



## **TOWN OF WALPOLE ELECTION WORKERS**

### **LEADERS IN CIVIC ENGAGEMENT, INTEGRITY & STEWARDSHIP**

The Town of Walpole Clerk's Office is seeking applications to work at polling locations throughout the Town in the upcoming 2024 elections.

\$11.15 - \$16.52 per hour depending on the position assigned on Election Day  
*Training will be provided*

#### **Election Worker Duties & Responsibilities**

- Provides excellent customer service to Walpole citizens
- Responsibility for supervising and monitoring the work of the other election officers
- Prevents interference with the voting process.
- Insures that all required materials are available.
- Assists voters, and oversees the accurate completion of all election forms.
- Keeps a record of all facts relating to the election proceedings and notes any unusual happenings during the conduct of the election.
- Checking voters' names at the Check-In and Check-Out tables
- Handing ballots to voters
- Process absentee ballots

#### **Election Workers must:**

- Be registered to vote in Massachusetts and at least 18 years of age
- Be available to work Election Day in shifts ranging from 6:00 a.m. to 10:00 p.m.
- Have great customer service skills and efficiency

Fill out the [Election Worker Application](#) and return it to the Town of Walpole Clerk's Office. Town Clerk 135 School Street, Walpole MA 02081  
[townclerk@walpole-ma.gov](mailto:townclerk@walpole-ma.gov)