



# TOWN OF WALPOLE

Name: \_\_\_\_\_ Date of Hire: \_\_\_\_\_

Position: \_\_\_\_\_ Department: \_\_\_\_\_

## Policy Acknowledgments

I acknowledge that I have read and understand the listed policies below (initial next to each):

- \_\_\_\_\_ **Employee Internet & Email Use Policy**
- \_\_\_\_\_ **Employee Rights under the Family & Medical Leave Act**
- \_\_\_\_\_ **Drug & Alcohol Policy**
- \_\_\_\_\_ **Fraud Policy**
- \_\_\_\_\_ **HIPAA Policy**
- \_\_\_\_\_ **Network Technology User Agreement**
- \_\_\_\_\_ **Non-Discrimination (Affirmative Action) Policy**
- \_\_\_\_\_ **Sexual Harassment Policy**
- \_\_\_\_\_ **Smoke Free Workplace Policy**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

All Policies, Personnel By-laws, Union Contracts can be found on the Town of Walpole's website [www.walpole-ma.gov](http://www.walpole-ma.gov); Employee Resources.