

**SPRING TOWN MEETING  
MAY 7, 2022**

**Representative Town Meeting Appointments:**

**Prior to the Call to Order of the Spring Annual Town Meeting the RTM's of Precincts 6 and 7 met to fill vacancies in their membership in accordance with Section 2-7(B) 1 of the Walpole Town Charter.**

**The following individuals were elected to fill vacancies in their respective precincts:**

*Precinct #6 - Cassi Braithwaite 1429 Main Street B*

*Precinct #7 - Judith A. Conroy 455 Elm Street*

**The Moderator appointed the following Tellers: Jeffrey Fisher (P5), John Lombardi (P2), Virginia Connelly (P4), Diane Culhane (P7), William Buckley, Jr. (P7), Cristina Shinnick (P5)**

**RTM members in Attendance:**

PRECINCT 1			PRECINCT 2			PRECINCT 3			PRECINCT 4		
	5/7			5/7			5/7			5/7	
M. Ahigian	N		M Breen	N		C Turco -Abate	N		R Brown	Y	
D Aikens	N		A Clark	Y		R Augusta	Y		S Brown	Y	
E Barrows	N		T Coyne, III	N		J. Bergen	Y		J Burke	Y	
E Boyd	Y		C Crocetti	N		R. Doty	N		W Carroll	N	
N Dayian	Y		M Finocchi	Y		J. Fasanello	Y		P. Connelly	N	
B Foley	Y		C Fletcher	N		P. Fasanello	Y		V. Connelly	Y	
J Geosits	N		B Gallivan	N		J. Fisher	Y		M Cotter	Y	
J Hasenjaeger	Y		J Govatsos	Y		P Hinton	Y		K. Denitzio	Y	
J Jackson	Y		A Hamilton	Y		J. Hugueley	Y		A. Flowers	Y	
G Maffei	Y		R Jackson	Y		J. Karnakis	Y		J. Haner	Y	
K Maffei	Y		N Lane	Y		S. Masterson	N		S. Hendricks	Y	
J McAndrew	Y		A Lawson	Y		M. McGrath	Y		B. Hickey	Y	
B Mc Millan	N		J Lombardi	Y		B. Mullen	Y		S. McCarthy	N	
P Mishra	Y		S. McAuley	N		J. O'Leary	Y		D. Melish	N	
J Morley	N		J McLaughlin	N		R. O'Leary	Y		S Naughton	Y	
R Thanduri	N		D Pedersen	Y		M. Ryan	N		W. O'Connell	Y	
C Walzer	Y		C. Snuffer, Jr	Y		M. Smith	Y		J. Takacs	Y	
A Williams	Y		C Sullivan	Y		M. Sullivan	N		M Trudell	Y	
			A Walsh	Y		E. Wohler	Y				
			L. Whelan-Bratsis	Y							
PRECINCT 5			PRECINCT 6			PRECINCT 7			PRECINCT 8		
	5/7			5/7			5/7			5/7	
E Burdon	Y		W. Abbott	Y		D. Anderson	N		B Connor	Y	
H Clow, Jr.	N		S Ahern	Y		B. Barrett	Y		E DiVirgilio, Jr.	Y	
M. Clow	N		A Albert	N		R. Buckley	N		P English	N	
R Cunniff, Jr.	N		D. Blau	Y		W. Buckley, Jr.	Y		M Gallivan	Y	
C. Dalton	Y		M. Boulos	Y		C. Caron	N		N Gallivan	N	
P. Drogan	Y		T. Bowen, Jr	N		D. Clark	Y		R. Giusti	N	
J Fisher	Y		C.. Braithwaite	Y		J. Conroy	Y		K. Greulich	Y	
									Kenney-		
D. Freiburger	Y		T Brown	N		D. Culhane	Y		K Walsh	Y	
K. Garvin	Y		BJ Burke	N		P. Czachorowski	N		S. Khatib	Y	
B. Goba	N		A Cronin	Y		E. Forsberg	Y		J. Moraski	N	
D. Gondelman	N		A. Devito	Y		F. Kenney	Y		B. Muccini	Y	
W. Hamilton	Y		A Grace	Y		J. Kenney	Y		N Niles	Y	
E Jackowski	N		J. Healy	Y		A. Krekis	Y		J. O'Neil	Y	
A LaFleur	N		J. Hogan	N					N. O'Neil	Y	
									Santiago-		
J Lowre	N		J Lee	N		K Meszaros	Y		K Taylor	Y	
J Mulligan	Y		W. Lestan	N		G Noble	N		S. Shocket	Y	
B Norwell, IV	Y		J. Mosekich	Y		L.. Romanowiz	N		S. Spendley	Y	
									Van der		
C Shinnick	Y		S. Rose	Y		E Sharris	N		L. Linden	Y	
P Stasiukevicius	N		K. Syrek	Y		D. Shea	Y				

**SPRING TOWN MEETING  
TOWN OF WALPOLE  
COMMONWEALTH OF MASSACHUSETTS  
MAY 7, 2022**

*Norfolk, ss.*

*To Any constable in the Town of Walpole*

***Greetings:***

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Walpole, qualified to vote in elections in town affairs, to meet at the Walpole High School located at 275 Common Street in said Walpole on the

***FIRST SATURDAY IN MAY, IT BEING THE  
SEVENTH DAY OF SAID MONTH, 2022***

at 10:00 a.m. then and there to see if the Town will vote to amend the Bylaws and Zoning Bylaws to said Town and act on the following articles:

***Moderator Daniel Bruce called the meeting to order at 10:16 AM in the Walpole High School Auditorium.. All rules and regulations of an Annual Town Meeting were fulfilled and a quorum was present.***

Town Clerk, Elizabeth Gaffey, attested to the proper return of the Warrant in accordance with the Bylaws of the Town of Walpole, Chapter 219, Town Meetings, Article 1. The Select Board gave notice of the call of the Spring Annual Town Meeting by posting true attested copies of the Warrant calling the same in two (2) public posting places in each of the eight (8) precincts on April 1, 2022.

The Assembly pledged allegiance to the flag.

Town Counsel was represented by: Lauren Goldberg of KP|LAW

Dignitary present was **Congressman Stephen Lynch.**

The Moderator thanked all involved for all the work in making the Town Meeting happen.

The Moderator discussed the speaking limits. 5 minutes for the petitioner and 3 minutes for comments.

***Majority Vote Required: DECLARED MAJORITY VOTE BY THE MODERATOR***

**A RESOLUTION**

**Resolved**

*That we the Representative Town Meeting Members inscribe upon the record of the Spring Annual Town Meeting of May 7, 2022*

*Our recognition and sincere appreciation of the contributions rendered by the late **Mary Ann Boragine** who passed away on November 7, 2021;*

*As a member of the Finance Committee from 1996 to 2010;*

*As a Representative Town Meeting Member in **Precincts 2 and 3** from 1972-2010;*

***And Further***

*In acknowledgement of the Town's loss, we request the Moderator observe a moment of silence in Mary Ann's memory*

***And Further***

*That the Town Clerk be instructed to send a copy of this Resolution to Mary Ann's family.*

**Resolved**

*That we the Representative Town Meeting Members inscribe upon the record of the Spring Annual Town Meeting of **May 7, 2022***

*Our recognition and sincere appreciation of the contributions rendered by the late **Roseann Centamore** who passed away on December 26, 2021;*

*As a Representative Town Meeting Member in 1980 in Precinct 2;*

***And Further***

*In acknowledgement of the Town's loss, we request the Moderator observe a moment of silence in Roseann's memory*

***And Further***

*That the Town Clerk be instructed to send a copy of this Resolution to Roseann's family.*

## Resolved

*That we the Representative Town Meeting Members inscribe upon the record of the Spring Annual Town Meeting of May 7, 2022*

*Our recognition and sincere appreciation of the contributions rendered by the late **Mark D. Dalton** who passed away on March 12, 2022;*

*As a Representative Town Meeting Member in Precinct 2 from 1971-1974;*

### ***And Further***

*In acknowledgement of the Town's loss, we request the Moderator observe a moment of silence in Mark's memory*

### ***And Further***

*That the Town Clerk be instructed to send a copy of this Resolution to Mark's family.*

## Resolved

*That we the Representative Town Meeting Members inscribe upon the record of the Spring Annual Town Meeting of May 7, 2022*

*Our recognition and sincere appreciation of the contributions rendered by the late **Barbara J. Lawless** who passed away on February 16, 2022;*

*As a member of the Planning Board from 1975 to 1978;*

*And as a Representative Town Meeting Member in Precinct 4 from 1973-1986;*

### ***And Further***

*In acknowledgement of the Town's loss, we request the Moderator observe a moment of silence in Barbara's memory*

### ***And Further***

*That the Town Clerk be instructed to send a copy of this Resolution to Barbara's family.*

**Resolved**

*That we the Representative Town Meeting Members inscribe upon the record of the Spring Annual Town Meeting of May 7, 2022*

*Our recognition and sincere appreciation of the contributions rendered by the late **Michele Markatos** who passed away on January 1, 2022;*

*As a Representative Town Meeting Member in Precinct 7 from 2002-2012 and from 2014-2022 ;*

***And Further***

*In acknowledgement of the Town's loss, we request the Moderator observe a moment of silence in **Michele's** memory*

***And Further***

*That the Town Clerk be instructed to send a copy of this Resolution to **Michele's** family.*

**Resolved**

*That we the Representative Town Meeting Members inscribe upon the record of the Spring Annual Town Meeting of May 7, 2022*

*Our recognition and sincere appreciation of the contributions rendered by the late **Shawn McDonald** who passed away on December 12, 2021;*

*As a Representative Town Meeting Member from 2017 -2018 in Precinct 6;*

***And Further***

*In acknowledgement of the Town's loss, we request the Moderator observe a moment of silence in **Shawn's** memory*

***And Further***

*That the Town Clerk be instructed to send a copy of this Resolution to **Shawn's** family.*

## Resolved

*That we the Representative Town Meeting Members inscribe upon the record of the Spring Annual Town Meeting of May 7, 2022*

*Our recognition and sincere appreciation of the contributions rendered by the late **William P. Ryan** who passed away on December 21, 2021;*

*As a member of the Select Board from 1998-2006;*

*As a member of the Capital Budget Committee from 1996 to 1998;*

*And as an Representative Town Meeting Member in Precincts 4 and 5 from 1973-1986 and from 1990 to 2014;*

***And Further***

*In acknowledgement of the Town's loss, we request the Moderator observe a moment of silence in **William's** memory*

***And Further***

*That the Town Clerk be instructed to send a copy of this Resolution to **William's** family.*

## Resolved

*That we the Representative Town Meeting Members inscribe upon the record of the Spring Annual Town Meeting of May 7, 2022*

*Our recognition and sincere appreciation of the contributions rendered by the late **George E. Tyner, Jr.** who passed away on January 17, 2022;*

*As a Representative Town Meeting Member in Precinct 4 from 1975 to 1982;*

***And Further***

*In acknowledgement of the Town's loss, we request the Moderator observe a moment of silence in **George's** memory*

***And Further***

*That the Town Clerk be instructed to send a copy of this Resolution to **George's** family.*

***RESOLUTION WAS SO VOTED***

**It was Moved and Seconded:** To waive the reading of the Warrant.

**DECLARED UNANIMOUS BY THE MODERATOR**

**It was Moved and Seconded:** That all Motions of the Finance Committee be the Main Motions.

**DECLARED FAVORABLE VOTE BY THE MODERATOR**

**ARTICLE 1:**

***On Motion by the Finance Committee; it was Moved & Seconded:***

That the Town hear and act on the report of any committee or to choose any committee the Town may think proper and transact any other business that may legally come before the Town.

***Allyson Hamilton discussed the progress of the By-Law Committee.***

**Moderator Dan Bruce** suggested articles to vote using the consent Agenda. The suggested Articles are 2, 6,8,10,12,12,13, and 18.

Pradeep Mishra (P1) asked to have Articles 6 and 8 removed from the list.

John O'Leary (P3) asked to have Article 18 removed from the list.

Consent Agenda articles voted on were Articles 2, 10, 11, 12 and 13.

**ARTICLE 2:**

***On Motion by the Finance Committee; it was Moved & Seconded:***

That the Town take No Action

**As printed in the Warrant:**

That the Town approve the amendments to the Personnel By-laws as recommended by the Personnel Board, as on file in the office of the Town Clerk. (Petition of the Personnel Board)

***Majority Vote Required: DECLARED UNANIMOUS BY THE MODERATOR***

**ARTICLE 10:**

***On Motion by the Finance Committee; it was Moved & Seconded:***

That the Town take No Action

**As printed in the Warrant:**

That the Town vote to raise and appropriate and/or transfer from available funds a sum of money to offset the financial impact of the snow and ice deficit on the current year tax levy, or do or act anything in relation thereto. (Petition of the Select Board)

***Majority Vote Required: DECLARED UNANIMOUS BY THE MODERATOR***

**ARTICLE 11:**

***On Motion by the Finance Committee; it was Moved & Seconded:***

That the Town take No Action

**As printed in the Warrant:**

That the Town vote to raise and appropriate or transfer from available funds a sum or sums of money for the purpose of supplementing the Stabilization Fund as authorized by Chapter 40, Section 5B of the Massachusetts General Laws, or do or act anything in relation thereto. (Petition of the Select Board)

***Majority Vote Required: DECLARED UNANIMOUS BY THE MODERATOR***

**ARTICLE 12:**

***On Motion by the Finance Committee; it was Moved & Seconded:***

That the Town take No Action

**As printed in the Warrant:**

That the Town vote to raise and appropriate or transfer from available funds a sum or sums of money for the purpose of supplementing the Other Post-Employment Benefits Liability Trust Fund (OPEB) as authorized by General Laws Chapter 32B, Section 20, or do or act anything in relation thereto. (Petition of the Select Board)

***Majority Vote Required: DECLARED UNANIMOUS BY THE MODERATOR***

**ARTICLE 13:**

***On Motion by the Finance Committee; it was Moved & Seconded:***

That the Town take No Action

**As printed in the Warrant:**

That the Town vote to raise and appropriate and/or transfer from available funds such sum or sums of money as may be required for payment of unpaid bills of previous years incurred by the departments, boards and officers of the Town of Walpole, or do or act anything in relation thereto. (Petition of the Select Board)

***Majority Vote Required: DECLARED UNANIMOUS BY THE MODERATOR***

**ARTICLE 3:*****On Motion by the Finance Committee; it was Moved & Seconded:***

That the Town vote to approve the new salary schedule as recommended by the Personnel Board, as on file in the office of the Town Clerk.

TOWN OF WALPOLE														Professional Salary Schedule - FY 2023	
PROFESSIONAL COMPENSATION & CLASSIFICATION PLAN														Effective	7/1/2022
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
P-1	Town Administrator														
	136,945	139,684	142,478	145,327	148,234	151,199	154,223	157,307	160,453	163,662	166,935	170,274	173,680	177,153	180,696
P-2	DPW Director - Fire Chief - Police Chief														
	111,786	114,022	116,302	118,628	121,001	123,421	125,889	128,407	130,975	133,594	136,266	138,992	141,771	144,607	147,499
P-3	Asst Town Administrator - Finance Director														
	103,505	105,575	107,687	109,841	112,037	114,278	116,564	118,895	121,273	123,698	126,172	128,696	131,270	133,895	136,573
P-4	Deputy Fire Chief - Deputy Police Chief														
	95,836	97,753	99,708	101,702	103,736	105,811	107,927	110,085	112,287	114,533	116,823	119,160	121,543	123,974	126,454
P-5	Building Inspector/Commissioner - Community Planning Director --Director of Assessing - Health Director - IT Director - Library Director - Police Lieutenant - Supt of Buildings -Supt of Highway - Supt of Parks, Forests & Cemeteries - Supt of Sewer & Water - Town Accountant - Town Engineer - Treasurer/Collector														
	88,755	90,531	92,341	94,188	96,072	97,993	99,953	101,952	103,991	106,071	108,192	110,356	112,563	114,815	117,111
P-6															
	82,173	83,817	85,493	87,203	88,947	90,726	92,540	94,391	96,279	98,205	100,169	102,172	104,216	106,300	108,426
P-7	Asst. Town Engineer - Asst.Supt of Hwy & Parks - Asst.Supt of S & W - Comm & Econ Devel Dir - Deputy Building Comm - Recreation Director - Supt of Vehicle Maint - Town Clerk - Town Planner														
	76,087	77,609	79,161	80,745	82,359	84,007	85,687	87,401	89,149	90,931	92,750	94,605	96,497	98,427	100,396
P-8	Adult Service Librarian/Asst. Director - Conservation Agent - Council on Aging Director - Deputy Health Agent - Human Resource Administrator - Purchasing Agent														
	70,450	71,859	73,296	74,762	76,257	77,782	79,338	80,924	82,543	84,194	85,878	87,595	89,347	91,134	92,957
P-9	Asst Recreation Director/Business Manager - Asst. Town Accountant - Asst.Treasurer/Collector - Executive Assistant - Veteran's Agent														
	65,281	66,587	67,919	69,277	70,662	72,076	73,517	74,988	76,487	78,017	79,577	81,169	82,792	84,448	86,137
P-10	Admin Asst - Asst. Council on Aging Director - Benefits Coordinator - Children's Librarian - PC Support Tech - Reference Services Librarian - Tech Services Libr														
	60,400	61,608	62,840	64,096	65,378	66,686	68,020	69,380	70,768	72,183	73,627	75,099	76,601	78,133	79,696
P-11	Animal Control Officer - Plan Review/Central Permit Adm - Recreation Coord - Management Analyst - Communications Director														
	52,537	53,588	54,660	55,753	56,868	58,005	59,165	60,349	61,556	62,787	64,042	65,323	66,630	67,962	69,322

TOWN OF WALPOLE		Hourly and Administrative/Professional Schedule - FY2023														
HOURLY SALARY SCHEDULE		Effective 7/1/2022														
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	
H-1	Deputy Building Inspector - Public Health Nurse															
	30.62	31.23	31.86	32.49	33.14	33.81	34.48	35.17	35.88	36.59	37.32	38.07	38.83	39.61	40.40	
H-2	Local Inspector - Board of Health Technician - Engineering Inspector															
	28.12	28.69	29.26	29.84	30.44	31.05	31.67	32.30	32.95	33.61	34.28	34.97	35.67	36.38	37.11	
H-3	Administrative Board Secretary - Asst. Children's Librarian - Engineering Aide - Outreach Worker															
	25.76	26.27	26.80	27.34	27.88	28.44	29.01	29.59	30.18	30.78	31.40	32.03	32.67	33.32	33.99	
H-4	Board Secretary - Principal Clerk - Program Coordinator															
	23.88	24.36	24.84	25.34	25.85	26.36	26.89	27.43	27.98	28.54	29.11	29.69	30.28	30.89	31.51	
H-4a	Dispatcher															
	23.41	23.87	24.35	24.84	25.34	25.84	26.36	26.89	27.42	27.97	28.53	29.10	29.69	30.28	30.88	
H-5	Senior Clerk - Van Driver															
	20.45	20.86	21.27	21.70	22.13	22.58	23.03	23.49	23.96	24.44	24.93	25.42	25.93	26.45	26.98	
H-6	Senior Library Page															
	15.06	15.36	15.67	15.99	16.30	16.63	16.96	17.30	17.65	18.00	18.36	18.73	19.10	19.49	19.88	
H-7	Seasonal Laborer															
	13.96	14.24	14.53	14.82	15.11	15.42	15.73	16.04	16.36	16.69	17.02	17.36	17.71	18.06	18.42	
H-8	Library Page - Office Assistant															
			11.54	11.77	12.00	12.25	12.49	12.74	12.99	13.25	13.52	13.79	14.07	14.35	14.63	
H-9	Municipal Intern - Minimum Wage															
ADMINISTRATIVE/PROFESSIONAL SALARY SCHEDULE		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
A-1	Local Emergency Management Administrator															
	9,057	9,239	9,423	9,612	9,804	10,000	10,200	10,404	10,612	10,824	11,041	11,262	11,487	11,717	11,951	
A-2	Hearing Officer - Stipend \$48.24 per month															

**TOWN OF WALPOLE**

**ELECTION, FIRE, SAFETY, INSPECTION & GRANT HOURLY SCHEDULE**

**Effective July 1, 2022**

<b>GRADE</b>	<b>POSITION</b>	<b>Hourly rate</b>	
<b>ELECTION</b>		<b>Min</b>	<b>Max</b>
E-1	Election Officer		10.85
E-2	Election Deputy Warden, Clerks, Deputy Clerks		13.39
E-3	Election Registrar, Election Warden		16.08
<b>FIRE</b>		<b>Min</b>	<b>Max</b>
F-1	Call Firefighter - Private	18.76	22.91
F-2	Call Firefighter - Lieutenant	20.75	25.33
<b>SAFETY</b>		<b>Min</b>	<b>Max</b>
S-1	School Traffic Officer		18.91
S-2	Police Matron	15.45	18.30
	Interpreter	"	"
S-3	Special Police (town paid)		26.52
S-4	Special Police (non-town paid)		53.04
<b>INSPECTION</b>		<b>Min</b>	<b>Max</b>
I-0	Deputy Local Inspector	27.57	28.51
I-1	Supt. Insect/Pest Control (stipend)		400/yr
I-2	Tree Warden (stipend)		700/yr
I-3	Animal Inspector (stipend)	3,850/yr	5,000/yr
I-4	Deputy Tree Warden (stipend)		500/yr
<b>GRANT</b>		<b>Min</b>	<b>Max</b>
G-1	Elder Service Advocate	\$16.78	\$21.76

TOWN OF WALPOLE RECREATION SCHEDULE Effective July 1, 2022			
Grade	Position	Min	Max
<b>PROGRAMS</b>			
RP-1	Program Director	\$17.25	\$22.25
RP-2	Program Supervisor	\$15.25	\$17.25
RP-3	Program Instructor/Counselor	State Minimum Wage	\$16.25
PR-4	Jr. Counselor	\$12.25	
<b>AQUATIC'S PROGRAM</b>			
RA-1	Aquatics Director	\$19.25	\$28.25
RA-2	Assistant Aquatics Director	\$17.25	\$21.25
RA-3	Head Lifeguard	\$16.25	\$19.25
RA-4	Water Safety Instructor	\$15.75	\$18.25
RA-5	Lifeguard	\$15.25	\$16.75
RA-6	Gate Attendant	\$12.25	
<b>SPECIALIZED PROGRAMS</b>			
RS-1	Day Camp Director	\$25.00	\$40.00
RS-2	Athletic Clinic Director	\$25.00	\$35.00
RS-3	Athletic Clinic Assistant Director	\$20.00	\$25.00
RS-4	Athletic Clinic Supervisor	\$17.50	\$20.00
RS-5	Athletic Clinic Instructor	\$15.00	\$17.50
RS-6	Specialized Instructor	State Minimum Wage	\$40.00
RS-7	Nurse	\$18.25	\$38.25

**Majority Vote Required: DECLARED FAVORABLE BY THE MODERATOR**

**ARTICLE 4:**

***On Motion by the Finance Committee; it was Moved & Seconded:***

That the Town transfer the sum of \$470,000.00 from the Ambulance Reserve Receipt account following sources:

Walpole Fire Department	\$450,000	01220522-585600
Walpole Board of Health	\$ 20,000	01510522-585300

**Majority Vote Required: DECLARED UNANIMOUS BY THE MODERATOR**

**ARTICLE 5:**

***On Motion by the Finance Committee; it was Moved & Seconded:***

That the Town fix the salary and compensation for elected officials of the Town as provided for by the General Laws, Chapter 41, Section 108, for their services for the fiscal year commencing July 1, 2022 and that the Town vote to appropriate the following sums for the operation of municipal and school departments and incidental expenses of the Town for Fiscal Year 2023 (July 1, 2022 to June 30, 2023) and that the sum of \$108,574,280 be raised from the following funding sources:

Raise and Appropriate from Taxation	\$105,417,187
Ambulance Fund	\$ 975,000
Sale of Cemetery Lots	\$ 15,000
Water Enterprise Fund	\$ 1,318,091
Sewer Enterprise Fund	\$ 449,002
Overlay	\$ 400,000

**TOTAL \$108,574,280**

BUDGET	LINE ITEM	FY'2019	FY'2020	FY'21	FY'22	FY'23
	DESCRIPTION	EXPENDED	EXPENDED	EXPENDED	BUDGET	FinCom Recom
<b>01113 Charter Review Committee</b>						
	TOTAL PERSONNEL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>TOTAL CHARTER REVIEW COMM.:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>01114 Town Moderator</b>						
	TOTAL EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>TOTAL TOWN MODERATOR:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>01119 By-Law Review Committee</b>						
	TOTAL PERSONNEL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>TOTAL BY-LAW REVIEW COMM.:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>01122 Select Board</b>						
	TOTAL PERSONNEL SERVICE	\$64,087.91	\$60,890.04	\$38,440.38	\$47,305.00	\$41,455.00
	TOTAL EXPENSES	\$12,193.97	\$11,595.12	\$6,872.61	\$14,450.00	\$12,805.00
	<b>TOTAL SELECT BOARD:</b>	<b>\$76,281.88</b>	<b>\$72,485.16</b>	<b>\$45,312.99</b>	<b>\$61,755.00</b>	<b>\$54,260.00</b>

<b>01123 Administration</b>						
	TOTAL PERSONNEL SERVICE	\$458,700.46	\$403,698.42	\$404,002.46	\$415,192.00	\$450,621.00
	TOTAL EXPENSES	\$33,658.35	\$22,027.00	\$12,394.48	\$65,700.00	\$74,950.00
	<b>TOTAL ADMINISTRATION:</b>	<b>\$492,358.81</b>	<b>\$425,725.42</b>	<b>\$416,396.94</b>	<b>\$480,892.00</b>	<b>\$525,571.00</b>
<b>01131 Finance Committee</b>						
	TOTAL PERSONNEL SERVICE	\$11,488.05	\$7,861.25	\$0.00	\$0.00	\$0.00
	TOTAL EXPENSES	\$8,692.06	\$9,371.65	\$7,162.00	\$11,980.00	\$11,980.00
	<b>TOTAL FINANCE COMMITTEE:</b>	<b>\$20,180.11</b>	<b>\$17,232.90</b>	<b>\$7,162.00</b>	<b>\$11,980.00</b>	<b>\$11,980.00</b>
<b>01132 Reserve Fund</b>						
	TOTAL EXPENSES	\$33,171.00	\$0.00	\$0.00	\$460,000.00	\$460,000.00
	<b>TOTAL RESERVE FUND:</b>	<b>\$33,171.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$460,000.00</b>	<b>\$460,000.00</b>
<b>01135 Town Accountant</b>						
	TOTAL PERSONNEL SERVICE	\$202,642.00	\$200,224.73	\$214,866.18	\$245,934.00	\$252,740.00
	TOTAL EXPENSES	\$7,204.45	\$2,231.32	\$3,583.39	\$10,064.00	\$9,394.00
	<b>TOTAL TOWN ACCOUNTANT:</b>	<b>\$209,846.45</b>	<b>\$202,456.05</b>	<b>\$218,449.57</b>	<b>\$255,998.00</b>	<b>\$262,134.00</b>
<b>01138 Municipal Office Expenses</b>						
	TOTAL EXPENSES	\$62,794.36	\$43,989.36	\$55,214.32	\$69,400.00	\$67,400.00
	<b>TOTAL MUNICIPAL OFFICE EXPENSES:</b>	<b>\$62,794.36</b>	<b>\$43,989.36</b>	<b>\$55,214.32</b>	<b>\$69,400.00</b>	<b>\$67,400.00</b>
<b>01141 Board Of Assessors</b>						
	TOTAL PERSONNEL SERVICE	\$271,894.16	\$280,365.36	\$277,955.30	\$279,286.00	\$263,200.00
	TOTAL EXPENSES	\$44,300.00	\$26,792.96	\$44,492.16	\$48,150.00	\$51,118.00
	<b>TOTAL ASSESSORS:</b>	<b>\$316,194.16</b>	<b>\$307,158.32</b>	<b>\$322,447.46</b>	<b>\$327,436.00</b>	<b>\$314,318.00</b>
<b>01145 Treasurer/Collector</b>						
	TOTAL PERSONNEL SERVICE	\$414,026.82	\$429,631.46	\$388,099.62	\$405,805.00	\$409,814.00
	TOTAL EXPENSES	\$91,642.84	\$74,013.54	\$85,692.15	\$99,000.00	\$99,000.00
	<b>TOTAL TREASURER/COLLECTOR:</b>	<b>\$505,669.66</b>	<b>\$503,645.00</b>	<b>\$473,791.77</b>	<b>\$504,805.00</b>	<b>\$508,814.00</b>
<b>01151 Legal Services</b>						
	TOTAL EXPENSES	\$163,881.16	\$179,151.89	\$195,262.31	\$270,000.00	\$250,000.00
	<b>TOTAL LEGAL SERVICES:</b>	<b>\$163,881.16</b>	<b>\$179,151.89</b>	<b>\$195,262.31</b>	<b>\$270,000.00</b>	<b>\$250,000.00</b>
<b>01152 Personnel Board</b>						
	TOTAL PERSONNEL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL EXPENSES	\$8,786.90	\$2,378.01	\$385.60	\$2,800.00	\$5,250.00
	<b>TOTAL PERSONNEL BOARD:</b>	<b>\$8,786.90</b>	<b>\$2,378.01</b>	<b>\$385.60</b>	<b>\$2,800.00</b>	<b>\$5,250.00</b>
<b>01155 Information Systems</b>						
	TOTAL PERSONNEL SERVICE	\$176,482.00	\$181,131.13	\$177,866.62	\$185,636.00	\$191,942.00
	TOTAL EXPENSES	\$137,586.22	\$140,704.20	\$137,273.00	\$154,275.00	\$155,075.00
	<b>TOTAL INFORMATION SYSTEMS:</b>	<b>\$314,068.22</b>	<b>\$321,835.33</b>	<b>\$315,139.62</b>	<b>\$339,911.00</b>	<b>\$347,017.00</b>
<b>01161 Town Clerk</b>						
	TOTAL PERSONNEL SERVICE	\$139,431.73	\$149,335.86	\$158,896.46	\$174,748.00	\$184,100.00
	TOTAL EXPENSES	\$16,667.92	\$17,623.70	\$16,516.12	\$27,115.00	\$19,159.00
	<b>TOTAL TOWN CLERK:</b>	<b>\$156,099.65</b>	<b>\$166,959.56</b>	<b>\$175,412.58</b>	<b>\$201,863.00</b>	<b>\$203,259.00</b>
<b>01163 Elections &amp; Registrars</b>						
	TOTAL PERSONNEL SERVICE	\$78,014.28	\$63,429.66	\$72,304.51	\$70,302.00	\$96,934.00
	TOTAL EXPENSES	\$34,852.98	\$26,147.14	\$44,124.73	\$53,330.00	\$46,220.00

	<b>TOTAL ELECTIONS &amp; REGISTRARS:</b>	<b>\$112,867.26</b>	<b>\$89,576.80</b>	<b>\$116,429.24</b>	<b>\$123,632.00</b>	<b>\$143,154.00</b>
<b>01171 Conservation Commission</b>						
	TOTAL PERSONNEL SERVICE	\$71,267.30	\$72,682.27	\$79,835.38	\$87,645.00	\$90,672.00
	TOTAL EXPENSES	\$5,121.63	\$4,196.92	\$3,618.32	\$4,900.00	\$5,800.00
	<b>TOTAL CONSERVATION COMMISSION:</b>	<b>\$76,388.93</b>	<b>\$76,879.19</b>	<b>\$83,453.70</b>	<b>\$92,545.00</b>	<b>\$96,472.00</b>
<b>01175 Planning Board</b>						
	TOTAL PERSONNEL SERVICE	\$55,899.10	\$57,428.83	\$58,347.92	\$59,342.00	\$60,957.00
	TOTAL EXPENSES	\$3,006.88	\$1,968.04	\$3,189.78	\$4,100.00	\$4,100.00
	<b>TOTAL PLANNING BOARD:</b>	<b>\$58,905.98</b>	<b>\$59,396.87</b>	<b>\$61,537.70</b>	<b>\$63,442.00</b>	<b>\$65,057.00</b>
<b>01176 Zoning Board Of Appeals</b>						
	TOTAL PERSONNEL SERVICE	\$391.97	\$1,252.81	\$0.00	\$4,000.00	\$4,000.00
	TOTAL EXPENSES	\$1,323.00	\$1,499.22	\$2,002.63	\$2,150.00	\$2,150.00
	<b>TOTAL ZONING BOARD OF APPEALS:</b>	<b>\$1,714.97</b>	<b>\$2,752.03</b>	<b>\$2,002.63</b>	<b>\$6,150.00</b>	<b>\$6,150.00</b>
<b>01179 Ponds Management Committee:</b>						
	TOTAL EXPENSES	\$1,000.00	\$47.69	\$0.00	\$0.00	\$0.00
	<b>TOTAL PONDS MANAGEMENT COMM.:</b>	<b>\$1,000.00</b>	<b>\$47.69</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>01182 Community &amp; Economic Developme</b>						
	TOTAL PERSONNEL SERVICE	\$117,050.37	\$116,086.64	\$134,727.07	\$148,632.00	\$149,435.00
	TOTAL EXPENSES	\$1,060.00	\$509.20	\$127.02	\$2,250.00	\$2,300.00
	<b>TOTAL COMMUNITY &amp; ECONOMIC DEVEL</b>	<b>\$118,110.37</b>	<b>\$116,595.84</b>	<b>\$134,854.09</b>	<b>\$150,882.00</b>	<b>\$151,735.00</b>
<b>01189 Permanent Building Committee</b>						
	TOTAL PERSONNEL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>TOTAL PERM. BLDG. COMMITTEE:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>01192 - DPW: Building Maintenance</b>						
	TOTAL PERSONNEL SERVICE	\$782,336.85	\$785,461.04	\$765,460.19	\$893,133.00	\$907,820.00
	TOTAL EXPENSES	\$1,556,852.99	\$1,498,990.24	\$1,498,399.90	\$1,470,425.00	\$1,492,601.00
	<b>TOTAL BUILDING MAINT:</b>	<b>\$2,339,189.84</b>	<b>\$2,284,451.28</b>	<b>\$2,263,860.09</b>	<b>\$2,363,558.00</b>	<b>\$2,400,421.00</b>
<b>01195 Town Report &amp; Annual Audit</b>						
	TOTAL EXPENSES	\$54,661.91	\$41,829.00	\$58,078.63	\$52,800.00	\$65,800.00
	<b>TOTAL TOWN REPORT &amp; AUDIT:</b>	<b>\$54,661.91</b>	<b>\$41,829.00</b>	<b>\$58,078.63</b>	<b>\$52,800.00</b>	<b>\$65,800.00</b>
<b>01199 Trust Fund Commission</b>						
	TOTAL PERSONNEL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL EXPENSES	\$0.00	\$238.55	\$220.54	\$450.00	\$450.00
	<b>TOTAL TRUST FUND COMM.:</b>	<b>\$0.00</b>	<b>\$238.55</b>	<b>\$220.54</b>	<b>\$450.00</b>	<b>\$450.00</b>
<b>TOTAL GENERAL GOVERNMENT:</b>		<b>\$5,122,171.62</b>	<b>\$4,914,784.25</b>	<b>\$4,945,411.78</b>	<b>\$5,840,299.00</b>	<b>\$5,939,242.00</b>
<b>01210 Police Department</b>						
	TOTAL PERSONNEL SERVICE	\$5,088,789.69	\$5,221,802.96	\$5,450,197.80	\$5,892,779.00	\$6,321,177.00
	TOTAL EXPENSES:	\$516,179.00	\$509,591.68	\$499,521.21	\$557,673.00	\$560,026.00
	<b>TOTAL POLICE DEPARTMENT:</b>	<b>\$5,604,968.69</b>	<b>\$5,731,394.64</b>	<b>\$5,949,719.01</b>	<b>\$6,450,452.00</b>	<b>\$6,881,203.00</b>
<b>01220 Fire Department</b>						
	TOTAL PERSONNEL SERVICE	\$3,637,699.77	\$3,777,485.99	\$4,327,088.57	\$4,631,346.00	\$4,913,102.00
	TOTAL EXPENSES:	\$406,399.16	\$441,378.92	\$437,042.87	\$512,750.00	\$512,850.00
	<b>TOTAL FIRE DEPARTMENT:</b>	<b>\$4,044,098.93</b>	<b>\$4,218,864.91</b>	<b>\$4,764,131.44</b>	<b>\$5,144,096.00</b>	<b>\$5,425,952.00</b>

<b>01241 Inspectional Services</b>						
	TOTAL PERSONNEL SERVICE	\$383,328.80	\$420,598.88	\$427,546.17	\$455,667.00	\$448,422.00
	TOTAL EXPENSES	\$46,315.12	\$39,459.79	\$36,623.98	\$46,200.00	\$60,020.00
	<b>TOTAL INSPECTIONAL SVCS.:</b>	<b>\$429,643.92</b>	<b>\$460,058.67</b>	<b>\$464,170.15</b>	<b>\$501,867.00</b>	<b>\$508,442.00</b>
<b>01244 Weights &amp; Measures</b>						
	TOTAL PERSONNEL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL EXPENSES	\$5,000.00	\$0.00	\$10,000.00	\$5,000.00	\$5,000.00
	<b>TOTAL WEIGHTS &amp; MEASURES:</b>	<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>
<b>01291 Emergency Management</b>						
	TOTAL PERSONNEL SERVICE	\$12,986.00	\$11,205.96	\$10,466.32	\$14,000.00	\$11,951.00
	TOTAL EXPENSES	\$25,056.32	\$8,995.07	\$10,589.88	\$22,650.00	\$15,856.00
	<b>TOTAL EMERGENCY MGMT.:</b>	<b>\$38,042.32</b>	<b>\$20,201.03</b>	<b>\$21,056.20</b>	<b>\$36,650.00</b>	<b>\$27,807.00</b>
<b>01292 Animal Control</b>						
	TOTAL PERSONNEL SERVICE	\$60,271.76	\$61,277.16	\$41,908.99	\$0.00	\$0.00
	TOTAL EXPENSES	\$5,314.42	\$4,144.40	\$5,548.38	\$98,575.00	\$130,875.00
	<b>TOTAL ANIMAL CONTROL:</b>	<b>\$65,586.18</b>	<b>\$65,421.56</b>	<b>\$47,457.37</b>	<b>\$98,575.00</b>	<b>\$130,875.00</b>
<b>TOTAL PUBLIC SAFETY</b>		<b>\$10,187,340.04</b>	<b>\$10,495,940.81</b>	<b>\$11,256,534.17</b>	<b>\$12,236,640.00</b>	<b>\$12,979,279.00</b>
<b>01300 Walpole Public Schools</b>						
	TOTAL PERSONNEL & EXPEN	\$44,656,987.65	\$46,700,904.24	\$47,046,398.53	\$49,113,775.00	\$51,394,654.00
	<b>TOTAL WALPOLE PUBLIC SCHOOLS:</b>	<b>\$44,656,987.65</b>	<b>\$46,700,904.24</b>	<b>\$47,046,398.53</b>	<b>\$49,113,775.00</b>	<b>\$51,394,654.00</b>
<b>01301 Tri-County Vocational</b>						
	TOTAL EXPENSES	\$681,272.00	\$860,997.00	\$1,070,136.00	\$1,410,000.00	\$1,510,000.00
	<b>TOTAL TRI-COUNTY VOC. TECH:</b>	<b>\$681,272.00</b>	<b>\$860,997.00</b>	<b>\$1,070,136.00</b>	<b>\$1,410,000.00</b>	<b>\$1,510,000.00</b>
<b>01302 Norfolk County Agricultural H.S.</b>						
	TOTAL EXPENSES	\$47,160.00	\$49,763.43	\$44,000.00	\$60,000.00	\$128,000.00
	<b>TOTAL NORFOLK COUNTY AGGIE:</b>	<b>\$47,160.00</b>	<b>\$49,763.43</b>	<b>\$44,000.00</b>	<b>\$60,000.00</b>	<b>\$128,000.00</b>
<b>TOTAL PUBLIC EDUCATION:</b>		<b>\$45,385,419.65</b>	<b>\$47,611,664.67</b>	<b>\$48,160,534.53</b>	<b>\$50,583,775.00</b>	<b>\$53,032,654.00</b>

<b>01411 DPW: Engineering</b>						
	TOTAL PERSONNEL SERVICE	\$268,463.21	\$287,755.54	\$247,568.87	\$282,050.00	\$314,376.00
	TOTAL EXPENSES	\$41,051.86	\$41,623.91	\$46,692.39	\$49,429.00	\$50,629.00
	<b>TOTAL ENGINEERING:</b>	<b>\$309,515.07</b>	<b>\$329,379.45</b>	<b>\$294,261.26</b>	<b>\$331,479.00</b>	<b>\$365,005.00</b>
<b>01421 DPW: Administration</b>						
	TOTAL PERSONNEL SERVICE	\$301,812.86	\$300,481.50	\$299,751.33	\$308,388.00	\$322,544.00
	TOTAL EXPENSES	\$24,987.68	\$18,602.86	\$42,739.83	\$28,750.00	\$28,825.00
	<b>TOTAL DPW ADMINISTRATION:</b>	<b>\$326,800.54</b>	<b>\$319,084.36</b>	<b>\$342,491.16</b>	<b>\$337,138.00</b>	<b>\$351,369.00</b>
<b>01422 DPW: Highway Division</b>						
	TOTAL PERSONNEL SERVICE	\$648,832.85	\$599,877.86	\$542,041.37	\$630,880.00	\$661,597.00
	TOTAL EXPENSES	\$206,420.19	\$208,702.79	\$222,380.64	\$243,700.00	\$248,020.00
	<b>TOTAL HIGHWAY DIVISION:</b>	<b>\$855,253.04</b>	<b>\$808,580.65</b>	<b>\$764,422.01</b>	<b>\$874,580.00</b>	<b>\$909,617.00</b>
<b>01423 DPW: Snow &amp; Ice Removal</b>						
	TOTAL PERSONNEL SERVICE	\$144,002.26	\$84,264.99	\$122,968.26	\$189,500.00	\$190,000.00
	TOTAL EXPENSES	\$455,231.70	\$335,845.88	\$481,608.37	\$628,850.00	\$629,150.00
	<b>TOTAL SNOW &amp; ICE REMOVAL:</b>	<b>\$599,233.96</b>	<b>\$420,110.87</b>	<b>\$604,576.63</b>	<b>\$818,350.00</b>	<b>\$819,150.00</b>
<b>01424 DPW: Traffic Control</b>						
	TOTAL EXPENSES	\$425,621.23	\$360,165.83	\$357,583.98	\$432,700.00	\$397,700.00
	<b>TOTAL STREET LIGHTING:</b>	<b>\$425,621.23</b>	<b>\$360,165.83</b>	<b>\$357,583.98</b>	<b>\$432,700.00</b>	<b>\$397,700.00</b>
<b>01433 Solid Waste &amp; Recycling</b>						
	TOTAL EXPENSES	\$1,814,242.18	\$1,936,320.96	\$2,000,010.31	\$2,233,633.00	\$2,266,835.00
	<b>TOTAL SOLID WASTE:</b>	<b>\$1,814,242.18</b>	<b>\$1,936,320.96</b>	<b>\$2,000,010.31</b>	<b>\$2,233,633.00</b>	<b>\$2,266,835.00</b>
<b>01439 DPW: Landfill Maintenance</b>						
	TOTAL EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>TOTAL LANDFILL MAINTENANCE:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>01491 DPW: Cemetery</b>						
	TOTAL PERSONNEL SERVICE	\$140,218.39	\$141,636.15	\$139,724.56	\$146,180.00	\$151,495.00
	TOTAL EXPENSES	\$28,776.91	\$14,967.80	\$20,922.30	\$21,530.00	\$22,550.00
	<b>TOTAL CEMETERY DIVISION:</b>	<b>\$168,995.30</b>	<b>\$156,603.95</b>	<b>\$160,646.86</b>	<b>\$167,710.00</b>	<b>\$174,045.00</b>
<b>01499 DPW: Vehicle Maintenance</b>						
	TOTAL PERSONNEL SERVICE	\$283,244.00	\$328,643.31	\$354,977.82	\$374,949.00	\$386,594.00
	TOTAL EXPENSES	\$109,080.97	\$100,972.99	\$103,091.23	\$116,450.00	\$119,650.00
	<b>TOTAL VEHICLE MAINT. DIVISION:</b>	<b>\$392,324.97</b>	<b>\$429,616.30</b>	<b>\$458,069.05</b>	<b>\$491,399.00</b>	<b>\$506,244.00</b>
<b>TOTAL PUBLIC WORKS:</b>		<b>\$4,891,986.29</b>	<b>\$4,759,862.37</b>	<b>\$4,982,061.26</b>	<b>\$5,686,989.00</b>	<b>\$5,789,965.00</b>

<b>01510 Board of Health</b>						
	TOTAL PERSONNEL SERVICE	\$248,803.71	\$299,761.30	\$267,581.14	\$309,336.00	\$319,190.00
	TOTAL EXPENSES	\$60,451.74	\$33,186.55	\$35,453.04	\$39,852.00	\$49,720.00
	<b>TOTAL BOARD OF HEALTH:</b>	<b>\$309,255.45</b>	<b>\$332,947.85</b>	<b>\$303,034.18</b>	<b>\$349,188.00</b>	<b>\$371,110.00</b>
<b>01541 Council On Aging</b>						
	TOTAL PERSONNEL SERVICE	\$166,183.17	\$234,933.66	\$245,435.49	\$270,868.00	\$279,882.00
	TOTAL EXPENSES	\$17,021.87	\$22,950.63	\$18,629.99	\$55,600.00	\$43,600.00
	<b>TOTAL COUNCIL ON AGING:</b>	<b>\$183,205.04</b>	<b>\$257,884.29</b>	<b>\$264,065.48</b>	<b>\$326,468.00</b>	<b>\$323,482.00</b>
<b>01543 Veterans Services</b>						
	TOTAL PERSONNEL SERVICE	\$48,552.10	\$50,508.84	\$39,808.20	\$54,162.00	\$46,445.00
	TOTAL EXPENSES	\$98,103.73	\$109,061.35	\$96,776.57	\$109,380.00	\$108,930.00
	<b>TOTAL VETERANS SERVICES:</b>	<b>\$146,655.83</b>	<b>\$159,570.19</b>	<b>\$136,584.77</b>	<b>\$163,542.00</b>	<b>\$155,375.00</b>
<b>TOTAL HEALTH &amp; HUMAN SERVICES</b>		<b>\$639,116.32</b>	<b>\$750,402.33</b>	<b>\$703,684.43</b>	<b>\$839,198.00</b>	<b>\$849,967.00</b>
<b>01610 Walpole Public Library</b>						
	TOTAL PERSONNEL SERVICE	\$700,520.09	\$672,479.59	\$658,586.16	\$728,526.00	\$753,498.00
	TOTAL EXPENSES	\$141,184.38	\$126,988.78	\$124,954.16	\$140,566.00	\$141,203.00
	<b>TOTAL LIBRARY DEPARTMENT:</b>	<b>\$841,704.47</b>	<b>\$799,468.37</b>	<b>\$783,540.32</b>	<b>\$869,092.00</b>	<b>\$894,701.00</b>
<b>01630 Recreation</b>						
	TOTAL PERSONNEL SERVICE	\$173,270.76	\$182,752.00	\$188,705.95	\$194,172.00	\$201,373.00
	TOTAL EXPENSES:	\$40,890.92	\$55,374.57	\$49,185.23	\$52,050.00	\$53,250.00
	<b>TOTAL RECREATION:</b>	<b>\$214,161.68</b>	<b>\$238,126.57</b>	<b>\$237,891.18</b>	<b>\$246,222.00</b>	<b>\$254,623.00</b>
<b>01650 DPW: Parks Division</b>						
	TOTAL PERSONNEL SERVICE	\$420,710.25	\$485,616.84	\$574,188.38	\$683,862.00	\$711,074.00
	TOTAL EXPENSES	\$140,866.65	\$151,712.32	\$163,609.98	\$199,556.00	\$233,806.00
	<b>TOTAL PARKS DIVISION:</b>	<b>\$561,576.90</b>	<b>\$637,329.16</b>	<b>\$737,798.36</b>	<b>\$883,418.00</b>	<b>\$944,880.00</b>
<b>01691 Historical Commission</b>						
	TOTAL PERSONNEL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL EXPENSES	\$308.22	\$0.00	\$0.00	\$0.00	\$0.00
	<b>TOTAL HISTORICAL COMM.:</b>	<b>\$308.22</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>01692 Town Celebrations</b>						
	TOTAL PERSONNEL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL EXPENSES	\$2,000.00	\$2,000.00	\$1,500.00	\$2,000.00	\$4,000.00
	<b>TOTAL TOWN CELEBRATIONS:</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>\$1,500.00</b>	<b>\$2,000.00</b>	<b>\$4,000.00</b>
<b>01699 Trail Committee</b>						
	TOTAL EXPENSES	\$650.00	\$17.68	\$139.88	\$650.00	\$2,000.00
	<b>TOTAL TRAIL COMMITTEE:</b>	<b>\$650.00</b>	<b>\$17.68</b>	<b>\$139.88</b>	<b>\$650.00</b>	<b>\$2,000.00</b>
<b>TOTAL CULTURE &amp; RECREATION:</b>		<b>\$1,620,401.27</b>	<b>\$1,676,941.78</b>	<b>\$1,760,869.74</b>	<b>\$2,001,382.00</b>	<b>\$2,100,204.00</b>
<b>01710 Retirement Of Debt</b>						
	TOTAL EXPENSES	\$3,204,426.86	\$3,348,967.40	\$3,277,591.90	\$4,187,900.00	\$6,662,919.00
	<b>TOTAL RETIREMENT OF DEBT:</b>	<b>\$3,204,426.86</b>	<b>\$3,348,967.40</b>	<b>\$3,277,591.90</b>	<b>\$4,187,900.00</b>	<b>\$6,662,919.00</b>
<b>TOTAL DEBT &amp; INTEREST</b>		<b>\$3,204,426.86</b>	<b>\$3,348,967.40</b>	<b>\$3,277,591.90</b>	<b>\$4,187,900.00</b>	<b>\$6,662,919.00</b>

<b>01911 Employee Retirement Assessment</b>						
	<b>TOTAL EXPENSES</b>	\$5,277,378.00	\$5,589,078.00	\$5,447,572.00	\$6,071,806.00	\$6,905,620.00
	<b>TOTAL EMPLOYEE RETIREMENT:</b>	<b>\$5,277,378.00</b>	<b>\$5,589,078.00</b>	<b>\$5,447,572.00</b>	<b>\$6,071,806.00</b>	<b>\$6,905,620.00</b>
<b>01913 Unemployment Compensation</b>						
	<b>TOTAL EXPENSES</b>	\$61,595.72	\$77,063.96	\$125,097.10	\$350,000.00	\$150,000.00
	<b>TOTAL UNEMPLOYMENT COMPENSATION</b>	<b>\$61,595.72</b>	<b>\$77,063.96</b>	<b>\$125,097.10</b>	<b>\$350,000.00</b>	<b>\$150,000.00</b>
<b>01914 Employee Fringe Benefits</b>						
	<b>TOTAL PERSONNEL SERVICE</b>	\$107,434.01	\$151,920.46	\$150,381.11	\$167,373.00	\$201,063.00
	<b>TOTAL EXPENSES</b>	\$10,692,707.54	\$10,277,707.07	\$10,022,580.85	\$11,411,311.00	\$11,562,500.00
	<b>TOTAL EMPLOYEE BENEFITS:</b>	<b>\$10,800,141.55</b>	<b>\$10,429,627.53</b>	<b>\$10,172,961.96</b>	<b>\$11,578,684.00</b>	<b>\$11,763,563.00</b>
<b>01940 Net Metering</b>						
	Expenses					
	573500 Other expense - Net Metering	-	-	-	-	910,000
	<b>TOTAL EXPENSES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>910,000</b>
<b>01945 Casualty Insurance</b>						
	<b>TOTAL EXPENSES</b>	\$765,036.52	\$815,809.55	\$842,723.57	\$996,839.00	\$1,049,367.00
	<b>TOTAL CASUALTY INSURANCE:</b>	<b>\$765,036.52</b>	<b>\$815,809.55</b>	<b>\$842,723.57</b>	<b>\$996,839.00</b>	<b>\$1,049,367.00</b>
<b>01990 Transfers</b>						
	Expenses					
	596084 Transfer to Stabilization	\$0.00	\$300,000.00	\$3,175,000.00	\$0.00	\$100,000.00
	596084 Transfer to Capital Stabilization	\$0.00	\$0.00	\$0.00	\$0.00	\$341,500.00
	<b>TOTAL EXPENSES</b>	<b>\$0.00</b>	<b>\$300,000.00</b>	<b>\$3,175,000.00</b>	<b>\$0.00</b>	<b>\$441,500.00</b>
	<b>TOTAL TRANSFERS</b>	<b>\$0.00</b>	<b>\$300,000.00</b>	<b>\$3,175,000.00</b>	<b>\$0.00</b>	<b>\$441,500.00</b>
<b>TOTAL ASSESSMENTS &amp; FRINGE BENEFIT</b>		<b>\$16,904,151.79</b>	<b>\$17,211,579.04</b>	<b>\$19,763,354.63</b>	<b>\$18,997,329.00</b>	<b>\$21,220,050.00</b>
<b>TOTAL OVERALL BUDGET:</b>		<b>\$87,955,013.84</b>	<b>\$90,770,142.65</b>	<b>\$94,850,042.44</b>	<b>\$100,373,512.00</b>	<b>\$108,574,280.00</b>

*Held budgets were:*

- 01123 Administration – John O’Leary (P3)
- 01135 Town Accountant – Pradeep Mishra (P1)
- 01145 Treasurer/ Collector– Pradeep Mishra (P1)
- 01151 Legal Services - John O’Leary (P3)
- 01155 Information Systems – Pradeep Mishra (P1)
- 01163 Elections & Registrars – John O’Leary (P3)
- 01176 Zoning Board of Appeals – Judith Conroy (P7)
- 01192 DPW: Building Maintenance - John O’Leary (P3)
- 01210 Police Department - John O’Leary (P3)
- 01241 Inspectional Services - John O’Leary (P3)
- 01292 Animal Control - John O’Leary (P3)
- 01411 DPW: Engineering - Pradeep Mishra (P1)
- 01421 DPW: Administration - Pradeep Mishra (P1)
- 01423 DPW: Snow & Ice Removal - John O’Leary (P3)
- 01541 Council on Aging - John O’Leary (P3)
- 01650 DPW: Parks Division - John O’Leary (P3)
- 01691 Historical Commission - John O’Leary (P3)
- 01940 Net Metering - John O’Leary (P3)

*All held budgets were released.*

**Majority Vote Required: DECLARED FAVORABLE BY THE MODERATOR**

**ARTICLE 6:**

*On Motion by the Finance Committee; it was Moved & Seconded:*

That the Town take No Action

**As printed in the Warrant:**

That the Town vote to transfer a supplemental sum or sums of money from Water Enterprise Fund Retained earnings to be used as an additional funding source for the Fiscal Year 2022 Water Department operational budget.

***Majority Vote Required: DECLARED UNANIMOUS –NO ACTION BY THE MODERATOR***

**ARTICLE 7:**

*On Motion by the Finance Committee; it was Moved & Seconded:*

That the Town vote that the following sums be appropriated to the Water Enterprise Fund and expended under the direction of the Department of Public Works for the purpose of operating the Water Department in Fiscal Year 2023:

Personnel Services:	\$1,051,267
Expenses:	\$1,741,366
Debt Services:	\$1,945,452

And that the sum of \$4,738,085 be raised as follows:

User Fees:	\$3,962,085
Retained Earnings:	\$ 80,000
Misc. Receipts & MWPAT:	\$ 696,000

***Majority Vote Required: DECLARED MOTION PASSES BY THE MODERATOR***

**RECORD OF AMENDMENTS and MOTIONS FOR ARTICLE 7**

Substitute Motion by William Abbott (P6), Seconded by John Hasenjaeger (P1):

It is moved and seconded that the following sums be appropriated to the Water Enterprise Fund and expended for the purpose of operating the Water Department in Fiscal Year 2023:

Personnel Services:	\$1,051,267
Expenses:	\$1,741,366
Debt Service:	\$1,945,452

And that the sum of \$4,738,085 be raised as follows:

User Fees: \$3,880,406  
Retained Earnings: \$ 161,679  
Misc. Receipts & MWPAT: \$ 696,000

**Request to move the question** by Susan Lawson (P2) seconded by Cristina Shinnick. (P5)

***2/3 Vote Required: DECLARED 2/3 VOTE BY THE MODERATOR***

***Substitute Motion as the Main Motion;***

***Majority Vote Required: DECLARED MOTION FAILS BY THE MODERATOR***

**ARTICLE 8:**

***On Motion by the Finance Committee; it was Moved & Seconded:***

That the Town take No Action

**As printed in the Warrant:**

That the Town vote to transfer a supplemental sum or sums of money from Sewer Enterprise Fund Retained earnings to be used as an additional funding source for the Fiscal Year 2022 Sewer Department operational budget, or take any action in relation thereto. (Petition of the Sewer and Water Commissioners)

***Majority Vote Required: DECLARED UNANIMOUS BY THE MODERATOR***

**ARTICLE 9:**

***On Motion by the Finance Committee; it was Moved & Seconded:***

That the following sums be appropriated to the Sewer Enterprise Fund and expended under the direction of the Department of Public Works for the purpose of operating the Sewer Department in Fiscal Year 2023:

Personnel Services: \$ 321,713  
Expenses: \$ 4,739,965  
Debt Service: \$ 36,200

And that the sum of \$5,097,878 be raised as follows:

User Fees: \$4,526,919  
SATM 18 Portable Generator 65440518 \$ 3,459  
Miscellaneous Receipts \$ 567,500

***Majority Vote Required: DECLARED FAVORABLE BY THE MODERATOR***

## **RECORD OF AMENDMENTS and MOTIONS FOR ARTICLE 9**

Substitute Motion by William Abbott (P6), Seconded by John Hasenjaeger (P1):

It is moved and seconded that the following sums be appropriated to the Sewer Enterprise Fund and expended for the purpose of operating the Sewer Department in Fiscal Year 2023:

Personnel Services:	\$ 321,713
Expenses:	\$ 4,739,965
Debt Service:	\$ 36,200

And that the sum of \$5,097,878 be raised as follows:

User Fees:	\$4,205,673
FATM 21 Morningside Drive 65440621-586002	\$ 296,500
SATM 18 Portable Generator 65440518-585301	\$ 3,459
Retained Earnings:	\$ 24,746
Miscellaneous Receipts	\$ 567,500

**Request to move the question** by Joanne Mulligan (P5) seconded by Josette Burke (P4)

***2/3 Vote Required: DECLARED 2/3 VOTE BY THE MODERATOR***

***Substitute Motion as the Main Motion;***

***Majority Vote Required: DECLARED MOTION DOES NOT CARRY BY THE MODERATOR***

### **ARTICLE 14:**

***On Motion by the Finance Committee; it was Moved & Seconded:***

That the Town, pursuant to G. L. c.44 § 53F <sup>3</sup>/<sub>4</sub>, transfer from the PEG Access and Cable Related Fund the sum \$472,535.59 and appropriate the same as a grant to the Walpole Media Corporation to operate the Walpole Cable Access and PEG Channels in FY2023, and, further, to authorize the Select Board to execute a grant agreement with said corporation upon such terms and conditions as the Board deems appropriate.

***Majority Vote Required: DECLARED FAVORABLE VOTE BY THE MODERATOR***

**ARTICLE 15:**

***On Motion by the Finance Committee; it was Moved & Seconded:***

That the Town vote to rescind the following amounts of unissued debt under the following town meeting votes: (Petition of the Select Board)

Amount to be Rescinded	Amount Originally Authorized	Purpose	Date of Town Meeting Vote	Article No.
\$159,500	\$159,500	FATM 18 I&I Phase 10	10/18/2018	13
\$202,500	\$202,500	FATM 18 I&I Phase 11	10/18/2018	13
\$100,000	\$390,000	SATM13 Boyden Rear Roof Replacement	05/08/2013	13

***Majority Vote Required: DECLARED FAVORABLE VOTE BY THE MODERATOR***

**ARTICLE 16:**

***On Motion by the Finance Committee; it was Moved & Seconded:***

That the Town vote to delete references to the Personnel Board in the Charter and Chapter 230 of the General Bylaws, all as set forth below, and, further, to authorize the Select Board to file with the General Court a petition for special legislation to make the changes to the Charter, provided, however, that the General Court may make changes of form only to such bill without approval of the Select Board, and, further, to authorize the Select Board to approve such revisions requested by the General Court as are consistent with the public purposes of the petition, or do or act anything in relation thereto. (Petition of the Select Board)

Form of Charter Special Legislation

An Act Relative to the Charter of the Town of Walpole

SECTION 1. Section 2 of article II of the charter of the town of Walpole, as on file with the archivist of the commonwealth in accord with section 12 of chapter 43B of the General Laws, is hereby amended by deleting the following text: Personnel Board,

SECTION 2. Subsection (C) of section 8 of said article II of said charter is hereby amended by deleting the following text, "Finance Committee, Capital Budget Committee and Personnel Board", and inserting in place thereof the following:- Finance Committee and Capital Budget Committee".

SECTION 3. Section 2 of article V of said charter is hereby amended by deleting the first paragraph thereof and inserting in its place the following:- The Select Board shall establish job descriptions for all departments in the Town of Walpole, except the School Department. The Personnel Plan, as prepared by the Select Board, shall also be kept on file in the office of the Town Clerk.

SECTION 4. Section 8 of Article VII of said charter is hereby amended by deleting the last sentence and inserting in place thereof the following:- The Select Board shall establish job classifications for the positions of Chief of Police and Chief of Fire Departments.

SECTION 5. As of the effective date of this act, the terms of any members of the personnel board shall terminate and the personnel board abolished. Any documents, data, or other property of the personnel board shall be transferred by operation of law to the select board.

SECTION 6. This act shall take effect upon its passage.

Form of Bylaw Amendments

Amend Chapter 230 of the General Bylaws, Personnel, by deleting Section 101 of Article I of Chapter 230 and inserting a new Section 101, and, further, by amending other sections of said Chapter by deleting strikethrough text and inserting underlined text, with the symbols “\*\*\*\*\*” denoting that there is additional text in the Bylaws not being amended (Chapter 230 of the Bylaws can be accessed in full on the Town’s website (<https://ecode360.com/12698792>):

Chapter 230: PERSONNEL

## **ARTICLE I AUTHORITY**

### **§ 101 Authority.**

- A. The Town Administrator, or designee, shall enforce and administer the Personnel Bylaw and establish procedures as deemed necessary and consistent with the Personnel Bylaw.
- B. The Office of Human Resources shall maintain written descriptions of the jobs or positions in the Personnel Plan (“PLAN”) describing the essential characteristics, requirements, and general duties. The descriptions shall not be interpreted as complete or limiting definitions and employees shall continue to perform any duties assigned by their superiors. Department Heads shall draft written job descriptions in collaboration with the Office of Human Resources and shall present final drafts to the Town Administrator for approval.
- C. Personnel records of all Town employees, including such information as may be deemed desirable, shall be maintained by the Office of Human Resources.
- D. The Select Board may add a new position to the PLAN or reclassify an existing position to a different schedule or grade, subject to the subsequent ratification of its actions by a formal amendment of the PLAN at the next Annual Town Meeting. All reclassifications of the schedule including grade, pay ranges, pay rates shall be effective on the dates recommended by the Select Board.

- E. The Select Board shall from time to time review the Classification and Compensation Schedules. The Town Administrator shall keep the Select Board informed as to pay rates and policies outside the services of the Town and the Select Board shall recommend to the Town any action deemed desirable to maintain a fair and equitable pay level.
- F. The Select Board, through the Town Administrator or designee, shall maintain up-to-date charts of the organizational structure of the Town.

\*\*\*\*

## ARTICLE II POLICIES

### § 201 Employment policy.

\*\*\*\*

#### C. Posting.

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3. Acting appointments may be made without posting with the approval of the ~~Personnel Board.~~ Town Administrator for positions that report to the Town Administrator, and of the Select Board for positions that report to the Select Board.

### § 202 Sexual harassment.

- A. The Town of Walpole is committed to the provision of a safe and nondiscriminatory workplace for all of its employees. Pursuant to this commitment the Select Board ~~and the Personnel Board~~ endorses and adopts the following policy and its adjunct procedures to educate employees, to comply with statutory mandates, to address real and potential incidents and to strive to secure a harassment-free work environment.

\*\*\*\*

- D. Any employee who believes he or she has been the subject of sexual harassment should report the alleged act(s) and/or behavior to his or her department head and/or the Town Administrator, Assistant Town Administrator or Human Resource Administrator at Walpole Town Hall, 135 School Street, Walpole, MA 02081, (508) 660-7289. Complaints should be made within a timely manner.

\*\*\*\*

- H. The Select Board ~~and the Personnel Board~~ affirms ~~their~~ its responsibility to provide a work environment free of sexual harassment and recognizes that such an environment is the result of continued responsible action and behavior by all employees. Any employee is encouraged to raise questions regarding sexual harassment or other barriers to equal employment opportunity with the Assistant Town Administrator.

- I. Submitted for approval as part of the Town of Walpole Personnel Bylaw and adopted by Select Board ~~and Personnel Board~~.

- J. Sexual Harassment Complaint Procedure is on file in the Town Clerk's Office, ~~Personnel~~ Human Resources and Town Administration.

**§ 203 Drug-free workplace.**

\*\*\*\*

Information concerning dangers of illegal drugs and confidential drug counseling is provided by the Massachusetts Substance Use Helpline ~~Governor's Alliance on Drugs (727-0786)~~ and through individual health care providers. This section is not intended to allow the employer to subject employees to any type of drug testing mandatory or otherwise.

**ARTICLE III  
POSITION CLASSIFICATION AND COMPENSATION SCHEDULE (the PLAN)**

\*\*\*\*

**§ 302 Applicability.**

The PLAN shall apply to all officers and employees in the services of the Town (whether Full Time, Part-Time, Seasonal, Casual, Special, Civil Service or other), other than those positions covered by a separate contract or collective bargaining agreement and under the direction and control of the School Committee. Nothing herein, however, shall bar using the PLAN or its provisions or facilities ~~by the Personnel Board~~ as a guide to authorized officials or committees in determining the compensation of such.

**§ 303 Installation of PLAN.**

- A. All employees included in the PLAN shall be eligible to receive any pay based upon their job classification as provided by the schedules adopted herewith. All adjustments shall be subject to the approval of the Town Administrator and Select Board ~~Department Head and the Personnel Board~~.

\*\*\*\*

**ARTICLE IV  
EMPLOYMENT**

**§401 New Personnel.**

- A. The hiring rate shall be the minimum of the rate range for the job unless otherwise authorized by the ~~Department Head and Personnel Board~~ Town Administrator. ~~If such authorization is given, it shall be supported by written statement of the reasons.~~
- B. All new employees shall be hired on a probationary basis for one year. By the end of the one-year probationary period, the employee's Department Head shall recommend to either permanently appoint or terminate the employee. Such recommendation to go into effect upon approval of the ~~Personnel Board~~ Town Administrator. Action by the ~~Personnel Board~~ Town Administrator will take place within a reasonable period following receipt of the Department Head's recommendation. The probationary period will continue until said recommendation is approved by the ~~Personnel Board~~ Town Administrator.

**§ 402 Increases.**

- A. Progression through the PLAN is NOT automatic and shall be on the basis of merit on recommendation of the Department Head and the ~~Personnel Board~~ Town Administrator. As to employees hired prior to July 1, 2017, eligibility for step increase will be on the anniversary date or promotion date. If an evaluation rating of "Meets Expectations" or better is received at the annual review, the employee will advance a step on the PLAN.

\*\*\*\*

**§ 403 Promotions and transfers.**

- A. When an employee is promoted to a higher rate job, the entry shall be at the minimum of the job rate range or at the employee's own rate, whichever is the higher. An employee may also receive a step increase at the time, ~~if the Department Head feels that qualifications and performance warrant it, and the Personnel Board recommends it.~~ subject to recommendation by the Department Head and approval by the Town Administrator.

\*\*\*\*

**§ 404 Rate range revisions.**

When rate ranges are affected by a wage increase voted by the Town, either fixed percentage or a fixed amount, all employees covered by the PLAN shall benefit but no employee shall be increased to a higher step in the rate range unless such increase shall be on the basis of merit, subject to recommendation by the Department Head and approval by the ~~Personnel Board~~ Town Administrator.

- A. No job, position, or employee, or any rate of pay, can be reclassified or reallocated, nor any step (progression increase) granted unless the ~~Board~~ Town Administrator shall have specifically approved the action before it is taken.
- B. The ~~proper Department Head~~ Town Administrator, or designee, shall inform the Select Board of each change in the content of a job or position.
- C. An employee reclassified as a result of rate range revision shall continue at the current rate until such time as the Department Head recommends that qualification and performance warrant a merit increase and the ~~Personnel Board~~ Town Administrator approves.

\*\*\*\*

**§ 405 Salary budgets.**

~~A salary budget plan to provide funds for anticipated pay adjustments during the year will be developed with the approval of the Personnel Board. Anticipated pay adjustments will be considered by the Select Board each year with enough notice to inform the annual budget development process.~~

\*\*\*\*

**ARTICLE V**  
**EMPLOYEE BENEFITS**

**§ 501 Fringe benefits.**

Proposed changes in existing fringe benefits, such as vacations, holidays, premium pay, etc., and/or proposals for any additional fringe benefits shall be submitted by the ~~Department Head~~ Town Administrator to the ~~Personnel Board~~ Select Board for its recommendations prior to inclusion in proposed departmental budgets.

\*\*\*\*

**§ 507 Sick leave bank.**

\*\*\*\*

- A. Administration. The Sick Leave Bank shall be administered by the Sick Leave Bank Committee (the "Committee"), which shall consist of the Town Administrator, or designee, one member selected by the Town's salaried employees, and one member selected by the Town's hourly employees. Members of the Committee shall serve for a term of three years, but may serve more than one term in succession.

\*\*\*\*

C. Procedure for seeking benefits.

\*\*\*\*

9. Questions regarding the interpretation or application of this bylaw shall be resolved by the Committee, with the input and guidance of the Town Administrator. ~~Personnel Board.~~

**§ 508 Vacation**

\*\*\*\*

D. Newly hired employees who have attained a minimum of two years' relevant experience may be granted credit for this service. Up to a maximum of five years toward the amount of vacation leave granted the employee at their time of hire. In no case shall any newly hired employee be initially granted more than three times weekly authorized hours of vacation. And in all cases this bridging must receive prior approval of ~~the Personnel Board~~ Town Administrator. Any increases in vacation leave time granted above the amount of time initially credited shall be granted according to the schedule listed in the first subsection of this section. No employee shall receive more than five times weekly authorized hours of accrued vacation time.

\*\*\*\*

F. Employees may request from the Town Administrator to take up to one week of weekly authorized hours of their vacation allotment within 90 days of date credited. Said "negative" vacation time to be deducted from the employee's allotment on date credited. If an employee resigns, retires or terminates employment prior to date credited, the employee must pay back the Town for negative vacation time.

\*\*\*\*

**ARTICLE VII**  
**PERSONNEL ADMINISTRATION**

\*\*\*\*

**§ 702 Employee complaint procedure.**

\*\*\*\*

A. Complaint procedure.

\*\*\*\*

1. Step 4: If the manager's answer to the employee's request or complaint is not satisfactory to the employee, the employee should notify the Town of Walpole ~~Personnel Select~~ Board within one week. The ~~Personnel Select~~ Board will review all pertinent documents, records, and management's written answer and answer the request or complaint within 30 days after receiving it. The ~~Personnel Select~~ Board's decision will be final.

\*\*\*\*

**Majority Vote Required: DECLARED FAVORABLE VOTE BY THE MODERATOR**

**ARTICLE 17:**

*On Motion by the Finance Committee; it was Moved & Seconded:*

That the Town vote to transfer the care, custody and control of a portion or portions of the parcels of land and buildings thereon listed below from the School Department for school purposes to the School Department for such purposes and to the Select Board for the purpose of leasing for solar installations, subject to the approval of the School Committee:

Property Description	Street	Assessor (MBLU)	Parcel
Fisher School – Roof Installation	65 Gould Street	18/246//	
Old Post Road School – Roof Installation	99 Old Post Road	35/48//	
Robbins Road Parking Lot - Canopy	Robbins Road	25/157//	

and to authorize the Select Board to lease said parcels and buildings pursuant to G.L. c. 30B Section 16, from time to time, for a term of up to 30 years, and to grant access, utility and related easements thereon, on such terms and conditions as the Select Board deems appropriate, for the purposes of installing upon such parcels and buildings and operating and serving solar photovoltaic facilities, solar battery storage, and ancillary equipment, and, further, to authorize the Select Board to negotiate and enter into power purchase agreements and, pursuant to G.L. c. 59, §5 (Clause Forty-Fifth), agreements for payments in lieu of taxes, with the lessee of said parcels and/or the operators of the solar photovoltaic facilities located thereon, or do or act anything in relation thereto. (Petition of the Select Board)

**2/3 Vote Required: DECLARED 2/3 VOTE BY THE MODERATOR**

**RECORD OF AMENDMENTS and MOTIONS FOR ARTICLE 17**

Substitute Motion by William O’Connell (P4), Seconded by James Govatsos (P2):

On a motion that is moved and seconded that Town Meeting amend or modify the Article 17 by deleting strikethrough text, all references to the following parcels, or a portion of the parcels, for the purpose of transferring from the School Department to the School Department for the purposes of leasing for solar installations subject to the approval of the School Committee:

Property Description	Street	Assessor	Parcel
<del>Robbins Road Parki;ng Lot Canopy</del>	<del>Robbins Road</del>	<del>25/157</del>	

No other changes. Except as provided in this Amendment, all of the remaining provisions of Article 17, including the remaining parcels, or portions of parcels: to wit: Fisher School and Old Post School Roof Installations shall remain in full force and effect.

*Substitute Motion as the Main Motion;*

**Majority Vote Required: DECLARED MOTION DID NOT PASS BY THE MODERATOR**

**ARTICLE 18:**

*On Motion by the Finance Committee; it was Moved & Seconded:*

That the Town vote to amend Chapter 499 of the Walpole General Bylaws. "Stormwater Management," by deleting the text in its entirety and inserting in its place the following:

STORMWATER MANAGEMENT AND  
EROSION CONTROL BYLAW  
2007, Revised 2014, DRAFT 12-13 2021

§499-13. PURPOSE

- A. Increased volumes of stormwater, contaminated stormwater runoff from impervious surfaces, and soil erosion and sedimentation are major causes of:
1. impairment of water quality and decreased flow in lakes, ponds, streams, rivers, wetlands and groundwater;
  2. contamination of drinking water supplies;
  3. erosion of stream channels;
  4. alteration or destruction of aquatic and wildlife habitat;
  5. flooding; and,
  6. overloading or clogging of municipal catch basins and storm drainage systems.

The United States Environmental Protection Agency has identified sedimentation from land disturbance activities and polluted stormwater runoff from land development and redevelopment as major sources of water pollution, impacting drinking water supplies, natural habitats, and recreational resources. Regulation of activities that result in the disturbance of land and the creation of stormwater runoff is necessary for the protection of the Town of Walpole's water bodies and groundwater resources, to safeguard the health, safety, and welfare of the general public and protect the natural resources of the Town.

- B. The objectives of this Bylaw are to:
1. protect water resources;
  2. require practices that eliminate soil erosion and sedimentation;
  3. control the volume and rate of stormwater runoff resulting from land disturbance activities in order to minimize potential impacts of flooding;
  4. establish minimum construction and post construction stormwater management standards and design criteria for the regulation and control of stormwater runoff quantity and quality generated from new development and redevelopment;
  5. protect groundwater and surface water from degradation;
  6. promote infiltration and the recharge of groundwater;
  7. maximize recharge of groundwater in the Walpole Resource Protection Overlay District as defined by Section 10 of the Walpole Zoning Bylaw;
  8. prevent pollutants from entering the municipal storm drain system;
  9. ensure that soil erosion and sedimentation control measures and stormwater runoff management practices are incorporated into the site planning and design process and are implemented and maintained;
  10. ensure adequate long-term operation and maintenance of structural stormwater best management practices;
  11. Encourage low impact development best management practices which minimize land disturbance;
  12. Prevent and reduce pollutants from entering the Town of Walpole's municipal separate sewer system (MS4);
  13. require practices to control waste such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at construction sites that may cause adverse impacts to water quality;
  14. comply with state and federal statutes and regulations relating to stormwater discharges; and

15. establish the Town of Walpole's legal authority to ensure compliance with the provisions of this Bylaw through inspection, monitoring and enforcement.

#### §499-14. DEFINITIONS

**ABUTTER:** The owner(s) of land abutting the activity.

**AGRICULTURE:** The normal maintenance or improvement of land in agricultural or aquacultural use, as defined by the Massachusetts Wetlands Protection Act and its implementing regulations.

**ALTERATION OF DRAINAGE CHARACTERISTICS:** Any activity on an area of land that changes the water quality, or the force, quantity, direction, timing or location of runoff flowing from the area. Such changes include: change from distributed runoff to confined, discrete discharge; change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

**APPLICANT:** Any person, individual, partnership, association, firm, company, corporation, trust, authority, agency, department, or political subdivision, of the Commonwealth or the Federal government, to the extent permitted by law, requesting a Land Disturbance Permit and/or Fast Track Permit for proposed land-disturbance activity.

**AS-BUILT DRAWING:** Drawings that completely record and document applicable aspects and features of conditions of a project following construction using Stormwater Management Plans derived from a Land Disturbance Permit.

**AUTHORIZED ENFORCEMENT AGENCY:** Conservation Commission and its employees or agents designated to enforce this Bylaw.

**BEST MANAGEMENT PRACTICE (BMP):** An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.

**CERTIFICATE OF COMPLETION (COC):** A document issued by the Stormwater Authority after all construction activities have been completed, which states that all conditions of an issued Land Disturbance Permit have been met and that a project has been completed in compliance with the conditions set forth in the permit.

**CERTIFIED PROFESSIONAL IN EROSION AND SEDIMENT CONTROL (CPESC):** A certified specialist in soil erosion and sediment control. This certification program, sponsored by the Soil and Water Conservation Society in cooperation with the American Society of Agronomy, provides the public with evidence of professional qualifications.

**CONSTRUCTION AND WASTE MATERIALS:** Excess or discarded building or site materials, including but not limited to concrete truck washout, chemicals, litter and sanitary waste at a construction site that may adversely impact water quality.

**CLEARING:** Any activity that removes the vegetative surface cover.

**DEVELOPMENT:** The modification of land to accommodate a new use or expansion of use, usually involving construction.

**DISCHARGE OF POLLUTANTS:** The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the waters of the United States or Commonwealth from any source.

**DISTURBANCE OF LAND:** Any action that causes a change in the position, location, or arrangement of soil, sand rock, gravel or similar earth material; results in an increased amount of runoff or pollutants; measurably changes the ability of a ground surface to absorb waters; involves clearing and grading; or results in an alteration of drainage characteristics.

**DRAINAGE EASEMENT:** A legal right granted by a landowner to a grantee allowing the use of private land for stormwater management purposes.

**ENVIRONMENTAL SITE MONITOR:** A Professional Engineer, or other trained professional selected by Conservation Commission and retained by the holder of a Land Disturbance Permit periodically inspect the work and report to the Conservation Commission.

**EROSION:** The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

**EROSION AND SEDIMENTATION CONTROL PLAN:** A document containing narrative, drawings and details developed by a qualified professional engineer (PE) or a public land surveyor (PLS), which includes best management practices, or equivalent measures designed to control surface runoff, erosion and sedimentation during pre-construction and construction related land disturbance activities.

**ESTIMATED HABITAT OF RARE WILDLIFE AND CERTIFIED VERNAL POOLS:** Habitats delineated for state-protected rare wildlife and certified vernal pools for use with the Wetlands Protection Act Regulations (310 CMR 10.00) and the Forest Cutting Practices Act Regulations (304 CMR 11.00).

**FAST TRACK Permit:** Permit issued by the Stormwater Authority for a land disturbance activity that does not require a Land Disturbance Permit because of its size and/or scope.

**GRADING:** Changing the level or shape of the ground surface.

**GROUNDWATER:** Water beneath the surface of the ground.

**GRUBBING:** The act of clearing land surface by digging up roots and stumps.

**HAZARDOUS MATERIAL:** Any material which, because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as "toxic" or "hazardous" under MGL c. 21C and c. 21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

**ILLICIT DISCHARGE:** Direct or indirect discharge to the municipal storm drain system or into a watercourse or the waters of the Commonwealth that is not composed entirely of stormwater, except as in Article XXVIII of the General Bylaws, Illicit Discharge Bylaw §499-7 (B) Exemptions.

**IMPERVIOUS SURFACE:** Any material or structure on or above the ground that prevents water infiltrating the underlying soil. Impervious surface includes without limitation roads, paved parking lots, sidewalks, and roof tops.

**IMPOUNDMENT:** A stormwater pond created by either constructing an embankment or excavating a pit which retains a permanent pool of water.

**INFILTRATION:** The act of conveying surface water into the ground to permit groundwater recharge and the reduction of stormwater runoff from a project site.

**LAND-DISTURBING ACTIVITY or LAND DISTURBANCE:** Any activity that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material; results in an increased amount of runoff or pollutants; measurably changes the ability of a ground surface to absorb waters; involves clearing and grading; or results in an Alteration of Drainage Characteristics.

**LAND DISTURBANCE PERMIT:** A permit issued by the Conservation Commission regulating any activity applicable under section 4B of this Bylaw.

**LAND USE WITH HIGHER POTENTIAL POLLUTANT LOAD (LUHPPL):** Land uses such as auto salvage yards, auto fueling facilities, exterior fleet storage yards, vehicle service and equipment cleaning areas, commercial parking lots with high intensity use, road salt storage areas, outdoor storage and loading areas of hazardous substances, confined disposal facilities and disposal sites, marinas, boat yards or other uses as identified by the Massachusetts Stormwater Handbook.

**LARGER COMMON PLAN OF DEVELOPMENT:** A contiguous area where multiple separate and distinct construction activities may be taking place at different times on different schedules under one plan.

**LOT:** An individual tract of land as shown on the current Assessor's Map for which an individual tax assessment is made. For the purposes of these regulations, a lot also refers to an area of a leasehold on a larger parcel of land, as defined in the lease agreement and shown by approximation on the Assessor's Map.

**MASSACHUSETTS ENDANGERED SPECIES ACT:** (M.G.L. c. 131A) and its implementing regulations at (321 CMR 10.00) which prohibit the "taking" of any rare plant or animal species listed as Endangered, Threatened, or of Special Concern.

**MASSACHUSETTS STORMWATER MANAGEMENT POLICY:** The Policy issued by the Department of Environmental Protection, as amended, that coordinates the requirements prescribed by state regulations promulgated under the authority of the Massachusetts Wetlands Protection Act MGL c. 131 s. 40 and the Massachusetts Clean Waters Act MGL c. 21, ss. 23-56. The Policy addresses stormwater impacts through implementation of performance standards to reduce or prevent pollutants from reaching water bodies and control the quantity of runoff from a site.

**MUNICIPAL STORM DRAIN SYSTEM or MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):** The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Walpole.

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORMWATER DISCHARGE PERMIT:** A permit issued by United States Environmental Protection Agency or jointly with the Commonwealth of Massachusetts that authorizes the discharge of pollutants to waters of the United States.

**NONPOINT SOURCE POLLUTION:** Pollution from many diffuse sources caused by rainfall or snowmelt moving over and through the ground. As the runoff moves, it picks up and carries away natural and man-made pollutants finally depositing them into a water resource area.

**OPERATION AND MAINTENANCE PLAN:** A plan describing the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to ensure that it continues to function as designed.

**OUTFALL:** The point at which stormwater flows out from a discernible, confined point source or discrete conveyance into waters of the Commonwealth.

**OUTSTANDING RESOURCE WATERS (ORWs):** Waters designated by Massachusetts Department of Environmental Protection as ORWs. These waters have exceptional sociologic, recreational, ecological and/or aesthetic values and are subject to more stringent requirements under both the Massachusetts Water Quality Standards (314 CMR 4.00) and the Massachusetts Stormwater Management Standards. ORWs include vernal pools certified by the Natural Heritage Program of the Massachusetts Department of Fisheries and Wildlife and Environmental Law Enforcement, all Class A designated public water supplies with their bordering vegetated wetlands, and other waters specifically designated.

**OWNER:** A person with a legal or equitable interest in property.

**PATIO:** an impervious area adjoining a house and used as an area for outdoor lounging, dining and other such recreational uses.

**PERMITTEE:** The person who holds a land disturbance permit and therefore bears the responsibilities and enjoys the privileges conferred thereby.

**PERSON:** An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

**POINT SOURCE:** Any discernible, confined, and discrete conveyance, including but not limited to, any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, or container from which pollutants are or may be discharged.

**POLLUTANT:** Any element or property of sewage, agricultural, industrial or commercial waste, runoff, leachate, heated effluent, or other matter, whether originating at a point or nonpoint source, that is or may be introduced into any sewage treatment works, watercourse or Waters of the Commonwealth. Pollutants include, but are not limited to:

- A. Paints, varnishes, and solvents;
- B. Oil and other automotive fluids;
- C. Nonhazardous liquid and solid wastes and yard wastes;
- D. Refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordnance, accumulations and floatables;
- E. Pesticides, herbicides, and fertilizers;
- F. Hazardous materials and wastes;
- G. Sewage, fecal coliform and pathogens;
- H. Dissolved and particulate metals;
- I. Animal wastes;
- J. Rock, sand, salt, soils;
- K. Construction wastes and residues; and
- L. Noxious or offensive matter of any kind.

**PRE-CONSTRUCTION:** All activity in preparation for construction.

**PRIORITY HABITAT OF RARE SPECIES:** Habitats delineated for rare plant and animal populations protected pursuant to the Massachusetts Endangered Species Act and its regulations.

**RECHARGE:** The process by which groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.

**REDEVELOPMENT:** Development, rehabilitation, expansion, demolition or phased projects that disturb the ground surface or increase the impervious area on previously developed sites.

**RESPONSIBLE PARTIES:** owner(s), persons with financial responsibility, and persons with operational responsibility.

**RUNOFF:** Rainfall, snowmelt, or irrigation water flowing over the ground surface.

**SEDIMENT:** Mineral or organic soil material that is transported by wind or water, from its origin to another location; the product of erosion processes.

**SEDIMENTATION:** The process or act of deposition of sediment.

**SITE:** Any lot or parcel of land or area of property where land-disturbing activities are, were, or will be performed.

**SLOPE:** The incline of a ground surface expressed as a ratio of horizontal distance to vertical distance.

**SOIL:** Any earth, sand, rock, gravel, or similar material.

**STABILIZATION:** The use, singly or in combination, of mechanical, structural, or vegetative methods, to prevent or retard erosion.

**STORMWATER:** Stormwater runoff, snow melt runoff, and surface water runoff and drainage.

**STORMWATER AUTHORITY:** Walpole Conservation Commission or its authorized agent(s).

**STORMWATER MANAGEMENT PLAN:** A document containing narrative, drawings and details prepared by a qualified professional engineer (PE) or a professional public land surveyor (PLS), which includes structural and non-structural best management practices to manage and treat stormwater runoff generated from regulated development activity. A stormwater management plan also includes an Operation and Maintenance Plan describing the maintenance requirements for structural best management practices.

**STRIP:** Any activity which removes the vegetative ground surface cover, including tree removal, clearing, grubbing, and storage or removal of topsoil.

**TOTAL MAXIMIM DAILY LOAD or TMDL:** the greatest amount of a pollutant that a water body can accept and still meet water quality standards for protecting public health and maintaining the designated beneficial uses of those waters for drinking, swimming, recreation, and fishing. A TMDL is also a plan, adopted under the Clean Water Act, specifying how much of a specific pollutant can come from various sources, including stormwater discharges, and identifies strategies for reducing the pollutant discharges from these sources so as not to violate Massachusetts surface water quality standards. (314 CMR 4.00, et seq.)

**TOTAL SUSPENDED SOLIDS or TSS:** Undissolved organic or inorganic particles in water

**VERNAL POOLS:** Temporary bodies of freshwater which provide critical habitat for a number of vertebrate and invertebrate wildlife species.

**WATERCOURSE:** A natural or man-made channel through which water flows, including a river, brook, or stream.

**WATERS OF THE COMMONWEALTH:** All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater and Waters of the United States as defined under the Federal Clean Water Act (33 U.S.C. § 1251, et seq.) as hereafter amended.

**WETLAND RESOURCE AREA:** Areas specified in the Massachusetts Wetlands Protection Act G.L. c. 131, § 40 and in the Walpole Wetlands Protection Bylaw Chapter 561, Section 9.

**WETLAND:** Areas specified in the Massachusetts Wetlands Protection Act M.G.L. c. 131, s.40 and in the Town of Walpole Wetland Protection By-law and collectively referred to as wetlands resource areas.

#### §499-15. AUTHORITY

This Bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and pursuant to the regulations of the federal Clean Water Act found at 40 CFR 122.34 published in the Federal Register on December 8, 1999.

#### §499-16. APPLICABILITY

No person may undertake a construction activity or land disturbance, including clearing, grading, excavation or redevelopment that will disturb equal to or greater than the thresholds outlined in the Town of Walpole Stormwater Management Regulations without an Administrative Fast Track Permit or a Land Disturbance Permit approved by a majority of the Stormwater Authority members or as otherwise provided in this Bylaw.

Any person who fails to follow the requirements of an Erosion and Sedimentation Control Plan, Operation and Maintenance Plan, and/or any Land Disturbance Permit or Fast Track Permit issued under this Bylaw and the Stormwater Management Regulations shall be in violation of this Bylaw.

- A. An Administrative Fast Track Permit or Land Disturbance Permit must be obtained prior to the commencement of Land Disturbance Activity or Redevelopment based on the thresholds established in the Stormwater Management Regulations. An applicant seeking a Fast Track Permit and/or Land Disturbance Permit shall file an appropriate application with the Stormwater Authority in a form and containing information specified in this Bylaw and in the related Stormwater Management Regulations adopted by the Stormwater Authority.
- B. The following items and activities shall specifically require a Land Disturbance Permit:
1. Land disturbance of 40,000 square feet or more, associated with construction or reconstruction of structures;
  2. Development or redevelopment involving multiple separate activities in discontinuous locations or on different schedules if the activities are part of a larger common plan of development that all together disturbs 40,000 square feet or more;
  3. Paving or other change in surface material over an area of 40,000 square feet or more causing a significant reduction of permeability or increase in runoff;
  4. Construction of a new drainage system or alteration of an existing drainage system or conveyance serving a drainage area of more than 40,000 square feet;
  5. Any other activity altering the surface of an area exceeding 40,000 square feet or more that will, or may, result in increased stormwater runoff flowing from the property into a public way or the municipal storm drain system; OR
  6. Construction or reconstruction of structures where 40,000 square feet or more of roof drainage is altered.

C. Fast Track Permit:

The Conservation Commission shall require a Fast Track Permit for projects involving land disturbance of 5,000 s.f to 39,999 s.f that do not require a Land Disturbance Permit. Projects involving the aforementioned amount of land disturbance and which require a Building Permit under the Zoning Bylaw and its revisions, or involve alteration of land or redevelopment of land shall require a Fast Track Permit.

1. The purpose of the Fast Track Permit authority is to streamline the permitting process under this Bylaw by eliminating the requirement for public hearings for projects which meet a pre-approved set of design standards to be developed as part of the Stormwater Management Regulations.

2. Project applications that meet the requirements of a Fast Track Permit shall not be subject to the public hearing requirements of this Bylaw and can be issued without holding of a public hearing.

3. The Conservation Commission shall have the authority to designate an agent or agents to issue a Fast Track Permit on its behalf.

4. A Fast Track Permit is subject to Section 13 Inspection and Section 15 Enforcement of this Bylaw.

D. Exempt Activities The following activities are exempt from the requirements of this Bylaw and do not require issuance of a Land Disturbance Permit or Fast Track:

1. Normal maintenance and/or replacement of existing driveways and /or patios;
2. Expansion of a residential driveway and/or patio in such that no more than 15% or 2,500 s.f., whichever is greater, of the building lot is rendered impervious;
3. Normal maintenance of existing landscaping, gardens or lawn areas associated with a single family dwelling;
4. Repair or replacement of septic systems with erosion controls shown on the plan approved by the Board of Health for the protection of public health;
5. The construction of fencing that will not alter existing terrain or drainage patterns;
6. The removal of earth products undertaken in connection with an agricultural use if the removal is necessary for or directly related to planting, cultivating or harvesting or the raising or care of animals;
7. Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act regulation 310 CMR 10.04 and MGL Chapter 40A Section 3;
8. The maintenance, reconstruction or resurfacing of any public way; and the installation of drainage structures or utilities within or associated with public ways that have been approved by the appropriate authorities provided that written notice be filed with the Conservation Commission fourteen days (14) prior to commencement of activity; or
9. Normal maintenance of Town owned public land, ways and appurtenances.

§499- 17. ADMINISTRATION

The Town of Walpole Conservation Commission shall administer, implement and enforce this Bylaw. Any powers granted to, or duties imposed upon, the Conservation Commission through this bylaw may be delegated in writing by the Conservation Commission to its employees or agents

§499-18. Watercourse Protection.

Every person owning property through which a watercourse passes or such person's lessee, shall keep and maintain that part of the watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminant, or significantly limit the flow of water through the watercourse. In addition, the owner

or lessee shall maintain existing privately owned structures within or adjacent to a watercourse, so that such structure will not become a hazard to the use, function, or physical integrity of the watercourse.

#### §499- 19. CONTROL OF CONSTRUCTION WASTE

All construction site operators, general contractors, and owners shall control waste such as discarded building materials, concrete truck wash-out, chemicals, litter, and sanitary waste at the construction site that may cause adverse impacts to water quality.

#### §499- 20. REGULATIONS

The Conservation Commission may adopt, and periodically amend rules and regulations to effectuate the purposes of this Bylaw. Failure by the Conservation Commission to promulgate such rules and regulations shall not have the effect of suspending or invalidating this Bylaw.

#### §499- 21. Land Disturbance Permit Application

A public hearing before the Conservation Commission is required for a Land Disturbance Permit to be issued prior to any activity disturbing 40,000 or more square feet of land unless otherwise stated in this Bylaw or Regulations adopted hereunder. The site owner or his agent shall file a completed application for the permit with the Conservation Commission. While application may be made by a representative, the permittee must be the owner of the site.

A. Applications: An application shall be made to the Conservation Commission in a form and containing information as specified in this Bylaw and in the Regulations adopted by the Conservation Commission and shall be accompanied by payment of the appropriate application and review fees.

B. Fees. Fees shall be established by Conservation Commission to cover expenses related to public notice, application review, and monitoring permit compliance. The fees shall be sufficient to also cover professional review. The Conservation Commission is authorized to retain a Registered Professional Engineer or other professional consultant to advise the Commission on any or all aspects of the application. Applicants must pay review fees before the review process may begin. The applicant for a Land Disturbance Permit may be required to cover the costs of said consultant through an account established pursuant to GL. c. 44, §53G.

C. Information Requests: The Conservation Commission may request such additional information as is necessary to enable the Commission to determine whether the proposed activity will protect water resources and meet the objectives of this Bylaw.

D. Determination of Completeness. The Conservation Commission shall make a determination as to the completeness of the application and adequacy of the materials submitted. No review shall take place until the application has been found to be complete.

E. Coordination with Other Boards.

On receipt of a complete application for a Land Disturbance Permit the Conservation Commission shall distribute one copy each to the Planning Board, Department of Public Works, Board of Health, Engineering Department and Sewer and Water Commission for review and comment.

F. Entry. Filing a complete application for a Land Disturbance Permit will include a written grant approval for the Conservation Commission or its agent, permission to enter the site to verify the information in the application and to inspect for compliance with permit conditions.

G. Hearing: the Conservation Commission shall hold a public hearing within twenty-one (21) days of receipt of complete application and shall take final action within twenty-one (21) days upon closing the public hearing. Notice of the public hearing shall be given by publication in a local paper of general circulation at a minimum of seven (7) days prior to the public hearing, and by posting the notice at the Town Hall.

Any person filing an application with the Commission shall at the time give written notice at a minimum of seven (7) days prior to the public hearing, thereof, by certified mail, certificate of mailing, or hand delivery, to all the abutters according to the most recent records of the assessor, including those across a traveled way or body of water. The notice to abutters shall include the date, time and place of the hearing and where copies of the application and plans may be examined by abutters free of charge.

H. Action. The Conservation Commission may:

1. Approve the Application and issue a permit if it finds that the proposed plan will protect water resources and meets the objectives and requirements of this Bylaw;
2. Approve the Application and issue a permit with conditions, modifications or restrictions that the Conservation Commission determines are required to ensure that the project will protect water resources and meets the objectives and requirements of this Bylaw; or
3. Disapprove the application and deny a permit if it finds that the proposed plan will not protect water resources or fails to meet the objectives and requirements of this Bylaw. If the Commission finds that the applicant has submitted insufficient information to describe the site, the work, or the effect of the work on water quality and runoff volume, the Commission may disapprove the application, and deny the permit.

I. Project Changes. The permittee, or their agent, must notify the agent of the Conservation Commission in writing of any change or alteration of a land-disturbing activity before the change or alteration occurs. If the agent of the Commission determines that the change or alteration is significant, based on the design requirements listed in the Regulations adopted by the Commission under this bylaw, the agent of the Commission may require that an amended application or a full application be filed in accordance with this Section. If any change or alteration from the Land Disturbance Permit occurs during land disturbing activities, the agent of the Commission may require the installation of interim erosion and sedimentation control measures before approving the change or alteration.

#### §499- 22. EROSION AND SEDIMENT CONTROL PLAN

The Erosion and Sediment Control Plan shall contain sufficient information to describe the nature and purpose of the proposed development, pertinent conditions of the site and the adjacent areas, and proposed erosion and sedimentation controls. The applicant shall submit such requirements as stated in the Stormwater Management Regulations adopted under this Bylaw and such material as the Commission deems necessary to show that the proposed development will comply with applicable design standards.

#### §499- 23. STORMWATER MANAGEMENT PLAN

The Stormwater Management Plan shall contain sufficient information to describe the nature and purpose of the proposed development, pertinent conditions of the site and the adjacent areas, and proposed best management practices for the permanent management and treatment of stormwater. The Stormwater Management Plan shall contain sufficient information for the Conservation Commission to evaluate the environmental impact, effectiveness, and acceptability of the measures proposed by the applicant for reducing adverse impacts from stormwater. The Stormwater Management Plan shall fully describe the project in drawings, and narrative. The applicant shall submit such material as is required by the Stormwater Management Regulations adopted hereunder.

#### §499- 24. OPERATION AND MAINTENANCE PLANS

An Operation and Maintenance Plan (O&M Plan) for the permanent storm water management system is required at the time of application for all projects. The maintenance plan shall be designed to ensure compliance with this Bylaw and the Regulations throughout the life of the system. The Commission shall make the final decision of what maintenance option is appropriate in a given situation. The Commission shall maintain the authority to review an Operation and Maintenance Plan approved by the Planning Board for a subdivision project and impose such additional conditions as deemed necessary to ensure compliance with the requirements of this Bylaw and any regulations adopted hereunder. Once approved by the Commission the Operation and Maintenance Plan shall be recorded at the Norfolk County Registry of Deeds by the permittee, shall remain on file with the Commission and compliance therewith shall be an ongoing requirement. The Operation and Maintenance Plan shall conform to the requirements listed in the Regulations adopted by the Conservation Commission for the administration of this Bylaw. Stormwater management easements shall be provided by the property owner(s) in areas deemed necessary to carry out the required maintenance.

#### §499- 25. INSPECTION AND SITE SUPERVISION

- A. Preconstruction Meeting shall take place as described in the Regulations.
- B. Board Inspection. The Conservation Commission or its designated agent shall make inspections as required in the Stormwater Management Regulations to approve that portion of the work completed or shall notify the permittee wherein the work fails to comply with the approved plans and any conditions of approval.
- C. Permittee Inspections. The permittee or his/her agent shall conduct and document inspections of all control measures as required in the Stormwater Management Regulations. The Commission may require for Land Disturbance Permits, that an Environmental Site Monitor, approved by the Conservation Commission, be retained by the applicant to conduct such inspections and prepare and submit such reports to the Conservation Commission or its designated agent as deemed necessary by the Commission.
- D. Access Permission. To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the Conservation Commission, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this Bylaw and may make or cause to be made such examinations, surveys or sampling as the Conservation Commission deems reasonably necessary to determine compliance with this Bylaw and any permit(s) issued hereunder.

#### §499- 26. FINAL REPORTS

Upon completion of the allowed work, the applicant shall submit a report (including certified as-built construction plans) from a Professional Engineer (P.E.), surveyor, or Certified Professional in Erosion and Sedimentation Control (CPESC), certifying that all BMPs, erosion and sedimentation control devices, and approved changes and modifications, have been completed in accordance with the conditions of the approved Erosion and Sediment Control Plan and Stormwater Management Plan or the requirements of the Fast Track Permit. The Stormwater Authority may, by regulation, require ongoing reporting to ensure long-term compliance, including, but not limited to, appropriate operation and maintenance of stormwater BMPs. Any discrepancies shall be noted in the cover letter.

#### §499- 27. ENFORCEMENT

- A. The Commission or an authorized agent of the Commission shall enforce this Bylaw, the Stormwater Management Regulations, orders, violation notices, and/or enforcement orders, and may pursue all civil and criminal remedies any violations thereof.

B. Orders.

1. The Commission or its authorized agent may issue a written order to enforce the provisions of this Bylaw and/or the Stormwater Management Regulations which orders may include but are not limited to the following requirements:
  - a. Cease and desist from the land-disturbing activity until there is compliance with this Bylaw and/or provisions of the Land Disturbance Permit;
  - b. Undertake maintenance, installation or performance of additional erosion and sediment control measures;
  - c. Engage in monitoring, analyses, and/or reporting; and
  - d. Remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity.
2. If the enforcing person determines that abatement or remediation of erosion and sedimentation is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town of Walpole may, at its option, pursue a court order allowing the Town to undertake such work, and the property owner shall reimburse the Town's expenses.
3. Within thirty (30) days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner shall be notified of the costs incurred by the Town of Walpole, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the Select Board within thirty (30) days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within thirty (30) days following a decision of the Commission affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property owner and shall constitute a lien on the owner's property for the amount of said costs. Interest shall begin to accrue on any unpaid costs at the statutory rate, as provided in G.L. Ch. 59, § 57, after the thirty-first day following the day on which the costs were due.

C. Criminal Penalty. Any person who violates any provision of this Bylaw, regulation, order or permit issued there under, shall be punished by a fine of not more than \$ 300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

D. Non-Criminal Disposition. As an alternative to criminal prosecution or civil action, the Town of Walpole may elect to utilize the non-criminal disposition procedure set forth in G.L. c. 40, §21D in which case the Conservation Commission or authorized agent shall be the enforcing person. The penalty for the first violation shall be a warning. The penalty for the second violation shall be \$100. The penalty for subsequent violation shall be \$300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

E. Appeals. All decisions or orders of the Conservation Commission shall be final. Further relief shall be to a court of competent jurisdiction.

F. Remedies Not Exclusive. The remedies listed in this Bylaw are not exclusive of any other remedies available under any applicable federal, state or local law.

§499- 28. CERTIFICATE OF COMPLETION

The Conservation Commission will issue a letter certifying completion upon receipt and approval of the final reports and/or upon otherwise determining that all work of the Land Disturbance permit has been satisfactorily completed

in conformance with this Bylaw and Regulations. The Certificate of Completion shall be recorded at the Registry of Deeds by the Owner(s). A Certificate of Compliance is not required under a FastTrack Permit.

#### §499- 29. SURETY

The Stormwater Authority may require the applicant to post before the start of land disturbance or construction activity, a surety bond, irrevocable letter of credit, cash, or other acceptable security. The form of the bond shall be approved by the Stormwater Authority and be in an amount deemed sufficient by the Stormwater Authority to ensure that the work will be completed in accordance with the permit. If the project is phased, the Stormwater Authority may release part of the bond as each phase is completed in compliance with the permit.

#### §499- 30. WAIVERS

- A. The Stormwater Authority, or its authorized agent, may waive strict compliance with any requirement of this bylaw or the rules and regulations promulgated hereunder, where such action is:
- (1) allowed by federal, state and local statutes and/or regulations; and
  - (2) in the public interest; and
  - (3) not inconsistent with the purpose and intent of this bylaw.
- B. Any person seeking a waiver must submit a written waiver request. Such a request shall be accompanied by an explanation or documentation supporting the waiver request and demonstrating that strict application of the bylaw does not further the purposes or objectives of this bylaw.
- C. All waiver requests shall require a public hearing.
- D. If in the opinion of the Stormwater Authority or its authorized agent, additional time or information is required for review of a waiver request, the Stormwater Authority may continue a hearing to a date certain announced at the meeting. In the event the applicant objects to a continuance, or fails to provide requested information, the waiver request shall be denied.
- or do or act anything in relation thereto. (Petition of the Conservation Commission)

***Majority Vote Required: DECLARED UNANIMOUS BY THE MODERATOR***

### **RECORD OF AMENDMENTS and MOTIONS FOR ARTICLE 18\***

Substitute motion to Amend by Robert O’Leary (P3), Seconded by Mark Trudell (P4):

That the Town vote to amend Chapter 499 of the Walpole General Bylaws. “Stormwater Management,” by deleting the text in its entirety and inserting in its place the language as set forth in Article 18 of the warrant booklets, and that the Town Clerk be authorized to make ministerial corrections to ensure that the numbering is consistent with the by-laws of the Town of Walpole and to correct any internal inconsistencies in numbering, lettering, etc., and to make an editorial note to that effect.

***Substitute Motion as the Main Motion;***

***Majority Vote Required: DECLARED UNANIMOUS BY THE MODERATOR***

\* Editorial Note, Article 18 was amended to allow the Town Clerk to make ministerial corrections to the main motion to include numbering and an internal inconsistencies.

**SPRING ANNUAL TOWN MEETING - MAY 7, 2022  
TOWN OF WALPOLE  
COMMONWEALTH OF MASSACHUSETTS**

**NOTICE OF DISSOLUTION**

*May 7, 2022*

*There being no further business to come before this Spring Annual Town Meeting, it was Moved by Mark Trudell, (Precinct 4), Seconded by William Buckley, Jr. (Precinct 7) that this meeting be dissolved.*

*Meeting Declared **DISSOLVED** by Moderator Daniel F. Bruce at 1:53 PM.*

*A True Copy Attest,*

*Elizabeth Gaffey, Town Clerk*

