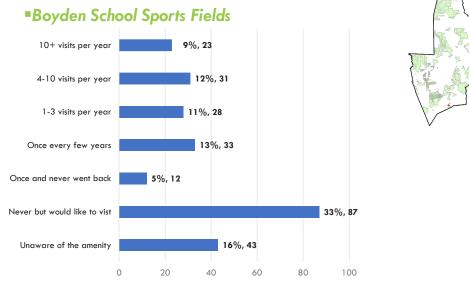


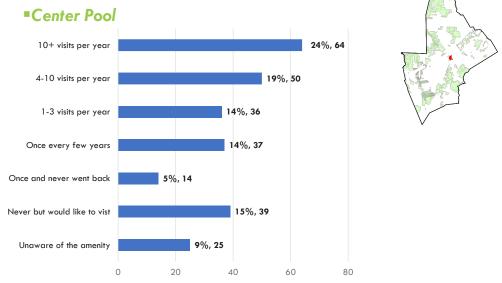


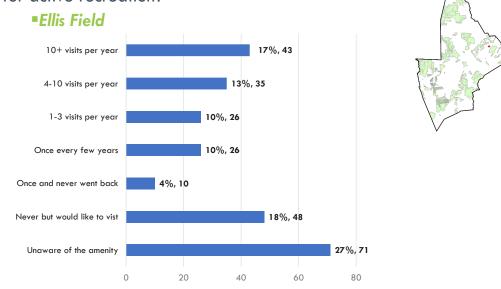


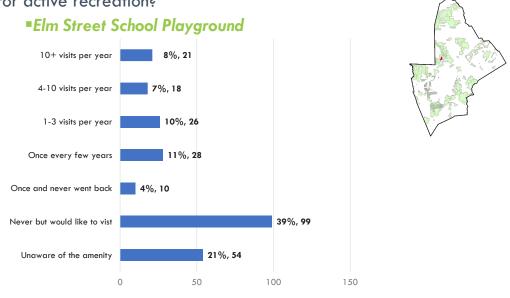




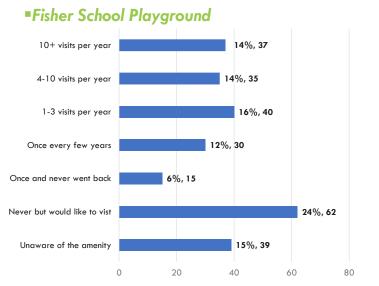






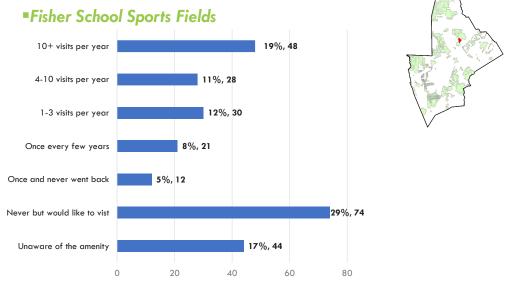


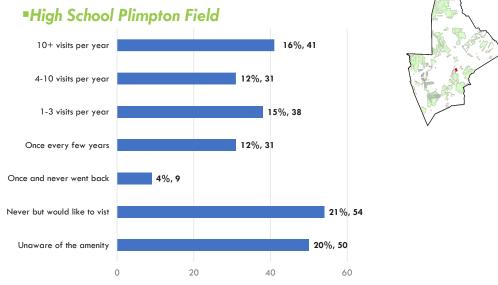
How often do you visit or use the following recreation properties for active recreation?

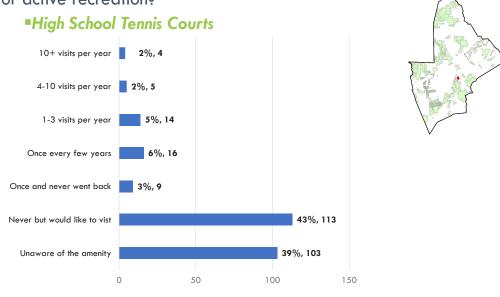




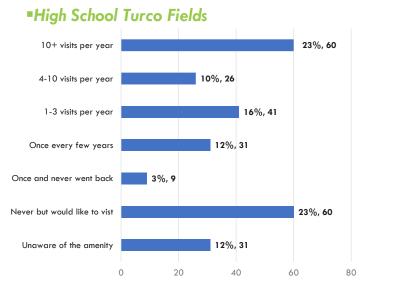
Town of Walpole





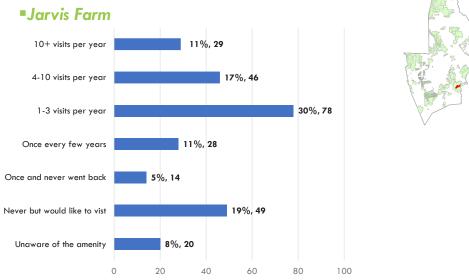


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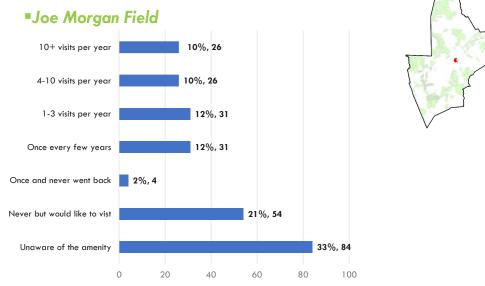




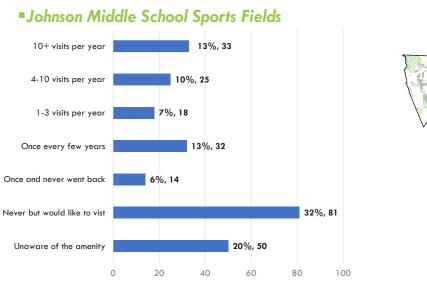
Town of Walpole

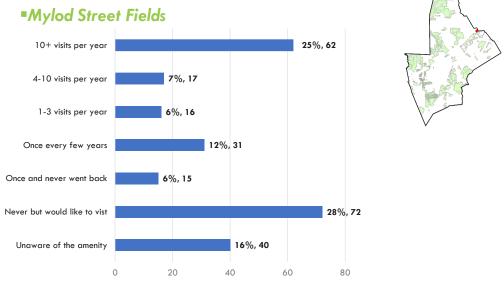


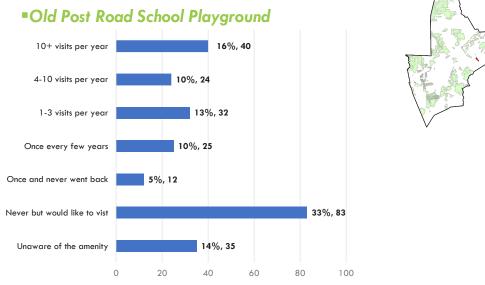
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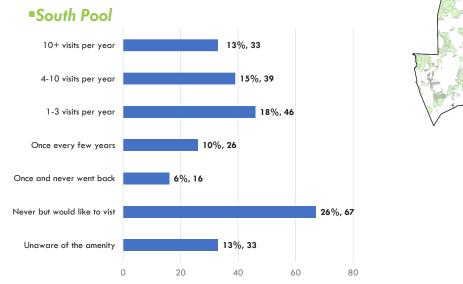


Town of Walpole

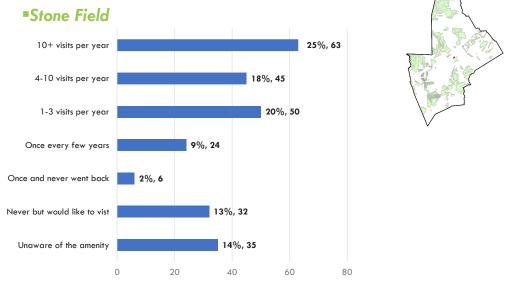




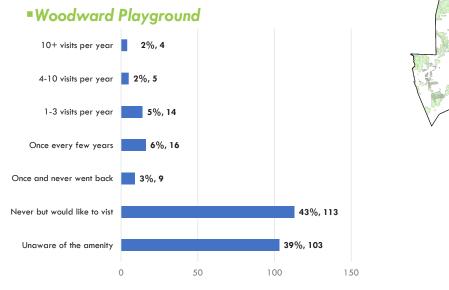




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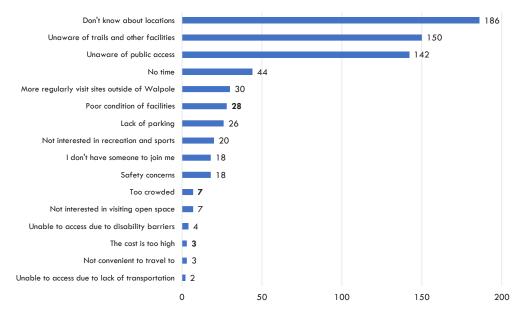
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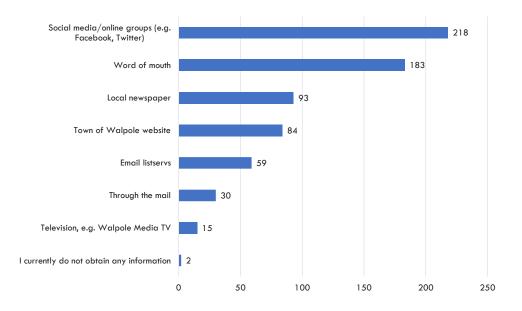


## **Awareness and Usage**

#### What prevents you from utilizing Walpole's open space amenities?



#### How do you currently obtain information about town news, events, and activities?



Open Space and Recreation Plan

• Comments on specific facilities and spaces:



## **Priorities**



#### Please rate the importance of the following:

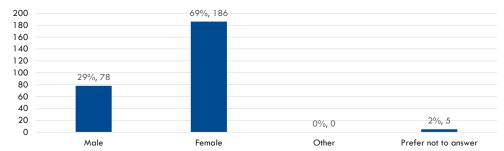
		<	<u>.</u>	87% <u></u>
1	Promotion of awareness of open space amenities through.		/	<u> </u>
2	Continue current recreation programming in the parks			
3	Plant more trees			
4	Improvement of existing playing fields		<	80%
5	Improvement/maintenance of existing off-road trails		<	73%
	Connect existing walking and biking trails	-	—	72% 70%→
	Acquisition of additional conservation land			
Improvem	ent of information/interpretive signage at trails and parks		<	68%
	Establishing new recreation programs, e.g. camps, classes			
	Create town gathering places			< 60%
	Canoe/kayak rentals			<del>59%</del>
	Construction of new neighborhood parks/playgrounds			< <u>−59%</u>
	Acquisition of additional land for active recreation			< <u>−−58%</u> < <u>−−57%</u>
	Addition of off-road trails			
	Better access to the Neponset River			<56% →
	Place public art in parks & open space			< <u>−−−53%</u>
	Addition of on-road bike paths			< <u>−−−−−−−−−−−−−−−−−−−−−−−−−−−−−−−−−−−−</u>
	More community gardens			50%
	Construction of new playing fields			< <u>−−−</u> 48% <u>−</u>
	Conduct a town wide tree inventory			< <u></u> 46%
	Not Important Less Important	Neutral	Important	Very Important

#### Are there any parcels the Town should investigate protecting?

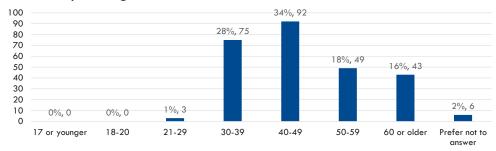


## **Respondent Information**

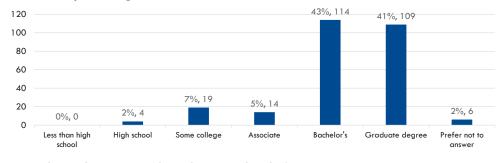
#### What is your gender?

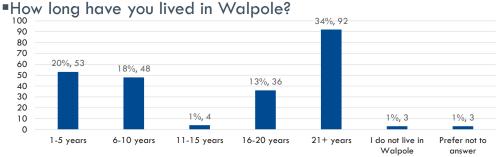


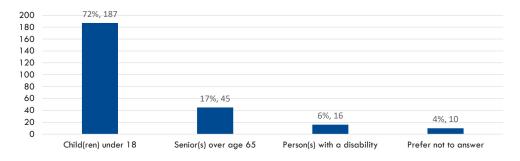
#### •What is your age?



#### What is your highest level of educational attainment?







#### Do any members of your household match the following?



Town of Walpole

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## Walpole Open Space and Recreation Plan Survey - DRAFT

We need your input!

The Town of Walpole is updating its Open Space and Recreation Plan (OSRP) and we want to hear from you. Walpole's OSRP will guide the Town's actions in maintaining, protecting, and improving its open spaces, parks, and recreational resources by setting goals and priorities for the next seven years. By completing the OSRP update, the Town of Walpole will become eligible for state funds to acquire and improve conservation and recreation land. It is important that our open space and recreation amenities contribute to the character of our town and improve residents' quality of life, so we want to know what matters most to you.

Your survey answers will help the Town identify opportunities for significant, long-term preservation and improvements that provide the greatest benefit to people who live, work, and play in Walpole.

All questions are optional and your responses are kept anonymous. This survey should take no longer than ten minutes to complete and your answers are saved as you go.

Thank you for taking the time to complete this survey!

Questions? Contact Landis Hershey, Conservation Agent, at Ihershey@walpole-ma.gov.

	Strongly Agree	Agree	No opinion/ neutral	Disagree	Strongly Disagree
Preserving Walpole's open space and natural areas is important to me.	0	0	0	0	0
Walpole's existing open space and recreational amenities contribute positively to overall quality of life.	0	0	0	0	0
Walpole needs to proactively preserve what open space is left.	0	0	0	0	0
Walpole needs to proactively plan for the recreational needs of its residents.	0	0	0	0	0

	10+ visits per year	3-10 visits per year	1-3 visits per year	Once every few years	Once and never went back	Never but would like to visit	Unaware of the amenity
Adams Farm	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Allen Pond	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Bay Circuit Trail	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Bird Park	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Bird Pond	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Cedar Swamp	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Cobb's Pond	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Clark's Pond	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Elm Street Conservation Area	0	$\bigcirc$	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Endean Trail	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Goetz Trail	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Jarvis Farm	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Memorial Pond	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Mine Brook Area	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$

How often do you visit or use the following conservation and open space areas for passive

Town of Walpole

	10+ visits per year	3-10 visits per year	1-3 visits per year	Once every few years	Once and never went back	Never but would like to visit	Unaware of the amenity
Pinnacle Point	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Fown Forest	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Turner's Pond	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Cedar Swamp	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Spring Brook Conservation Area	0	$\bigcirc$	0	$\bigcirc$	$\bigcirc$	0	$\bigcirc$
Other (Please specify)	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$

	10+ visits per year	3-10 visits per year	1-3 visits per year	Once every few years	Once and never went back	Never but would like to visit	Unaware of the amenity
Bird Middle School	0	0	0	0	0	0	0
Boyden School	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Center Pool	0	$\bigcirc$	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Elm Street School	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	0
Fisher School	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
High School Turco Fields	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Jarvis Farm	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Johnson Middle School	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Old Fisher School	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Old Post Road School	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Plimpton Field	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Stone Field	0	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$

How often do you visit or use the following recreation properties?

Town of Walpole

	10+ visits per year	3-10 visits per year	1-3 visits per year	Once every few years	Once and never went back	Never but would like to visit	Unaware of the amenity
Mylod Street Fields	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	0
Memorial Park	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	0
Other (Please specify)	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$

<ul> <li>Unaware of public access</li> <li>No time</li> <li>Unable to access due to disability barriers</li> <li>Unable to access due to disability barriers</li> <li>Unable to access due to lack of transportation</li> <li>Not convenient to travel to</li> <li>More regularly visit sites outside of Walpole</li> <li>Lack of parking</li> <li>Not interested in visiting open space</li> <li>Not interested in recreation and competitive sports</li> <li>Safety concerns</li> <li>I don't have someone to join me</li> <li>Poor condition of facilities</li> <li>Too crowded</li> <li>The cost is too high</li> </ul>	Don't know about locations
<ul> <li>Unable to access due to disability barriers</li> <li>Unaware of trails and other facilities</li> <li>Unable to access due to lack of transportation</li> <li>Not convenient to travel to</li> <li>More regularly visit sites outside of Walpole</li> <li>Lack of parking</li> <li>Not interested in visiting open space</li> <li>Not interested in recreation and competitive sports</li> <li>Safety concerns</li> <li>I don't have someone to join me</li> <li>Poor condition of facilities</li> <li>Too crowded</li> <li>The cost is too high</li> </ul>	Unaware of public access
<ul> <li>Unaware of trails and other facilities</li> <li>Unable to access due to lack of transportation</li> <li>Not convenient to travel to</li> <li>More regularly visit sites outside of Walpole</li> <li>Lack of parking</li> <li>Not interested in visiting open space</li> <li>Not interested in recreation and competitive sports</li> <li>Safety concerns</li> <li>I don't have someone to join me</li> <li>Poor condition of facilities</li> <li>Too crowded</li> <li>The cost is too high</li> </ul>	No time
<ul> <li>Unable to access due to lack of transportation</li> <li>Not convenient to travel to</li> <li>More regularly visit sites outside of Walpole</li> <li>Lack of parking</li> <li>Not interested in visiting open space</li> <li>Not interested in recreation and competitive sports</li> <li>Safety concerns</li> <li>I don't have someone to join me</li> <li>Poor condition of facilities</li> <li>Too crowded</li> <li>The cost is too high</li> </ul>	Unable to access due to disability barriers
<ul> <li>Not convenient to travel to</li> <li>More regularly visit sites outside of Walpole</li> <li>Lack of parking</li> <li>Not interested in visiting open space</li> <li>Not interested in recreation and competitive sports</li> <li>Safety concerns</li> <li>I don't have someone to join me</li> <li>Poor condition of facilities</li> <li>Too crowded</li> <li>The cost is too high</li> </ul>	Unaware of trails and other facilities
<ul> <li>More regularly visit sites outside of Walpole</li> <li>Lack of parking</li> <li>Not interested in visiting open space</li> <li>Not interested in recreation and competitive sports</li> <li>Safety concerns</li> <li>I don't have someone to join me</li> <li>Poor condition of facilities</li> <li>Too crowded</li> <li>The cost is too high</li> </ul>	Unable to access due to lack of transportation
<ul> <li>Lack of parking</li> <li>Not interested in visiting open space</li> <li>Not interested in recreation and competitive sports</li> <li>Safety concerns</li> <li>I don't have someone to join me</li> <li>Poor condition of facilities</li> <li>Too crowded</li> <li>The cost is too high</li> </ul>	Not convenient to travel to
<ul> <li>Not interested in visiting open space</li> <li>Not interested in recreation and competitive sports</li> <li>Safety concerns</li> <li>I don't have someone to join me</li> <li>Poor condition of facilities</li> <li>Too crowded</li> <li>The cost is too high</li> </ul>	More regularly visit sites outside of Walpole
<ul> <li>Not interested in recreation and competitive sports</li> <li>Safety concerns</li> <li>I don't have someone to join me</li> <li>Poor condition of facilities</li> <li>Too crowded</li> <li>The cost is too high</li> </ul>	Lack of parking
<ul> <li>Safety concerns</li> <li>I don't have someone to join me</li> <li>Poor condition of facilities</li> <li>Too crowded</li> <li>The cost is too high</li> </ul>	Not interested in visiting open space
<ul> <li>I don't have someone to join me</li> <li>Poor condition of facilities</li> <li>Too crowded</li> <li>The cost is too high</li> </ul>	Not interested in recreation and competitive sports
<ul> <li>Poor condition of facilities</li> <li>Too crowded</li> <li>The cost is too high</li> </ul>	Safety concerns
<ul> <li>Too crowded</li> <li>The cost is too high</li> </ul>	I don't have someone to join me
The cost is too high	Poor condition of facilities
	Too crowded
Other (Please specify)	The cost is too high
Outer (Fieldse specify)	Other (Please specify)

apply.	
	Word of mouth
	Local newspaper
	Town of Walpole website
	Television, e.g. Walpole Media TV
	Through the mail
	Social media/online groups, e.g. Facebook, Twitter
	Email listservs
	I currently do not obtain any information of this type
	Other (Please specify)
	e provide any general comments you have on specific town facilities and public spaces. etter lighting, restrooms, new benches, more trees, better maintenance, etc.)
_	

	Very Important	Important	Neutral	Less Important	Not Important
Acquisition of additional conservation land	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	0
Acquisition of additional land for active recreation, e.g. playgrounds, ballfields	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Improvement of existing playing fields	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Construction of new playing fields	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Improvement of existing playing fields	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Construction of new neighborhood parks/playgrounds	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Addition of on-road bike paths	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Addition of off-road bike trails	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Promotion of awareness of open space amenities through education and outreach	0	$\bigcirc$	0	$\bigcirc$	0
Improvement/maintenance of existing walking trails	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Improvement of information/interpretive signage at trails and parks	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Connect existing walking and biking trails	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Create town gathering places	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Establishing new recreation programs, e.g. camps, classes	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$

	Very Important	Important	Neutral	Less Important	Not Important
More community gardens	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Better access to the Neponset River	0	0	$\bigcirc$	$\bigcirc$	$\bigcirc$
Canoe/kayak rentals	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Plant more trees	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Conduct a town wide tree inventory	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Place public art in parks & open space	0	0	0	$\bigcirc$	$\bigcirc$
Continue current recreation programming in the parks	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Other (Please specify)	0	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Are there any parcels of lan protecting for new conserva			investigate pr	urchasing or pe	ermanently - -

р	o make sure this survey's respondent population reflects Walpole's existing demographic rofile, please tell us a little about yourself. All questions are optional and responses are kept nonymous.
V	Vhat is your gender?
	○ Female
	Other
	O Prefer not to answer
V	Vhat is your age?
	O 17 or younger
	○ 18-20
	O 21-29
	○ 30-39
	O 40-49
	○ 50-59
	◯ 60 or older
	O Prefer not to answer

What is	your highest level of educational attainment?
$\bigcirc$	Less than high school degree
$\bigcirc$	High school degree or equivalent, e.g. GED
$\bigcirc$	Some college but no degree
$\bigcirc$	Associate degree
$\bigcirc$	Bachelor's degree
$\bigcirc$	Graduate degree or higher
$\bigcirc$	Prefer not to answer
$\bigcirc$	ng have you lived in Walpole? 1-5 years
()	
	6-10 years
0	11-15 years
$\bigcirc$	
	11-15 years 16-20 years

o you any members of your household - including yourself - match the following descriptions? heck all that apply. Child(ren) under 18 Senior(s) age 65 or above Person(s) with a disability Prefer not to answer lease use the space below to add any other comments you may have. hank you for taking the time to provide your input on this survey!		
heck all that apply.   Child(ren) under 18   Senior(s) age 65 or above   Person(s) with a disability   Prefer not to answer   lease use the space below to add any other comments you may have.		
heck all that apply.   Child(ren) under 18   Senior(s) age 65 or above   Person(s) with a disability   Prefer not to answer   lease use the space below to add any other comments you may have.		
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heck all that apply.   Child(ren) under 18   Senior(s) age 65 or above   Person(s) with a disability   Prefer not to answer   lease use the space below to add any other comments you may have.	Do you any	members of your household - including yourself - match the following descriptions?
Senior(s) age 65 or above Person(s) with a disability Prefer not to answer lease use the space below to add any other comments you may have.		
Senior(s) age 65 or above Person(s) with a disability Prefer not to answer lease use the space below to add any other comments you may have.		
Person(s) with a disability Prefer not to answer lease use the space below to add any other comments you may have.	Child	d(ren) under 18
Person(s) with a disability Prefer not to answer lease use the space below to add any other comments you may have.	$\square$	
Prefer not to answer lease use the space below to add any other comments you may have.	Seni	or(s) age 65 or above
Prefer not to answer lease use the space below to add any other comments you may have.	$\square$	
lease use the space below to add any other comments you may have.	Pers	on(s) with a disability
lease use the space below to add any other comments you may have.		or not to onewer
	Prei	er not to answer
hank you for taking the time to provide your input on this survey!	lease use	the space below to add any other comments you may have.
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### Appendix

Section C: ADA Accessibility Self Evaluation

The ADA Accessibility Self-Evaluation consists of Administrative Requirements for Town of Walpole programs and policies that are reflected in the following documents:

• Designation of ADA Coordinator – The official designation of the employee responsible for ADA coordination with name and position title, signed by the chief municipal officer.

• **Grievance Procedures** – The procedure for the general public to follow in the event that a complaint must be made.

• Public Notification Requirements – Employees and the public must be notified that the community does not discriminate on the basis of disability. A copy of the Equal Opportunity Employment clause that must be included in any recruitment materials or publications and evidence that notices are also made available for the visual and learning impaired.

• Statement from the ADA Coordinator –

Signed statement attesting to the fact that the town's employment practices are in compliance with the American with Disabilities Act. The following categories must be included in this statement: Recruitment, Personnel Actions, Leave Administration, Training, Tests, Medical Exams/Questionnaires, Social and Recreational Programs, Fringe Benefits, Collective Bargaining Agreements, and Wage and Salary Administration.

The ADA Accessibility Self-Evaluation also consists of an ADA facility inventory and transition plan for each of the Town-owned Conservation and Recreation facilities. The Town-owned facilities were evaluated for this ADA inventory in August of 2020 and include:

- Adams Farm
- Bay Circuit Trail
- Bird Estate
- Boyden School Nature Trail
- Cedar Swamp
- Clarks Pond
- Cobbs Pond
- Elm Street School/Goetz Trails
- Jarvis Farm
- Johnson to Elm Trail
- Lincoln Road/West
- Memorial Park/Morgan Field
- Memorial Pond
- Mine Brook
- Moosehill Road/Coney Street
- Moosehill Road/Chieftan Way
- Mylod Street Fields
- Neponset River
- North Walpole
- Old Post Road School
- Pinnacle Point
- Plimpton/Endean Trail
- Spring Brook Conservation Area
- Stone Field/Spring Brook Park
- Town Forest
- Turner Pond

The on-site ADA inventory was performed using the ADA evaluation templates provided in the Open Space and Recreation Planner's Workbook, 2008. Many of the properties evaluated in Walpole have minimal facilities that would require ADA compliance, but all facilities listed were evaluated. A summary table shows the facilities available at each property, this is followed by more detailed evaluations and recommendations for each of the properties. It is the one of the goals of the Town to improve accessibility of facilities for all residents, including residents with special needs. The transition plan provides recommendations for how to achieve that goal.

Location	Parking	Pathway	Toilet Facility	Feature(s)	Picnic Area
Adams Farm	$\checkmark$	✓	~	Trails, gardens, barn	$\checkmark$
Bay Circuit Trail		$\checkmark$		Trail	
Bird Estate	✓	✓		Passive recreation, trails	
Boyden School and South Pool	$\checkmark$			Outdoor pool, trail, playground	
Cedar Swamp				Conservation area	
Clarks Pond	$\checkmark$			Picnic area, benches	$\checkmark$
Cobbs Pond				Conservation area	
Elm St. School/Goetz Trails	$\checkmark$			Trail	
Jarvis Farm	✓			Beach, picnic tables, water access	$\checkmark$
Johnson to Elm Trail	$\checkmark$			Trail	
Lincoln Road/West				Conservation area	
Memorial Park/Morgan Field	✓	✓	✓	Baseball field, play- ground, outdoor pool, picnic area	$\checkmark$
Memorial Pond	$\checkmark$	$\checkmark$		Trails, picnic area	
Mine Brook				Conservation area	
Moosehill Road/Coney Street				Conservation area	
Moosehill Road/Chieftan Way				Conservation area	
Mylod Street Fields	$\checkmark$			Soccer fields	
Neponset River				Conservation area	
North Walpole				Conservation area	
Old Post Road School	✓	✓		Playground, picnic area and benches	$\checkmark$
Pinnacle Point				Trail	
Plimpton/Endean Trail	$\checkmark$		1	Trail	
Spring Brook Conservation Area	$\checkmark$			Trails, benches	
Stone Field/Spring Brook Park	~	~		Baseball field, trails, passive recreation, picnic area	$\checkmark$
Town Forest	$\checkmark$			Trails	
Turner Pond	$\checkmark$	$\checkmark$		Beach, picnic tables, water access	$\checkmark$

#### Individual Property ADA Accessibility Self Evaluation



#### Adams Farm

Facility	Evaluation
Parking	• Gravel main parking area that is not currently accessible
Pathway	<ul> <li>Pathways and trails are not accessible</li> </ul>
Toilet Facility	• Port a-pottie facility provided near the Adams Farm barn
Picnic Area	• At the Adams Farm barn

**Recommendations:** Pave all or a portion of the main parking area to allow for the marking of accessible parking spaces. Connect the accessible parking spaces with an accessible path to barn and garden area.

#### **Bay Circuit Trail**

Facility	Evaluation
Parking	No dedicated parking area
Pathway	• In general, the trail is not accessible
Recommendations: Awareness and access to the Bay Circuit Trail could be improved	
. The contribution of the second state of the local data the second second base of AAA basels. Constants	

with additional signage, particularly where the trail passes through Walpole Center. Signage could also indicated where portions of the trail are currently accessible and additional segments of the trail could be made accessible near Walpole Center.



#### **Bird Estate**

Facility	Evaluation
Parking	• Gravel main parking area that is not currently accessible
Pathway	• Pathway from main parking area into Bird Estate is not currently accessible

**Recommendations:** Pave all or a portion of the main parking area to allow for the marking of accessible parking spaces. Connect the accessible parking spaces with an accessible path to the street crossing and provide an accessible route from the street into the Bird Estate.

#### **Boyden School Nature Trail**

Facility	Evaluation	
Parking	<ul> <li>Paved parking area with marked accessible parking spaces</li> </ul>	
Playground	• Playground with accessible ramp to a play structure, but play structure is not accessible	
Swimming Pool	<ul> <li>Swimming pool does not offer accessible entry or lift</li> </ul>	
<b>Recommendations:</b> Restripe accessible parking spaces to comply with ADA regulations. Install accessible lift at pool in accordance with regulations.		

#### Cedar Swamp

Facility	Evaluation	
Parking	• No parking, accessible or otherwise, is provided	
Pathway	• No pathways are provided	
Recommendations: Given the limited nature of access to this property currently,		
accessibility improve	accessibility improvements do not appear to be necessary.	



#### Clarks Pond

Facility	Evaluation	
Parking	Gravel main parking area that is not currently accessible	
Picnic Area	• Benches, picnic tables and area with grills is not currently accessible.	
Recommendations:	Recommendations: Pave all or a portion of the main parking area to allow for the	

**Recommendations:** Pave all or a portion of the main parking area to allow for the marking of accessible parking spaces. Connect the accessible parking spaces with an accessible path to the picnic area. Install a new accessible picnic table connected to the accessible path.

#### Cobbs Pond

Facility	Evaluation	
Parking	• No parking, accessible or otherwise, is provided	
Pathway	No pathways are provided	
<b>Recommendations:</b>	<b>Recommendations:</b> Given the limited nature of access to this property currently,	

accessibility improvements do not appear to be necessary.



#### Elm St. School/Goetz Trails

Facility	Evaluation	
Parking	<ul> <li>School parking lot that is paved with accessible spaces.</li> </ul>	
<b>Recommendations:</b> Trailhead is accessed from the school parking area and marked		
with signage. No accessible recommendations for this open space resource.		

#### Jarvis Farm

Facility	Evaluation	
Parking	• Gravel main parking area that is not currently accessible	
Recommendations: Po	ave all or a portion of the main parking area to allow for the	
marking of accessible	parking spaces. Connect the accessible parking spaces with	
an accessible path to t	an accessible path to the pond activity area. Install a new accessible picnic table	
connected to the acces	connected to the accessible path.	

#### Johnson to Elm Trail

Facility	Evaluation
Parking	<ul> <li>School parking lot that is paved, but with no marked</li> </ul>
	accessible parking spaces
Recommendations: Restripe a portion of the parking lot to create an accessible	
parking space. Add signage to the trailhead.	

#### Lincoln Road/West

Facility	Evaluation
Parking	• No parking, accessible or otherwise, is provided
Pathway	• No pathways are provided
<b>Recommendations:</b> Given the limited nature of access to this property currently,	
accessibility improvements do not appear to be necessary.	



#### Memorial Park/Morgan Field

Facility	Evaluation
Parking	<ul> <li>Paved parking area with accessible spaces</li> </ul>
Pathway	• Accessible sidewalks and pathways are located between amenities
Toilet Facility	• A locker room and restroom facility is near the Center Pool, but was not available for accessibility review. Town should review this facility for accessibility and define improvements as required
Playground	• The playground area is accessed by an accessible path, but is not accessible with a barrier around the entire play area and features no accessible play equipment
Swimming Pool	• Swimming pool does not offer accessible entry or lift
Picnic Area	• No accessible picnic areas are provided
Recommendations: Re	eview the locker room and restroom facility near the Center Pool

**Recommendations:** Review the locker room and restroom facility near the Center Pool for accessibility and define improvements as required. Provide an accessible path into the playground area and add accessible play equipment that is accessed from the accessible path. Install accessible lift at pool in accordance with regulations. Install a new accessible picnic table connected to the accessible paths. Install new accessible viewing area at the baseball field that is connected to the accessible paths.



#### Memorial Pond

Facility	Evaluation
Parking	• Gravel main parking area that is not currently accessible
Picnic Area	Picnic area that is not currently accessible
Person mendations. Dave all or a portion of the main participants allow for the	

**Recommendations:** Pave all or a portion of the main parking area to allow for the marking of accessible parking spaces. Connect the accessible parking spaces with an accessible path to the picnic area. Install a new accessible picnic table connected to the accessible path.

#### Mine Brook

Facility	Evaluation
Parking	• No parking, accessible or otherwise, is provided
Pathway	No pathways are provided
Recommendations: Given the limited nature of access to this property currently,	

accessibility improvements do not appear to be necessary.

#### Moosehill Road/Coney Street

Facility	Evaluation
Parking	<ul> <li>No parking, accessible or otherwise, is provided</li> </ul>
Pathway	<ul> <li>No pathways are provided</li> </ul>
<b>Recommendations:</b> Given the limited nature of access to this property currently,	
accessibility improvements do not appear to be necessary.	

#### Moosehill Road/Chieftan Way

Facility	Evaluation
Parking	<ul> <li>No parking, accessible or otherwise, is provided</li> </ul>
Pathway	• No pathways are provided
<b>Recommendations:</b> Given the limited nature of access to this property currently,	
accessibility improvements do not appear to be necessary.	



#### Mylod Street Fields

Facility	Evaluation
Parking	• Gravel main parking area that is not currently accessible
Pathway	• No pathways are provided
Recommendations: Pave all or a portion of the main parking area to allow for the	

marking of accessible parking spaces. Connect the accessible parking spaces with an accessible path to one of the soccer fields to provide an access to an accessible viewing area.

#### **Neponset River**

Facility	Evaluation
Parking	• No parking, accessible or otherwise, is provided
Pathway	<ul> <li>No pathways are provided</li> </ul>
<b>Recommendations:</b> Given the limited nature of access to this property currently,	
accessibility improvements do not appear to be necessary.	

#### North Walpole

Facility	Evaluation
Parking	<ul> <li>No parking, accessible or otherwise, is provided</li> </ul>
Pathway	<ul> <li>No pathways are provided</li> </ul>
<b>Recommendations:</b> Given the limited nature of access to this property currently,	
accessibility improvements do not appear to be necessary.	

#### Old Post Road School

Facility	Evaluation
Parking	<ul> <li>Paved parking area with accessible spaces</li> </ul>
Pathway	<ul> <li>Accessible pathway to playground</li> </ul>
Playground	• Playground is not accessible and does not feature any acces- sible play equipment
Picnic Area	• No accessible picnic area
<b>Recommendations:</b> Provide an accessible path into the playground area and add accessible play equipment that is accessed from the accessible path. Install a new accessible picnic table connected to the accessible paths.	

#### **Pinnacle Point**

Facility	Evaluation
Parking	• No parking, accessible or otherwise, is provided
Pathway	<ul> <li>No pathways are provided</li> </ul>
<b>Recommendations:</b> Given the limited nature of access to this property currently,	
accessibility improvements do not appear to be necessary.	



#### Plimpton/Endean Trail

Facility	Evaluation
Parking	<ul> <li>Private paved parking area nearby</li> </ul>
Recommendations: Given the limited nature of access to this property currently,	
accessibility improvements do not appear to be necessary.	



#### Spring Brook Conservation Area

Facility	Evaluation
Parking	<ul> <li>Small gravel parking area that is not currently accessible</li> </ul>
<b>Recommendations:</b> G	iven the limited nature of access to this property currently,
accessibility improveme	ents do not appear to be necessary.



#### Stone Field/Spring Brook Park

Facility	Evaluation
Parking	• Large central parking lots with accessible spaces around the
	perimeter of the field and park
Pathway	• Accessible pathway through the park does not connect to the
	baseball field
Picnic Area	• No accessible picnic tables
Recommendations: Pr	ovide an accessible path that connects to the baseball field and

**Recommendations:** Provide an accessible path that connects to the baseball field and an accessible viewing area at the baseball field. Install a new accessible picnic table connected to the accessible paths.



#### **Town Forest**

**Turner Pond** 

Facility	Evaluation
Parking	Gravel main parking area that is not currently accessible
<b>Recommendations:</b> G	iven the limited nature of access to this property currently, ac-
cessibility improvement	s do not appear to be necessary.



# Facility Evaluation Parking • Gravel main parking area that is not currently accessible Pathway • A gravel pathway leads down to Turner Pond, but is not accessible. A ramp connects to a maintenance building ones

Pathway• A gravel pathway leads down to Turner Pond, but is not<br/>accessible. A ramp connects to a maintenance building on-site<br/>on the pond-side of the structure, but it is not an accessible<br/>ramp.Picnic Area• Picnic tables at the edge of the pond on a small beach area

**Recommendations:** Pave all or a portion of the main parking area to allow for the marking of accessible parking spaces. Connect the accessible parking spaces with an accessible path to the beach access area and install a new accessible picnic table connected to the accessible path.

## [INSERT ADA COORDINATOR LETTER]



Town of Walpole

A65

## [INSERT GRIEVANCE PROCEDURES]

GRIEVANCE PROCEDURES FOR COMPLAINTS OF DISCRIMINATION ON THE BASIS OF DISABILITY Adopted: July 22, 2019

The following grievance procedure is established to meet the requirements of the Americans with Disabilities Act. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in employment practices and policies or the provision of services, activities, programs and benefits by the Town of Millis.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date and description of the problem. Reasonable accommodations, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities who are unable to submit a written complaint.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible, but no later than 60 calendar days after the alleged violation to:

Town Administrator Town of Millis 900 Main Street Millis, Massachusetts 02054 (508) 376-7040



Within 15 calendar days after receipt of the complaint, the Town Administrator will meet with the complainant to discuss the complaint and possible resolutions. Within 15 days after the meeting, the Town Administrator will respond in writing and, where appropriate, in a format accessible to the complainant such as audiotape. The response will explain the position of the Town of Millis and offer options for substantive resolution of the complaint.

If the response by the Town Administrator does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision of the Town Administrator within 15 calendar days after receipt of the response to the Board of Selectmen, or their designee.

Within 15 calendar days after receipt of the appeal, the Board of Selectmen, or their designee, will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Board of Selectmen, or their designee, will respond in writing and, where appropriate, in a format accessible to the complainant such as audiotape, with a final resolution of the complaint.

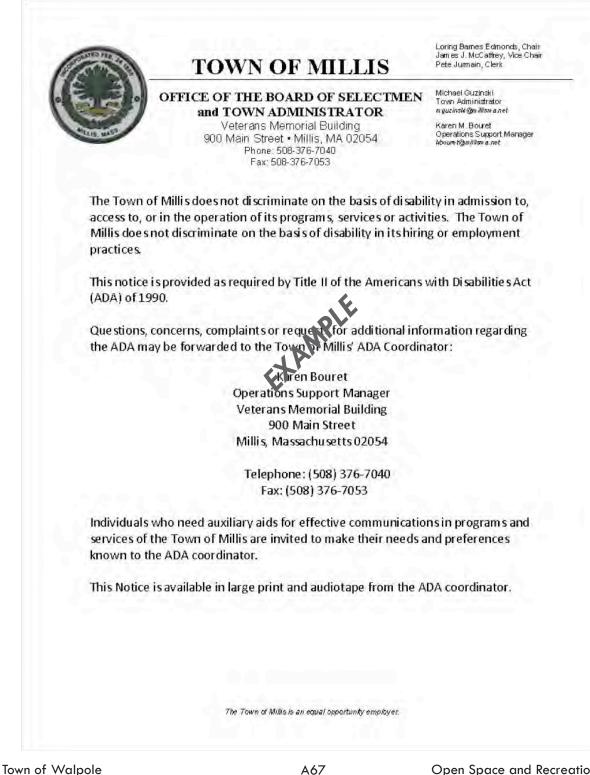
All complaints received by the Town Administrator, appeals to the Board of Selectmen, or their designee, and responses from the Town Administrator and the Board of Selectmen, or their designee, will be kept by the Town of Millis for at least three years.

Town of Walpole

Open Space and Recreation Plan

DRAFT FOR REVIEW

## [INSERT NON-DISCRIMINATION LETTER]



## [INSERT STATEMENT FROM ADA COORDINATION LETTER]

231	Veterans Memorial Building 900 Main Street • Millis, MA 02054	Karen Bouret Operations Support Manage ADA Coordinator
Careford P.	Phone: 508-376-7040 Fax: 508-376-7053	Abourel@millisma.gov
June 21, 2019		
RE: Statement fro	om ADA Coordinator	
To Whom IT May	Concern:	
identify the Town Town makes all en exams/questionna agreements, and	ruitment are based on qualifications and all "Help V of Millis as an Equal Opportunity (firmative Action inployment decisions, including have administration ires, social and recreational for grams, fringe benef wage and salary administration based on merit; and e reasonable accompto atoms for disabled persons watch the manager	Employer. Moreover, the , training, tests, medical its, collective bargaining I, toward that end is

## Town of Walpole Open Space and Recreation Plan

## Appendix

September 2020